

**Brockport Fire District**  
**Special Meeting**  
April 16, 2026 – 9:00 AM

Present: Commissioners Patricia Connors, Allyn Hammel, Willard Bird; Treasurer Debra Kuhn; Fire Chief Adam Leggett.

Excused: Commissioners Mike Koss and Brian Frew

Treasurer Kuhn reviewed our Fund Balance policy and the amount that is unencumbered.

12/31/2025   \$554,740

Ck. Balance   \$207,520

\$762,260 Total unencumbered

Unencumbered outside of reserves: 30% (\$325,250) – “emergency fund” – money to use without 30 day notice.

Excess \$437,011 – Treasurer recommends leaving in the General Account for use in grants in advance of payment vouchers. We did a Legal Notice to use Reserves for the renovations at 52 Markets Street—we should use this money for renovations instead.

There was a motion by Commissioner Hammel, seconded by Commissioner Bird to accept the Treasurer’s recommendations to leave the fund balance unencumbered for 2026.

3 YES           Motion carried.

Those present reviewed the capital projects slated for 2026 and made some adjustments/reallocations.

A review of the vehicle replacement schedule was done as well.

Squad vs. Quint: It was decided to hold off on the Squad until 2029.

Chief’s vehicle: 2011 Fire Police vehicle was recommended to sell and move Assistant Chief Juby’s vehicle to Fire Police.

Quint purchase – We need to decide to either go over the tax cap or get a 20-year bond.

Other items:

- Inspection dinner on May 2<sup>nd</sup> – We need to meet to inspect the firehouses.
- Community Service volunteers for firehouses – recommend they wash and wax the trucks and power wash tables and chairs at Station 3.

As there was no further business, there was a motion by Commissioner Hammel and seconded by Commissioner Bird to adjourn the meeting. Motion carried. Meeting adjourned at 10:15 AM.

Respectfully submitted,  
Commissioner Patricia Connors