Brockport Board of Fire Commissioners
March 17, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Deputy Chief Adam Leggett, Assistant Chief Scott Wainwright; Attorney Ray DiRaddo
Others Present: Scott Cleere, Zach Alexander, Brockport PD Officer John Vadas
Excused: Chief Tim Smith

Pledge
Moment of Silence

Approval of March 3, 2025 Regular Meeting Minutes
Motion by Commissioner Hammel seconded by Commissioner Koss to approve as read.
5 Yes 0 No

BVFA – nothing

Presentation by Brockport Police Department Officer John Vadas
Officer John Vadas presented information regarding a drone that the police department is receiving through a Law Enforcement Tech Grant. They are interested in working with the fire department to possibly obtain a vehicle that we may be getting rid of. A Tahoe would work best as it has more room for equipment placement. AC Wainwright suggested the 2017 Tahoe 2337 could be a good fit. The Chiefs agreed that having a drone available locally would be a benefit to the fire department. Attorney DiRaddo indicated there is a process that we would need to go through in order to donate the Tahoe to the police department. An Inter-Municipal Agreement could be put together between the fire department and the police department so work will need to be done on this. The commission thanked Officer Vadas for coming to the meeting and presenting this information and they are in favor of working with the police department to accomplish what they would like to do for the fire department as well as the community.

Chief's Report
- Reviewed submitted report.
- DC Leggett indicated they had a meeting with Monroe Ambulance and they have covered 6,000 calls in our area. Unsure of the exact number of those who were transported.

Deputy Chief's Report
- Reviewed submitted report.
- There will be an in-house Harassment Training on Saturday, 4/12/2025 at 9:00 am.
- Three Recruits started BEFO class in Orleans County. Two Recruits started BEFO class in Livingston County.

- Reviewed information regarding the training grounds. Received a break out window prop quote at a cost of $2,499 and a fire vent roof prop quote at a cost of $16,660 that can fit on the top of a shipping container (this cost dos not include the shipping container).

Assistant Chief's Report

- Reviewed submitted report.
- Returning the scanners that were purchased as they won't work for us.
- Easter Egg Hunt at the college and Lt. Grasso will handle this detail.
- BVFA Easter Egg Hunt is Saturday, 4/19/25 at 10:00 am.

Motion by Commissioner Bird seconded by Commissioner Hammel to accept the Chiefs' Reports.
5 Yes 0 No

Treasurer's Report

- Received an email from Christopher Grant who is the new liaison for the NY State Grant Program. They will be working on contracts until the 14th.
- Reviewed submitted reports.

Motion by Commissioner Hammel seconded by Commissioner Georgiev to accept the Treasurer's Reports. **5 Yes 0 No**

RESOLUTION: 2025-27 **Payment of Bills**
BE IT RESOLVED that the Treasurer is approved to transfer $59,310,54 for the regular bills and $3,187.03 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling $62,497.57.
Motion by Commissioner Hammel seconded by Commissioner Koss to approve. **5 Yes 0 No**

Secretary's Report

- Website – the minutes and agendas are posted. Posting in becoming easier now that I have had a lot of practice.
- Physicals – to date 25 members have not signed up for the in-house physicals.
- LENS Reports – will contact to inquire about what reports we may be able to receive.
- Reviewed a FOIL Request.
- Asset Tags – gave some to Mike Henry and asked him to let me know when they were getting low so that more can be ordered.
- Commissioner Georgiev had questions regarding sprucing up the website. Secretary Bax indicated that Greg Gartland said that he is waiting for responses to email that he sent out regarding getting approval for how the member section is currently laid out.

New/Old Business/Commissioner Report

Commissioner Hammel

- 52 Market Street
  - Mike and Brad Menear are working on keys.
  - Need to remove the existing garbage.
  - Received an email that it is okay to remove everything in the building.
  - Passero Engineering working on a schematic drawing for our first meeting in April

- Flashing at Station 2 – Oaks Construction will be repairing Thursday between 8 am – noon.
- The TV in the truck bay was installed and working.

Commissioner Koss

- Painting Stations 2, 3, and 5
    - Received 3 quotes (Whelehan cost was for 1 coat of paint only; Paul Cliff quote did not include pressure washing, that was an extra; the third quote from Rick Duke offered pressure washing and 2 coats of paint). Commissioner Koss is recommending that the commission approve Rick Duke at a cost of $7,600.

      Motion by Commissioner Bird seconded by Commissioner Hammel to approve Rick Duke at a cost of $7,600. **5 Yes 0 No**

      Note: Treasurer Kuhn indicated that the money will come from the operating budget.

Commissioner Bird

- The generator at Station 1 was checked and there is no CO, nothing to worry about.
- Churchville Electric installed an electric eye in the truck bay at Station 3 to shut off the lights.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Koss. **5 Yes 0 No**

Meeting adjourned 7:47 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District

Brockport Fire District
(Tentative) Meeting Agenda

March 17, 2025

1. Pledge of Allegiance by all present at 6:30 PM.

2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.

3. Approval of Minutes from the Regular Meeting of March 3.

4. BVFA representative

5. Chief's Reports *

6. Treasurer's Report:
   - Monthly Report
   - Payment of Bills *

7. Secretary's Report:
   - Website
   - Physicals
   - LENS Reports
   - FOIL requests
   - Membership

8. New/Old Business/Commissioner Reports:
   - 52 Market Street
   - Flashing at Station 2
   - Painting bids for Stations 2, 3 & 5

9. Attorney Ray DiRaddo –

10. Executive Session – No.

11. Motion to adjourn.

(*Motion to approve)

Brockport Fire District
Regular Meeting
March 17, 2025 6:30 pm
Brockport Fire District Station #3
191West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
Zach Alexander	[signature]

Brockport Police Drone

Uses for Fire:

1. Structure Fires
2. Missing Person(s) – grid searches
3. Brush Fires
4. Land searches
5. Hazmat cases (deemed by BFD Chief)
6. Water rescues

Uses for Police:

1. Parades
2. Festivals
3. Search Warrants
4. Missing Persons
5. Wanted individuals that fled on foot
6. Fires
7. Water rescues

Supplied by BPD:

- Drone
- Pilot
- Vehicle Set up and outfit (see below)
- Training
- Maintenance and Upkeep
- Record retention & reporting

Ask from Brockport Fire Commission:

- A past chief or first response Chevy Tahoe that can be utilized as a dedicated drone vehicle.

Why a Tahoe vs An Old Police Explorer?

- Simply put, a retired police explorer is "retired" from service as they typically take a beating in their lifetime. A lot of "hard miles" and engine hours.
  - Additionally, we have found through our research that having a proper vehicle set up is key. We found the below pictured drone set up which is being provided by BPD. You will see that utilizing a Ford Explorer (pictured) takes up the entire trunk, with no room for additional equipment. The trunk hatch on an explorer is also much smaller, which will prevent a drone pilot from being protected by elements while trying to fly. Having a Chevy Tahoe would alleviate these issues.

Availability:

- Through an MOU, the drone will be able to respond at a Fire Chief's request to a scene. This will take place automatically within the Village of Brockport.
  - Outside of the Village: MCSO has coverage. Being they have an established Drone unit, our ask would be to request them first. However, should they not be available, BPD is willing to respond and help.
  - Available as an "on call use" 24/7.

How will the drone respond?

- **In speaking with the Chiefs, it seems most reasonable to have the pilot have the Brix application, so that events can be monitored. Requests can be made by a Chief through ECD or a phone call.**

Additional Considerations:

- **As additional funding comes available, or, excess grant funds go unutilized, we can look into Insight Streaming, so that the drone can be streamed by Chief's on there phones or tablets.**

Post Flight Reporting:

- **BPD will complete a post flight report, and retain a copy of the flight video. This information will be shared with the Fire District to assist in the Chief's reporting after an event is complete. BFD will receive a copy of both the report and video.**

Brockport Fire District
Office of the Fire Chief
38 Market Street • P. O. Box 131
Brockport, NY 14420
Chief Tim Smith
Deputy Chief Adam Leggett
Assistant Chief Scott Wainwright

Fire Chief's report

Fire Calls:

Year to Date Fire Calls: 1/1/25-3/15/25 : 297
Year to Date EMS Calls: 1/1/25-2/28/25: 71
Prev. year comparison: 2024 2025 2024 2025

	2024	2025		2024	2025
JAN.	136	118	JULY	126	
FEB.	116	126	AUG.	105	
MARCH	97	57	SEPT.	112	
APRIL	93		OCT.	123	
MAY	84		NOV.	102	
JUNE	107		DEC.	112	

Calls of Significance:

- 1/14/25 – 151 Main St Morgan Manning House
- 1/15/25 – 875 Block LaDue Rd Fatal MVA
- 1/22/25 – 12 East Ave House fire – Murray
- 1/25/25 – 2863 Redman Rd Chimney Fire
- 1/27/25 – 16395 Fourth Section Rd House fire – Clarendon
- 2/10/25 – 701 White Rd Chimney Fire
- 2/20/25 – 297 Block Holley St Vehicle fire
- 2/27/25 – 5550 Brockport Spencerport RD Person trapped under seat of bus
- 3/6/58 – 8407 W Ridge Rd House Fire
- 3/7/25 – 15 Creekview Dr Water rescue – Hamlin
- 3/9/25 – 35 Perry St Garage fire
- 3/10/25 – Railroad tracks Multiple brush fires/ "Shed" fire
- 3/11/25 – 710 Hubbell Rd Field fire 236 and 2347 M/A Spencerport

GENERAL INFORMATION:

- 234 is at its new home, they are working on putting it together once the generator is fixed but they are very happy with it so far

- We met with Monroe on what calls we should and should not be started on, we will hopefully be seeing that help with our call volume
- We had a great turnout for the Ridge Rd fire, a decent turn out for Perry St and crews did a great job at both
- We also met with Officer Vadas about the drone unit BPD is looking into, AC Wainwright will expand on the conversation

Any questions, comments, or concerns please reach out to me or stop in the office anytime I am there.

Brockport Fire District

38 *Market Street • P. O. Box 131*

Brockport, NY 14420

Chief: Tim Smith

Deputy Chief: Adam Leggett

Assistant Chief: Scott Wainwright

Deputy Chief Report

Date: 3/17/24

Annual Firefighter Requalifications

They are available in a file folder at the watch desk and officers have access to print new ones in the training folder on the server. All interior and exterior FFs are responsible for their JPR sheets. Officers are responsible for checking them off the google sheet. Once the JPR is completed please put them in the chiefs mailbox so they can be scanned into Red Alert. FFs should hold onto their JPRs for proof of completion.

BEFO/IFO registrations

Recruits Mundorff, Smallwood, and Rautenstrauch have started the Orleans Co BEFO on 2/3/25. They will need a pumper and operator on 3/19 for class.

Recruits Maggard and Milligan are starting BEFO in Livingston Co on 2/18 with Recruit Matthews being on the waitlist.

Harassment Training-

-The emails have been sent out to get into Vector to complete the Harassment training. This is required for all members and it is due by May 1, 2025. Please let me or Deb Bax if you are having trouble logging in.

In person training- I have 5 people at this time requesting in person harassment training. Please reach out to me if you would also like to attend this. It will likely be a saturday morning session in April, **April 12?**

District Drills -

-3/18 FF Survival

-3/22 NYS Safe Boater Class - email Mike Henry to sign up

-3/24 Training Cadre Meeting

-3/25 Hazmat/BBP

-4/8 Forced Entry evolutions/Thru the lock

Assistant Chief – Phone:(315) 212-9040, Email: aleggett@brockportfire.org

Brockport Fire District

38 *Market Street • P. O. Box 131*

Brockport, NY 14420

Chief: Tim Smith

Deputy Chief: Adam Leggett

Assistant Chief: Scott Wainwright

Pumper for BEFO

-3/19 Pumper to Orleans Co

-3/29 Pumper to Livingston Co

NY state Boater Safety Course

We will be hosting a NY Boater safety course on Saturday 3/22. This is a requirement starting this year for any one operating a boat or personal watercraft in NYS. If you want to be a boat operator and have not already taken this class please plan to attend this session.

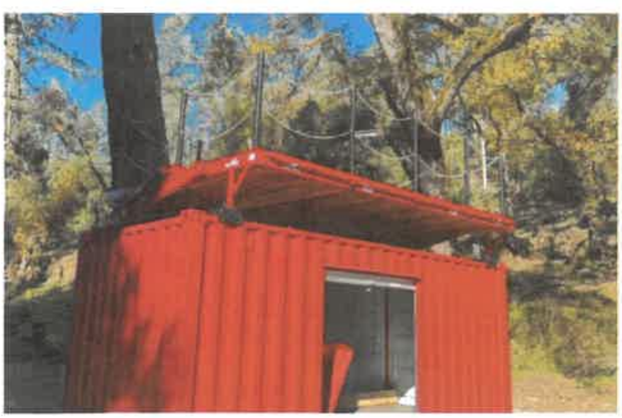
Email Mike Henry to register for the class. It is limited to 30 people.

Training Grounds

The officers for station 5 are Capt S Smith and Lt Doerrer. We will be working on ways to improve the training grounds/prop.

-Matt Hull break out window prop - quoted as $2499. This would be a sole source purchase as it is a custom fabrication.

- Fire Vent roof prop- It is a portable 8x12 roof prop that can be adjusted for pitch. It also can be mounted on top of a shipping container to get elevation and storage for the unit which can be broken down and stored for the winter. Approx cost is $16660 without shipping container.



Recruit Class-

Currently underway with Capt Scott Smith as the Recruit Class officer, assisted by Safety officer Mike Henry and Lt Doerrer.

Driver training (2C93, Mike Menear)

Working on reviewing SOPs and updating the process along with train the trainer for new officers.

If you are interested in becoming an apparatus operator please let your Captain/Lt know so they can start your training.

Bunk in Program

We are working with Ray and as a subcommittee on getting policies and procedures set up. I have spoken with all 4 partnering agencies and all are onboard with moving forward. I need to reach out and get the 2024 call volumes for each agency to determine how the time will be split up for the bunk in members.

Brockport Fire District
38 Market Street • P. O. Box 131
Brockport, NY 14420
Chief: Tim Smith
Deputy Chief: Adam Leggett
Assistant Chief: Scott Wainwright

Assistant Chiefs Report

Date: 3/17/25

Maintenance Issues:

- See Mike Henrys maintenance status report that he puts out on Mondays.

Monthly EMS report:

- Nothing to report for this meeting

Fire District Details:

- Easter egg hunt at the college on 4/6 at 11:00. Lt Grasso with the detail
- BVFA Easter egg hunt Saturday 4/19 10:00.

Misc. Information:

- Gear inspection has started. Round 2 is going out on 3/17 with Captain Nauerth and Lt Alexander being in charge of this round.

Any questions feel free to get in touch with me.

Respectfully Submitted,
Assistant Chief Scott Wainwright

Brockport Fire District

Deb Bax <dbax@brockportfire.org>

Maintenance Status

1 message

Michael Henry <mhenry@brockportfire.org> Mon, Mar 17, 2025 at 11:54 AM
To: Active Members <active@brockportfire.org>, District Executive Board <districtexecutiveboard@brockportfire.org>

All,

3/17/2025

Out of service -

- **Old P-234** - No longer in service
- **New P-234** in process of being built updates will be provided to membership weekly

Current issues with equipment:

- **Q-230 -**
  - The Officer's side light under the bucket is out. - EVS ordered replacement light
  - Drivers side rear emergency light out - EVS to replace light
  - Cables on ladder need to be adjusted - EVS to adjust
- **P-232 -**
  - Small crack in windshield - will monitor
- **P-233**
  - DEF Tank bracket needs to be tightened - EVS to repair
  - Check Engine Light - DEF Quality sensor bad - parts on order EVS to repair
- **P-235** -
  - Officers side scene light not working, unrepairable needs to be replaced
- **R-238 -**
  - Small leak from passenger front Hurst tool controller.
- **T-236** -
  - Need protective coating on the side of the truck where the dump tank is to prevent scratching.
  - Missing a tab on light selection control box in center console.

Inspections scheduled:

- **S-2317 will be inspected on 3/18**

Completed:

- **S-2357 -** NYSI, Oil Change and Tire Rotation complete.

Future Maintenance:

- R-238 - Submitted a paint warranty claim to Rosenbauer on body issues on the Officers side, This will be repaired in early April 2025 time frame.

Notes:

Mike Henry

Administrative Assistant to Chiefs Office
Safety Officer / Past Chief
Brockport Fire District
Office#: 585-637-1036
Mobile#:585-260-6100

Statement of Financial Position by Fund
March 31, 2025

	This Year	Last Year	Change
Assets			
General Cash			
AA.0200.000.000 Cash, 5-Star	1,672,908.01	84,709.22	1,588,198.79
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass (003)	56,999.75	54,837.54	2,162.21
AA.0201.004.000 Cash in Time Deposits, General, NYCLASS (004)	449,816.78	1,137,275.29	(687,458.51)
	2,179,724.54	1,276,822.05	902,902.49
Reserves			
AA.0230.001.000 Cash Specl Reserve, Command Vehicles, 5-Star	0.00	3,896.85	(3,896.85)
AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star	3,998.96	42,121.74	(38,122.78)
AA.0230.006.000 Cash Special Reserve, Repair, 5-Star	0.00	1.21	(1.21)
AA.0230.007.000 Cash Special Reserve, Misc, 5-Star	0.00	0.04	(0.04)
AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass	744,649.93	836,714.02	(92,064.09)
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass	586,668.43	565,184.09	21,484.34
AA.0232.005.000 Cash Reserve, Communications Equip NYCLASS (005)	70,261.84	33,901.38	36,360.46
AA.0232.006.000 Cash Reserve Misc Equip, NYCLASS (006)	189,211.08	190,481.34	(1,270.26)
AA.0232.007.000 Cash Reserve, Command Vehicles, NYCLASS (007)	29,995.65	25,035.73	4,959.92
AA.0232.008.000 Cash Reserves, Repairs, NYCLASS (008)	53,796.85	51,825.54	1,971.31
	1,678,582.74	1,749,161.94	(70,579.20)
Other Assets			
	0.00	**0.00**	**0.00**
Total Assets	**3,858,307.28**	**3,025,983.99**	**832,323.29**
Liabilities and Net Assets			
Liabilities			
AA.0600.000.000 Accounts Payable	54,138.28	0.00	54,138.28
Total Liabilities	**54,138.28**	**0.00**	**54,138.28**
Net Assets			
AA.0806.000.000 Not in Spendable Form	47,503.88	47,503.88	0.00
AA.0878.000.000 Capital Reserve	1,757,417.00	1,757,417.00	0.00
AA.0913.000.000 Committed Fund Balance	61,940.00	61,940.00	0.00
AA.0917.000.000 Unassigned Fund Balance	357,495.07	357,495.07	0.00
Fund Balance - Current Year	1,579,813.05	801,628.04	778,185.01
Total Net Assets	**3,804,169.00**	**3,025,983.99**	**778,185.01**
Total Liabilities and Net Assets	**3,858,307.28**	**3,025,983.99**	**832,323.29**

Statement of Activity - MTD and YTD by Classification March 31, 2025

	Actual	Actual	Budget	Variance	YTD % of 3 months 25% spent	Comments
Revenues						
AA.1001.000.000 Real Property Taxes	1,509,133.89	1,509,133.89	1,509,134.00	0.11	(100.00)	
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	0.00	941.00	941.00	0.00	
AA.2410.000.000 Rental of Real Property	0.00	0.00	200.00	200.00	0.00	
AA.2665.000.000 Sales of Equipment	50,100.00	50,100.00	0.00	(50,100.00)	0.00	
AA.2680.000.000 Insurance Recoveries	0.00	30,587.88	0.00	(30,587.88)	0.00	
AA.2701.000.000 Refunds of Prior Year	0.00	463.00	0.00	(463.00)	0.00	
AA.3800.000.000 FIRE FIGHTER EQUIPMENT	(620.20)	(620.20)	0.00	620.20	0.00	
Total Revenues	**1,558,613.69**	**1,589,664.57**	**1,510,275.00**	**(79,389.57)**	**(105.26)**	
Expenses						
Personnel Expenses						
AA.3405.100.000 Treasurer	320.23	1,787.10	12,400.00	10,612.90	14.41	
AA.3410.100.000 Secretary	596.05	3,576.30	15,500.00	11,923.70	23.07	
AA.3415.100.000 Event Reporting/Administrative	1,353.75	8,016.44	47,115.00	39,098.56	17.01	
AA.3420.100.000 Custodial	640.00	3,984.00	16,640.00	12,656.00	23.94	
Total Personnel Expenses	**2,910.03**	**17,363.84**	**91,655.00**	**74,291.16**	**18.94**	
Contractual Expenses						
AA.1950.400.000 Taxes Assessments Municipal	0.00	679.36	900.00	220.64	75.48	Budget Spread
AA.3505.400.000 Office Supplies, Postage	1,302.16	2,611.33	5,000.00	2,388.67	52.23	Actual Expenses
AA.3510.400.000 Travel Expense	96.00	371.00	2,000.00	1,629.00	18.55	
AA.3515.400.000 Association Dues	0.00	295.00	2,000.00	1,705.00	14.75	
AA.3525.400.000 Office Equipment Non-Capital	440.00	7,506.46	32,000.00	24,493.54	23.46	
AA.3530.400.000 Election Expenses	0.00	73.83	200.00	126.17	36.92	Budget Spread
AA.3535.400.000 Software	2,412.00	10,370.05	25,000.00	14,629.95	41.48	Budget Spread
AA.3540.400.000 Public Drill, Parades, Inspect	0.00	0.00	9,000.00	9,000.00	0.00	
AA.3605.400.000 Accountants	0.00	0.00	26,000.00	26,000.00	0.00	
AA.3610.400.000 Legal	0.00	2,571.50	10,000.00	7,428.50	25.72	
AA.3615.400.000 Medical (Physicals)	343.00	1,542.00	15,000.00	13,458.00	10.28	
AA.3620.400.000 IT Services	9,450.00	30,300.00	113,400.00	83,100.00	26.72	
AA.3625.400.000 A&E Consulting	1,200.00	1,200.00	25,000.00	23,800.00	4.80	
AA.3626.400.000 Marketing Consultants	0.00	14,000.00	15,000.00	1,000.00	93.33	Paid annual contract budget spread
AA.3630.400.000 Legal Notices	387.75	462.90	1,500.00	1,037.10	30.86	paid annual budget spread
AA.3635.400.000 Office & Comp Equip Maint Lease	241.47	622.04	3,000.00	2,377.96	20.73	
AA.3640.400.000 Insurance	0.00	0.00	60,000.00	60,000.00	0.00	
AA.3705.400.000 Electric	1,977.84	3,747.92	15,000.00	11,252.08	24.99	

Statement of Activity - MTD and YTD by Classification March 31, 2025

	Actual	Actual	Budget	Variance	YTD % of 3 months 25% spent	Comments
AA.3710.400.000 Gas	0.00	4,518.02	20,000.00	15,481.98	22.59	
AA.3715.400.000 Water	271.86	1,338.78	5,000.00	3,661.22	26.78	
AA.3720.400.000 Repairs & Maintenance	3,540.37	15,049.16	25,000.00	9,950.84	60.20	Actual Expenses
AA.3725.400.000 Maintenance Supplies	0.00	2,070.08	5,000.00	2,929.92	41.40	Actual Expenses
AA.3735.400.000 Alarm/Access Systems	0.00	0.00	15,000.00	15,000.00	0.00	
AA.3740.400.000 Telephone	1,339.05	3,660.37	20,000.00	16,339.63	18.30	
AA.3745.400.000 Web Site, Internet Access, Cable	252.88	2,181.62	15,000.00	12,818.38	14.54	
AA.3750.400.000 Trash Removal	265.52	796.56	3,000.00	2,203.44	26.55	
AA.3805.400.000 Radios & Pagers	0.00	698.00	5,000.00	4,302.00	13.96	
AA.3810.400.000 Hoses (Maint/Test)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3820.400.000 Firefighter Equip non-Capital	1,535.98	15,702.07	149,000.00	133,297.93	10.54	
AA.3821.400.000 Firefighter Equipment Maintenance	0.00	4,029.08	45,000.00	40,970.92	8.95	
AA.3825.400.000 EMS Supplies	17.50	2,812.86	8,000.00	5,187.14	35.16	Budget Spread
AA.3830.400.000 Uniforms	0.00	62.50	6,000.00	5,937.50	1.04	
AA.3835.400.000 Fire Police	0.00	0.00	4,000.00	4,000.00	0.00	
AA.3840.400.000 Jr. Firefighters	0.00	0.00	12,000.00	12,000.00	0.00	
AA.3906.400.000 P232 (5366)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3910.400.000 P235 (3921)	34,687.61	36,896.62	7,000.00	(29,896.62)	527.09	Insurance will pay for $30K
AA.3915.400.000 P233 (1151)	451.57	1,539.91	7,000.00	5,460.09	22.00	
AA.3920.400.000 P234 (4651)	0.00	6,100.39	10,000.00	3,899.61	61.00	Repairs needed
AA.3925.400.000 R238 (2146)	0.00	143.00	15,000.00	14,857.00	0.95	
AA.3935.400.000 SQ2327 (2161)	0.00	10.00	7,000.00	6,990.00	0.14	
AA.3940.400.000 BFD1 (7837)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3945.400.000 BFD2 (2281)	210.18	210.18	7,000.00	6,789.82	3.00	
AA.3950.400.000 BFD5 (8154)	88.92	256.28	15,000.00	14,743.72	1.71	
AA.3951.400.000 BFD7 (8045)	184.44	184.44	7,000.00	6,815.56	2.63	
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3960.400.000 Multivehicle	0.00	83.93	7,000.00	6,916.07	1.20	
AA.3965.400.000 Q230 (0744)	1,707.05	9,785.39	25,000.00	15,214.61	39.14	Repairs needed
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3975.400.000 T236 (3541)	0.00	2,109.12	20,000.00	17,890.88	10.55	
AA.3980.400.000 BFD3 (7425)	0.00	0.00	7,000.00	7,000.00	0.00	
AA.3981.400.000 BFD4 (7145)	0.00	1,153.79	7,000.00	5,846.21	16.48	
AA.3985.400.000 Fuel and Oil	4,172.17	6,070.26	22,000.00	15,929.74	27.59	Actual Expenses
AA.4205.400.000 Personnel Rehab Supplies/Equip	572.27	2,570.41	9,000.00	6,429.59	28.56	Actual Expenses

Statement of Activity - MTD and YTD by Classification March 31, 2025

	Actual	Actual	Budget	Variance	YTD % of 3 months 25% spent	Comments
AA.4305.400.000 Public Education	0.00	0.00	4,000.00	4,000.00	0.00	
AA.4310.400.000 Training	600.00	2,623.51	16,000.00	13,376.49	16.40	
Total Contractual Expenses	**67,747.59**	**199,009.72**	**924,000.00**	**724,990.28**	**21.54**	
Employee Benefits Expenses						
AA.9030.800.000 Social Security	222.61	1,328.32	6,745.00	5,416.68	19.69	
AA.9040.800.000 Workers Compensation and VFBL	0.00	0.00	65,000.00	65,000.00	0.00	
AA.9050.800.000 Unemployment Insurance	61.11	364.67	2,000.00	1,635.33	18.23	
AA.9055.800.000 Disability Insurance	(6.72)	(40.22)	1,000.00	1,040.22	(4.02)	
AA.9089.800.000 EAP/D&D/CANCER	165.02	8,843.98	28,000.00	19,156.02	31.59	
Total Employee Benefits Expenses	**442.02**	**10,496.75**	**102,745.00**	**92,248.25**	**10.22**	
Capital Expenses						
AA.4005.200.000 Fire Apparatus, Trucks - Capital	0.00	0.00	374,235.00	374,235.00	0.00	
AA.4007.200.000 Fire Equipment, Capital, Reserve	0.00	0.00	15,000.00	15,000.00	0.00	
AA.4105.200.000 Station 1 - Market Street	0.00	0.00	105,000.00	105,000.00	0.00	
AA.4110.200.000 Station 2 - Lake Road	0.00	0.00	35,000.00	35,000.00	0.00	
AA.4115.200.000 Station 3 - West Ave	0.00	0.00	12,000.00	12,000.00	0.00	
AA.4120.200.000 Station 5 - Owens Road	0.00	0.00	155,000.00	155,000.00	0.00	
AA.4130.200.000 Renovation Project - Station 1	0.00	0.00	100,000.00	100,000.00	0.00	
Total Capital Expenses	**0.00**	**0.00**	**796,235.00**	**796,235.00**	**0.00**	
Debt Service Expenses						
Total Debt Service Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	
Total Expenses	**71,099.64**	**226,870.31**	**1,914,635.00**	**1,687,764.69**	**11.85**	
Operating Expenses	71,099.64	226,870.31	1,118,400.00			
Plus Operating Expense Encumbrances		61,500.39				
Total Operating		**288,370.70**	**1,118,400.00**	**830,029.30**	**26%**	
Capital Expenses	0.00	0.00	796,235.00	796,235.00	0%	
Plus Capital Expense Encumbrance		0.00				
Total Capital Expense		**0.00**	**796,235.00**	**796,235.00**	**0%**	

Statement of Activity - MTD and YTD by Classification
March 31, 2025

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget
Revenues					
HH.3089.000.100 State Aid Other	0.00	0.00	490,500.00	490,500.00	0.00
Total Revenues	**0.00**	**0.00**	**490,500.00**	**490,500.00**	**0.00**
Expenses					
Personnel Expenses					
HH.3430.100.100 Program Manager	0.00	0.00	3,375.00	3,375.00	0.00
Total Personnel Expenses	**0.00**	**0.00**	**3,375.00**	**3,375.00**	**0.00**
Contractual Expenses					
HH.3505.400.100 Office Supplies, Postage	0.00	0.00	200.00	200.00	0.00
HH.3525.400.100 Office Equip - Non-Capital	0.00	0.00	3,700.00	3,700.00	0.00
HH.3526.400.100 Kitchen Housewares	0.00	0.00	900.00	900.00	0.00
HH.3526.401.100 Furniture, Appliances, Linens	0.00	0.00	18,990.00	18,990.00	0.00
HH.3610.400.100 Legal Fees	0.00	2,235.41	0.00	(2,235.41)	0.00
HH.3615.400.100 Medical (Physicals)	0.00	0.00	600.00	600.00	0.00
HH.3640.400.100 Insurance	0.00	0.00	1,575.00	1,575.00	0.00
HH.3705.400.100 Utilities	0.00	0.00	5,150.00	5,150.00	0.00
HH.3720.400.100 Repairs & Maintenance	0.00	0.00	3,500.00	3,500.00	0.00
HH.3735.400.100 Alarm / Access Systems	0.00	0.00	600.00	600.00	0.00
HH.3745.400.100 Website, Internet Access, Cable	0.00	0.00	1,000.00	1,000.00	0.00
HH.3830.400.100 Uniforms	0.00	0.00	3,000.00	3,000.00	0.00
HH.4310.400.100 Training	0.00	0.00	2,000.00	2,000.00	0.00
Total Contractual Expenses	**0.00**	**2,235.41**	**41,215.00**	**38,979.59**	**5.42**
Employee Benefits Expenses					
HH.9010.800.100 FICA, Unemp Ins, Disability	0.00	0.00	373.00	373.00	0.00
Total Employee Benefits Expenses	**0.00**	**0.00**	**373.00**	**373.00**	**0.00**
Capital Expenses					
HH.4105.200.100 Bunk-In House	1,000.00	8,000.00	350,000.00	342,000.00	2.29
HH.4105.201.100 Renovations & Furnishings	0.00	0.00	125,000.00	125,000.00	0.00
Total Capital Expenses	**1,000.00**	**8,000.00**	**475,000.00**	**467,000.00**	**1.68**
Debt Service Expenses					
Total Debt Service Expenses	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
Total Expenses	**1,000.00**	**10,235.41**	**519,963.00**	**509,727.59**	**1.97**
Excess Revenue Over (Under) Expenditures	**(1,000.00)**	**(10,235.41)**	**(29,463.00)**	**(19,227.59)**	**(34.74)**

Brockport Fire District
Encumbrance Worksheet 2025
Requisitions and Approvals not Posted to Expenses
Mar-25

Date	Vendor	Requestor	Item	Cost	Comments
1/4/2025	Dival	Wainwright	Turnout Gear	33,459.44	
1/24/2025	Dival	Wainwright	Turnout Gear	3,893.75	
3/6/2025	Firematic	Alexander	Pro Bar	2,497.50	
3/6/2025	Firematic	Alexander	Hooks Chisels	2,789.25	
3/5/2025	Taylors Tins	Pratt	Locker Tags	955.00	
2/27/2025	Boundtree	Alexander	Go Pro	2,611.20	
3/1/2025	Dival	Menear	SCBA	13,604.25	
2/18/2025	Amazon	Alexander	Scanner	790.00	
2/18/2025	Firematic	Henry	Helmet Fronts	900.00	

Total	**61,500.39**
Encumbrances Capital	
	0.00
Total	**0.00**

Statement of Financial Position by Fund - Bunk In Program
March 31, 2025

	This Year	Last Year	Change
Assets			
General Cash			
HH.0200.000.100 Cash, Bunk-In, 5-Star	(3,235.41)	0.00	(3,235.41)
	(3,235.41)	0.00	(3,235.41)
Reserves			
	0.00	0.00	0.00
Other Assets			
	0.00	0.00	0.00
Total Assets	(3,235.41)	0.00	(3,235.41)
Liabilities and Net Assets			
Liabilities			
HH.0600.000.100 Accounts Payable	7,000.00	0.00	7,000.00
Total Liabilities	**7,000.00**	**0.00**	**7,000.00**
Net Assets			
Fund Balance - Current Year	(10,235.41)	0.00	(10,235.41)
Total Net Assets	(10,235.41)	0.00	(10,235.41)
Total Liabilities and Net Assets	**(3,235.41)**	**0.00**	**(3,235.41)**

Brockport Fire District
Abstract of Audited Vouchers from 3/04/2025 to 3/17/2025

Claimant	Invoice Date	Invoice	Voucher # / Description	Distribution Acct	A/P Owed	Check #	Chk Date
Voucher Type: Payroll							
ADP			7,916				
	3/08/2025	PR 03.14	03/14 Payroll	AA.3405.100.000	320.23	ACH	3/14/2025
						ACH	3/14/2025
	3/08/2025	PR 03.14	03/14 Payroll	AA.3410.100.000	596.05	ACH	3/14/2025
						ACH	3/14/2025
	3/08/2025	PR 03.14	03/14 Payroll	AA.3415.100.000	1,353.75	ACH	3/14/2025
						ACH	3/14/2025
	3/08/2025	PR 03.14	03/14 Payroll	AA.3420.100.000	640.00	ACH	3/14/2025
						ACH	3/14/2025
	3/08/2025	PR 03.14	03/14 Payroll	AA.9030.800.000	222.61	ACH	3/14/2025
						ACH	3/14/2025
	3/08/2025	PR 03.14	03/14 Payroll	AA.9050.800.000	61.11	ACH	3/14/2025
						ACH	3/14/2025
	3/08/2025	PR 03.14	03/14 Payroll	AA.9055.800.000	-6.72	ACH	3/14/2025
						ACH	3/14/2025
ADP Total					3,187.03		
Total for Voucher Type: Payroll					**3,187.03**		
Voucher Type: Prepaid							
Casciani, John			7,908				
	3/01/2025		March 2025 payment as outlined in Addendum 6	HH.4105.200.100	1,000.00		
Casciani, John Total					1,000.00		
Casella Waste Services			7,900				
	3/01/2025	1593301	Trash Removal Station 1	AA.3750.400.000	230.23	ACH	3/10/2025
	3/01/2025	1593302	Trash Removal Station 3	AA.3750.400.000	35.29	ACH	3/10/2025
Casella Waste Services Total					265.52		
Frontier Communication			7,906				
	3/01/2025	585-637-1017	Telephone	AA.3740.400.000	258.17	ACH	3/11/2025
	3/01/2025	585-637-1034	Telephone	AA.3740.400.000	53.01	ACH	3/11/2025
	3/01/2025	585-637-1049	Telephone	AA.3740.400.000	135.99	ACH	3/11/2025
	3/01/2025	585-637-1052	Telephone	AA.3740.400.000	99.74	ACh	3/11/2025
	3/01/2025	585-637-3359	Telephone	AA.3740.400.000	99.11	ACH	3/11/2025
Frontier Communication Total					646.02		
SIPTrunk, Inc.			7,899				
	3/01/2025	37761615	Telephone	AA.3740.400.000	85.19		
SIPTrunk, Inc. Total					85.19		
Time Warner Cable BC			7,898				
	2/21/2025	141408401022125	Cable Feb Mar 2025	AA.3745.400.000	46.73	ACH	3/06/2025
	2/21/2025	141716501022125	Cable Mar 2025 Station 1	AA.3745.400.000	56.17	ACH	3/06/2025
	2/21/2025	144395501022125	Cable Feb Mar 2025 Station 5	AA.3745.400.000	149.98	ACH	3/06/2025
Time Warner Cable BC Total					252.88		

Brockport Fire District
Abstract of Audited Vouchers from 3/04/2025 to 3/17/2025

Claimant	Invoice Date	Invoice	Voucher # / Description	Distribution Acct	A/P Owed	Check #	Chk Date
Verizon Wireless			7,902				
	2/23/2025	6106814702	Telephone	AA.3740.400.000	607.84	ACH	3/11/2025
Verizon Wireless Total					607.84		
Total for Voucher Type: Prepaid					**2,857.45**		
Voucher Type: Regular							
Board of Water Commissioners			7,925				
	3/01/2025	OM2-400011.01	Water usage - Station 3	AA.3715.400.000	31.19		
	3/01/2025	OM2-400013.01	Water usage - Station 1	AA.3715.400.000	203.21		
	3/01/2025	OM2-400016.01	Water usage - Station 5	AA.3715.400.000	37.46		
Board of Water Commissioners Total					271.86		
Cardmember Services			7,926				
	2/20/2025	2025.02	February Statement: Amazon $1,357.06; CCSI	AA.3505.400.000	627.14		
	2/20/2025	2025.02	February Statement: Amazon $1,357.06; CCSI	AA.3535.400.000	12.00		
	2/20/2025	2025.02	February Statement: Amazon $1,357.06; CCSI	AA.3720.400.000	37.95		
	2/20/2025	2025.02	February Statement: Amazon $1,357.06; CCSI	AA.3820.400.000	905.37		
	2/20/2025	2025.02	February Statement: Amazon $1,357.06; CCSI	AA.4205.400.000	346.99		
	2/20/2025	2025.02	February Statement: Amazon $1,357.06; CCSI	AA.3505.400.000	37.46		
Cardmember Services Total					1,966.91		
Castner Communications, Inc			7,911				
	1/07/2025	602749	Replacement parts	AA.3800.000.000	620.20		
Castner Communications, Inc Total					620.20		
Chad Lewine			7,895				
	3/06/2025		Final Payment for Website updates	AA.3535.400.000	2,400.00	0006960	3/06/2025
Chad Lewine Total					2,400.00		
Crystal Rock Water			7,919				
	3/08/2025	21179939 030825	Water	AA.4205.400.000	217.79		
Crystal Rock Water Total					217.79		
De Lage Landen Financial Services,			7,936				
	3/06/2025	589478061		AA.3635.400.000	145.44		
De Lage Landen Financial Services, Inc. Total					145.44		
Firematic Supply Company, Inc			7,912				
	2/12/2025	INTSLR10007	Repair collision damage - P235	AA.3910.400.000	30,587.88		
	2/27/2025	INESCV10379	Survivor Face Cap	AA.3820.400.000	25.50		
	2/27/2025	INESCV10380	Globe Supreme boots	AA.3820.400.000	605.11		
Firematic Supply Company, Inc Total					31,218.49		
Gartland Technologies, LLC			7,929				
	2/28/2025	2044	Monthly Support Contract & Supplies	AA.3620.400.000	9,450.00		
	2/28/2025	2044	Monthly Support Contract & Supplies	AA.3525.400.000	440.00		
Gartland Technologies, LLC Total					9,890.00		

Brockport Fire District
Abstract of Audited Vouchers from 3/04/2025 to 3/17/2025

Claimant	Invoice Date	Invoice	Voucher # / Description	Distribution Acct	A/P Owed	Check #	Chk Date
Jackson Welding & Gas Products			7,921				
	2/27/2025	0070064878	Oxygen cylinders	AA.3825.400.000	17.50		
Jackson Welding & Gas Products Total					17.50		
James Publishing			7,928				
	2/05/2025	223203	NY FD Officers Guide	AA.3505.400.000	330.00		
James Publishing Total					330.00		
Lowe's (Accounts Recievable CC)			7,918				
	3/02/2025	2025.03	Supplies	AA.3720.400.000	992.62		
Lowe's (Accounts Recievable CC) Total					992.62		
Monroe County Fire District Offiicer			7,930				
	3/02/2025	2025.02	Mtgs @ St Paul - February	AA.3510.400.000	96.00		
Monroe County Fire District Offiicer Asso Total					96.00		
New York State Association of Fire			7,937				
	3/06/2025	2025.03	DeLuria Training	AA.4310.400.000	150.00		
	3/17/2025	2025.03-2	Lamendola Training	AA.4310.400.000	150.00		
	3/17/2025	2025.03-3	Pratt Training	AA.4310.400.000	150.00		
	3/17/2025	2025.03-4	McCracken Training	AA.4310.400.000	150.00		
New York State Association of Fire Chiefs Total					600.00		
Northern Star Medical Billing and			7,931				
	2/28/2025	10617	Physical	AA.3615.400.000	343.00		
Northern Star Medical Billing and Collections Total					343.00		
Northside Service Center			7,910				
	1/31/2025	142129	Oil change - BFD2 - 2017 Tahoe	AA.3945.400.000	210.18		
	2/14/2025	142448	Oil change -BFD5 - 2020 Tahoe	AA.3950.400.000	88.92		
Northside Service Center Total					299.10		
Passero Engineering Architecture			7,920				
	11/25/2024	90939	Station 1 Structural Assessment	AA.3625.400.000	1,200.00		
Passero Engineering Architecture Total					1,200.00		
Reliable Power Systems			7,933				
	2/28/2025	13434	Annual Maintenance	AA.3720.400.000	490.00		
	2/28/2025	13435	Annual Maintenance	AA.3720.400.000	461.50		
	2/28/2025	13436	Annual Maintenance	AA.3720.400.000	275.00		
Reliable Power Systems Total					1,226.50		
Staples			7,927				
	2/25/2025	6024989901	Paper Supplies	AA.3505.400.000	307.56		
Staples Total					307.56		
URMC Dept of Psychiatry			7,935				
	3/03/2025	BFD0325	EAP - March 2025	AA.9089.800.000	165.02		
URMC Dept of Psychiatry Total					165.02		

Brockport Fire District
Abstract of Audited Vouchers from 3/04/2025 to 3/17/2025

Claimant / Invoice Date / Invoice	Voucher # / Description	Distribution Acct	A/P Owed	Check #	Chk Date
Village of Brockport					
3/11/2025 2024.53	7,917 Electricity - February 2025	AA.3705.400.000	1,977.84		
Village of Brockport Total			1,977.84		
Village of Brockport DPW					
3/05/2025 Fuel 2025.02	7,922 Fuel usage - February 2025	AA.3985.400.000	2,167.26		
Village of Brockport DPW Total			2,167.26		
Total for Voucher Type: Regular			**56,453.09**		

Total:

Payroll	3,187.03
Vouchers	59,310.54
Total	62,497.57

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

Department:

General	59,310.54
Payroll	3,187.03
Total	62,497.57

3/17/25
Date

Debra Bax
Debra Bax, Secretary Brockport Fire District