

Brockport Board of Fire Commissioners
Regular Meeting 6:00 pm
August 18, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Chief Tim Smith, Deputy Chief Adam Leggett; Assistant Chief Scott Wainwright; Attorney Ray DiRaddo

Others Present: John Rombaut, Zach Alexander

Excused: Commissioner Allyn Hammel

Pledge Moment of Silence

Approval of August 4, 2025 Regular Meeting and Bid Opening Minutes

Motion by Commissioner Koss seconded by Commissioner Georgiev to approve as read.

4 Yes 0 No

Approval of August 11, 2025 Budget Meeting Minutes

Motion by Commissioner Georgiev seconded by Commissioner Koss to approve as read.

4 Yes 0 No

BVFA

- Received a wish list of items from the R&R Committee. This was put on hold until the Commissioners can discuss with President Sabernick.

Chief's Report

- Reviewed submitted report.
- 757 calls to date (147 were EMS), 39 calls to date in August.
- Spoke with Brian Ingraham regarding paving at Station 5.
- There was a good turnout by our members during the Arts Festival.
- Brooke Walsh is going away to college and will run mutual aid.
- EMS Coordinator is Erin Reed (Scott Cleere, Mary Smith, and Jim Toole will be assisting her).
- EMT Classes – Commissioner Koss suggested that it would be nice if members could be assigned a mentor when taking the class.

Deputy Chief's Report

- Reviewed submitted report.
- There will be a tanker drill with Bergen and Spencerport.
- There will be a meeting on 9/8/2025 regarding the Bunk-In Program. Bergen and Murray responded but Churchville did not.

Assistant Chief's Report

- Distributed a packet regarding Bryx.
- Submitting a requisition for more gear racks.
- Reviewed information regarding purchasing 30 Minitor 5 pagers for \$200.
Motion by Commissioner Bird seconded by Commissioner Georgiev to approve the purchase. **4 Yes 0 No**

Motion by Commissioner Koss seconded by Commissioner Bird to accept the Chiefs' Reports.
4 Yes 0 No

Treasurer's Report

- 52 Market Street – for any receipts coming in please write 52 Market Street on them and initial the receipts plus write what it is.
- Grant Contract – change the contact which is currently Jose Medina. Commissioner Koss will sign for the construction and will be the contact person on the contract.
- Received paperwork for the rental contract for the mulcher which is \$1,973.16 for a 2-day rental.
- Reviewed Capital Summary 2025.
 - Paving project can't exceed \$200,000.
 - \$61,605 money to reallocate.
 - After the purchase of a truck and the paving there will still be \$43,605 available.

RESOLUTION 2025-42

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$66,373.35 for the regular bills and \$3,325.48 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$69,698.83.

Motion by Commissioner Bird seconded by Commissioner Georgiev to approve. **4 Yes 0 No**

Secretary's Report

- Application changes – Attorney DiRaddo is currently reviewing the application for discussion at a future date.
- Physicals – received a packet of information from a company located in Leroy indicating they can offer physicals in-house or at their facility. Secretary Bax will contact them to see if they would like to attend a future meeting to discuss.
- Website – as time permits there is more information to be added. DC Leggett indicated that the information regarding the Chiefs hasn't been updated.
- FOIL Requests – received 2 for the fire at the school on 6/14/2025 and 1 that Ray is reviewing.
- Received an email regarding SAM Renewal – which isn't due until 12/13/2025.
- Of the 6 applications we received only 2 have gotten their physicals and both need follow-ups.

New/Old Business/Commissioner Report

Commissioner Koss

- 52 Market Street, the painting is completed and the flooring will be installed on 8/29/2025
- Station 1 roof repair – 3 different companies were contacted but never got back to us. Scott Smith contacted Garland Company and they brought out Leo J. Roth.

RESOLUTION 2025-43

Expend money for Station 1 Roof Repairs

BE IT RESOLVED that the Board of Fire Commissioners is approved to expend up to \$30,000 from the Buildings and Facilities Reserve for an emergency repair to the roof at Station 1.

Commissioner Connors	Yes
Commissioner Koss	Yes
Commissioner Bird	Yes
Commissioner Georgiev	Yes
Commissioner Hammel	Absent

- John Rombaut inquired about the tax break for fire personnel. It was suggested that he contact the assessor's office in the town where he lives. The towns did receive a complete list from the district when the program initially started. Our office does not know which members own homes in which town unless they tell us so that we can confirm that with the appropriate town assessor.
- Commissioner Connors reviewed information regarding a person responding in our district from their home district and had a medical incident. After further discussion, it was agreed that the personnel would be covered under their own BVFL but damaged equipment would be covered by our district.

Motion by Commissioner Bird seconded by Commissioner Georgiev to move to Executive Session.

4 Yes 0 No Moved to Executive Session at 7:32 pm.

Motion by Commissioner Koss seconded by Commissioner Bird to move from Executive Session back to Regular Session. **4 Yes 0 No** Moved back to Regular Session at 7:58 pm.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Georgiev. **4 Yes 0 No**

Meeting adjourned at 7:58 pm,

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District