

**Brockport Fire District Commissioners**  
**Regular Meeting Minutes**  
**April 20, 2026**

**Present:** Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Brian Frew; Treasurer Debra Kuhn; Attorney Ray DiRaddo, Chief Adam Leggett, Deputy Chief Jose Kast

**Excused:** Commissioner Michael Koss, District Secretary Debra Bax and Assistant Chief Jim Juby.

**Guests:** Jake Vergari, Zach Alexander, Corrine Cummings and Deb Hoy.

**Approval of April 6, 2026, Regular Meeting Minutes**

**Motion** by Commissioner Hammel seconded by Commissioner Bird.

**4 Yes 0 No**

**Approval of April 16, 2026, Special Meeting Minutes**

**Motion** by Commissioner Bird seconded by Commissioner Hammel

**3 Yes 1 Abstain** (Commissioner Frew)

**BVFA**

- Membership – Jake Vergari reported that the paperwork, interviews and affirmative BVFA vote was completed for the following firefighters: Maynard, Curly, Lemke and Paul; Landon for Mutual Aid firefighter.  
**Motion** by Commissioner Bird seconded by Commissioner Frew to approve and accept the new members. **4 Yes 0 No**
- T-Shirts – an online store was created for the members. New District logos for 25<sup>th</sup> Anniversary of 9/11 (for 2026 only), 250<sup>th</sup> Anniversary of America (for 2026 only), Breast Cancer Awareness, and Independence Day were presented for approval and use.  
**Motion** by Commissioner Bird seconded by Commissioner Hammel to approve the use of the new District logos for T-shirts. **4 Yes 0 No**
- Meat Raffle – Commissioner Hammel commented that the BVFA not use the District logo on the flyer next year as the meat raffle is a fundraiser for the BVFA, not the District. The District just needs to approve the fundraiser.
- Banquet – 153 reservations so far.
- Commissioner Hammel recommended that all BVFA financial information be put into the BVFA minutes (i.e. expenses) and keep information available to the public. This is something that was picked up in an audit with the State Comptroller’s Office.

**Chief’s Reports:**

**Assistant Chief Jim Juby – reported by Chief Adam Leggett**

- Reviewed the Assistant Chief’s report.
- Requested authorization to take 237 to the Stair Climb in Buffalo. Authorization was granted.
- A purchase request for 4 AED’s was submitted for approval.
- Fire prevention presentations coming up in May.

### **Chief Adam Leggett**

- Reviewed his report. 384 calls to date.
- On 4/22, a couple of people are going to the Village of Medina to look at the Quint they are looking to sell. We need to get an appraisal for our Quint (230). The firetruck version of the Kelly Blue Book lists it at \$500,000 - \$800,000. Commissioner Hammel will investigate getting a couple of appraisals.

### **Deputy Chief Jose Kast**

- Roof prop is set up on the container.
- Requested Station 2 be upgraded to a keypad like the other stations. Commissioner Hammel will check with Greg Gartland.

**Motion** by Commissioner Bird seconded by Commissioner Hammel to accept the Chiefs' Reports. **4 Yes 0 No**

### **Treasurer's Report**

- We need to verify if a Legal Notice was done to purchase the AED's out of the Capital Reserve fund before the order can be placed.
- Travel requests were submitted for 4 people to attend the NYS Assoc. of Fire Chiefs 120<sup>th</sup> Annual Conference in Syracuse. Checks for the Registration fee will be provided to the attendees. Attendees need to make their own hotel reservations. Deputy Chief Kast will clarify the information on the travel request forms.
- There was a question regarding insurance coverage on the contents of Capen Hose Museum. Contents belong to the department. It was suggested that a list of the contents be submitted for the BVFA.
- **Motion** by Commissioner Bird seconded by Commissioner Frew to put the Chief's vehicle out to bid. **4 Yes 0 No**
- Reviewed the monthly financial reports. The Operating budget should be 33% spent. We are at 39% spent due to budget spread and turn out gear.

**Motion** by Commissioner Bird seconded by Commissioner Hammel to accept the Treasurer's report. **5 Yes 0 No**

### **RESOLUTION: 2026-**

### **Payment of Bills**

**BE IT RESOLVED**, that the Treasurer is approved to transfer from the General Fund \$45,231.08 for regular bills and \$3,047.72 for payroll to transfer all into the General Checking Account to pay the bills and payroll totaling \$48,278.80.

**Motion** by Commissioner Hammel, seconded by Commissioner Connors to approve the payment of bills. **4 Yes 0 No**

### **Secretary's Report**

- None.

## **New Business/Commissioners**

Commissioner Hammel:

- 52 Market Street – met online with the contractor, Passero Assoc., and D. Kuhn. They plan to start the 2<sup>nd</sup> week in May. They should be finished by the 2<sup>nd</sup> or 3<sup>rd</sup> week of August. We need to advise the contractor of who the contact person is to coordinate work that will affect Tyler upstairs—Tyler, Zach Alexander, or Assistant Chief Juby?
- Discussion regarding district-owned parking spaces around Station 1.
- Exempts shed at Station 5 – the key will be turned over to the District this week.
- Inspection of fire stations and equipment will be May 2<sup>nd</sup> at 8:00 AM. (Commissioner Hammel will be out-of-town.)

Commissioner Bird:

- Wednesday maintenance on generators will be done.

Attorney Ray DiRaddo – provided information from other districts across the State.

As there was no further business to come before the Board, Commissioner Hammel made a motion to adjourn the meeting, seconded by Commissioner Frew. **4 Yes 0 No**

Meeting adjourned at 7:01 PM.

Respectfully submitted,

Patricia P. Connors  
Commissioner  
Brockport Fire District  
38 Market Street  
Brockport NY 14420