Brockport Fire District Commissioners
Regular Meeting Minutes
October 5, 2026

Present: Commissioners Patricia Connors, Michael Koss, Willard Bird and Brian Frew; Secretary Stacy Burke; Treasure Debra Kuhn; Attorney Ray DiRaddo; BVFA President Deb Hoy; Chief Adam Leggett, Deputy Chief Jose Kast, Assistant Chief Jim Juby.

Visitors: Lisa Pavlovich, Steve Pavlovich, Scott Cleere, Donnie Rhoades

Meeting opened at 6:00 PM with Pledge and Moment of Silence

Approval of September 21, 2026, Regular Meeting Minutes: approval has been tabled pending amendments, they will be presented for approval on October 19, 2026.

BVFA

- BVFA President Deb Hoy reported that they have an application for a firefighter- Jayden Patterson and that all paperwork has been completed.

Motion by Commissioner Koss to accept Jayden Patterson, seconded by Commissioner Bird
4 Yes 0 No

- BVFA President Deb Hoy, also wanted to let everyone know that "Sammies -N- Sweets will have their food truck at 191 West Ave. for a Brockport Fire District fund raiser on October 21, 2026, 4pm-6:30pm.

Chiefs Report:

Chief Adam Leggett

- 944 Calls to date
- 154 EMS
- 5 Structure Fires
- Halloween Midnight Madness 10/30: Market St. will be shut down at Main St. and west of the FD lot.
- RAMS- SOG updated.
- Ellis Dr. Bridge out-temporary access from the school side in place.
- Rt. 19 South at Black Creek closed until November.
- Rt. 104 between Rt. 19 – Rt. 260 closed to through traffic NO emergency lane- for 6 weeks.

- Bunk In: Time to push marketing forward. SOG updates will be emailed. News 10, NYSAFC, Fire Bureau, FASNY, Facebook, SUNY. Also working on an invitation to get on "National" Fire Radio Pod Cast – national show that will reach a larger audience.
- Ride-a- long: Chief Leggett explains that the district had received a request for a "ride-a-long". Further discussion/brainstorm session will investigate insurance issues as well as possible program/policy's as per suggestions from fire district attorney and commissioners.
- BFVA BOD is requesting the Commission meeting minutes be emailed to them. The "pending approval" minutes are currently sent to BVFA President Deb Hoy and the approved minutes are posted on the district website.
- Question regarding issues at a district level, with a member not having a NYS driver license- Would any official government ID be enough? Current BVFA Rule/Reg states that it must be a valid NYS driver license. This issue may become more common in the future with the RAMS,BUNK-IN and technology changes. Discussion to continue with BVFA and a possible change to the rules/regulations to accept a NYS ID or possibly a School ID for the new RAM members that are 16 yrs.

Deputy Chief Jose Cast

- October 20, 2026 - "man down" drills with K-9 and drone units- ECD (911 Center) will be visiting and will observe drill at station 5.
- Recruitment class is underway- meetings are held on Thursday evenings at 18:30.

Assistant Chief Jim Juby

- Reviewed maintenance report:
- 233 tires replaced
- 236 air-conditioning fixed- switch replaced
- 230 air-conditioning compressor clutch replaced
- 230 door sensors replaced
- 238 two controllers are getting seals replaced
- 238 governor adjusted to stop it from releasing pressor
- Pump testing completed
- Dival will be checking the SCBA's
- Fire Prevention Month- Assistant Chief Jim Juby has been organizing and working with school district.

Motion to accept Chiefs report by Commissioner Bird, seconded by Commissioner Frew.
4 Yes 0 No

Treasure Report:

Treasurer Kuhn request that a brief "BUNK House "report be forwarded to her, she will need to include these updates when she submits the grant updates pertaining to the BUNK House project.

Resolution: 2026-43 **Payment of Bills**

Be it resolved that the treasurer is approved to transfer from General Fund Reserve to General Checking: For Payroll: $3,351.27, Regular Bills: $27,259.23, Building Reserve/ Renovations: $274,906.04 for a total of $305,516.54

Motion to pay bills by Commissioner Koss, seconded by Commissioner Bird
4 Yes 0 No

Secretary Report:

- RFP for IT contract- approval request to post legal notice for the RFP- The commissioners discussed ensuring fair competition and carefully reviewing the RFP-particularly cybersecurity requirement. Concern was voiced that the current provider helped prepare the specifications/ requirements for the proposals. Issue will be tabled for further review of policy and the current 5-year contract.

New Business/Commissioners:

- BUNK-House furniture quotes: Commissioner Frew is still waiting for a final quote, once the final quote is received a spread sheet will be submitted.

- Website questions: what will be the "system" or process maintaining the new site, who will be the "webmaster", how will the information get to the "webmaster", who will approve the changes, who will have authority to make changes and/ or additions to the site? A small committee will meet to discuss all the issues. The members of the Website Committee will be: Commissioner Frew, Dave Georgiev, Mike Henry, a representative from the Chiefs office, Fire

District Secretary, IT Specialist Greg Gartland, and a representative from the BVFA- meeting date and time to be determined.

- Commissioner Bird noted that he spoke with the Town of Sweden and that a ramp will be built; for the trailer at station #5 made with stone or millings. A tarp needs to be made and/ or purchased for the top to prevent rusting.

Attorney Ray DiRaddo:

- Attorney Ray Di Raddo announced that he will be attending the 2026 AFDSNY annual meeting in Saratoga New York. One of the workshops will be discussing current legislation and pending legislation regarding municipalities and website regulations and postings- he will report back to the commissioners at the next meeting.

Executive Session:

No executive session

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the regular meeting, seconded by Commissioner Koss. **4 Yes 0 No**

Meeting adjourned at 6:42 pm.

Respectfully submitted,
Stacy A. Burke
Fire District Secretary