

Brockport Board of Fire Commissioners
Regular Meeting
January 20, 2025 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Chief Tim Smith, Deputy Chief Adam Leggett, Assistant Chief Scott Wainwright; Attorney Ray DiRaddo

Others Present: Zach Alexander, Scott Cleere, Brockport Village Trustee Ben Reed

Met with Counsel at 6:00 pm.

After meeting with Counsel, Chairwoman Connors called the Regular Meeting to order.

Pledge Moment of Silence.

Ben Reed, Brockport Village Trustee came to the meeting to introduce himself and passed out his business cards. Ben stayed for a portion of the meeting and the commission thanked him for attending to introduce himself.

Approval of January 6, 2025 Organizational Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve as read.

5 Yes 0 No

BVFA - nothing

Chief's Report

- Reviewed submitted report.
- 52 calls to date.
- Chief Smith reviewed information regarding the Morgann Manning House fire and thanked everyone for their outstanding effort by all of the crews involved.
- Chief Smith also reviewed the fatal MVA on LaDue Road.

Deputy Chief's Report

- Reviewed submitted report.
- The officers for Station 5 are Captain Brian Smith and Lieutenant Pat Doerrer.
- Will not be sending anyone to FDIC this year. Would like to have some members attend classes at the NY State Fire Expo in Syracuse, NY, June 4 – 7, 2025.
- Commissioner Hammel inquired if the Station 5 training area will be used for bailout training. DC Leggett indicated that no it will not unless an engineer were to look at it.

Assistant Chief's Report

- Reviewed the Maintenance Status Report.
- Reviewed lost and damaged equipment from the Morgan Manning fire. Commissioner Bird will contact Sharon Kuhn at Churchville Agency.

- Indicated that Spencerport lost a ladder. Treasurer Kuhn suggested that they purchase what they want and we will reimburse them.
- January 29, 2025 there will be a Girl Scout Bottle Drive at Station 1.
- Station 2 – will the Key FOB and internet be taken care of. Commissioner Hammel will discuss with Greg Gartland, IT Provider.
- Mandatories are getting started.

Motion by Commissioner Koss seconded by Commissioner Hammel to accept the Chiefs' Reports.
5 Yes 0 No

Treasurer's Report

- Reviewed submitted reports.
- Insurance recoveries – should the budget be amended to include this or leave \$30,387.88 for the dollar amount.
Motion by Commissioner Bird seconded by Commissioner Hammel to amend the budget.
5 Yes 0 No

- Discussion regarding Civil Service titles. Can one person hold more than one part-time title? Secretary Bax will check with Civil Service.

Motion by Commissioner Koss seconded by Commissioner Hammel to accept the Treasurer's Reports. **5 Yes 0 No**

Reviewed the Expenses from Reserves Report and the following commissioners were assigned to specific projects:

Trucks, Chiefs' Vehicles	Commissioner Bird
TFT Extend Gun	Assistant Chief Wainwright and Mike Henry
Station 1 Alarm	On Hold – take out \$40,000 allocated
Station 1 Handicap Doors	Commissioner Connors – completed take out \$50,000
Station 1 Signage	Commissioner Bird
Station 1 Truck Bay Fans	Commissioner Bird indicated 4 already installed – take out \$10,000
Station 2 Roof	Done – take out \$30,000
Station 2 Signage	Commissioner Bird
Station 3 Paint	Commissioner Bird
Station 3 Signage	Commissioner Bird
Station 5 Roof Prop	Commissioner Georgiev
Station 5 Paving	Commissioner Georgiev (indicated this project needs more money)
Station 5 Shed	Commissioners Bird and Koss
Station 5 Signage	Commissioner Bird

With the project money taken out then \$130,000 could be available for the Station 5 Paving.

Commissioner Hammel indicated that Station 3 roof repairs will be done next Tuesday.

RESOLUTION 2025-19**Paving at Station 5**

BE IT RESOLVED that there is a need to have the parking lot at Brockport Fire District Station 5 located at 80 Owens Road, Brockport NY 14420 milled and paved in order to improve safety due to deteriorating of the asphalt and improve drainage capabilities and appearance in an amount not to exceed \$200,000.

The adoption of this resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Chairwoman, Commissioner	Yes	Michael Koss, Commissioner	Yes
Allyn Hammel, Vice Chairman, Commissioner	Yes	David Georgiev, Commissioner	Yes
Willard Bird, Commissioner	Yes		

Reviewed the Truck Replacement Report. It was suggested that the amount for a new quint should need to be increased. Treasurer Kuhn suggested moving this purchase to the 2030 budget.

RESOLUTION: 2025-20**Payment of Bills**

BE IT RESOLVED that the Treasurer is approved to transfer \$30,335.45 for the regular bills and \$3,316.11 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$33,651.56.

Motion by Commissioner Bird seconded by Commissioner Georgiev to approve. **5 Yes 0 No**

Secretary's Report

- Acadis Fire Police Reporting – cannot enter members who have not yet had the Fire Police 21 hour course. We should make sure that our in-house training is thorough in the event we should have a problem before the course is scheduled.
- Policies – still need to get the policies available electronically. Since it will take time to build the member section of the website a possibility is to post them in Google Docs.
- LENS – continuing to enter new members into LENS.
- Oaths of Office –were filed with the two Town Clerks.

New/Old Business/Commissioner Report**RESOLUTION: 2025=21****Purchase of 52 Market Street**

BE IT RESOLVED that the Brockport Fire District approves the purchase of the real property at 52 Market Street, Brockport NY 14420 subject to conditions outlined in the purchase and sale contract pertaining to the Market Street Property at 52 Market Street from the Brockport Buildings and Facilities Capital Reserve Fund in an amount not to exceed \$200,000.

The adoption of this resolution was duly put to a vote, and upon roll call the vote was as follows:

Patricia Connors, Chairwoman, Commissioner	Yes	Michael Koss, Commissioner	Yes
Allyn Hammel, Vice Chairman, Commissioner	Yes	David Georgiev, Commissioner	Yes
Willard Bird, Commissioner			

- Discussion regarding selling Pumper 234.

Motion by Commissioner Bird seconded by Commissioner Hammel to sell Pumper 234 at a minimum bid of \$45,000 and deem it as surplus a surplus vehicle. **5 Yes 0 No**

- Commissioner Koss – would like a meeting set up with the Chiefs, Ron Sabernick or anyone on the BVFA Board once a quarter at 6:00 pm before our Regular Meeting at 6:30 pm. It was decided that the first meeting would be Monday, 2/3/2025.
- Commissioner Hammel reviewed quotes provided by Chad Lewine who transferred information from our previous website platform to our new website platform. The pricing was very expensive and the discussion was that we do not need to use him to manage our website. Commissioner Georgiev indicated that the decision to move from our previous platform to the new platform was so that Greg Gartland could manage it. The commission agreed on this. Commissioner Hammel indicated, if we want a Member Section, we would need to get that developed by Chad since the previous platform did not have anything in the Member Section to move over. Commissioner Hammel will discuss this with Greg Gartland.
- Commissioner Georgiev inquired as to who is responsible for overseeing the website. Secretary Bax indicated that she is only responsible for posting the agendas and minutes and is getting additional training on how to manage the calendar. Commissioner Georgiev indicated that he, Chris Martin, and Zach Alexander have access to post on Facebook.
- Commissioner Hammel indicated that he had heard that the Lockport City Fire Department bills to vehicle insurance for accidents. Attorney DiRaddo indicated he has a contact in that county and was going to follow-up on how this was being done.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Georgiev. **5 Yes 0 No**

Meeting adjourned 8:15 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District



Brockport Fire District (Tentative) Meeting Agenda

January 20, 2025

1. Pledge of Allegiance by all present at 6:30 PM.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Approval of Minutes from the Organizational and Regular Meetings of January 6.
4. BVFA representative
5. Chief's Reports *
6. Treasurer's Report:
 - Monthly Report*
 - Payment of Bills *
7. Secretary's Report:
 - Acadis Fire Police Reporting
 - Policies
 - LENS
 - Oaths of Office
8. New/Old Business/Commissioner Reports:
 - 52 Market Street
9. Attorney Ray DiRaddo –
10. Executive Session – No.
11. Motion to adjourn.

(*Motion to approve)

Sign-In Sheet

[illegible]



Brockport Fire District

Office of the Fire Chief

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief Tim Smith

Deputy Chief Adam Leggett

Assistant Chief Scott Wainwright

Fire Chief's report

Fire Calls:

Year to Date Fire Calls: 1/1/25-1/19/25 : 52

Fire Calls from: 9/1/24-1/19/25: 501

Prev. year comparison: 2024 2025 2024 2025

JAN.	136	52	JULY	126	
FEB.	116		AUG.	105	
MARCH	97		SEPT	112	
APRIL	93		OCT.	123	
MAY	84		NOV.	102	
JUNE	107		DEC.	112	

Calls of Significance:

- 151 Main St Morgan Manning House
 - 4th Alarm fire
 - 16° F – Wind chill
 - In house after action being conducted 1/21/25
 - After Action with at PSTF 1/28/25
 - Equipment lost/ damaged – 2C-33
 - Personal injury with loss of work
 - 232 minor accident
 - Outstanding effort by all crews involved
- 875 Block LaDue Rd Fatal MVA
 - Handled by 2C-23, 2C-33

DISTRICT DETAILS:

- 2C-33 handled two details at the college for first responder appreciation weekend
- Girl Scout troop using Headquarters to host a bottle drive to benefit Morgan Manning house after fire

GENERAL INFORMATION:

- Year starting off busy
- We have many new members that DC Leggett is making sure has the Monroe County paperwork turned in for BEFO/ IFO
- Follow up on meeting with municipalities
- Thank you for all the help throughout the fire and behind the scenes



Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

Deputy Chief Report

Date: 1/20/24

Annual Firefighter Requalifications

JPR sheets have been finished and printed. They will be available in a file folder at the watch desk. All members are responsible for their JPR sheets. Officers are responsible for checking them off the google sheet.

Training Grounds

The officers for station 5 are Capt S Smith and Lt Doerrer. We will be working on ways to improve the training grounds/prop.

Onboarding BEFO/IFO registrations

The Monroe Co BEFO/IFO registration form and training auth letter will be filled out by new recruits at the orientation phase during recruit class. 11 registrations have been completed and are on the waiting list.

District Drills -

- 1/21 BROF 151 Main st MMH fire hot wash
- 1/28 MCFB 151 Main st MMH debrief
- 2/11 RG&E part II
- 2/18 Ice and Cold Water ppt
- 2/25 Ice and Cold Water evolutions
- 3/11 VEIS
- 3/18 FF Survival
- 3/25 Hazmat/BBP
- 4/8 Forced Entry evolutions/Thru the lock

Harassment Training-

- Working with Deb Bax for access to Vector



Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

Recruit Class-

Currently underway with Capt Scott Smith as the Recruit Class officer, assisted by Safety officer Mike Henry and Lt Doerrer.

Driver training (2C93, Mike Menear)

Working on reviewing SOPs and updating the process along with train the trainer for new officers.

**Brockport Fire
District****Scott Wainwright** <swainwright@brockportfire.org>

Maintenance Status

1 message

Michael Henry <mhenry@brockportfire.org>

Mon, Jan 20, 2025 at 1:17 PM

To: Active Members <active@brockportfire.org>, District Executive Board <districtexecutiveboard@brockportfire.org>

All,

1/20/2025**Out of service****P-235 - Out of service** for accident damage, at Firematic for repair.

- Straightening and Body work is completed
- Reassembling and applying graphics, ladder rack and diamond plate
- Looking at going to Firematic Churchville for Pump Testing the week of 1/20
- Pictures attached

Current issues with equipment:

- **Q-230 -**
 - The Officer's side handle by rear step is scraped up but working. Will be replaced on next maintenance.
 - The Officer's side light under the bucket is out. - EVS ordered Bulb
- **P-232 -**
 - Small crack in windshield - will monitor
- **P-233**
 - DEF Tank bracket needs to be tightened - EVS to repair
- **P-234 -**
 - Small Leak from front suction drain - EVS to repair
 - Driver side Scene Light out - EVS to repair
- **P-235 -**
 - Officers side scene light not working, unrepairable needs to be replaced
 - Officers side inlet missing handle - Firematic has handle week of 1/20
 - Manifolds leak - to be fixed prior to return by Jim's week of 1/20
- **R-238 -**
 - Small leak from passenger front Hurst tool controller.
 - Chain came off the Hurst tool reel. EVS has replacement chain and will install

DAMAGED OR LOST EQUIPMENT FROM THE FIRE AT 151 MAIN ST

1. 20 FT ROOF LADDER (SPENCERPORT)
2. 28 FT EXTENSION LADDER (SPENCERPORT)
3. 100 FT LENGTH OF 4" (BROCKPORT)
4. NEW YORK Z HOOK
5. SLEDGE HAMMER

SOLD TO: Backport Fire NAME: Backport Fire ADDRESS: 38 Market St CITY/ZIP: Backport NY 14420 E-MAIL: INITIAL LOCATION: COMPLETED LOCATION:		DATE/TIME: 1/20/25 VEHICLE TYPE: Fire VEHICLE COLOR/NUMBER: P234 LICENSE NO: WEIGHT: 49094	THRU-WAY SPRING, INC. 1609 Mt. Read Blvd. ROCHESTER, N.Y. 14606-2876 585-254-8100 FAX: 585-254-4022 www.thruwayspring.com Repair and Inspection Station Registration #5280540
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PART	QTY	PRICE	PART	QTY	PRICE
SPRINGS					
SPRINGS	2	1715.14			
PLAIN LEAVES			Valve	1	223.00
PLAIN LEAVES			nose		269.8
CENTER BOLTS			bolts	7	146.14
CLIPS			washers		
CLIP BOLTS			wedge	1	28.64
SPACER TUBES					
SQUEAK PADS					
BUSHINGS	2	40.44			
PINS	5	16.95			
PINS					
GREASE FITTINGS	5	3.60			
SHACKLE BOLTS	12	50.88			
SHACKLE BOLTS					
U-BOLTS	4	91.80			
U-BOLTS					
VIN #			TOTAL PARTS 2444.26		
Replaced both front springs Replaced left rear ABS valve Alignment			TOTAL LABOR 1750.00		
SERIAL#1:			TOTAL PARTS AND LABOR 4194.26		
SERIAL#2:			SHIPPING / TIME DISPOSAL		
CUST. PHONE NO			TAXABLE SUBTOTAL 4194.26		
CUST. P.O. NO			N.Y.S. INSPECTION		
VEHICLE OR PARTS PICKED UP BY Mike			FEDERAL EXCISE TAX - TIME FEE		
DATE PICKED UP			SALES TAX		
INVOICE # 204143			INVOICE TOTAL 4194.26		
NET 30 DAYS - PAST DUE SUBJECT TO AN 18% ANNUAL INTEREST RATE. CUSTOMER MUST RETAIN THIS RECEIPT FOR ANY RETURNS OR WARRANTIES. NOT RESPONSIBLE FOR LOOSE U-BOLTS. RETIGHTEN WITHIN 48 HOURS. NO RETURNS ON ELECTRICAL PARTS.			LESS DEPOSIT		
INVOICE			PLEASE REMIT TOTAL		

**Brockport Fire
District**

Deb Bax <dbax@brockportfire.org>

Maintenance Status

Michael Henry <mhenry@brockportfire.org>

Wed, Jan 15, 2025 at 1:25 PM

To: Active Members <active@brockportfire.org>, District Executive Board <districtexecutiveboard@brockportfire.org>

1/15/2025

Out of service

P-235 - Out of service for accident damage, at Firematic for repair.

- Straightening and Body work is completed
- Reassembling and applying graphics, ladder rack and diamond plate
- Looking at going to Firematic Churchville for Pump Testing the week of 1/20
- Pictures attached

P-234 - Out of service for spring and brake issue

-
- Rear Brake small leak- at Thruway Spring will be back early week of 1/20
- Springs need to be replaced - At Thruway Spring, spring on order back early week of 1/20

Current issues with equipment:

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 - The Officer's side light under the bucket is out. - EVS ordered Bulb
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- **P-235 -**
 - Officers side scene light not working, unrepairable needs to be replaced
 - Officers side inlet missing handle - Firematic has handle week of 1/20
 - Manifolds leak - to be fixed prior to return by Jim's week of 1/20
- **R-238 -**
 - Small leak from passenger front Hurst tool controller.
 - Chain came off the Hurst tool reel. EVS has replacement chain and will install
 - Drivers door difficulty shutting, intermittent issue - EVS to work on door assembly
- **T-236 -**
 - Need protective coating on the side of the truck where the dump tank is to prevent scratching. Danny Decals working on

Inspections scheduled:

P-235 - Pump service and test, and NYSI week of 1/20

R-2328 - Chassis PM and NYSI on Monday 1/20

Completed:

•

Future Maintenance:

- R-238 - Submitted a paint warranty claim to Rosenbauer on body issues on the Officers side, This will be repaired in April 2025 time frame.

Notes:



Mike Henry

Administrative Assistant to Chiefs Office
Safety Officer / Past Chief
Brockport Fire District
Office#: 585-637-1036
Mobile#: 585-260-6100

Statement of Financial Position by Fund January 31, 2025

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
Assets			
General Cash			
AA.0200.000.000 Cash, 5-Star	112,603.42	131,615.81	(19,012.39)
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass (003)	56,787.09	54,368.55	2,418.54
AA.0201.004.000 Cash in Time Deposits, General, NYCLASS (004)	567,970.25	261,398.57	306,571.68
	<u>737,360.76</u>	<u>447,382.93</u>	<u>289,977.83</u>
Reserves			
AA.0230.001.000 Cash Spec Reserve, Command Vehicles, 5-Star	0.00	22,808.78	(22,808.78)
AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star	3,998.96	42,119.74	(38,120.78)
AA.0230.006.000 Cash Special Reserve, Repair, 5-Star	0.00	1.21	(1.21)
AA.0230.007.000 Cash Special Reserve, Misc, 5-Star	0.00	0.04	(0.04)
AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass	741,871.89	773,953.14	(32,081.25)
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass	584,479.75	292,277.10	292,202.65
AA.0232.005.000 Cash Reserve, Communications Equip NYCLASS (005)	69,999.71	25,668.57	44,331.14
AA.0232.006.000 Cash Reserve Misc Equip, NYCLASS (006)	188,505.21	151,558.88	36,946.33
AA.0232.007.000 Cash Reserve, Command Vehicles, NYCLASS (007)	29,883.75	0.00	29,883.75
AA.0232.008.000 Cash Reserves, Repairs, NYCLASS (008)	53,596.14	51,382.32	2,213.82
	<u>1,672,335.41</u>	<u>1,359,769.78</u>	<u>312,565.63</u>
Other Assets			
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets	<u>2,409,696.17</u>	<u>1,807,152.71</u>	<u>602,543.46</u>
Liabilities and Net Assets			
Liabilities			
AA.0600.000.000 Accounts Payable	27,149.89	0.00	27,149.89
Total Liabilities	<u>27,149.89</u>	<u>0.00</u>	<u>27,149.89</u>
Net Assets			
AA.0806.000.000 Not in Spendable Form	47,503.88	47,503.88	0.00
AA.0878.000.000 Capital Reserve	1,757,417.00	1,757,417.00	0.00
AA.0913.000.000 Committed Fund Balance	61,940.00	61,940.00	0.00
AA.0917.000.000 Unassigned Fund Balance	135,940.11	135,940.11	0.00
Fund Balance - Current Year	379,745.29	(195,648.28)	575,393.57
Total Net Assets	<u>2,382,546.28</u>	<u>1,807,152.71</u>	<u>575,393.57</u>
Total Liabilities and Net Assets	<u>2,409,696.17</u>	<u>1,807,152.71</u>	<u>602,543.46</u>

Statement of Activity - MTD and YTD by Classification
January 31, 2025

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>1 month =</u> <u>8%</u>
Revenues					
AA.1001.000.000 Real Property Taxes	0.00	0.00	1,509,134.00	1,509,134.00	0.00
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	0.00	941.00	941.00	0.00
AA.2410.000.000 Rental of Real Property	0.00	0.00	200.00	200.00	0.00
AA.2680.000.000 Insurance Recoveries	30,587.88	30,587.88	0.00	(30,587.88)	0.00
AA.2701.000.000 Refunds of Prior Year	463.00	463.00	0.00	(463.00)	0.00
Total Revenues	31,050.88	31,050.88	1,510,275.00	1,479,224.12	(2.06)
Expenses					
Personnel Expenses					
AA.3405.100.000 Treasurer	532.00	532.00	12,400.00	11,868.00	4.29
AA.3410.100.000 Secretary	1,192.10	1,192.10	15,500.00	14,307.90	7.69
AA.3415.100.000 Event Reporting/Administrative	2,448.15	2,448.15	47,115.00	44,666.85	5.20
AA.3420.100.000 Custodial	1,376.00	1,376.00	16,640.00	15,264.00	8.27
Total Personnel Expenses	5,548.25	5,548.25	91,655.00	86,106.75	6.05
Contractual Expenses					
AA.1950.400.000 Taxes Assessments Municipal Properties	679.36	679.36	900.00	220.64	75.48 Budget spread
AA.3505.400.000 Office Supplies, Postage	601.65	601.65	5,000.00	4,398.35	12.03 Actual Expense
AA.3510.400.000 Travel Expense	275.00	275.00	2,000.00	1,725.00	13.75 Actual Expense
AA.3515.400.000 Association Dues	295.00	295.00	2,000.00	1,705.00	14.75 Actual Expense
AA.3525.400.000 Office Equipment Non-Capital	0.00	0.00	32,000.00	32,000.00	0.00
AA.3530.400.000 Election Expenses	73.83	73.83	200.00	126.17	36.92 Budget spread
AA.3535.400.000 Software	7,946.05	7,946.05	25,000.00	17,053.95	31.78 Budget spread
AA.3540.400.000 Public Drill, Parades, Inspect	0.00	0.00	9,000.00	9,000.00	0.00
AA.3605.400.000 Accountants	0.00	0.00	26,000.00	26,000.00	0.00
AA.3610.400.000 Legal	2,571.50	2,571.50	10,000.00	7,428.50	25.72 Budget spread
AA.3615.400.000 Medical (Physicals)	0.00	0.00	15,000.00	15,000.00	0.00
AA.3620.400.000 IT Services	9,000.00	9,000.00	113,400.00	104,400.00	7.94
AA.3625.400.000 A&E Consulting	0.00	0.00	25,000.00	25,000.00	0.00
AA.3626.400.000 Marketing Consultants	14,000.00	14,000.00	15,000.00	1,000.00	93.33 Budget spread
AA.3630.400.000 Legal Notices	75.15	75.15	1,500.00	1,424.85	5.01
AA.3635.400.000 Office & Comp Equip Maint Lease	145.44	145.44	3,000.00	2,854.56	4.85
AA.3640.400.000 Insurance	0.00	0.00	60,000.00	60,000.00	0.00
AA.3705.400.000 Electric	1,770.08	1,770.08	15,000.00	13,229.92	11.80 Actual Expense
AA.3710.400.000 Gas	2,125.34	2,125.34	20,000.00	17,874.66	10.63 Actual Expense
AA.3715.400.000 Water	551.75	551.75	5,000.00	4,448.25	11.04 Actual Expense
AA.3720.400.000 Repairs & Maintenance	4,047.78	4,047.78	25,000.00	20,952.22	16.19 Actual Expense
AA.3725.400.000 Maintenance Supplies	561.33	561.33	5,000.00	4,438.67	11.23 Actual Expense
AA.3735.400.000 Alarm/Access Systems	0.00	0.00	15,000.00	15,000.00	0.00

Statement of Activity - MTD and YTD by Classification

January 31, 2025

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>1 month =</u> <u>8%</u>
AA.3740.400.000 Telephone	898.61	898.61	20,000.00	19,101.39	4.49
AA.3745.400.000 Web Site, Internet Access, Cable	687.98	687.98	15,000.00	14,312.02	4.59
AA.3750.400.000 Trash Removal	265.52	265.52	3,000.00	2,734.48	8.85 Actual Expense
AA.3805.400.000 Radios & Pagers	0.00	0.00	5,000.00	5,000.00	0.00
AA.3810.400.000 Hoses (Maint/Test)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3820.400.000 Firefighter Equip non-Capital	5,492.40	5,492.40	149,000.00	143,507.60	3.69
AA.3821.400.000 Firefighter Equipment Maintenance	3,064.28	3,064.28	45,000.00	41,935.72	6.81
AA.3825.400.000 EMS Supplies	102.28	102.28	8,000.00	7,897.72	1.28
AA.3830.400.000 Uniforms	62.50	62.50	6,000.00	5,937.50	1.04
AA.3835.400.000 Fire Police	0.00	0.00	4,000.00	4,000.00	0.00
AA.3840.400.000 Jr. Firefighters	0.00	0.00	12,000.00	12,000.00	0.00
AA.3906.400.000 P232 (5366)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3910.400.000 P235 (3921)	110.00	110.00	7,000.00	6,890.00	1.57
AA.3915.400.000 P233 (1151)	1,088.34	1,088.34	7,000.00	5,911.66	15.55 Actual Expense
AA.3920.400.000 P234 (4651)	1,906.13	1,906.13	10,000.00	8,093.87	19.06 Actual Expense
AA.3925.400.000 R238 (2146)	0.00	0.00	15,000.00	15,000.00	0.00
AA.3935.400.000 SQ2327 (2161)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3940.400.000 BFD1 (7837)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3945.400.000 BFD2 (2281)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3950.400.000 BFD5 (8154)	0.00	0.00	15,000.00	15,000.00	0.00
AA.3951.400.000 BFD7 (8045)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3960.400.000 Multivehicle	83.93	83.93	7,000.00	6,916.07	1.20
AA.3965.400.000 Q230 (0744)	417.50	417.50	25,000.00	24,582.50	1.67
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3975.400.000 T236 (3541)	2,109.12	2,109.12	20,000.00	17,890.88	10.55 Actual Expense
AA.3980.400.000 BFD3 (7425)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3981.400.000 BFD4 (7145)	1,153.79	1,153.79	7,000.00	5,846.21	16.48 Actual Expense
AA.3985.400.000 Fuel and Oil	1,898.09	1,898.09	22,000.00	20,101.91	8.63 Actual Expense
AA.4205.400.000 Personnel Rehab Supplies/Equip	1,147.46	1,147.46	9,000.00	7,852.54	12.75 Actual Expense
AA.4305.400.000 Public Education	0.00	0.00	4,000.00	4,000.00	0.00
AA.4310.400.000 Training	1,583.51	1,583.51	16,000.00	14,416.49	9.90 Actual Expense
Total Contractual Expenses	66,790.70	66,790.70	924,000.00	857,209.30	7.23

Statement of Activity - MTD and YTD by Classification
January 31, 2025

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>1 month =</u> <u>8%</u>
Employee Benefits Expenses					
AA.9030.800.000 Social Security	424.43	424.43	6,745.00	6,320.57	6.29
AA.9040.800.000 Workers Compensation and VFBL	0.00	0.00	65,000.00	65,000.00	0.00
AA.9050.800.000 Unemployment Insurance	116.53	116.53	2,000.00	1,883.47	5.83
AA.9055.800.000 Disability Insurance	(12.89)	(12.89)	1,000.00	1,012.89	(1.29)
AA.9089.800.000 EAP/D&D/CANCER	8,348.92	8,348.92	28,000.00	19,651.08	29.82
Total Employee Benefits Expenses	8,876.99	8,876.99	102,745.00	93,868.01	8.64
Capital Expenses					
AA.4005.200.000 Fire Apparatus, Trucks - Capital	0.00	0.00	374,235.00	374,235.00	0.00
AA.4007.200.000 Fire Equipment, Capital, Reserve	0.00	0.00	15,000.00	15,000.00	0.00
AA.4105.200.000 Station 1 - Market Street	0.00	0.00	105,000.00	105,000.00	0.00
AA.4110.200.000 Station 2 - Lake Road	0.00	0.00	35,000.00	35,000.00	0.00
AA.4115.200.000 Station 3 - West Ave	0.00	0.00	12,000.00	12,000.00	0.00
AA.4120.200.000 Station 5 - Owens Road	0.00	0.00	155,000.00	155,000.00	0.00
AA.4130.200.000 Renovation Project - Station 1	0.00	0.00	100,000.00	100,000.00	0.00
Total Capital Expenses	0.00	0.00	796,235.00	796,235.00	0.00
Operating Expenses					
Plus Non Reserve Capital	81,215.94	81,215.94	1,118,400.00		
Plus Operating Expense Encumbrances	0	0			
Total Operating Capital Expenses	81,215.94	81,215.94	1,118,400.00	1,016,668.29	9%
Plus Capital Expense Encumbrance	0.00	0.00	796,235.00	796,235.00	
Total Capital Expense	81,215.94	81,215.94	1,914,635.00	1,833,419.06	4.24
Total Expenses	81,215.94	81,215.94	1,914,635.00	1,833,419.06	4.24

Statement of Activity - MTD and YTD by Classification - Bunk In Program
January 31, 2025

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u>
Revenues					
HH.3089.000.100 State Aid Other	0.00	0.00	490,500.00	490,500.00	0.00
Total Revenues	0.00	0.00	490,500.00	490,500.00	0.00
Expenses					
Personnel Expenses					
HH.3430.100.100 Program Manager	0.00	0.00	3,375.00	3,375.00	0.00
Total Personnel Expenses	0	0	3375	3375	0
Contractual Expenses					
HH.3505.400.100 Office Supplies, Postage	0.00	0.00	200.00	200.00	0.00
HH.3525.400.100 Office Equip - Non-Capital	0.00	0.00	3,700.00	3,700.00	0.00
HH.3526.400.100 Kitchen Housewares	0.00	0.00	900.00	900.00	0.00
HH.3526.401.100 Furniture, Appliances, Linens	0.00	0.00	18,990.00	18,990.00	0.00
HH.3610.400.100 Legal Fees	2,235.41	2,235.41	0.00	(2,235.41)	0.00 Itemized on RD Invoice
HH.3615.400.100 Medical (Physicals)	0.00	0.00	600.00	600.00	0.00
HH.3640.400.100 Insurance	0.00	0.00	1,575.00	1,575.00	0.00
HH.3705.400.100 Utilities	0.00	0.00	5,150.00	5,150.00	0.00
HH.3720.400.100 Repairs & Maintenance	0.00	0.00	3,500.00	3,500.00	0.00
HH.3735.400.100 Alarm / Access Systems	0.00	0.00	600.00	600.00	0.00
HH.3745.400.100 Website, Internet Access, Cable	0.00	0.00	1,000.00	1,000.00	0.00
HH.3830.400.100 Uniforms	0.00	0.00	3,000.00	3,000.00	0.00
HH.4310.400.100 Training	0.00	0.00	2,000.00	2,000.00	0.00
Total Contractual Expenses	2,235.41	2,235.41	41,215.00	38,979.59	5.42
Employee Benefits Expenses					
HH.9010.800.100 FICA, Unemp Ins, Disability	0.00	0.00	373.00	373.00	0.00
Total Employee Benefits Expenses	0.00	0.00	373.00	373.00	0.00
Capital Expenses					
HH.4105.200.100 Bunk-In House	0.00	0.00	350,000.00	350,000.00	0.00
HH.4105.201.100 Renovations & Furnishings	0.00	0.00	125,000.00	125,000.00	0.00
Total Capital Expenses	0.00	0.00	475,000.00	475,000.00	0.00
Total Debt Service Expenses	0.00	0.00	0.00	0.00	0.00
Total Expenses	2,235.41	2,235.41	519,963.00	517,727.59	0.43

**Brockport Fire District
Encumbrance Worksheet 2024
Requisitions and Approvals not
Dec-24**

Date	Vendor	Requestor	Item	Cost	Comments
1/8/2025	Dival	Delaney	Gloves	1,210.00	
1/8/2025	Castner	Smith	Radio supplies	620.2	
1/7/25	Lowes	Alexander	Floor Machine	1294	
1/2/2025	Boundtree	Alexander	EMS Supplies	1,462.29	
1/2/2025	Firematic	Henry	Boots	5,355.00	
1/2/2025	Boundtree	Alexander	EMS Supplies	2,428.14	
12/10/2024	Fire store	Henry	Gloves	707	
1/14/2025	Lewis Tires	Henry	Tires	7439.14	
Total				20,515.77	

Encumbrances Capital

Category	Value
Total	0.00

Brockport Fire District
Truck Replacement Cycle
Vehicle and Equipment Reserve

Vehicle	Estimated Cost	Age to replace	Truck Number	Yr Purchased	Yr To Replace
Quint	\$ 913,864.00	20 Yrs	230	2014	2034
Pumper	\$ 525,000.00	16 Yrs	232	none	0
Pumper	\$ 525,000.00	16 Yrs	233	2020	2036
Pumper	\$ 525,000.00	16 Yrs	234	2009	2025
Pumper	\$ 525,000.00	16 Yrs	235	2004	2020
Rescue	\$ 700,000.00	16 Yrs	R238	2018	2034
Tanker/Pumper	\$ 384,906.00	16 Yrs	T236	2016	2032
Squad	\$ 140,000.00	16 Yrs	2327	2002	2027
Van	\$ 36,100.00	10 Yrs	2317	2016	2026
Boat	\$ 20,000.00	15 Yrs	BT2327	2010	2025
ATV	\$ 20,000.00	16 Yrs	ATV2347	2009	2025
Trailer	\$ 15,000.00	16 Yrs	TR2347	2009	2025
Escalation	0.035				
Tax Cap Rate	0.0156				
Equipment Exp per truck	25000.00				

Year	Balance In Reserve Acct	Tax Levy Deposit	Available Funds	Other Deposit	Truck Equipment		Fund Ending Balance	Comments - Detail purchases
					Truck Exp	Exp		
2021	4,220.95	264,927.00	269,147.95	125,000.00		51,732.24	342,415.71	Ward Diesel, SCBA, Turnout Gear, AEDs
2022	342,415.71	515,000.00	857,415.71		275,551.00	60,000.00	521,864.71	Tax levy deposit increased, Pumper, ATV, Trailer
2023	535,613.28	266,866.00	802,479.28		229,420.00		573,059.28	tax levy moved back to original allocation
2024	613,605.00	270,000.00	883,605.00		322,815.00		560,790.00	P25 chassis
2025	560,790.00	275,257.00	836,047.00		322,816.00	100,000.00	413,231.00	P 235 truck balance plus equipment radios lights etc
2026	413,231.00	279,551.01	692,782.01				514,662.91	
2027	514,662.91	283,912.00	798,574.92		178,119.10	50,000.00	748,574.92	squad
2028	748,574.92	288,341.03	1,036,915.95				1,036,915.95	
2029	1,036,915.95	292,839.15	1,329,755.10				1,329,755.10	
2030	1,329,755.10	297,407.44	1,627,162.54				959,740.91	
2031	959,740.91	302,047.00	1,261,787.91		667,421.63	35,264.97	1,226,522.94	TP-233(16)
2032	1,226,522.94	306,758.93	1,533,281.88				1,533,281.88	
2033	1,533,281.88	311,544.37	1,844,826.25				1,844,826.25	
2034	1,844,826.25	316,404.46	2,161,230.71		2,000,000.00	100,000.00	61,230.71	Q230 Equipment cost doubled
2035	61,230.71	321,340.37	382,571.09				-262,280.73	
2036	-262,280.73	326,353.28	64,072.55				64,072.55	T236
2037	64,072.55	331,444.39	395,516.95		644,851.82		395,516.95	
2038	395,516.95	336,614.93	732,131.87				732,131.87	R238(20)
2039	732,131.87	341,866.12	1,073,997.99				1,073,997.99	2367 Pickup Utility
2040	1,073,997.99	347,199.23	1,421,197.23				1,421,197.23	

**Brockport Fire District
Expenses from Reserves
16-Jan-25**

[illegible]

Order can be placed

Commissioner Responsible

[illegible]

Payment from:

[illegible]

Variance to Budget

Brockport Fire District

Abstract of Audited Vouchers from 1/07/2025 to 1/20/2025

Claimant

<u>Voucher #</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Voucher Type: Payroll							
ADP							
7,808	1/11/2025	PR 01.17	01/17 Payroll	AA.3405.100.000	366.50	PR 01.17	1/17/2025
	1/11/2025	PR 01.17	01/17 Payroll	AA.3410.100.000	596.05	PR 01.17	1/17/2025
	1/11/2025	PR 01.17	01/17 Payroll	AA.3415.100.000	1,393.18	PR 01.17	1/17/2025
	1/11/2025	PR 01.17	01/17 Payroll	AA.3420.100.000	672.00	PR 01.17	1/17/2025
	1/11/2025	PR 01.17	01/17 Payroll	AA.9030.800.000	231.60	PR 01.17	1/17/2025
	1/11/2025	PR 01.17	01/17 Payroll	AA.9050.800.000	63.59	PR 01.17	1/17/2025
	1/11/2025	PR 01.17	01/17 Payroll	AA.9055.800.000	-6.81	PR 01.17	1/17/2025
ADP Total					3,316.11		
Total for Voucher Type: Payroll					3,316.11		
Voucher Type: Prepaid							
Casella Waste Services							
7,772	1/01/2025	1555212	Trash Removal Jan 2025 Station 1	AA.3750.400.000	230.23	ACH	1/13/2025
	1/01/2025	1555213	Trash Removal Jan 2025	AA.3750.400.000	35.29	ACH	1/13/2025
Casella Waste Services Total					265.52		
Frontier Communication							
7,764	1/02/2025	585-637-1017	Telephone	AA.3740.400.000	258.17	ACH	1/09/2025
	1/02/2025	585-637-1034	Telephone	AA.3740.400.000	53.01	ACH	1/09/2025
	1/02/2025	585-637-1049	Telephone	AA.3740.400.000	135.99	ACH	1/09/2025
	1/02/2025	585-637-1052	Telephone	AA.3740.400.000	99.74	ACH	1/09/2025
	1/02/2025	585-637-3359	Telephone	AA.3740.400.000	99.11	ACH	1/09/2025
Frontier Communication Total					646.02		
RG&E							
7,769	1/09/2025	2002-3355-132	Gas Dec 24 - Jan 25 Station 1	AA.3710.400.000	1,357.81	ACH	1/13/2025
	1/13/2025	2002-3355-124	Gas Dec 24 Jan 25 Station 3	AA.3710.400.000	285.45	ACH	1/15/2025
	1/13/2025	2002-3361-049	Gas Dec 24 Jan 25 Station 2	AA.3710.400.000	187.48	ACH	1/15/2025
	1/13/2025	2002-4885-368	Gas Dec 24 Jan 25 Station 5	AA.3710.400.000	294.60	ACH	1/15/2025
RG&E Total					2,125.34		
SIPTrunk, Inc.							
7,763	1/01/2025	37741957	Telephone	AA.3740.400.000	85.19	ACH	1/09/2025
SIPTrunk, Inc. Total					85.19		
Time Warner Cable BC							
7,773	1/07/2025	142100701010725	Cable Jan Feb 2025 Station 1	AA.3745.400.000	538.00	ACH	1/15/2025

Brockport Fire District Abstract of Audited Vouchers from 1/07/2025 to 1/20/2025

ClaimantInvoice Date Invoice

1/07/2025 144052701010725

Time Warner Cable BC Total**Total for Voucher Type: Prepaid****Voucher Type: PriorYear**Voucher #Description

Cable Jan Feb 2025 Station 3

Distribution Acct

AA.3745.400.000

A/P Owed

149.98

Check #

ACH

Chk Date

1/13/2025

3,810.05**Raymond S. DiRaddo Esq.**

1/03/2025 23948

1/03/2025 23948

1/03/2025 23948

1/03/2025 23948

1/03/2025 23948

1/03/2025 23948

Raymond S. DiRaddo Esq. Total**Village of Brockport DPW**

1/06/2025 2024.12

Village of Brockport DPW Total**Total for Voucher Type: PriorYear****Voucher Type: Regular****Churchville Electric, Inc.**

12/30/2024 5102

Churchville Electric, Inc. Total**Crystal Rock Water**

1/11/2025 21179939 0111125

Crystal Rock Water Total**De Lage Landen Financial Services,**

1/02/2025 83400927

De Lage Landen Financial Services, Inc. Total**Emergency Vehicle Service**

1/03/2025 01/03

Emergency Vehicle Service Total**Firematic Supply Company, Inc**

12/31/2024 INESCV10102

12/31/2024 INESCV10103

1/06/2025 INFECV10202

Firematic Supply Company, Inc Total**Gartland Technologies, LLC**

1/01/2025 1997

Gartland Technologies, LLC Total**7,779**

Legal fees - Jun - Dec 2024

Legal fees - Jun - Dec 2024

Legal fees - Jun - Dec 2024

Legal fees - Jun - Dec 2024

Legal fees - Jun - Dec 2024

Legal fees - Jun - Dec 2024

7,798

Fuel - December 2024

7,786

Repair and replace motor on bay heater

7,805

Water bottles

7,780

Copier lease - 01/15/25 - 2/14/25

7,781

Coolant sensor level on 234

7,789

Particulate and Carbon Shield hoods

Bourkes Kit

Recouple fire hose

7,778

Monthly support contract

HH.3610.400.100

AA.3610.400.000

HH.3610.400.100

HH.3610.400.100

HH.3610.400.100

AA.3610.400.000

4,806.91

AA.3985.400.000

1,898.09

1,898.09

6,705.00

AA.3720.400.000

487.60

487.60

AA.4205.400.000

217.79

217.79

AA.3635.400.000

145.44

145.44

AA.3920.400.000

321.63

321.63

AA.3820.400.000

2,888.07

AA.3820.400.000

328.50

AA.3820.400.000

1,098.00

4,314.57

AA.3620.400.000

9,000.00

9,000.00

Brockport Fire District

Abstract of Audited Vouchers from 1/07/2025 to 1/20/2025

Claimant

<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
JPR Trailer Sales		7,806					
1/15/2025	Bdx30458R		Electric jack and 7-way plug	AA.3820.400.000	250.00		
<u>JPR Trailer Sales Total</u>					250.00		
Kathleen Bahr-Saeever, Receiver of		7,801					
12/31/2024	253994 (2025)		Property Taxes - 191 West Ave	AA.1950.400.000	33.76		
12/31/2024	255285 (2025)		Property Taxes - 38 Market St	AA.1950.400.000	643.60		
12/31/2024	290466 (2025)		Property Taxes	AA.1950.400.000	1.00		
<u>Kathleen Bahr-Saeever, Receiver of Taxes Total</u>					678.36		
Lowe's (Accounts Receivable CC)		7,796					
1/02/2025	2025.01		Supplies	AA.3505.400.000	20.88		
1/02/2025	2025.01		Supplies	AA.3720.400.000	525.27		
1/02/2025	2025.01		Supplies	AA.3820.400.000	289.07		
<u>Lowe's (Accounts Receivable CC) Total</u>					835.22		
Monroe County Fire District Officer		7,804					
1/13/2025	2025		Membership dues 2025	AA.3515.400.000	160.00		
<u>Monroe County Fire District Officer Asso Total</u>					160.00		
NAPA Auto Parts		7,782					
12/31/2024	1945039 (2024.12)		Fuel additive and DEF	AA.3960.400.000	83.93		
<u>NAPA Auto Parts Total</u>					83.93		
NYALGRO		7,787					
1/01/2025	2025		Membership dues - 2025	AA.3515.400.000	50.00		
<u>NYALGRO Total</u>					50.00		
Staples		7,791					
12/25/2024	RCH 1019893		Office supplies	AA.3505.400.000	239.93		
<u>Staples Total</u>					239.93		
Susan Henshaw, Tax Collector		7,784					
12/31/2024	295897 (2025)		Property Taxes	AA.1950.400.000	1.00		
<u>Susan Henshaw, Tax Collector Total</u>					1.00		
Tolls by Mail		7,802					
12/28/2024	18225021742		Thruway tolls	AA.4310.400.000	8.51		
<u>Tolls by Mail Total</u>					8.51		
Triple-O Mechanical		7,777					
12/04/2024	110837234		Repair urinal	AA.3720.400.000	506.51		
<u>Triple-O Mechanical Total</u>					506.51		
Uniform Express		7,785					
12/23/2024	51240		Uniform shirt	AA.3830.400.000	62.50		
<u>Uniform Express Total</u>					62.50		

Brockport Fire District

Abstract of Audited Vouchers from 1/07/2025 to 1/20/2025

ClaimantInvoice Date InvoiceVoucher #
DescriptionDistribution Acct A/P Owed Check # Chk DateUpstate Communications
1/07/2025 37937,783
Reprogram phoneUpstate Communications TotalAA.3740.400.000
167.40
167.40Village of Brockport7,794
Water usage Station #3
Water usage Station #1
Water usage Station #5
Electric service1/01/2025 OM2-400011.01
1/01/2025 OM2-400013.01
1/01/2025 OM2-400016.01
1/09/2025 2024 41Village of Brockport TotalAA.3715.400.000
45.95
264.08
39.61
1,770.08
2,119.72Village of Brockport DPW7,795
Repair wash bay

1/08/2025 Wash Bay

Village of Brockport DPW TotalAA.3720.400.000
96.46
96.46Wegman's7,797
Snacks and drinks

12/31/2024 2024.12

Wegman's TotalAA.3530.400.000
73.83
73.83**Total for Voucher Type: Regular****19,820.40****Total:**Payroll
Vouchers
Total3,316.11
30,335.45
33,651.56

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

Department:General
Payroll
Total30,335.45
3,316.11
33,651.56

Date


 Debra Bax, Secretary Brockport Fire District