

Brockport Board of Fire Commissioners
Regular Meeting 6:00 pm
September 15, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Deputy Chief Adam Leggett, Assistant Chief Scott Wainwright; Attorney Ray DiRaddo

Others Present: John Rombaut, Ron Sabernick, Zach Alexander

Pledge Moment of Silence

Approval of September 2, 2025 Regular Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve as read.

5 Yes 0 No

BVFA

- R&R Committee – President Sabernick. It was agreed that any jobs or purchases be directed to the Chief and President Sabernick first before submitting to the commission. Commissioner Koss indicated that plans need to be fit into the budget in advance of projects.
- Women’s Bunk-Room needs new mattresses and bedding. Commissioner Hammel will order these.
- Discussion regarding an increase in the Budget for next year for the Inspection Dinner.
Motion by Commissioner Bird seconded by Commissioner Koss to increase the Inspection Dinner Budget by an additional \$2,000 for next year. **5 Yes 0 No**

Deputy Chief’s Report

- Reviewed submitted report.
- 9/16/2025 Training will be Live Fire Prep for the 9/23/2025 training at the PSTF.
- Training Grounds at Station 5 – would like to put up signs where our trails are indicating that they are not to be used by the public. Attorney DiRaddo indicated that the signs should include Private Property and indicate these are the fire district training trails.
- The planning Meeting regarding the Bunk-In Program went well.

Assistant Chief’s Report

- Reviewed submitted report.
- Dealing with getting members to drive for details.
- Commissioner Koss reviewed information regarding the dump tank. New 3,000-gallon tank and holder would cost approximately \$9,600. Treasurer Kuhn indicated that there is \$10,000 in the Capital Budget for next year for this.

Motion by Commissioner Hammel seconded by Commissioner Koss to accept the Chiefs' Reports.
5 Yes 0 No

Treasurer's Report

- Will be on vacation next week but will be working on the Grant.
- Reviewed financial reports. We should be approximately 75% spent.
- Concerned about the painting of Truck 238 – does not have a dollar amount yet and some work will be under warranty.

Motion by Commissioner Bird seconded by Commissioner Hammel to accept the Treasurer's Reports. **5 Yes 0 No**

- Reviewed the Proposed 2026 Budget. Attorney DiRaddo indicated that before we adopt the final budget we approve the override at that time.

RESOLUTION 2025-46

Adopt the 2026 Proposed Budget

BE IT RESOLVED that the Brockport Fire District Board of Fire Commissioners adopts the 2026 Proposed Budget as presented.

Commissioner Connors	Yes	Commissioner Georgiev	Yes
Commissioner Hammel	Yes	Commissioner Koss	Yes
Commissioner Bird	Yes		

- Reviewed the 5 Star Bank credit card bill in the amount of \$6,490.76.

Motion by Commissioner Bird seconded by Commissioner Hammel to approve payment of this bill **5 Yes 0 No**

RESOLUTION: 2025-47

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$1,080.00 from the Building and Facilities Capital Reserve Account for the woven fabric at Station 5; and to transfer \$44,048.37 for the regular bills and \$1,885.28 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$47,013.65.

Motion by Commissioner Hammel seconded by Commissioner Bird to approve. **5 Yes 0 No**

Secretary's Report

- Website – would like to have someone work with Deb and Greg regarding updating the website. President Sabernick will ask who might be willing to assist with this.
- 3 Applications received and all paperwork is complete:
Gregory Gaulin – firefighter
Kirby Trask – firefighter
Jordyn Van Etten – firefighter/mutual aid
Motion by Commissioner Hammel seconded by Commissioner Koss to approve the 3 applications for membership. **5 Yes 0 No**

New/Old Business/Commissioner Report

Commissioner Hammel

- Discussion regarding 52 Market Street.
 - Tyler is now moved into the apartment.
 - Waiting for extra keys.
 - WiFi – Greg is going to contact Spectrum.
 - Building Inspector wants a copy of the blueprints for upstairs and downstairs.
- Reviewed information from Passero Associates for a dollar amount of \$25,000 to put out the bids for construction at 52 Market Street.

Motion by Commissioner Hammel seconded by Commissioner Koss to approve the quote of \$25,000 to continue working with Passero for the downstairs construction project.

5 Yes 0 No

- Deputy Chief Leggett indicated they would like to use the downstairs of 52 Market Street to practice for the upcoming Live Fire for just pulling off hose, etc., the commission had no problem with this.
- Commissioner Hammel has a letter to be sent to Champion Moving for providing the dumpster at 52 Market Street. Secretary Bax will put this on district letterhead.
- Commissioner Hammel reviewed a quote from Passero Associates for an engineering Study at 38 Market Street

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve the Engineering Study for 38 Market Street in an amount not to exceed \$15,000. **5 Yes 0 No**

Note: Treasurer Kuhn indicated that this is in the budget for next year.

Commissioner Koss

- Reviewed the quotes for the roof repair at Station 1. Treasurer Kuhn will do a comparison of the quotes.

Commissioner Georgiev

- Had a zoom call from the engineers for the Village Grant. He will be attending the meeting tomorrow night at 6:00 pm to get additional information.

Motion by Commissioner Hammel seconded by Commissioner Bird to adjourn to Executive Session. **5 Yes 0 No** Public Officers Law Section 105(1)(f)

Moved to Executive Session at 7:15 pm.

Motion by Commissioner Hammel seconded by Commissioner Koss to adjourn Executive Session and move back to Regular Session **5 Yes 0 No**

Moved back to Regular Session at 7:40 pm.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Koss. **5 Yes 0 No** Meeting adjourned at 7:40 pm.

Respectfully submitted, Debra L. Bax, Secretary Brockport Fire District