

Brockport Fire District Commissioners
Regular Meeting Minutes
July 6, 2026

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Michael Koss and Brian Frew; Treasurer Debra Kuhn; Attorney Ray DiRaddo; Chief Adam Leggett, Deputy Chief Jose Kast, Assistant Chief Jim Juby; BVFA President Deb Hoy.

Guests: Corrine Cummings, Mark Rabjohn and Owen Rabjohn (Eagle Scout Candidate).

Meeting opened at 6:00 PM with the Pledge and Moment of Silence.

Approval of June 16, 2026, Regular Meeting Minutes.

Motion by Commissioner Bird, seconded by Commissioner Hammel.

5 Yes 0 No

Guest Presentation: Owen Rabjohn is planning an Eagle Scout Project to improve the landscaping around the flagpoles at Station 5. He will put together a quote for the project.

BVFA

- No new members to approve.
- Reviewed the 2nd Qtr. Membership Committee Report.
- Reviewed the 2nd Qtr. Recruitment & Retention Report.
- Upcoming Events: Brockport Arts Festival (8/8 and 8/9); 9/11 Remembrance Ceremony; Fire Fest (9/26).
- Note to be aware of the \$600 threshold per person per year for any gifts given to members—requires IRS reporting.

Chief's Reports:

Chief Adam Leggett

- 630 calls to date
- 107 EMS
- 4 Structure fires
- Calls of significance - Father's Day fire on Lake Road
- Reviewing specs for Truck 230. (Meeting with bonding company to review the process for bonding a truck.)
- Reviewed the remainder of the Chief's report.
- Discussed managing the Knox boxes and security of the keys.

Deputy Chief Jose Kast

- Reviewed the upcoming training in-house and in Monroe County.

Assistant Chief Jim Juby

- Reviewed the report.
- Need a policy for Class A and Class B uniforms. (Need a new vendor for Class A's)

Motion to accept the Chief's reports by Commissioner Hammel, seconded by Commissioner Koss. **5 Yes 0 No**

Treasurer's Report:

- Monroe County Civil Service has approved the use of the Laborer position.
- Need a list from the Chiefs within the next 2 weeks for budgeting Capital items for next year.
- Communications Drive – discussion followed regarding access for read only and read and write. A Commissioners drive was added for the grant documents.
- Discussed network drive access and the need for making sure sensitive information is secured.
- FOIL process – We have 5 days to respond that we received the request. We have 12 days to supply the information—redacting privileged information. A lengthy discussion followed. We will keep Attorney DiRaddo in the loop for FOIL requests so he can respond to the request. The Chiefs will need to be notified so they can get the report completed.
- We need to review the policy for Public Access to Records.

RESOLUTION: 2026-33

Payment of Bills

BE IT RESOLVED, that the Treasurer is approved to transfer from the Building Reserve Fund to General Checking \$82,712.23 (for Loyal Nine Contractors) and from the General Fund Reserve \$102,510.69 (includes Gear payment) for regular bills and \$2,899.14 for payroll to General Checking Account to pay the bills and payroll totaling \$188,122.06.

Motion by Commissioner Bird, seconded by Commissioner Hammel to approve the payment of bills.
5 Yes 0 No

Interim Secretary Report:

- Discussed upgrading the current copier with no monthly increase in payments. (Attorney DiRaddo stated that copiers record everything copied. We should ask about the disc and if it will be destroyed.)

Motion by Commissioner Bird and seconded by Commissioner Hammel to move forward with the upgrade. **5 Yes 0 No**

New Business/Commissioners

- Station 1 man door replacement in the back should be replaced this week..
- Station 3 door will be replaced this week.
- 52 Market Street – windows to be replaced this week.
- Exemption for more than 3 unrelated meeting was cancelled for 7/6.
- Grant for doors at Station 1 – no contract yet.
- Temporary cleaner for firehouses – Brody Fiorito. Would like him to start next week. Paper work will need to be completed.

Motion to approve Brody Fiorito as a temporary cleaner for the firehouse by Commissioner Hammel and seconded by Commissioner Koss. **5 Yes 0 No**

Motion by Commissioner Hammel to spend \$100 from Gifts and Donation to send to the International Council of Airshows (ICAS) Foundation in memory of Patrick Herrmann (son-in-law of Commissioner Connors), seconded by Commissioner Bird. **5 Yes 0 No**

- Air Conditioning at Station 1 – Commissioner Koss reported that Monroe was out today to clean out the unit. 90 degree days are going to be challenging. A recommendation and quote will be forthcoming regarding upgrading the unit on the roof.
- Commissioner Bird reported that the drinking fountain is in.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn, seconded by Commissioner Koss. **5 Yes 0 No**

Meeting adjourned at 7:40 PM.

Respectfully submitted,
Patricia P. Connors
Commissioner/Interim District Secretary