

Brockport Fire District Commissioners
Regular Meeting Minutes
September 8, 2026

Present: Commissioners Patricia Connors, Allyn Hammel, Michael Koss, Willard Bird and Brian Frew; Secretary Stacy Burke; Treasure Debra Kuhn; Attorney Ray DiRaddo; Chief Adam Leggett, Deputy Chief Jose Kast, Assistant Chief Jim Juby; BVFA President Deb Hoy.

Visitors: Dave Georgiev, Erin & Harris Reed

Meeting opened at 6:00 PM with Pledge and Moment of Silence

Approval of August 17, 2026, Regular Meeting Minutes.

Motion to approve By Commissioner Bird, Seconded by Commissioner Hammel.

5 Yes 0 No

BVFA

- BVFA President Deb Hoy inquired about funding for the annual Inspection Dinner. Visitors, Harris and Erin Reed of the BVFA, explained that they anticipate an increase in the dinner attendance this year, due to the increase in our BFVA membership. BVFA is requesting an increase in the Inspection Dinner Budget of \$2,000- this would set the annual budget at \$12,000. Commissioners agree, Treasurer Kuhns will make the notations on the budget line.
- The BVFA is inquiring about the Brockport Fire District Digital “Personnel Board” located in the main hallway at Station House #1. The BVFA would like to include the roster of their committee members on the board. BVFA President Deb Hoy will reach out to our IT department.
- BFVA welcomes 5 new members:
Logan Feszczyszyn: Firefighter-all requirements satisfied; **Kaitlyn Harris: Support**-all requirements satisfied; **Connor Quinn: Firefighter**-all requirements satisfied; **Matthew Rennie: Firefighter**-all requirements satisfied; **Nicholas Sherman: Firefighter**-all requirements satisfied.

Motion to approve and except BFVA new members by Commissioner Hammel, seconded by Commissioner Koss.

5 Yes 0 No

Chiefs Reports:

Chief Adam Leggett

- 859 Calls to date
- 137 EMS
- 5 Structure Fires
- Statistics: Year to date: average of 9.6 Firefighters per call- last year it was 7.2 – significant increase, average age of our firefighters 36 years of age, 101 total cleared for calls at this time.
- 9/11 Vigil: Usual plan as in the past with vigil and in service crew. All available personnel to stand vigil and have in service truck.
- 9/12 -Motorcycle ride: FP from Hamlin, Murray, Spencerport, Bergen's requested. Our trucks will post up at intersections.
- 9/26-Firefest: We will have hands-on deck; we will be promoting what we do for the community.
- Halloween Midnight Madness 10/30: Market St. will be shut down at Main and west of the Fire Department lot.
- RAMS youth pro: All active personnel not on admin leave for other mandatories have completed training. We can now market and accept RAMS members. Any 16- or 17-year-olds are eligible.
- Ellis Dr. Bridge out – temporary access from the school side in place.
- Smith St. Bridge is complete and open.
- Rt. 19 South at Black Creek closed until September.
- Bunk-In: Time to push marketing forward. Anticipating an interview with NEWS 10.
- Smoke detectors SOG in place- please make sure to fill out forms, this will enable us to receive more detectors from the Red Cross.

Deputy Chief Jose Kast

- Continued training in Monroe County.
- Structure Recruit class to begin in October-details to follow.
- Youth Protection completed- moving forward with RAMS.
- Officer Training- more vigilant training for officers and anyone that thinks they would like to become an officer- please contact Deputy Chief Kast.
- Reminder to Firefighters- please stay hydrated at drills and calls.
- Please contact Deputy Chief Kast if you have any training ideas or training you would like to see happen.

Assistant Chief Jim Juby

- Reviewed maintenance report:
2347 Trax repaired and ready for winter season; 233 I due for tires; 238 Hurst tool controller is still out; 230 door sensors are on order from Rosenbauer and the air conditioning is still not working; Brow light on 230 to be replaced by EVR; Cap and electric start for new chiefs' truck in on PR.
- Gear/Uniforms- we are maintaining class A for now, if you need a class A uniform, see AL. If you need alterations to an existing uniform, please see AL.
- Community-September 25, 2026, is the "Truck Touch" at the Seymour library.
- Personnel- any questions should go up the chain of command. Any sensitive issues, please reach out to a chief.
- There is a committee for special OPS advising the chief's office on readiness and training.

Motion to accept Chiefs report by Commissioner Hammel, seconded by Commissioner Bird.

5 Yes 0 No

Treasurer Report:

- Treasure Kuhn submitted requisitions that will be paid out of reserved funds, truck cap, gloves, tires, keyless entry remote all within budget.
- Treasure Kuhn and Commissioner Hammel had a meeting with Mellisa Keller ~ liaison for New York Forward Grant (Door Grant), New York Dept of State Office of Planning Development and Community Infostructure. The contract is a few months out; the contract will begin on execution instead of at the signing – this will ensure that the entire process will begin at execution- this will enable us to receive quotes. An RFP will need to be completed for this project. Commissioner Hammel suggested that we should reach out to Passero Associates to aid the district in preparing an RFP. Chairwoman Connors agrees that we should reach out to Passero, to receive a quote to aid the district in preparing an RFP.
- Treasure Kuhn received a contract from U of R - EAP- contract that is ending, do we want to renew the 2-year contract? Treasure to compare to previous contract for any price increases- we will wait to see the contract.
- Treasure Kuhn reviews the 2026 spreadsheet "priorities"- is the district approving the purchase of these priority items from the "capital" money. Other items have been moved into the 2027, 2028, 2029 projected budget. Assistant Chief Jim Juby

requested that the 15 sets of gear including boots and helmets be added to the 2027 budget projections.

- September 21, 2026 Commission meeting- the preliminary budget will be presented; discussion regarding the tax cap and future expenditures will follow.
- Commissioner Hammel suggest that the commission make a motion to secure 1 bond for the new truck only, the district will bond for the maximum bond amount, to secure all of the funds that will meet the district needs.

Motion to secure 1 bond for the maximum amount, to purchase a new “Quint Bucket Truck” for Brockport Fire District, by Commissioner Hammel, seconded Commissioner Bird

5 Yes 0 No

- Commissioners agree to exceed tax cap- by \$500,000.
- Timothy McGill contract- as bond council. Copies of the contract was sent to everyone for their review. Motion needs to be made to approve the signing of the Timothy McGill contract, to retain as the districts bond council.

Motion to sign the Timothy McGill contract by Commissioner Bird, seconded by Commissioner Hammel

5 Yes 0 Yes

Resolution :2026-41

Payment of Bills

Be it resolved, that the treasure is approved to transfer from the General Fund Reserve to General Checking: For Payroll: \$2,783.86, For General Bills: \$ 18,884.55 for a total \$21,668.41.

Motion to pay bills by Commissioner Hammel, seconded by Commissioner Koss

5 Yes 0 No

- Reinstate Fax Company Number, that had been previously disconnected, this is the number for the district- all faxes for the entire district will be receiving faxes via emails.

Secretary Report:

- Discussion / revisit of the policy that was approved by a motion on 8/17/26- regarding the Chiefs (ONLY) may live within 1 linear mile outside of the Brockport Fire District. Policy will be retyped and approved by “Policy Committee” and distributed.

- Letter to the Village of Brockport – requesting the dismissal of a \$125, the “rental” fee was for the Bunkhouse property located at 52 Market St. – which is not a rental. Motion to approve mailing of letter.

Motion to send letter to Village Board by Commissioner Connors, seconded by Commissioner Bird

5 Yes 0 No

New Business/Commissioners:

- Bunkhouse furniture, we are still in need of uniformed quotes from all of the vendors that have been contacted. Commissioner Frew will contact vendors and make a spread sheet reflecting all of the comparable/uniformed quotes for: 2 recliners, 1 couch, 4 storage beds, 4 wardrobes, 4 stools, 1 console table.
- Potential new grants, Commissioner Frew reports that there are several potential “new” grants for building/renovations that could total up to \$1million dollars. LGE grant is coming up again- we would be able to work with other departments – again up to \$1 million dollars available- this may be able to tie in with the Bunkhouse. All FEMA grant awards should be coming out in September/October. Commissioner Frew will build a spreadsheet for potential and existing grants.
- Parking concerns for Station #1 for responders have been tabled for future discussion- date to be determined.
- IT- Question regarding the purchase of a new camera for virtual meetings- it was explained that it was a 3-D conference call camera. There were also a few printing issues that will be investigated.
- Re-Appraisal of 52 Market St. after all the renovations. Commissioner Hammel reached out to appraiser Jim Gaze from REMAX Reality, he will do the appraisal for \$300. Commissioner Hammel would like to make a motion to have Jim Gaze from REMAX Reality perform the re-appraisal to cover the increasing cost of insurance on the property.

Motion to hire Jim Gaze from REMAX Reality to re-appraise 52 Market St. by Commissioner Hammel, seconded by Commissioner Bird

5 Yes 0 No

- Two doors that need to be replace- one located at Market St. - they replaced a man-door located in the back on station #1, they will also replace a door on station #2.

- Body cameras – possibility of receiving surplus body cameras from the Brockport Police Department-further discussions pending.

Attorney Ray DiRaddo has acted as the interim liaison for the Brockport Fire District regarding “foil” requests, while the district secretary position was vacant. A secretary has been hired, and Ray DiRaddo will transfer all foil requests to her.

Executive Session:

- **Motion** by Commissioner Hammel to begin Executive Session at 7:47 pm, to consult with Attorney Ray DiRaddo, seconded by Commissioner Bird.

5 Yes 0 No

- **Motion** by Commissioner Hammel to end Executive Session at 8:19 pm, seconded by Commissioner Koss.

5 Yes 0 No

As there was no further business to come before the Board, Commissioner Hammel made a motion to adjourn the regular meeting, seconded by Commissioner Frew. **5 Yes 0 No**

Meeting adjourned at 8:25 pm.

Respectfully submitted,
Stacy A. Burke
Fire District Secretary