

Brockport Board of Fire Commissioners
Regular Meeting 6:30 pm
July 7, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Chief Tim Smith, Deputy Chief Adam Leggett; Attorney Ray DiRaddo

Excused: Commissioner Allyn Hammel, Assistant Chief Scott Wainwright

Others Present: Zach Alexander, John Rombaut, Harris Reed, Ron Sabernick

Pledge Moment of Silence

Approval of June 16, 2025 Regular Meeting Minutes

Motion by Commissioner Koss seconded by Commissioner Georgiev to approve as read.

4 Yes 0 No

BVFA

- President Ron Sabernick
 - Will be submitting an invoice for food from the Hot Spot.

Chief's Report

- Reviewed submitted report.
- 632 calls as of the end of June (118 were EMS calls)
- 234 is in service at Station 2.
- Several large fires and came back from Murray with one less bottle.

Deputy Chief's Report

- Reviewed submitted report.
- Working on getting a forestry mulcher to cut a trail through the woods at Station 5 to make a UTV training course, to rent for the weekend is \$1,500 and for one day is \$900, will need an insurance certificate (Commissioner Bird will take care of the certificate).
- Have been discussing recruitment training.
- Driver training is continuing.
- Will get a quote for next year for the Vigilant Fire Service Training Program.
- Corrine is checking into an amount to get a quote for T-shirts to bill to the district.
- Commissioner Bird indicated that John Alexander will level out the container at Station 5.
- Commissioner Connors, quarterly meeting with the Chiefs is coming up on August 4, 2025, the meeting time was set for 5:15 pm.
- Chief Tim Smith inquired about the station alerting and the Chiefs have concerns about using Greg Gartland's product. An invitation from Greg was sent to demo his product on July 16, 2025 from 3 – 4 pm.
- Commissioner Bird inquired if we are holding off on the blacktop project at Station 5. Commissioner Koss indicated that we are waiting on the quote for the roof at Station 1.

Commissioner Georgiev indicated that he would prefer to hold off on the Station 5 blacktop if the money is needed for gear, which is a higher priority.

Motion by Commissioner Georgiev seconded by Commissioner Koss to accept the Chiefs' Reports. **4 Yes 0 No**

Treasurer's Report

- The Auditor now wants to see the receipts. Currently has a 5 Star Credit Card payment of \$1,054.99 that needs approval.

Motion by Commissioner Bird seconded by Commissioner Georgiev to approve.

4 Yes 0 No

- Reviewed information regarding the Bunk-In Program. Current costs are at \$556,000 and the Grant dollars were \$490,500. Attorney DiRaddo indicated that the budget could be raised for next year for this project. Attorney DiRaddo indicated that the district can go over the tax cap anytime if voted on. Just let the public know in advance and have a spending plan in place.

RESOLUTION 2025-40

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$32,316.41 for the regular bills and \$3,070.93 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$35,387.34.

Motion by Commissioner Bird seconded by Commissioner Koss to approve. **4 Yes 0 No**

Secretary's Report

- Roster updates – wanted to have Greg input 3 new fields but Alpine has those locked and he can't add them. Secretary Bax will get a quote from Alpine for a cost to do this.
- Physicals – members need to remember to notify President Sabernick, if they are out of service for any medical reason, so that the roster can be updated and to also obtain the paperwork needed for them to get a Return to Duty physical, rather than just showing up to Northern Star without that paperwork.
- Policies – are posted in the Member Section of the website. If a member does not have access to the Member Section, they can request access by clicking on the Member Login and complete the information then click Register. Greg Gartland, Mike Henry, and Deb Bax can take care of the approvals for access.
- LENS Program – will be doing an audit to make sure all new members are added.
- Cancer Benefit Program – indicated how important it is to have the dates when a member status changes, since the reporting requires a specific date of member status changes.
- Member applications
Jeff Denmark, Brooke Walsh, Colton Peters, Ethan Illingsworth, Michael Gordon (all for Interior Firefighters).

Motion by Commissioner Bird seconded by Commissioner Georgiev to approve all 5 for membership. **4 Yes 0 No**

New/Old Business/Commissioner Report

- Update on the trailer – it was weighed but the jack was not moved back yet, JPR will do this.
- 52 Market Street
 - Busy B Painting to submit a quote by July 21, 2025.
 - The carpeting and flooring needs to be taken out.
 - Commissioner Bird, how much money are we going to go over before we stop.
 - Treasurer Kuhn indicated that a budget needs to be put together for the projects.
 - Locks are being purchased.
 - Need to look at the stove.
- Station 1 air conditioning – upstairs lounge froze up possibly due to it being turned down too low and parts were ordered for the air conditioner in the Chief’s Office.
- Signage – Commissioner Georgiev indicated that the logo on the bay door at Station 5 is missing and the siding at Station 2 is done.
- Commissioner Connors, no meeting on July 21, 2025.
- Bid opening for the sale of 235 (2004 Pierce Saber) will be held on Monday, August 4, 2025 at 5:15 pm.

- EMT class bill for \$1000. The policy is not clear regarding a member who failed the class. The state does not reimburse the district if a class is failed. The policy needs to be changed and made clearer. It was suggested by Commissioner Connors that we pay the bill as an exception to the policy and then go back and review and update the policy.
Motion by Commissioner Bird seconded by Commissioner Connors to pay the bill.
4 Yes 0 No

- Commissioner Bird suggested that we go through Station 1 and see what problems we have so that we can better budget for next year.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Koss. **4 Yes 0 No**

Meeting adjourned at 7:50 pm.

Respectfully submitted,
 Debra L. Bax, Secretary
 Brockport Fire District