

Brockport Board of Fire Commissioners
Tax Exemption Hearing and Regular Meeting 6:00 pm
November 17, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss; Secretary Debra Bax; Treasurer Debra Kuhn; Deputy Chief Adam Leggett, Assistant Chief Jim Juby; Attorney Ray DiRaddo

Others Present: Zach Alexander, Scott Cleere, Ron Sabernick

Excused: Chief Tim Smith, Commissioner David Georgiev

Chairwoman Connors opened the Tax Exemption Hearing – no questions were asked by those in attendance.

Moving forward with the Regular Meeting

Pledge Moment of Silence

Approval of November 3, 2025 Regular Meeting Minutes

Motion by Commissioner Koss seconded by Commissioner Hammel to approve as read.

4 Yes 0 No

BVFA

- President Sabernick
 - A few of the members received parking tickets from the Brockport Police. They were parked in our assigned spots and had stickers on the windows. This has been taken care of.

Chief's Report

- Reviewed submitted report.

Assistant Chief's Report

- Reviewed maintenance work on the vehicles.
- Purchased a new chain saw.
- 230 cables were replaced.
- 12/7/2025 is the Holiday Parade
- Youth Protection Program – Attorney DiRaddo indicated to make sure the insurance is in place.

Deputy Chief's Report

- JPR's are going well.
- Ron Sabernick will be doing some training on the alarm system.
- BEFO and IFO classes are wrapping up.

- EMT Class in Clarendon, two members are signed up.
- Will work with the incoming Deputy Chief after the first of the year.
- Reviewed the Chief's report.
 - Have not heard anything from Jim Tabor. Commissioner Bird indicated that Jim will be meeting with Treasurer Kuhn on Wednesday to discuss financing. Commissioner Bird asked Attorney DiRaddo if a contract can be signed pending a favorable referendum for a bond. Attorney DiRaddo indicated that yes, that can be done.

Motion by Commissioner Hammel seconded by Commissioner Bird to accept the Chiefs' Reports.
4 Yes 0 No

Treasurer's Report

- Received an invoice for the Cancer Benefit Plan, will continue with the Enhanced Plan, the Commission had no problem with this.
- AccuFund (web based program), the cost was \$1,260 per month and increased to \$1,603 per month.

Motion by Commissioner Bird seconded by Commissioner Hammel to approve using AccuFund at the new cost of \$1,603 per month. **4 Yes 0 No**

- Reviewed the Financial Reports.

Motion by Commissioner Hammel seconded by Commissioner Koss to accept the Treasurer's Reports. **4 Yes 0 No**

RESOLUTION 2025-52

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$22,551.44 for the regular bills and \$3,580.62 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$26,132.06.

Motion by Commissioner Hammel seconded by Commissioner Bird to approve. **4 Yes 0 No**

- Received information from Deb DeLong inquiring if we are interested in applying for a V Fire Grant.
- Received information from Amy Grande, Director of Real Property Tax in Monroe County and we are receiving an additional \$21,269 in our budget.

Secretary's Report

- Member application for Edward Bonura for FF – all paperwork has been received.

Motion by Commissioner Koss seconded by Commissioner Hammel to approve.

4 Yes 0 No

- Member application received by the BVFA for Amy Woodward. At this time she is not approved by the BVFA pending receiving a letter from her former Chief.
- Cancer Benefit Program – Treasurer Kuhn received the bill.
- Annual Election – December 9, 2025 from 5 – 9 pm. One application from Scott Cleere was received for the open Commission position.
- VFC Grant (former DEC Grant – due 12/22/2025).

New/Old Business/Commissioner Report

Commissioner Koss

- indicated that the Station 1 roof repair is about 95% completed.

Commissioner Bird

- Contacted Alliance Door but has not heard back from them.
- Bunkroom 2 – Zach painted the room.
- Station 3 rental will be increased from \$75 to \$100.

Commissioner Hammel

- Reviewed information regarding the comptrollers report regarding four fire districts who rent out their hall, or any building, inquiring as to where that money goes.
- There will be a walk-through of 52 Market Street on Tuesday at 9:00 am.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Hammel. **4 Yes 0 No**

Meeting adjourned at 7:50 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District