

Brockport Board of Fire Commissioners
Regular Meeting 6:00 pm
March 2 2026
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, Brian Frew; Secretary Debra Bax; Treasurer Debra Kuhn, Chief Adam Leggett, Deputy Chief Jose Medina, Assistant Chief Jim Juby; Attorney Ray DiRaddo

Others Present: Corrine Cummings, Deb Hoy, Zach Alexander, Harris Reed, Erin Reed

Pledge Moment of Silence

Approval of February 16, 2026 Regular Meeting Minutes

Motion by Commissioner Koss seconded by Commissioner Hammel to approve as read.

5 Yes 0 No

BVFA

- Membership application process – Commissioner Connors would like to set up a meeting on 3/5/2026 to discuss.
- President Hoy – sending out 185 invitations for the banquet.
 - No sign in to Key Bank yet.
 - Setting up an Audit Committee.

Assistant Chief's Report

- Reviewed submitted report.
- Gear prices are in and will be ordering gear.
- Eliminating Uniform Express for purchases.
- Need to purchase helmets – Treasurer Kuhn indicated that 3 quotes will be needed unless standardized.
- Turnout Express will be doing the gear inspections again this year starting in March.

Deputy Chief's Report

- Reviewed submitted report.
- There are many members in classes and 10 more books were purchased.
- There is a Recruit Class every Sunday.
- Sexual Harassment on-line training is moving along.

Chief's Report

- Reviewed submitted report.
- 205 calls (35 EMS) to date.
- 2328 – A&G unable to do the cab modifications that we want in the specifications.
- Mutual Aid assignments were changed.

Motion by Commissioner Hammel seconded by Commissioner Frew to accept the Chiefs' Reports.
5 Yes 0 No

Treasurer's Report

- Discussion regarding the purchase of a 2100-gallon portable tank for the tanker to replace the current broken one.

RESOLUTION 2026-23

Purchase of Portable Water Tank

BE IT RESOLVED that the Commission approves the purchase of a 2100-gallon portable water tank to replace the current broken portable water tank and to expend the money from the Miscellaneous Equipment Capital Reserve Fund at a cost not to exceed \$2,000:

Commissioner Hammel	Yes	Commissioner Frew	Yes
Commissioner Koss	Yes	Commissioner Connors	Yes
Commissioner Bird	Yes		

- Received R&R Grant – went in through E-Grants. Treasurer Kuhn is the signatory.
 - Will speak with Deb DeLong of G&G and if not through E-Grants will list Commissioner Connors as the signatory.
 - Standard Grant which will require a quarterly report – needs quotes, invoice, bill of lading, identify in the narrative how it has assisted.
 - Requesting \$18,829 in gym equipment – Zach Alexander indicated that this cost is for lots of sets of weights for the equipment. This must be paid up front. Treasurer Kuhn indicating if the amount for this purchase can come out of the Fund Balance.
Motion by Commissioner Hammel seconded by Commissioner Koss to pay the \$18,829 out of the Fund Balance. **5 Yes 0 No**
 - **Motion** by Commissioner Hammel seconded by Commissioner Koss to approve Treasurer Kuhn as the signatory on the Grant. **5 Yes 0 No**
- Commissioner Koss – all grant requests need to come to the attention of the Commission before going out and applied for

RESOLUTION 2026-24

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$33,281.75 for the regular bills and \$3,951.52 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$37,233.27.

Motion by Commissioner Bird seconded by Commissioner Koss to approve. **5 Yes 0 No**

Secretary's Report

- Website – continuing to update.
- Physicals are scheduled for in-house on 4/16/26 and 4/18/26.
- Work with President Hoy to transition the application process.

New/Old Business/Commissioner Report

- Commissioner Connors – sent out Committees for 2026 – let her know if any changes.
- Pest Control – Bunk-In Bathroom
 - Target Pest Control offers \$1,225 for 1 year then 4 visits at no charge.
 - Commissioner Koss indicated that we should go for just a service call for now. Commissioner Frew will take care of calling for this.
- Firehouse Sub Grant – Commissioner Frew
 - Reviewed the grant for the commission. The grant is done quarterly. He would like to apply for the grant to obtain a new boat.
Motion by Commissioner Koss seconded by Commissioner Allyn to approve.
5 Yes 0 No
- Membership 3 applications that can't be found. Secretary Bax indicated that they had been given to the BVFA due to the transition of the process of handling applications.
- Food for the R&R Bowling Night. Commissioner Connors indicated that this must be a BVFA Event.
- Corrine Cummings – reviewed a flyer for the upcoming Easter Egg Hunt to be held at the Brockport Exempts on April 4, 2026 at 10:00 am.

Motion by Commissioner Frew seconded by Commissioner Hammel to adjourn Regular Session and move to Executive Session **5 Yes 0 No**
Moved to Executive Session at 7:44 pm.

Motion by Commissioner Hammel seconded by Commissioner Bird to move from Executive Session and go back to Regular Session. **5 Yes 0 No**
Moved back to Regular session at 7:55 pm.

Motion by Commissioner Bird seconded by Commissioner Hammel to adjourn. 5 Yes 0 No

Meeting adjourned at 7:55 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District