

Brockport Board of Fire Commissioners
Regular Meeting 6:00 pm
December 15, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss; Secretary Debra Bax; Treasurer Debra Kuhn, Chief Tim Smith, Deputy Chief Adam Leggett, Assistant Chief Jim Juby; Attorney Ray DiRaddo

Others Present: Zach Alexander, John Rombaut, Deborah Hoy, Brian Frew

Excused: Commissioner David Georgiev

Pledge Moment of Silence

Approval of December 1, 2025 Regular Meeting Minutes

Motion by Commissioner Koss seconded by Commissioner Hammel to approve as read.

4 Yes 0 No

BVFA

- Deborah Hoy thanked the Commission for their cooperation and for supporting her.

Chief's Report

- 1,149 calls as of Saturday
- Emailed Jim Tabor regarding the Quint.
- There were a few calls close to becoming structure fires.
- Commissioner Bird thanked Chief Tim Smith for doing an excellent job.

Deputy Chief's Report

- Reviewed submitted report.
- Discussed upcoming drills and trainings.
- BEFO and IFO start in Monroe County in March.
- There is an upcoming EMT class to be held in Hamlin.

Assistant Chief's Report

- Reviewed maintenance report.
- 238 generator out for service and 230 mirror was replaced.
- UTV – getting tracks put on it.
- Bunk-In Program – Tyler's paperwork was completed.
- 5 sets of gear – no word on a delivery date yet.
- The parade went well.

Motion by Commissioner Hammel seconded by Commissioner Koss to accept the Chiefs' Reports.

4 Yes 0 No

Treasurer's Report

- Treasurer was absent due to illness.

Secretary's Report

- Working on SAM Renewal.
- Applications
 - Jacob Castellani and Shacqueal James both incoming as Firefighters. All paperwork has been received.
Motion by Commissioner Bird seconded by Commissioner Hammel to approve.
4 Yes 0 No
 - Joseph Caudle incoming as Firefighter – waiting for some paperwork to come in.
 - **Motion** by Commissioner Hammel seconded by Commissioner Bird to approve pending receiving the appropriate paperwork. **4 Yes 0 No**

New/Old Business/Commissioner Report

- 52 Market Street – move Bid Opening to January 6, 2025 at 2:00 pm at 38 Market Street then send to Passero.
Motion by Commissioner Hammel seconded by Commissioner Bird to publish an Amendment to the Bid Opening and move it to January 6, 2025 at 2:00 pm and award the bids at the January 19, 2025 Regular District Meeting. **4 Yes 0 No**
- There were questions regarding a new Quint. Commissioner Bird suggested that it should be ordered before there is an increase. Chief Tim Smith inquired if we should renovate the building at the same time as the purchase of the Quint. Attorney DiRaddo indicated that a plan needs to be in place to address adding to the reserve funds.
- It was noted that the 60-Day Trial of the Alerting System is up.

As there was no further business to come before the Board, Commissioner Hammel made a motion to adjourn the meeting seconded by Commissioner Koss. **4 Yes 0 No**

Meeting adjourned at 6:55 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District