

Brockport Board of Fire Commissioners
Regular Meeting 6:30 pm
June 16, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Chief Tim Smith, Deputy Chief Adam Leggett, Assistant Chief Scott Wainwright; Attorney Ray DiRaddo

Others Present: Zach Alexander, Corrine Cummings, John Rombaut

Pledge Moment of Silence

Approval of June 2, 2025 Regular Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve with two corrections. **5 Yes 0 No**

Approval of June 12, 2025 Special Meeting Minutes

Motion by Commissioner Koss seconded by Commissioner Bird to approve as read. **3 Yes 0 No 2 Abstained** (Commissioners Hammel and Georgiev were not in attendance at this meeting).

BVFA

- President Ron Sabernick
 - Working on updating the Rules and Regulations and presented an overview of some of the changes that will be made.

Chief's Report

- Reviewed submitted report.
- 573 calls as of Saturday night (EMS 108 to date), 8 working fires.
- 234 was loaded with tools that were available, started driver training.
- After Saturday's fire, the hose was scrubbed on scene.
- Pre-planning for the Arts Festival.

Deputy Chief's Report

- Reviewed submitted report.
- Working on getting a forestry mulcher to cut a trail through the woods at Station 5 to make a UTV training course.
- Driver Training (2c93 and Mike Menear are working on reviewing SOPs and updating the process along with train the trainer for new officers.

Assistant Chief's Report

- Reviewed submitted report.
- 15 sets of gear were sent out to be cleaned due to the fire at the school district, there will be 4 more from Clarendon Fire Department.

- Commissioner Bird suggested that it might be possible to have the Scouts paint the container at Station 5.
- Reviewed the Bryx Station Alerting quote and they will be meeting on June 30, 2025.

Motion by Commissioner Georgiev seconded by Commissioner Bird to accept the Chiefs' Reports.
5 Yes 0 No

Treasurer's Report

- The Audit was received.
- Need budget information by the end of next week.
- General operating expenses are 56% spent.

Motion by Commissioner Hammel seconded by Commissioner Georgiev to accept the Treasurer's Reports. **5 Yes 0 No**

RESOLUTION: 2025-38

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$276,129.54 for the regular bills and \$3,268.89 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$279,398.43.

Motion by Commissioner Hammel seconded by Commissioner Bird to approve. **5 Yes 0 No**

Secretary's Report

- New member paperwork – if I can get the information on members who will be voted on in advance of the BVFA Meeting, then I can put their physical paperwork together for the meeting.
- Cancer Benefit Program – need member training numbers in order to submit the report by December 1 each year.
- Personnel files – have entered all new member information into RedNMX and just need to set up the personnel folders.
- Secretary responsibilities – will be putting together a packet of job duties along with the process to follow.
- Put together the information requested by G&G for submitting grants and forwarded to them.

New/Old Business/Commissioner Report

Commissioner Hammel

- Will work on getting the siding off of Station 2.
- Discussed with Greg Gartland a necessary purchase for 16 controllers @\$300 each due to security issues.
- 52 Market Street – will need to replace the locks. Mike Menear would like to have Brad Menear's FOB reactivated.
- Greg Gartland and his brother are working on a system similar to Bryx and would like to do a demonstration at some point.
- Did a zoom meeting with Passero regarding new appliances for 52 Market Street. We can take the fridge from 52 Market Street to Station 2.

- 52 Market Street, tear out the carpeting and put new flooring down and obtain a quote for painting.
- Greg Gartland indicated that he and his brother could digitize files at 12 cents per page.

Commissioner Bird

RESOLUTION 2025-39

Surplus Truck 235

BE IT RESOLVED that the commission approves the surplus of Truck 235 with a minimum bid of \$70,000 subject to a Permissive Referendum. The vote is by roll call.

Commissioner Connors Yes

Commissioner Koss Yes

Commissioner Hammel Yes

Commissioner Georgiev Yes

Commissioner Bird Yes

- It was noted that the Chiefs disagree with this decision.

Commissioner Georgiev

- Met with Jay from G&G Consulting and reached out to NY State. He is applying for the overhead doors for Station 1 estimated at \$150,000 and to request the money from the grant that the Village of Brockport is receiving which is a 25% match.

As there was no further business to come before the Board, Commissioner Hammel made a motion to adjourn the meeting, seconded by Commissioner Bird. **5 Yes 0 No**

Meeting adjourned at 7:55 pm.

Respectfully submitted,

Debra L. Bax, Secretary
Brockport Fire District



Brockport Fire District (Tentative) Meeting Agenda

June 16, 2025

1. Pledge of Allegiance by all present at 6:30 PM.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Approval of Minutes from the regular meeting of June 2. Special Meeting of June 12.
4. BVFA representative
5. Chief's Reports *
6. Treasurer's Report:
 - Monthly Report*
 - Payment of Bills *
7. Secretary's Report:
 - New Member paperwork process
 - Cancer Benefit Program
 - Personnel Files
 - Secretary Responsibilities
8. New/Old Business/Commissioner Reports:
 - 52 Market Street
 - Pumper 235
9. Attorney Ray DiRaddo –
10. Executive Session – No.
11. Motion to adjourn.

(*Motion to approve)

Sign-In Sheet

[illegible]



Brockport Fire District

Office of the Fire Chief

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief Tim Smith

Deputy Chief Adam Leggett

Assistant Chief Scott Wainwright

Fire Chief's report

Fire Calls:

Year to Date Fire Calls: 1/1/25-6/14/25: 573

Year to Date EMS Calls: 1/1/25-6/14/25: 108

Year to Date Working Fires: 1/1/25-6/14/25: 8

Prev. year comparison: 2024 2025 2024 2025

JAN.	136	118	JULY	126	
FEB.	116	126	AUG.	105	
MARCH	97	102	SEPT.	112	
APRIL	93	95	OCT.	123	
MAY	84	87	NOV.	102	
JUNE	107	49	DEC.	112	

GENERAL INFORMATION:

- 234 is loaded with the tools that we have available
- Much better showing for the fire at the school district than past fires, thank you to everyone that came out to help with on scene and support roles
 - A lot more in depth clean up than a typical fire due to the HazMat
- Pre-planning for the Arts Fest has started
- We met with BVFA President Sabernick to start working on updating the points requirements

Calls of Significance: Fire MVA Mutual Aid HazMat

- 1/14/25 – 151 Main St Morgan Manning House 4th Alarm Fire
- 1/15/25 – 875 Block LaDue Rd Fatal MVA
- 1/22/25 – 12 East Ave House fire – Murray
- 1/25/25 – 2863 Redman Rd Chimney Fire
- 1/27/25 – 16395 Fourth Section Rd House fire – Clarendon
- 2/10/25 – 701 White Rd Chimney Fire
- 2/20/25 – 297 Block Holley St Vehicle fire
- 2/27/25 – 5550 Brockport Spencerport RD Person trapped under seat of bus
- 3/6/25 – 8407 W Ridge Rd House Fire
- 3/7/25 – 15 Creekview Dr Water rescue – Hamlin
- 3/9/25 – 35 Perry St Garage fire
- 3/10/25 – Railroad tracks Multiple brush fires/ “Shed” fire
- 3/11/25 – 710 Hubbell Rd Field fire 236 and 2347 M/A Spencerport
- 3/18/25 – 121 Student Ln Stove fire
- 3/28/25 – 8197 W Ridge Wires down burning in the ditch
- 3/30/25 – 14 Lifetime Way Fire in front doorway
- 4/8/25 – 1171 Kent Rd House fire – Carlton
- 4/10/25 – 4873 Lake Rd Hampton Inn Level 0 HazMat
- 4/15/25 – 7 Thomas St Fill-in/ Stand-by after member passing
- 4/20/25 – 301 Edmunds Rd Working fire in mobile home
- 4/23/25 – 23 Cailyn Way Grill on fire in the garage
- 4/24/25 – 4520 Sweden Walker Rd Front of the house on fire
- 4/30/25 – 5377 Brockport Spencerport Rd Fatal MVA
- 5/2/25 – Ladue at W Sweden MVA Person Trapped
- 5/4/25 – 4 Roman Circle 2nd Alarm house fire
- 5/13/25 – 220 Residence Dr Smoke in the building
- 5/21/25 – 2659 Sweden Walker Rd Shed fire
- 5/26/25 – 29 Jay Dr Trailer fire – Murray fire district
- 5/27/25 – W Ridge at Redman Rd Motorcycle MVA
- 6/6/25 – Redman Rd at Erie Canal Level 0 HazMat
- 6/14/25 – 200 Central School Drive 2nd Alarm Building Fire

Any questions, comments, or concerns please reach out to me or stop in the office anytime I am there.



Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Tim Smith

Deputy Chief: Adam Leggett

Assistant Chief: Scott Wainwright

Deputy Chief Report

Date: 6/16/24

Annual Firefighter Requalifications

They are available in a file folder at the watch desk and officers have access to print new ones in the training folder on the server. All interior and exterior FFs are responsible for their JPR sheets. Once the JPRs are completed please put them in the chiefs mailbox so they can be scanned into Red Alert. FFs should hold onto their JPRs for proof of completion.

IFO- Connor Mundorf has started IFO in Monroe CO Mondays and Wednesdays.

EMT class- Angel Porter and Cody Jacobson in Gates Sunday and Tuesdays

District Drills

-6/17 - Water supply/ tanker ops

-6/24 - Boat ops/water rescue

EMS-

EPCRs- All EMTs and FRs need to work with Zach to get set up in the NYS Image Trend System for EPCRs.

CPR- July 1 which is a tuesday night for your convenience. Anyone who is close to being due email Zach to sign up for that night

Safeguarding in-service training

October 21 and 28. This will be a de-escalation and self defense class specifically set up for FFs. Save the date.

Deputy Chief – Phone:(315) 212-9040, Email: aleggett@brockportfire.org



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Brockport, NY 14420

Chief: Tim Smith

Deputy Chief: Adam Leggett

Assistant Chief: Scott Wainwright

Live Fire- September 23 at 1900 at the PSTF - save the date

Training Grounds

The officers for station 5 are Capt S Smith and Lt Doerrer. We will be working on ways to improve the training grounds/prop.

- finishing the walls and adding doors- in the works
- Break out window prop- ordered
- Manikins- ordered and received
- Roof prop- ordered
- **UTV trail-** We are looking into renting a forestry mulcher for a day to cut a trail through the woods to make a UTV training course. **Brian Frew might be able to utilize one from work.**

Recruit Class

Currently underway with Capt Scott Smith as the Recruit Class officer, assisted by Safety officer Mike Henry and Lt Doerrer. **There may be some adjustment to the recruit class. We would like to go to a 2-3 times a year scheduled class.**

Driver training (2C93, Mike Menear)

Working on reviewing SOPs and updating the process along with train the trainer for new officers.

If you are interested in becoming an apparatus operator please let your Captain/Lt know so they can start your training.

Bunk in Program

We are working with Ray and as a subcommittee on getting policies and procedures set up. I have spoken with all 4 partnering agencies and all are onboard with moving forward.

Youth Firefighter Program- All members will be required to take the youth protection training. This will be mandatory.

Deputy Chief – Phone:(315) 212-9040, Email: aleggett@brockportfire.org



Brockport Fire District

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Brockport, NY 14420

Chief: Tim Smith

Deputy Chief: Adam Leggett

Assistant Chief: Scott Wainwright

Assistant Chiefs Report

Date: 6/16/25

Maintenance Issues:

6/13/2025

Out of service -

- **P-234** - Going through training for drivers
 - All electronics, equipment and hose done
 - Cross lay divider issue with size - Out to Firematic
 - Need Deck Gun - on order, ships out 6/19 per Firematic

Current issues with equipment:

- **Q-230** -
 - The Officer's side light under the bucket is out. - EVS ordered replacement light
 - Monitoring issue with Lights and siren intermittently stop working - Talked to Empire about today, researching issue
- **R-238**
 - Check leaking Hurst Tool Controller - seal kit on order from Empire
 - Waiting on gold leaf for graphics on Officers Side of box.
 - Strut failed on stairs, be careful using. - EVS ordered replacement

- **P-232** -
 - Rear Ladder Compartment sensor in alarm.
 - Small crack in windshield - will monitor
- **T-236** -
 - Missing a tab on light selection control box in center console.
EVA to look at

Inspections scheduled:

Completed:

- **R-238** - Finished Paint Work -
 - Drivers Door opening issue - part on order
 - Driver gear compartment door - repaired
 - Winch Receiver corrosion - cleaned
- **P-234** Leaking valve to 2 1/2 crosslay - repaired by Firematic

Future Maintenance:

- Pump Testing in mid to late June on all apparatus
- Install Extend a Gun, Telescoping Deck Gun, on P-232 and P-233

Mike Henry

Fire District Details:

- 230 was requested again for the annual egg drop at the library on 6/27 @ 11:00 am. **Lieutenant Alexander** will handle this detail.
- **Town of Sweden fireworks detail:** July 3rd. Myself with a Crew will be up on the hill with 2367/2347 and 232, and a stand by crew at station 1 to cover the district. Sign-up sheet will be on the sign in desk at St 1 after the June meeting.
- Jubilee church in Clarkson asked if we could bring a firetruck to their family fun day on Saturday, August 23rd 12:00-3:00 PM.

Misc. Information:

- Bryx station alerting meeting: June 30th 16:30
- I have 15 sets of gear that will be going out to turnout express on Monday 6/16 for decontamination from the fire at the Brockport school district on Saturday 6/14. We had a lot of fuel, fertilizer and other chemicals that was in the water runoff from the fire building.

Any questions feel free to get in touch with me

Respectfully Submitted,
Assistant Chief Scott Wainwright

BROCKPORT VOLUNTEER FIREFIGHTER'S ASSOCIATION RULE AND REGULATION

Officers

Interior Fire/FP and Exterior Fire/FP:

Interior/Exterior FF
0 to 20 years of service
10 percent of the yearly call volume
10 hrs. of training quarterly
Including mandatories
5 Association meetings a year

Life members (Interior Fire/FP, Exterior Fire/FP) 20 years of service and above:

5 percent of the yearly call volume
10 hrs. of training quarterly
Including mandatories
5 Association meetings a year

Fire Police

5 percent of the yearly call volume
10 hrs. of training quarterly
Including mandatories
5 Association meetings a year

Life Members:

No longer on Association/District rolls.
No point requirements.
Years of service to the Association will continue to accrue.

Support Members - 10-20 years of service:

20 total points
5 Association monthly meetings

Support (Life) - 20 years of service and above:

20 total points
5 Association monthly meetings

Mutual Aid Members:

30 total points plus training hours;
30 Alarm points;
20 Training hours.

Brockport Fire District
Budget Transfer
Jun-25

Code	Description	Current Budget	Change	New Budget
3615	Medical	15,000.00	8,000.00	23,000.00
3720	Repairs Maint	25,000.00	50,000.00	75,000.00
3626	Marketing	15,000.00	-1,000.00	14,000.00
3640	Insurance	60,000.00	-15,000.00	45,000.00
3735	Alarm/Access	15,000.00	-7,000.00	8,000.00
3625	AE Consulting	25,000.00	-20,000.00	5,000.00
3540	Public Drills	9,000.00	-1,000.00	8,000.00
3405	Treasurer	12,400.00	-5,000.00	7,400.00
3415	Event Reporting	47,115.00	-9,000.00	38,115.00
3805	Radios Pagers	5,000.00	3,775.00	8,775.00
3825	EMS Supplies	8,000.00	1,000.00	9,000.00
3820	FF Equip	149,000.00	-4,775.00	144,225.00

0.00

Statement of Financial Position by Fund June 30, 2025

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
Assets			
General Cash			
AA.0200.000.000 Cash, 5-Star	401,236.51	146,599.98	254,636.53
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass (003)	57,793.64	55,629.35	2,164.29
AA.0201.004.000 Cash in Time Deposits, General, NYCLASS (004)	979,264.70	857,340.66	121,924.04
	<u>1,438,294.85</u>	<u>1,059,569.99</u>	<u>378,724.86</u>
Reserves			
AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star	0.00	3,998.96	(3,998.96)
AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass	754,716.28	832,638.21	(77,921.93)
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass	613,070.70	572,563.57	40,507.13
AA.0232.005.000 Cash Reserve, Communications Equip NYCLASS (005)	71,240.45	64,572.55	6,667.90
AA.0232.006.000 Cash Reserve Misc Equip, NYCLASS (006)	187,586.38	192,968.41	(5,382.03)
AA.0232.007.000 Cash Reserve, Command Vehicles, NYCLASS (007)	80,648.13	29,274.55	51,373.58
AA.0232.008.000 Cash Reserves, Repairs, NYCLASS (008)	54,546.13	52,503.45	2,042.68
	<u>1,761,808.07</u>	<u>1,748,519.70</u>	<u>13,288.37</u>
Other Assets			
AA.0480.000.000 Prepaid Expenses	23,989.00	0.00	23,989.00
	<u>23,989.00</u>	<u>0.00</u>	<u>23,989.00</u>
	<u>3,224,091.92</u>	<u>2,808,089.69</u>	<u>416,002.23</u>
Total Assets			
Liabilities and Net Assets			
Liabilities			
AA.0600.000.000 Accounts Payable	105,484.25	61.64	105,422.61
AA.0601.000.000 Accrued Liabilities	598.21	0.00	598.21
Total Liabilities	<u>106,082.46</u>	<u>61.64</u>	<u>106,020.82</u>
Net Assets			
AA.0806.000.000 Not in Spendable Form	346,804.00	47,503.88	299,300.12
AA.0807.000.000 Deposit on Vehicle	(322,815.00)	0.00	(322,815.00)
AA.0878.000.000 Capital Reserve	1,678,582.74	1,757,417.00	(78,834.26)
AA.0913.000.000 Committed Fund Balance	61,940.00	61,940.00	0.00
AA.0917.000.000 Unassigned Fund Balance	133,292.21	357,495.07	(224,202.86)
Fund Balance - Current Year	<u>1,220,205.51</u>	<u>583,672.10</u>	<u>636,533.41</u>
Total Net Assets	<u>3,118,009.46</u>	<u>2,808,028.05</u>	<u>309,981.41</u>
Total Liabilities and Net Assets	<u>3,224,091.92</u>	<u>2,808,089.69</u>	<u>416,002.23</u>

Statement of Activity - MTD and YTD by Classification - Bunk In Program
June 30, 2025

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u>
Revenues					
HH.3089.000.100 State Aid Other	0.00	0.00	490,500.00	490,500.00	0.00
Total Revenues	0.00	0.00	490,500.00	490,500.00	0.00
Expenses					
Personnel Expenses					
HH.3430.100.100 Program Manager	0.00	0.00	3,375.00	3,375.00	0.00
Total Personnel Expenses	0.00	0.00	3,375.00	3,375.00	0.00
Contractual Expenses					
HH.3505.400.100 Office Supplies, Postage	0.00	0.00	200.00	200.00	0.00
HH.3525.400.100 Office Equip - Non-Capital	0.00	0.00	3,700.00	3,700.00	0.00
HH.3526.400.100 Kitchen Housewares	0.00	0.00	900.00	900.00	0.00
HH.3526.401.100 Furniture, Appliances, Linens	0.00	0.00	18,990.00	18,990.00	0.00
HH.3610.400.100 Legal Fees	0.00	2,235.41	0.00	(2,235.41)	0.00
HH.3615.400.100 Medical (Physicals)	0.00	0.00	600.00	600.00	0.00
HH.3640.400.100 Insurance	0.00	0.00	1,575.00	1,575.00	0.00
HH.3705.400.100 Utilities	0.00	344.27	5,150.00	4,805.73	6.68
HH.3720.400.100 Repairs & Maintenance	0.00	0.00	3,500.00	3,500.00	0.00
HH.3735.400.100 Alarm / Access Systems	0.00	0.00	600.00	600.00	0.00
HH.3745.400.100 Website, Internet Access, Cable	0.00	0.00	1,000.00	1,000.00	0.00
HH.3830.400.100 Uniforms	0.00	0.00	3,000.00	3,000.00	0.00
HH.4310.400.100 Training	0.00	0.00	2,000.00	2,000.00	0.00
Total Contractual Expenses	0.00	2,579.68	41,215.00	38,635.32	6.26
Employee Benefits Expenses					
HH.9010.800.100 FICA, Unemp Ins, Disability	0.00	0.00	373.00	373.00	0.00
Total Employee Benefits Expenses	0.00	0.00	373.00	373.00	0.00
Capital Expenses					
HH.4105.200.100 Bunk-In House	205,392.67	220,642.67	350,000.00	129,357.33	63.04
HH.4105.201.100 Renovations & Furnishings	0.00	0.00	125,000.00	125,000.00	0.00
Total Capital Expenses	205,392.67	220,642.67	475,000.00	254,357.33	46.45
Debt Service Expenses					
Total Debt Service Expenses	0.00	0.00	0.00	0.00	0.00
Total Expenses	205,392.67	223,222.35	519,963.00	296,740.65	42.93

Statement of Activity - MTD and YTD by Classification
June 30, 2025

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>6 mos</u> <u>50% spent</u>	<u>Comments</u>
Revenues						
AA.1001.000.000 Real Property Taxes	0.00	1,509,133.89	1,509,134.00	0.11	(100.00)	
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	940.44	941.00	0.56	(99.94)	
AA.2401.000.000 Interest And Earnings	0.00	37,143.13	0.00	(37,143.13)	0.00	
AA.2410.000.000 Rental of Real Property	0.00	0.00	200.00	200.00	0.00	
AA.2665.000.000 Sales of Equipment	0.00	50,100.00	0.00	(50,100.00)	0.00	
AA.2680.000.000 Insurance Recoveries	0.00	30,587.88	0.00	(30,587.88)	0.00	
AA.2701.000.000 Refunds of Prior Year	0.00	463.00	0.00	(463.00)	0.00	
AA.2705.000.000 Gifts And Donations	0.00	500.00	0.00	(500.00)	0.00	
AA.2770.000.000 Unclassified (specify)	0.00	17,165.00	0.00	(17,165.00)	0.00	
Total Revenues	0.00	1,646,033.34	1,510,275.00	(135,758.34)	(108.99)	
Expenses						
Personnel Expenses						
AA.3405.100.000 Treasurer	325.40	3,600.03	12,400.00	8,799.97	29.03	
AA.3410.100.000 Secretary	596.05	7,152.60	15,500.00	8,347.40	46.15	
AA.3415.100.000 Event Reporting/Administrative	1,423.39	16,047.76	47,115.00	31,067.24	34.06	
AA.3420.100.000 Custodial	640.00	7,792.00	16,640.00	8,848.00	46.83	
Total Personnel Expenses	2,984.84	34,592.39	91,655.00	57,062.61	37.74	
Contractual Expenses						
AA.1950.400.000 Taxes Assessments Municipal	0.00	679.36	900.00	220.64	75.48	budget spread
AA.3505.400.000 Office Supplies, Postage	109.70	3,367.68	5,000.00	1,632.32	67.35	over expended
AA.3510.400.000 Travel Expense	0.00	640.00	2,000.00	1,360.00	32.00	
AA.3515.400.000 Association Dues	0.00	295.00	2,000.00	1,705.00	14.75	
AA.3525.400.000 Office Equipment Non-Capital	0.00	9,664.40	32,000.00	22,335.60	30.20	
AA.3530.400.000 Election Expenses	0.00	73.83	200.00	126.17	36.92	
AA.3535.400.000 Software	12.00	11,406.05	25,000.00	13,593.95	45.62	
AA.3540.400.000 Public Drill, Parades, Inspect	7,126.74	7,998.24	9,000.00	1,001.76	88.87	budget spread
AA.3605.400.000 Accountants	7,413.47	13,730.82	26,000.00	12,269.18	52.81	
AA.3610.400.000 Legal	0.00	2,971.50	10,000.00	7,028.50	29.72	
AA.3615.400.000 Medical (Physicals)	665.00	19,445.00	15,000.00	(4,445.00)	129.63	over expended
AA.3620.400.000 IT Services	9,450.00	58,650.00	113,400.00	54,750.00	51.72	
AA.3625.400.000 A&E Consulting	0.00	1,200.00	25,000.00	23,800.00	4.80	
AA.3626.400.000 Marketing Consultants	0.00	14,000.00	15,000.00	1,000.00	93.33	budget spread full year payment
AA.3630.400.000 Legal Notices	0.00	916.80	1,500.00	583.20	61.12	budget spread
AA.3635.400.000 Office & Comp Equip Maint Lease	278.25	1,430.72	3,000.00	1,569.28	47.69	
AA.3640.400.000 Insurance	0.00	42,263.07	60,000.00	17,736.93	70.44	budget spread
AA.3705.400.000 Electric	1,495.14	8,135.37	15,000.00	6,864.63	54.24	
AA.3710.400.000 Gas	0.00	9,638.69	20,000.00	10,361.31	48.19	

Statement of Activity - MTD and YTD by Classification
June 30, 2025

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget 6 mos 50% spent	Comments
AA.3715.400.000 Water	333.11	2,574.71	5,000.00	2,425.29	51.49	
AA.3720.400.000 Repairs & Maintenance	7,008.21	62,578.67	25,000.00	(37,578.67)	250.31	Over expended Received \$17150 for Asbestos Removal
AA.3725.400.000 Maintenance Supplies	1,290.12	3,774.27	5,000.00	1,225.73	75.49	Budget Spread
AA.3735.400.000 Alarm/Access Systems	0.00	2,913.76	15,000.00	12,086.24	19.43	
AA.3740.400.000 Telephone	1,339.97	7,974.10	20,000.00	12,025.90	39.87	
AA.3745.400.000 Web Site, Internet Access, Cable	266.70	5,495.72	15,000.00	9,504.28	36.64	
AA.3750.400.000 Trash Removal	265.52	1,593.12	3,000.00	1,406.88	53.10	
AA.3805.400.000 Radios & Pagers	0.00	8,770.20	5,000.00	(3,770.20)	175.40	Over expended
AA.3810.400.000 Hoses (Maint/Test)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3820.400.000 Firefighter Equip non-Capital	2,581.85	87,694.80	149,000.00	61,305.20	58.86	
AA.3821.400.000 Firefighter Equipment Maintenance	0.00	26,380.94	45,000.00	18,619.06	58.62	
AA.3825.400.000 EMS Supplies	2,034.72	8,877.81	8,000.00	(877.81)	110.97	Over expended
AA.3830.400.000 Uniforms	220.00	282.50	6,000.00	5,717.50	4.71	
AA.3835.400.000 Fire Police	0.00	463.14	4,000.00	3,536.86	11.58	
AA.3840.400.000 Jr. Firefighters	0.00	0.00	12,000.00	12,000.00	0.00	
AA.3906.400.000 P232 (5366)	985.42	1,100.42	7,000.00	5,899.58	15.72	Truck Repair Budget
AA.3910.400.000 P235 (3921)	0.00	36,896.62	7,000.00	(29,896.62)	527.09	
AA.3915.400.000 P233 (1151)	0.00	4,150.18	7,000.00	2,849.82	59.29	Expenses
AA.3920.400.000 P234 (4651)	1,679.99	12,308.20	10,000.00	(2,308.20)	123.08	
AA.3925.400.000 R238 (2146)	1,208.16	1,351.16	15,000.00	13,648.84	9.01	Variance
AA.3935.400.000 SQ2327 (2161)	0.00	10.00	7,000.00	6,990.00	0.14	
AA.3940.400.000 BFD1 (7837)	0.00	572.80	7,000.00	6,427.20	8.18	
AA.3945.400.000 BFD2 (2281)	0.00	210.18	7,000.00	6,789.82	3.00	
AA.3950.400.000 BFD5 (8154)	0.00	256.28	15,000.00	14,743.72	1.71	
AA.3951.400.000 BFD7 (8045)	0.00	184.44	7,000.00	6,815.56	2.63	
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3960.400.000 Multivehicle	83.84	270.89	7,000.00	6,729.11	3.87	
AA.3965.400.000 Q230 (0744)	1,817.49	16,526.75	25,000.00	8,473.25	66.11	
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3975.400.000 T236 (3541)	0.00	2,109.12	20,000.00	17,890.88	10.55	
AA.3980.400.000 BFD3 (7425)	0.00	93.94	7,000.00	6,906.06	1.34	
AA.3981.400.000 BFD4 (7145)	0.00	1,153.79	7,000.00	5,846.21	16.48	
AA.3985.400.000 Fuel and Oil	1,497.48	13,440.43	22,000.00	8,559.57	61.09	over expending
AA.4205.400.000 Personnel Rehab Supplies/Equip	1,790.23	6,154.02	9,000.00	2,845.98	68.38	over expending
AA.4305.400.000 Public Education	3,514.38	3,514.38	4,000.00	485.62	87.86	Budget Spread
AA.4310.400.000 Training	331.00	7,214.52	16,000.00	8,785.48	45.09	
Total Contractual Expenses	54,798.49	533,398.39	924,000.00	390,601.61	57.73	
Employee Benefits Expenses						

Statement of Activity - MTD and YTD by Classification
June 30, 2025

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>6 mos</u> <u>50% spent</u>	<u>Comments</u>
AA.9030.800.000 Social Security	228.36	2,646.33	6,745.00	4,098.67	39.23	
AA.9040.800.000 Workers Compensation and VFBL	27,614.50	43,082.25	65,000.00	21,917.75	66.28	Budget Spread - 1/2 year payment
AA.9050.800.000 Unemployment Insurance	62.68	662.01	2,000.00	1,337.99	33.10	
AA.9055.800.000 Disability Insurance	(6.99)	(15.76)	1,000.00	1,015.76	(1.58)	
AA.9089.800.000 EAP/D&D/CANCER	165.02	12,451.36	28,000.00	15,548.64	44.47	
Total Employee Benefits Expenses	28,063.57	58,826.19	102,745.00	43,918.81	57.25	
Capital Expenses						
AA.4005.200.000 Fire Apparatus, Trucks - Capital	0.00	330,421.00	374,235.00	43,814.00	88.29	Truck payment
AA.4007.200.000 Fire Equipment, Capital, Reserve	0.00	4,260.00	15,000.00	10,740.00	28.40	
AA.4105.200.000 Station 1 - Market Street	0.00	6,067.50	105,000.00	98,932.50	5.78	
AA.4110.200.000 Station 2 - Lake Road	0.00	0.00	35,000.00	35,000.00	0.00	
AA.4115.200.000 Station 3 - West Ave	0.00	0.00	12,000.00	12,000.00	0.00	
AA.4120.200.000 Station 5 - Owens Road	0.00	0.00	155,000.00	155,000.00	0.00	
AA.4130.200.000 Renovation Project - Station 1	0.00	0.00	100,000.00	100,000.00	0.00	
Total Capital Expenses	0.00	340,748.50	796,235.00	455,486.50	42.79	
Operating Expenses	85,846.9	626,817.0				
Plus Operating Expense Encumbrances						
Total General Operating Expenses		626,816.97	1,118,400.00	491,583.03	56%	
Plus Bunk In Program		223,222.35	519,963.00	296,740.65	43%	
Total Operating		850,039.32	1,638,363.00	788,323.68	52%	
Capital Expenses						
Plus Capital Expense Encumbrance	0.00	340,748.50	796,235.00	455,486.5	43%	
Total Capital Expense	85,846.90	967,565.47	1,914,635.00	947,069.53	50.54	
Total Expenses						

Fund Balance - Current Year - Bunk In Program

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
Assets			
General Cash			
HH.0200.000.100 Cash, Bunk-In, 5-Star	(24,743.68)	0.00	(24,743.68)
	(24,743.68)	0.00	(24,743.68)
Reserves			
	0.00	0.00	0.00
Other Assets			
	0.00	0.00	0.00
	(24,743.68)	0.00	(24,743.68)
Total Assets			
Liabilities and Net Assets			
Liabilities			
HH.0600.000.100 Accounts Payable	200,714.08	0.00	200,714.08
Total Liabilities	200,714.08	0.00	200,714.08
Net Assets			
Fund Balance - Current Year	(225,457.76)	0.00	(225,457.76)
Total Net Assets	(225,457.76)	0.00	(225,457.76)
Total Liabilities and Net Assets	(24,743.68)	0.00	(24,743.68)

**Brockport Fire District
Encumbrance Worksheet 2025
Requisitions and Approvals not Posted to Expenses
Jun-25**

Encumbrances Operating					
Date	Vendor	Requestor	Item	Cost	Comments
3/17/2025	MSH	Henry	Window prop	2,499.00	
4/5/2025	Firematic	Henry	Boots	3,215.00	
4/24/2025	Shogun East	Henry	Safeguarding Training	1,000.00	
6/10/2025	Lowes	Bird	Lawnmower	599.00	

Total **7,313.00**

Encumbrances Capital					
3/20/2025	Firematic	Henry	Extenda gun	14,905.00	
4/16/2025	Fire Vent	Leggett	Roof Prop	16,660.00	
Total				31,565.00	

Brockport Fire District

Abstract of Audited Vouchers from 6/03/2025 to 6/16/2025

Claimant

<u>Voucher #</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
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Voucher Type: <none>

Time Warner Cable BC

5/21/2025 141408401052125 Cable May June 2025 Station 3

Time Warner Cable BC Total

AA.3745.400.000	52.28	✓	ACH	6/04/2025
	52.28			
	52.28			

Total for Voucher Type: <none>

Voucher Type: Payroll

ADP

<u>Voucher #</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
9,136							
5/31/2025	Payroll 6/6/2025	PR 6/6/2025		AA.3405.100.000	325.40	PR 6.6 DD	6/06/2025
5/31/2025	Payroll 6/6/2025	PR 6/6/2025		AA.3410.100.000	596.05	PR 6.6 DD	6/06/2025
5/31/2025	Payroll 6/6/2025	PR 6/6/2025		AA.3415.100.000	1,423.39	PR 6.6 TAX	6/06/2025
5/31/2025	Payroll 6/6/2025	PR 6/6/2025		AA.3420.100.000	640.00	PR 6.6 DD	6/06/2025
5/31/2025	Payroll 6/6/2025	PR 6/6/2025		AA.9030.800.000	228.36	PR 6.6 TAX	6/06/2025
5/31/2025	Payroll 6/6/2025	PR 6/6/2025		AA.9050.800.000	62.68	PR 6.6 DD	6/06/2025
5/31/2025	Payroll 6/6/2025	PR 6/6/2025		AA.9055.800.000	-6.99	PR 6.6 TAX	6/06/2025
					3,268.89		
					3,268.89		

ADP Total

Total for Voucher Type: Payroll

Voucher Type: Prepaid

Casella Waste Services

6/01/2025 1650754 Trash Removal May 2025 Station 1

6/01/2025 1650755 Trash Removal May 2025 Station 3

Casella Waste Services Total

AA.3750.400.000	230.23	✓	ACH	6/11/2025
AA.3750.400.000	35.29		ACH	6/11/2025
	265.52			

Frontier Communication

6/03/2025 9,127 Telephone

6/03/2025 Telephone

6/03/2025 Telephone

6/03/2025 Telephone

Frontier Communication Total

AA.3740.400.000	53.09	✓	ACH	6/04/2025
AA.3740.400.000	258.53		ACH	6/04/2025
AA.3740.400.000	99.19		ACH	6/04/2025
AA.3740.400.000	136.19		ACH	6/04/2025
AA.3740.400.000	99.84		ACH	6/04/2025
	646.84			

SIPTrunk, Inc.

6/01/2025 9,132 Telephone

SIPTrunk, Inc. Total

AA.3740.400.000	85.29	✓	ACH	6/04/2025
	85.29			

Time Warner Cable BC

5/21/2025 141716501052125 Cable May June 2025 Station 1

AA.3745.400.000	64.42	✓	ACH	6/04/2025
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Brockport Fire District

Abstract of Audited Vouchers from 6/03/2025 to 6/16/2025

Claimant

<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
5/21/2025	144395501052125		Cable May June 2025 Station 5	AA.3745.400.000	150.00	ACH	6/04/2025
Time Warner Cable BC Total					214.42	✓	
5/23/2025	6114302457	9,133	Telephone	AA.3740.400.000	607.84	✓	6/04/2025
Verizon Wireless					607.84	ACH	
Verizon Wireless Total					607.84	✓	
Total for Voucher Type: Prepaid					1,819.91		
Voucher Type: Regular							
Bound Tree Medical, LLC							
6/04/2025	85617582	9,163	EMS Supplies	AA.3825.400.000	1,302.99	✓	
6/04/2025	85785418		EMS Supplies	AA.3825.400.000	558.80	✓	
Bound Tree Medical, LLC Total					1,861.79	✓	
Brockport Volunteer FF Assoc.							
5/23/2025	BVFA 5.23.2025	9,159	Food and gratuity for the annual Inspection Dinner	AA.3540.400.000	6,264.24	✓	
Brockport Volunteer FF Assoc. Total					6,264.24	✓	
Cardmember Services							
5/21/2025	7555 2025.05	9,158	Five Star CC 7555	AA.3535.400.000	12.00	✓	
5/21/2025	7555 2025.05		Five Star CC 7555	AA.4205.400.000	1,035.97	✓	
5/21/2025	7555 2025.05		Five Star CC 7555	AA.4310.400.000	31.00	✓	
5/21/2025	7555 2025.05		Five Star CC 7555	AA.3820.400.000	45.55	✓	
5/21/2025	7555 2025.05		Five Star CC 7555	AA.3505.400.000	109.70	✓	
5/21/2025	7555 2025.05		Five Star CC 7555	AA.3825.400.000	105.43	✓	
Cardmember Services Total					1,339.65	✓	
Crystal Rock Water							
5/31/2025	21179939 053125	9,166	5/2/25 Delivery	AA.4205.400.000	313.30	✓	
Crystal Rock Water Total					313.30	✓	
De Lage Landen Financial Services,							
6/04/2025	590373516	9,162	Period of performance 06/15/2025-07/14/2025	AA.3635.400.000	145.44	✓	
De Lage Landen Financial Services, Inc. Total					145.44	✓	
Emergency Vehicle Service							
6/05/2025	0202206	9,173	Radio install on 234	AA.3920.400.000	1,679.99	✓	
Emergency Vehicle Service Total					1,679.99	✓	
FDM Preferred Insurance Company,							
6/09/2025	1461	9,146	Policy # FPI-VF-10185-25 Payment for 2025 1st	AA.9040.800.000	27,313.00	✓	
6/09/2025	1462		Policy # FPI-WC-10185-25	AA.9040.800.000	301.50	✓	
FDM Preferred Insurance Company, Inc. Total					27,614.50	✓	
Gartland Technologies, LLC							
5/31/2025	2098	9,160	Monthly Support May 2025	AA.3620.400.000	9,450.00	✓	
Gartland Technologies, LLC Total					9,450.00	✓	

Brockport Fire District

Abstract of Audited Vouchers from 6/03/2025 to 6/16/2025

Claimant

<u>Voucher #</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
9,137	Bank Draft for Purchase of 52 Market Street,			HH.4105.200.100	198,478.67		
	<u>Higgins, William Total</u>				198,478.67		
9,157	16402 Rescue 238			AA.3925.400.000	629.41		
	<u>Island Tech Services, LLC</u>				629.41		
	<u>Island Tech Services, LLC Total</u>						
9,169	Jackson Welding & Gas Products			AA.3825.400.000	50.00		
	<u>Jackson Welding & Gas Products</u>				50.00		
	<u>Jackson Welding & Gas Products Total</u>						
9,170	Maint for vehicle 2023 Pierce - SABRE			AA.3906.400.000	985.42		
	<u>Jim's Service</u>				985.42		
	<u>Jim's Service Total</u>						
9,165	Annual Accounting Support June 2025			AA.3605.400.000	1,263.47		
	<u>Local Government Support Services</u>				1,263.47		
	<u>Local Government Support Services LLC Total</u>						
9,151	Statement date ending 06/02/2025			AA.3720.400.000	171.34		
	<u>Lowe's (Accounts Receivable CC)</u>				219.31		
	<u>Lowe's (Accounts Receivable CC) Total</u>				390.65		
9,168	Mitchell MITHD9 AC Hotstick Voltage Detector for			AA.3820.400.000	619.86		
	<u>Mitchell Test & Safety Inc.</u>				619.86		
	<u>Mitchell Test & Safety Inc. Total</u>						
9,138	Record Deed for purchase of 52 Market Street			HH.4105.200.100	305.00	0007087	6/09/2025
	<u>Monroe County Clerk</u>				305.00		
	<u>Monroe County Clerk Total</u>						
9,149	INV 97582			AA.3960.400.000	83.84		
	<u>NAPA Auto Parts</u>				83.84		
	<u>NAPA Auto Parts Total</u>						
9,161	Physicals for the following:			AA.3615.400.000	665.00		
	<u>Northern Star Medical Billing and</u>				665.00		
	<u>Northern Star Medical Billing and Collections Total</u>						
9,171	Training Material			AA.4305.400.000	3,514.38		
	<u>Positive Promotions, Inc.</u>				3,514.38		
	<u>Positive Promotions, Inc. Total</u>						
9,150	Supplies			AA.3725.400.000	1,290.12		
	<u>Regional Distributors</u>				1,290.12		
	<u>Regional Distributors Total</u>						

Brockport Fire District

Abstract of Audited Vouchers from 6/03/2025 to 6/16/2025

Claimant

<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u> <u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Stewart Title 6/09/2025		9,139				
<u>Stewart Title Total</u>			HH.4105.200.100	1,009.00	0007088	6/09/2025
Stokes, Visca, Hucko & Barone, CPAs 5/21/2025 2116		9,143 For services rendered relative to		1,009.00		
<u>Stokes, Visca, Hucko & Barone, CPAs LLC Total</u>			AA.3605.400.000	6,150.00		
Triple-O Mechanical 5/28/2025 165143547		9,148 Liberty Pump- SOS		6,150.00		
5/28/2025 166043252		Water leak out of stem toilet	AA.3720.400.000	5,485.73		
<u>Triple-O Mechanical Total</u>			AA.3720.400.000	957.14		
Uniform Express 5/28/2025 51359		9,155 White dress uniform capw/ scrambled eggs on		6,442.87		
<u>Uniform Express Total</u>			AA.3830.400.000	220.00		
URMC Dept of Psychiatry 6/02/2025 BFD0625		9,167 EAP Services for the month of June 2025		220.00		
<u>URMC Dept of Psychiatry Total</u>			AA.9089.800.000	165.02		
Village of Brockport 6/01/2025 OM2-400011.01		9,153 May 2025 billing for water acct OM2-400011.01		165.02		
6/01/2025 OM2-400013.01		May 2025 billing for water acct OM2-400013.01	AA.3715.400.000	27.62		
6/01/2025 OM2-400016.01		May 2025 billing for water acct OM2-400016.01	AA.3715.400.000	80.83		
6/11/2025 2024 69		Electric Services for period 05/01/2025-	AA.3715.400.000	224.66		
<u>Village of Brockport Total</u>			AA.3705.400.000	1,495.14		
				1,828.25		

Brockport Fire District

Abstract of Audited Vouchers from 6/03/2025 to 6/16/2025

Claimant

<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Village of Brockport DPW		9,156	May Fuel Usage	AA.3985.400.000	1,497.48		
6/05/2025	Fuel 2025.05				1,497.48		
<u>Village of Brockport DPW Total</u>					274,257.35		

Total for Voucher Type: Regular**Total:**

Payroll
Vouchers
Total

3,268.89
276,129.54
279,398.43

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

Department:

General
Payroll
Total

276,129.54
3,268.89
279,398.43

Date

Debra Bax
Debra Bax, Secretary Brockport Fire District