

Brockport Board of Fire Commissioners  
Regular Meeting 6:00 PM  
Budget Hearing 6:15 PM  
October 20, 2025  
Brockport Fire District Station #3  
191 West Avenue, Brockport NY 14420

**Present:** Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, David Georgiev; Treasurer Debra Kuhn; Chief Tim Smith, Deputy Chief Adam Leggett, Assistant Chief Jim Juby; Attorney Ray DiRaddo.

**Others Present:** Raymond & Aaron Frisch, John Rombaut, Deb Hoy and Harris Reed.

**Excused:** Secretary Debra Bax

Pledge of Allegiance                      Moment of Silence

**Approval of October 6, 2025, Regular Meeting Minutes**

There were two corrections: correction to spelling of Commissioner Georgiev's name under Approval of September 15 minutes and under Deputy Chief's Report, Bunk-In Program – correct Hurray to Murray.

**Motion** by Commissioner Koss seconded by Commissioner Hammel to approve the minutes with the noted corrections.

**4 Yes    1 Abstain** (Commissioner Hammel, as he was absent from that meeting)

**BVFA** – nothing

**Chief's Report**

- Reviewed submitted report.
- Assistant Chief Wainwright resigned on October 16, and Captain Jim Juby was appointed to the position of Assistant Chief.
- Discussion regarding Station Alerting. Any questions, issues or concerns regarding the 60-day trial system needs to be addressed directly to Greg Gartland.

**Regular meeting paused to go into the Budget Hearing at 6:15 PM.**

Treasurer Debra Kuhn presented the 2026 Budget.

- The Fire District will exceed the tax cap by \$520,247. Additional funds are needed for increased expenses and savings for replacement of the ladder truck in 4 years.
- Tax base growth factor is .0173%
- Allowable tax levy with \$520,247 is \$2,087,190.
- Fund balance will be used to pay for reimbursable Local Government Efficiency grant expenses for the Bunk-In Program for the year.

- 2026 Tax rate per thousand, even with exceeding the tax cap, we are at \$1.15/thousand.
- Expenses of Note for 2026:
  - Purchase of Utility Truck and Chief Vehicle through NYS procurement system.
  - Renovation of 52 Market Street for continuing development of the Bunk-In Program, through a 5-year Local Government Efficiency Grant.
  - Assessment of 38 Market Street by Passero Associates to determine needs and develop a 5-year plan for the building.

As there were no further questions, the Hearing closed at 6:27 PM. The regular meeting resumed.

Chiefs reports continued:

Deputy Chief Adam Leggett reviewed his report.

Assistant Chief Jim Juby reviewed his report.

**Motion** to accept the Chiefs reports by Commissioner Hammel and seconded by Commissioner Bird.

**5 Yes 0 No**

**Treasurer Report:**

**RESOLUTION 2025-49      Resolution to Override Real Property Tax Cap**

WHEREAS, the Board of Fire Commissioners of the Brockport Fire District (the Board) must adopt a proposed budget for 2026 which includes an estimate of fund balances in preparation for the annual fire district budget hearing; and

WHEREAS, the Board did adopt its proposed budget in preparation for the budget hearing; and

WHEREAS, the Brockport Fire District held its annual fire district budget hearing on notice to the public on October 20, 2025, wherein the Board considered the proposed budget and comments received for and against the proposed budget at said budget hearing; and

WHEREAS, the Board has determined that the Fire District for 2026 needs to exceed the real property tax cap established pursuant to General Municipal Law Section 3-c for that budget year due to financial considerations discussed by the Board at its meeting in preparation of the budget; and

WHEREAS, the proposed budget for 2026 calls for a real property tax levy that will exceed the real property tax cap which allows a tax levy of no more than two (2) percent for the 2026 tax year; and

WHEREAS, pursuant to General Municipal Law Section 3-c, the Fire District may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year only if the Board of Fire Commissioners first enacts a resolution, approved by a vote of sixty (60) percent of the total voting power of such body, to override such limit for such coming fiscal year only.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners approves this resolution to override the real property tax cap for the 2026 budget only, in order to permit an annual real property tax levy that will exceed the real property tax cap which permits only a 2% increase in said tax levy which will result in a final annual Fire District budget in the amount of \$2,087,190.00; and

The adoption of the foregoing resolution was duly put to a roll call vote, as follows:

Commissioner Patricia Connors	YES
Commissioner Allyn Hammel	YES
Commissioner Michael Koss	YES
Commissioner Willard Bird	YES
Commissioner David Georgiev	YES

The resolution was thereupon duly declared to have been adopted.

Dated: October 20, 2025  
Brockport, New York

**RESOLUTION 2025-50      Resolution Approving Final Budget for 2026**

WHEREAS, the Board of Fire Commissioners of the Brockport Fire District (the Board) must adopt a proposed budget for 2026 which includes an estimate of fund balances in preparation for the annual Fire District budget hearing; and

WHEREAS, the Brockport Fire District held its annual Fire District budget hearing on notice to the public on October 20, 2025, wherein the Board considered the proposed budget and received comments for and against the proposed budget at said budget hearing; and

WHEREAS, the proposed budget for 2026 calls for a real property tax levy that will exceed the real property tax cap which allows a tax levy of no more that two (2) percent; and

WHEREAS, pursuant to General Municipal Law Section 3-c, the Fire District may adopt a budget that requires a tax levy that is greater than the tax levy limit for the coming fiscal year only if the Board first enacts a resolution, approved by a vote of sixty (60) percent of the total voting power of such body, to override such limit for such coming fiscal year only.

WHEREAS, the Board has determined that the Fire District for 2026 needs to exceed the real property tax cap established pursuant to General Municipal Law Section 3-c for that budget year due to financial considerations discussed by the Board at its meeting in preparation of the budget; and

WHEREAS, preceding this resolution, the Board passed a resolution to override the real property tax cap for the 2026 budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the Final Budget for the Brockport Fire District for 2026 attached hereto and made a part hereof in the amount of \$2,087,190.00. The adoption of the foregoing resolution was duly put to a roll call vote, as follows:

Commissioner Patricia Connors	YES
Commissioner Allyn Hammel	YES
Commissioner Michael Koss	YES
Commissioner Willard Bird	YES
Commissioner David Georgiev	YES

The resolution was thereupon duly declared to have been adopted.

Dated: October 20, 2025  
Brockport, New York

Treasurer Kuhn reviewed the monthly report. We should be 83% spent – we are at 77% spent. Some line items are overspent, but overall, we are still in good shape.

We have had a problem with our bank reconciliations since April. Entries for the bunk-in program expenses were not made. A new accountant is working on correcting the problem and it should be corrected soon.

#### **RESOLUTION 2025-51                      Payment of Bills**

**BE IT RESOLVED THAT** the Treasurer is approved to transfer \$61,158.36 from the Buildings and Facilities Capital Reserve account for the parking lot at Station 5; \$51,752.22 for the regular bills and \$3,221.00 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$116,131.58.

**Motion** by Commissioner Bird seconded by Commissioner Hammel to approve.

**5 Yes   0 No**

#### **Secretary's Report (via phone call):**

- December annual election – everything is in place.
- Cancer benefit due in October for Insurance is done. The one due in December is done.

- Personnel files for new members – working on.
- Physicals for 2026 using Northern Star. Dates will be set up for March/April in 2026. Will interview other companies as the Northern Star contract ends December 31, 2026. An RFP for after 2026 will need to be done.
- Public Hearing for Tax Exemption for Volunteer Firefighters will be set for November 17, 2025.

**Motion** by Commissioner Hammel to authorize the Secretary to publish the Legal Notice for the Public Hearing seconded by Commissioner Koss.

**5 Yes 0 No**

### **New/Old Business/Commissioner Report:**

Commissioner Hammel:

- 52 Market Street – still waiting on Spectrum to drop a line for Wi-Fi. Greg seems to be getting the run around, but he’s working on getting service there.
- Couches have been delivered by Dunn’s. Zach is looking for a TV for the living area. The District’s obligations are done after that.
- Tuesday morning, 10/21, there is a Zoom meeting with Passero regarding the pre-construction and bid specs for downstairs at 52 Market Street. Drawings should be back by 10/30, posted by 11/4 or 11/5 for bid. Bid opening 12/4 at 10 AM at the Market Street firehouse.

Commissioner Koss:

- Noted at Station 5 people have been driving from the road across the lawn over the parking lot and around the south corner driving on the grass. It was suggested that we go to Runnings to get two packs of 30 stakes to mark the parking lot – it will be easier for plowing and, hopefully, keep people off the grass.

Commissioner Bird:

- Boilers and furnace service contracts – Due to lack of response from Triple O, we will be looking into another provider, Betlem Heating & Air Conditioning.
- Locked cabinet for Recruitment & Retention (~\$500) – this should be a BVFA expense, not a District expense.

Commissioner Georgiev:

- Follow up to email from Pat Doerr – Chief T. Smith will follow up.
- Time tracking for Bunk-In program (Deputy Chief or Assistant Chief) – money was put in 2026 budget.
- New Application process – define what portion of the steps can be done by others to help keep the process moving.
- Women’s Bunk Room – needs some updating. Needs two (2) new doors, air conditioning, TV, paint, sign for the door “Occupied/Vacant” (same as we have for the men’s bunk room).
- Status from sign company for the bunk-in house sign. A reminder will be sent.

Attorney DiRaddo

- Will be sending Secretary Bax updated information regarding new laws coming up.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Hammel.

**5 Yes 0 No**

**Meeting adjourned at 7:11 PM.**

Respectfully submitted,  
Patricia Connors, Chair  
Brockport Fire District