

Brockport Fire District Commissioners
Regular Meeting Minutes
June 1, 2026

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Michael Koss and Brian Frew; Treasurer Debra Kuhn; Attorney Ray DiRaddo, Chief Adam Leggett; BVFA President Deb Hoy.

Excused: Deputy Chief Jose Kast and Assistant Chief Jim Juby

Meeting opened at 6:00 PM with the Pledge and Moment of Silence.

Approval of May 18, 2026, Regular Meeting Minutes as corrected.

Motion by Commissioner Bird, seconded by Commissioner Koss.

5 Yes 0 No

Approval of May 28, 2026, Special Meeting Minutes (discussed the Medina truck).

Motion by Commissioner Hammel, seconded by Commissioner Koss.

4 Yes 1 Abstain (Commissioner Frew)

BVFA

- No new applications.

Chief's Reports:

Chief Adam Leggett

- Reviewed the report of Assistant Chief Jim Juby.
- Reviewed the maintenance report.
- Gear inspections are complete. New gear has arrived.
- Reviewed upcoming community events.
- Fire prevention for the Kindergarteners was completed.
- Reviewed the Chief's report.
- 497 calls to date. 79 EMS calls.
- Ellis Drive culvert issue to back building.
- "Miracle on Eisenhower Drive" – emergency plane landing.
- Smith Street bridge will be closed for at least 3 months.

Motion to accept the Chief's reports by Commissioner Bird, seconded by Commissioner Frew. **5 Yes 0 No**

Treasurer's Report:

- Requisition for Education material was passed around for approval.

RESOLUTION: 2026-31

Payment of Bills

BE IT RESOLVED, that the Treasurer is approved to transfer from the General Fund Reserve \$61,536.76 for regular bills and \$3,531.19 for payroll to General Checking Account to pay the

bills and payroll totaling \$65,067.95.

Motion by Commissioner Hammel, seconded by Commissioner Bird to approve the payment of bills.

5 Yes 0 No

New Business/Commissioners

- Letter to the Village of Medina – approval for Chair to sign the letter and send.

Motion by Commissioner Bird, seconded by Commissioner Koss to approve the Chair to sign the letter and send. **5 Yes 0 No**

- **Policies** – Vehicle Use Policy – corrections will be made and passed out for a final review. Procurement Policy – will send out for review regarding when to use the Purchase Requisition.
- Email from Johnson Control regarding the fire panel for Station 3 and possibly Station 1. Commissioners Koss and Bird will contact them to discuss.
- 52 Market – rough electrical is done. Things are moving along. Flooring and cabinet samples will be reviewed and selected. Hot water tanks will be decided soon. Requesting a quote for the siding.
- Grant for truck bay door at Station 1. Received quotes from Alliance Doors and Tracy Door. The Treasurer needs a complete packet – Purchase requisition and quotes. We need the Award letter and what documentation is needed for the grant.
- FEMA grants – 3 grants (SAFER, AFG, PMS) all due June 22. Five percent matching the award. A few suggestions were for Recruitment & Retention, Fire Prevention, 2328 replacement, training grounds. Question on when will they be awarded, how long are the grants for? Need more information for budgeting purposes. Commissioner Frew will forward information on what he has for the grants. It was suggested we create our own form listing out the details for the grants.
- Passero's building study of Station 1. Structural study was done. Most of the work that needs to be done is cosmetic. We can work on that a little at a time. We should start putting away money now for a new roof for Station 1.
- Discussed needing a 5-year plan for fire equipment needs (not trucks or buildings).
- Foam disposal companies – Commissioner Bird will contact Crystal Clean for the foam we cannot use.
- Old bailout systems – Al Hoy will get us a list to discuss surplusizing them.
- Commissioner Bird met with the new Village DPW superintendent. When we replace our truck bay doors, they are interested in our old ones.
- Drinking water fountain in truck bay is filtered.

As there was no further business to come before the Board, Commissioner Hammel made a motion to adjourn, seconded by Commissioner Koss. **5 Yes 0 No**

Meeting adjourned at 6:53 PM.

Respectfully submitted,

Patricia P. Connors

Commissioner/Interim District Secretary