

Brockport Fire District Commissioners
Regular Meeting Minutes
June 15, 2026

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Michael Koss and Brian Frew; Treasurer Debra Kuhn; Attorney Ray DiRaddo; Chief Adam Leggett, Deputy Chief Jose Kast, Assistant Chief Jim Juby; BVFA President Deb Hoy.

Guests: Corrine Cummings

Meeting opened at 6:00 PM with the Pledge and Moment of Silence.

Approval of June 1, 2026, Regular Meeting Minutes.

Motion by Commissioner Bird, seconded by Commissioner Koss.

5 Yes 0 No

BVFA

- 2 new members – paperwork completed. Pasquale (Fire Police) and Irwin (Firefighter)

Motion by Commissioner Koss, seconded by Commissioner Hammel to approve the new members, Pasquale and Irwin. **5 Yes 0 No**

- Pursuing some updates to the kitchen at Station 1. Looking into getting some quotes.

Chief's Reports:

Chief Adam Leggett

- 553 calls to date
- Reviewed report
- Non-apparatus equipment spreadsheet working on
- 1 signing up for EMT class
- Zach Alexander is resigning as cleaner, but staying on as Coordinator for the Bunk-In Program.

Deputy Chief Jose Kast

- 5 have completed BEFO
- 1 cleared for cancer reporting
- Training at the college at end of month

Assistant Chief Jim Juby

- Reviewed equipment maintenance
- All gear has been handed out
- Currently holding off sending anyone to get a Class A uniform
- Discussed having a policy/need for Class A's
- Doing fill-ins at other departments

Motion to accept the Chief's reports by Commissioner Bird, seconded by Commissioner Hammel. **5 Yes 0 No**

Treasurer's Report:

- Reviewed Financial monthly report. (Discussed the expenses regarding rehab supplies. It was recommended that a closer eye be kept on the spending for rehab supplies.)
- Discussed Marketing for Bunk-In Program.
- Discussion surrounding 2% money and what it can be used for.
- Form for grants sent to Commissioner Frew to assist in tracking the grants.
- Fax Machine ("My Fax") – we currently pay \$12/month and have sent only 1 fax in the past year. Recommend removing "My Fax".

Motion to remove "My Fax" by Commissioner Bird, seconded by Commissioner Hammel.

5 Yes 0 No

Motion to accept the Treasurer's Report by Commissioner Koss, seconded by Commissioner Hammel. **5 Yes 0 No**

RESOLUTION: 2026-32

Payment of Bills

BE IT RESOLVED, that the Treasurer is approved to transfer from the Building Reserve Fund to General Checking \$58,615.00 and from the General Fund Reserve \$37,032.05 for regular bills and \$3,258.71 for payroll to General Checking Account to pay the bills and payroll totaling \$98,905.76.

Motion by Commissioner Hammel, seconded by Commissioner Koss to approve the payment of bills. **5 Yes 0 No**

New Business/Commissioners

- Unusable foam – Crystal Clean quoted \$13,825 if they pick up, **or** \$4,914 if we dump into 55- gallon drums.
Motion by Commissioner Koss, seconded by Commissioner Bird to have the unusable foam dumped into 55-gallon drums. **5 Yes 0 No**
- Update on 52 Market Street – electrical is done, working on plumbing, cabinets and flooring has been selected. Waiting on samples for countertops. Discussed requesting an Exemption or a Variance on the Village Code regarding no more than 3 unrelated in the house. (The Fire District is leaning towards the Exemption as the Fire District considers the house as an extension of the firehouse.)
- FEMA Grant discussion – AFG, SAFER, Fire Protection & Safety.
- Question presented asking if we are obligated to fire prevention. The district is having difficulty to "man" the fire safety program. Schools are required to have a Fire Prevention Program, and they look to the Fire District to do it. Manpower is becoming an issue. It seems to be a yearlong commitment. Discussion followed.
- Commissioner Bird reported that the drinking fountain is going in on Thursday, 6/18.
- Overhead doors at Station 3 will be painted.
- Quote received for replacing the man-door at Station 3.

Motion to go into Executive Session by Commissioner Bird, seconded by Commissioner Koss at 7:37 PM to consult with Attorney DiRaddo. **5 Yes 0 No**

Motion to go out of Executive Session by Commissioner Koss, seconded by Commissioner Bird at 7:59 PM. **5 Yes 0 No**

As there was no further business to come before the Board, Commissioner Koss made a motion to adjourn, seconded by Commissioner Frew. **5 Yes 0 No**

Meeting adjourned at 8:00 PM.

Respectfully submitted,
Patricia P. Connors
Commissioner/Interim District Secretary