

Brockport Board of Fire Commissioners
Regular Meeting 6:00 pm
December 1, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn, Chief Tim Smith, Assistant Chief Jim Juby; Attorney Ray DiRaddo

Others Present: Zach Alexander, Jake Vergari, Scott Cleere, John Rombaut, Deb Hoy, Corrine Cummings, Ron Sabernick

Excused: Deputy Chief Adam Leggett

Pledge Moment of Silence

Approval of November 17, 2025 Regular Meeting Minutes

Motion by Commissioner Koss seconded by Commissioner Hammel to approve as read.

4 Yes 0 No 1 Abstained (Commissioner Georgiev was not at this meeting)

BVFA

- President Sabernick
 - This will be his last meeting as President of the BVFA and he thanked the commission for working together with him.
 - Working on how to bring members in. Jake Vergari indicated that they are working on a step by step guide for membership as new people are coming in.
 - The BVFA will be taking care of processing all paperwork for new members coming in after the first of the year including entering the information into RedNMX and taking care of the roster.

Chief's Report

- Reviewed submitted report.
- Calls 1,107 to date with 90 in November.

Deputy Chief's Report

- Reviewed submitted report.

Assistant Chief's Report

- Reviewed submitted report.
- 2317 Harris Reed did work on it.
- Generator out on 238.
- Should receive 5 sets of gear by mid to late January.
- Parade is 12/7/25, Erin Reed is overseeing the float.
- JPR's are going well.
- Reviewed upcoming drills.

Motion by Commissioner Georgiev seconded by Commissioner Koss to accept the Chiefs' Reports. **5 Yes 0 No**

Treasurer's Report

- AccuFund is up and operating.
- Reviewed information from Greg Gartland regarding Libre Office. After discussion the preference is to stay with our current Office licensing and not move to Libre Office.

RESOLUTION 2025-53

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$26,312 from the Buildings and Facilities Capital Reserve Fund for the roof work at Station 1; transfer \$37,187.56 for the regular bills and \$3,313.95 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$66,813.51

Motion by Commissioner Hammel seconded by Commissioner Bird to approve. **5 Yes 0 No**

Secretary's Report

- Cancer Benefit Program – paperwork was completed and submitted.
- 2026 Meeting Dates – no changes were made.
- VFC Grant – can submit electronically – the grant is due 12/22/2025 – will need items that are to be requested.

New/Old Business/Commissioner Report

Commissioner Koss

- Station 3 roof repair – need to have the contract signed.
- Station 1 roof repair was completed.

Commissioner Bird

- Received 4 responses for the maintenance program for the boilers and air conditioners. Would like to use Monroe Piping. Treasurer Kuhn will do a comparison.

Commissioner Hammel

- 52 Market Street, there was a walk through last Tuesday with 20 contractors who attended. There will be another walk through tomorrow.
- Spectrum – we have a corporate representative that we are to work with so this is still being worked on for 52 Market Street.

Commissioner Georgiev

- When Tyler was gone, there was a light that was left on in his apartment and he indicated that he had not left it on, possibly a contractor was working?
- Social Media Campaign, waiting on a response.

Commissioner Bird thanked Commissioner Georgiev for his time spent as a Commissioner as this is his last meeting. Everyone expressed their thanks and have been appreciative of his commitment over the past 5 years.

Attorney DiRaddo

- Bunk-In Program - Contracts were sent out to Murray, Bergen, and Hamlin.
- Finished Tyler's contract today. It is important to put together what expectations the district has and what expectations does Tyler have regarding this program.

As there was no further business to come before the Board, Commissioner Hammel made a motion to adjourn the meeting, seconded by Commissioner Georgiev. **5 Yes 0 No**

Meeting adjourned at 6:56 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District