

**Brockport Board of Fire Commissioners**  
**Regular Meeting 6:00 pm**  
**March 16 2026**  
**Brockport Fire District Station #3**  
**191 West Avenue, Brockport NY 14420**

**Present:** Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, Brian Frew; Secretary Debra Bax; Treasurer Debra Kuhn, Chief Adam Leggett, Deputy Chief Jose Medina, Assistant Chief Jim Juby; Attorney Ray DiRaddo

**Others Present:** Corrine Cummings, Deb Hoy, John Rombaut

Pledge            Moment of Silence

**Approval of March 2, 2026 Regular Meeting Minutes**

**Motion** by Commissioner Hammel seconded by Commissioner Koss to approve with several corrections.    **5 Yes 0 No**

**BVFA - President Deb Hoy**

- Attended a Health, Wellness and Safety Symposium.
- Working on updating the BVFA By-Laws.
- March 26, 2026 will be the Points Review.
- Banquet – so far 32 Yes replies.

**Chief's Report**

- Reviewed submitted report.
- 245 calls to date (40 EMS)
- Reviewed calls of significance.
- Left a voice mail inquiring when the truck will be coming back to Medina.
- 36 members are interested in doing the diagnostic cancer screening.
- Suggested giving some sort of award to the student in the school district who did the heimlich maneuver on another student.

**Deputy Chief's Report**

- Reviewed submitted report.
- There is a house on Holley Street that may be demolished, will look into training with this house demolition.
- Clearing members in recruit class.

**Assistant Chief's Report**

- Reviewed submitted report.
- Everything is in service.
- Gear inspection began and will go through the middle of May.
- Recruit Class is Sundays at 0900, come meet the new members.

**Motion** by Commissioner Bird seconded by Commissioner Hammel to accept the Chiefs' Reports.  
**5 Yes 0 No**

#### **Treasurer's Report**

- Reviewed submitted reports.
- Tax exemption forms were submitted.
- Personal rehab and supplies amount is \$1,700. Commissioner Bird indicated that snacks can't be purchased for just setting them out for members. This brought up a discussion regarding meals, etc. when there are fill-in crews. Commissioner Hammel indicated that a written policy needs to be done.
- Operating Budget -20% expended, including the Bunk-In.

**Motion** by Commissioner Bird seconded by Commissioner Koss to approve the Chiefs' Reports.  
**5 Yes 0 No**

- Discussion regarding gear purchase. Assistant Chief Jim Juby inquired as to what happened to the money from last year for gear. Treasurer Kuhn indicated that it went into the Fund Balance at the end of last year.
- Received the Utica National bill which is due April 1, 2026.

**Motion** by Commissioner Hammel seconded by Commissioner Koss to have the Treasurer pay the bill. **5 Yes 0 No**

- Recruitment and Retention Grant is fully executed. Treasurer Kuhn will set up a meeting with the Grant Liaison.
- Commissioner Koss inquired if there was any word regarding the Village Grant and our request for new overhead doors at Station 1. At this point there is no information.
- Discussion regarding 52 Market Street and how to move forward.

#### **RESOLUTION 2026-25                      Payment of Bills**

**BE IT RESOLVED** that the Treasurer is approved to transfer \$40,441.94 for the regular bills and \$3,922.46 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$44,364.40.

**Motion** by Commissioner Hammel seconded by Commissioner Bird to approve. **5 Yes 0 No**

#### **Secretary's Report**

- Website – continuing to update, needed folders for 2026.
- Will update the resolution chart for the most recent projects.
- Have been going through the email accounts to make sure new members are set up and anyone who has left is taken out.
- SAM Renewal was completed.
- Reviewed the importance of receiving the status classification changes for members when they move to Interior, Exterior, any changes in these two classifications for the Cancer Benefit Records.

### **New/Old Business/Commissioner Report**

- Commissioner Frew reviewed the quote for pest control. The commission indicated that, at this time, only do Station 1 at the cost of \$595.
- Commissioner Frew distributed a copy of the boat that will be requested in the Firehouse Grant.
- Discussion regarding 52 Market Street. Commissioner Hammel indicated that he, Commissioner Koss, and Treasurer Kuhn met with representatives from Passero Associates regarding Loyal 9. They are also working on a project in Spencerport. If we don't approve this now, then we can't vote until April. What will we do if we approve students and don't have the building ready?

**Motion** by Commissioner Hammel to approve Loyal 9 receive the bid to start the project at 52 Market Street, subject to execution of a signed contract, seconded by Commissioner Koss. **5 Yes 0 No**

- Attorney DiRaddo has not received any information regarding this project yet. As long as Passero is making sure that they are doing everything that they need to do then that is okay.
- Commissioner Koss – structural study of Station 1.
  - The building overall came out as fair.
  - We need to look at the report and see what we want to do.
  - A long-range plan needs to be done.

Attorney DiRaddo indicated that we need to have a feasibility study for Station 1 projects and be able to explain these to the public.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Koss. **5 Yes 0 No**

Meeting adjourned at 7:25 pm.

Respectfully submitted,  
Debra L. Bax, Secretary  
Brockport Fire District