

Brockport Fire District Commissioners
Regular Meeting Minutes
May 18, 2026

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Michael Koss and Brian Frew; Treasurer Debra Kuhn; Attorney Ray DiRaddo, Chief Adam Leggett, Deputy Chief Jose Kast and Assistant Chief Jim Juby; BVFA President Deb Hoy.

Guests: Jake Vergari and John Rombaut.

Meeting opened at 6:00 PM with the Pledge and Moment of Silence.

Approval of May 4, 2026, Regular Meeting Minutes

Motion by Commissioner Koss, seconded by Commissioner Hammel.

5 Yes 0 No

BVFA

- Feedback was given for New BVFA Application & Onboarding Documents
- Membership – No new members at this time.
- Dropped 1 from the rolls.

Chief's Reports:

Chief Adam Leggett

- Reviewed his report. 464 calls to date. 73 EMS.
- Fire Fest in September – several agencies will be participating.
- Fire Police physicals – no SCBA
- RAMS protection training needs to be completed.
- Victim of wreck on Sweden-Walker Road in February is reaching out on Facebook to find the person(s) that helped him.

Deputy Chief Jose Kast

- Reviewed report.
- Issue with Performance Auto to get scrap autos for training. Cannot bring them to Station 5, but the fire department can go there one day.
- Station 5 – fire hydrant has stone around it and when the hydrant is flushed, stone spread everywhere. They would like to put either concrete or pavers around it instead. Also, the waste baskets seem to be missing. We will get some back in there.

Assistant Chief Jim Juby – reported by Chief Adam Leggett

- Reviewed report.
- 2317 water pump leak
- 237 lights are in
- Lights are on order for the new Chief's vehicle.
- Radio updates (\$7,000) falls under maintenance. (Discussion followed.)

- Gear inspection completed. New gear coming soon.
- SUNY PD went to Station 5 for training. All went well.

Motion by Commissioner Koss, seconded by Commissioner Bird to accept the Chiefs' Reports. **5 Yes 0 No**

Secretary Report

- Fire District Secretary Debra Bax has submitted her resignation effective May 14, 2026.

Motion by Commissioner Hammel and seconded by Commissioner Bird to accept her resignation with gratitude for her 14 years of service with the Fire District.

5 Yes 0 No

- Appointment of Interim Secretary:

Motion by Commissioner Bird and seconded by Commissioner Koss to appoint Commissioner Patricia Connors as the interim secretary until the position is filled.

Treasurer's Report

- Financial statements have been submitted. Received a letter of "no findings."
- Reviewed the financial report.
- Furniture for bunk-in program – Zach is getting quotes.
- Discussed billing by Uniform Express.

Motion by Commissioner Hammel, seconded by Commissioner Bird to approve the financial report. **5 Yes 0 No**

RESOLUTION: 2026-29

Payment of Bills

BE IT RESOLVED, that the Treasurer is approved to transfer from the General Fund Reserve \$67,302.17 for regular bills and \$4,280.13 for payroll to General Checking Account to pay the bills and payroll totaling \$71,582.30.

Motion by Commissioner Hammel, seconded by Commissioner Koss to approve the payment of bills. **5 Yes 0 No**

RESOLUTION: 2026-30

LEGAL NOTICE

To expend money from the Miscellaneous Equipment Reserve Fund an amount not to exceed \$15,000 for the purpose of acquisition of new Automated External Defibrillators (AEDs) for use by the Fire District.

Vote by Roll Call:

Commissioner Patricia Connors	YES
Commissioner Allyn Hammel	YES
Commissioner Willard Bird	YES
Commissioner Michael Koss	YES
Commissioner Brian Frew	YES

New Business/Commissioners

Commissioner Koss:

- Exempts shed at Station 5 – they will sell it to the Fire District for \$500. An invoice will be sent.

Motion by Commissioner Hammel and seconded by Commissioner Koss to pay the invoice of \$500. **5 YES 0 NO**

Commissioner Hammel:

- 52 Market Street – the walk-through was done. A meeting will be held every Wednesday at 9 AM with the Architect. Locks will be kept the same for now. FOBs will be discussed “down the road.”
- 52 Market Street – There is 1 electric hot water tank, we should add a second one. There was a recommendation to go with tankless.
- We are still having issues with Spectrum billing at 52 Market Street. Also having issues in the Chief’s office as well. We are having difficulty contacting our representative.

New York Forward Grant – \$137,000 for new Truck Bay Doors at Station 1. This is a matching grant that we have budgeted for. We need to get 3 quotes.

Commissioner Frew:

- Leary Grant (a private foundation grant) – putting in for 25 new pages. The grant application is accepted quarterly.
- Donation of utility poles for Station 5. Discussion followed.

Medina truck – The Village of Medina may or may not be looking to replace their ladder truck. They are looking to get at least \$2M for the new one they bought. Discussion followed regarding an offer we could present, subject to a mandatory referendum. Attorney DiRaddo will draft a letter stating our offer/intent. (Pursuing this option will benefit our taxpayers in the long run.)

Commissioner Connors:

- Monroe County Fire District Officers’ meeting coming up on Thursday, June 18, at St. Paul Exempt Club. The guest speaker is Randy Sickler from SWBR Engineers regarding facility assessments. (Reservations are due by June 11.)

Motion by Commissioner Koss and seconded by Commissioner Hammel to go into Executive Session pursuant to Public Officers Law, Article 7, §105(1)(f) at 7:21 PM. **5 YES 0 NO**

Motion by Commissioner Koss and seconded by Commissioner Hammel to leave Executive Session and return to the regular meeting at 7:54 PM. **5 YES 0 NO**

No actions were taken in Executive Session.

As there was no further business to come before the Board, Commissioner Hammel made a motion to adjourn the meeting, seconded by Commissioner Bird. **5 Yes 0 No**

Meeting adjourned at 7:55 PM.

Respectfully submitted,

Patricia P. Connors
Commissioner/Interim District Secretary
Brockport Fire District
38 Market Street
Brockport NY 14420