

Brockport Board of Fire Commissioners
Meeting with Chiefs 6:00 pm
February 17, 2025
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, Secretary Debra Bax; Chief Tim Smith; Deputy Chief Adam Leggett, Assistant Chief Scott Wainwright; Attorney Ray DiRaddo; Remotely Treasurer Debra Kuhn

Others Present: Zach Alexander, Scott Cleere

Excused: Commissioner David Georgiev

Pledge

Moment of Silence

Bid opening for the sale of the 2009 E-One Pumper – only one bid was submitted to purchase the pumper. The bid was submitted by the Fort Covington Fire and Rescue located in Fort Covington, NY and their bid was \$50,100.

Motion by Commissioner Hammel seconded by Commissioner Koss to award the sale of the E-One Pumper to the Fort Covington Fire and Rescue for their bid of \$50,100 with this being the only bid that was received. **4 Yes 0 No**

Approval of February 3, 2025 Regular Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Koss to approve as read.

4 Yes 0 No

Approval of February 13, 2025 Special Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Koss to approve with one correction. **4 Yes 0 No**

Chief's Report

- Reviewed submitted report.
- 198 calls to date and 52 were EMS calls.
- Reviewed calls of significance
- The Truck Committee met last Saturday. There will only be one committee rather than two.

Deputy Chief's Report

- Reviewed submitted report.
- There are 3 recruits attending the BEFO class in Orleans County and 2 recruits will be starting BEFO in Livingston County on 2/18/2025.
- The officers for Station 5 are Captain Scott Smith and Lieutenant Pat Doerrer.
- Will be hosting a NYS Boater Safety Course on 3/22/2025.

Assistant Chief's Report

- Reviewed submitted report.
- Gear inspection is starting.
- Reviewed the need to purchase digital scanners for the truck bays at Stations 2, 3, and 5.
- Had a meeting with Bryx 911 representative on 2/6/2025. More meetings and information to come on this project.

Motion by Commissioner Bird seconded by Commissioner Hammel to accept the Chiefs' Reports. **4 Yes 0 No**

Treasurer's Report

- Reviewed the reports. Treasurer Kuhn indicated that the Statement of Financial Position by Fund has duplicate accounts and those duplicates will be taken out.
- Has a check for \$1,000 for 52 Market Street. Commissioner Hammel indicated that the check should be held until the items that need to be taken out are gone and then we will get the keys.

Motion by Commissioner Bird seconded by Commissioner Hammel to accept the Treasurer's Reports. **4 Yes 0 No**

RESOLUTION: 2025-25

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$40,595.99 for the regular bills and \$3,258.63 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$43,854.62

Motion by Commissioner Hammel seconded by Commissioner Koss to approve. **4 Yes 0 No**

Secretary's Report

- Background checks – we currently do Arson/Sex Offender checks. There was discussion about doing more thorough background checks. Attorney DiRaddo shared information that could be problematic in doing the thorough background checks.
- LENS Program – reviewed information regarding a recent report.
- Physicals – working on getting the paperwork together.
- Membership application received from Steve Wehner for Fire Police.

Motion by Commissioner Bird seconded by Commissioner Koss to approve for membership. **4 Yes 0 No**

New/Old Business/Commissioner Report

Commissioner Hammel

- The files at 52 Market Street need to be moved out before we send a check and get the keys.
- Reviewed a quote from Passero Engineering Architecture for work at 52 Market Street. The total for their services is \$63,700. Discussion if this needs to be bid. Attorney DiRaddo indicated that he sees this as a Professional Services due to their expertise and explained the process of moving forward.

- TV in the truck bay had been put on hold so that Greg Gartland could get everything set up for the meeting on 2/13/2025 with the two towns and the village.
- Brian Bush from Bryx 911 indicated that it would cost between \$35,000 to \$41,000 for an alerting system depending on which speakers work and which ones do not and this is only for Station 1. AC Wainwright asked the commission to do the project right the first time as it is something that is needed. Commissioner Hammel will contact Brian Bush for a final dollar amount.

Motion by Commissioner Hammel seconded by Commissioner Bird to adjourn to Executive Session to discuss a personnel matter. **4 Yes 0 No**
Moved to Executive Session at 7:30 pm.

Motion by Commissioner Hammel seconded by Commissioner Koss to adjourn Executive Session and move back to Regular Session **4 Yes 0 No**
Moved to Regular Session at 8:15 pm.

As there was no further business to come before the Board, Commissioner Koss made a motion to adjourn the meeting, seconded by Commissioner Hammel. **4 Yes 0 No**

Meeting adjourned 8:15 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District



Brockport Fire District (Tentative) Meeting Agenda

February 17, 2025

1. Pledge of Allegiance by all present at 6:30 PM.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Approval of Minutes from the Regular Meeting of February 3 and Informational meeting of February 13.
4. BVFA representative
5. Chief's Reports *
6. Treasurer's Report:
 - Monthly Report*
 - Payment of Bills *
7. Secretary's Report:
 - Harassment Training
 - Physicals
 - Membership application for vote
8. New/Old Business/Commissioner Reports:
 - 52 Market Street & Passero proposal
 - Cabinet for gas cans at Station 5
9. Attorney Ray DiRaddo –
10. Executive Session – Yes. (Public Officers Law, Article 7, Section 105(1)(f))
11. Motion to adjourn.

(*Motion to approve)

Sign-In Sheet

[illegible]



Brockport Fire District

Office of the Fire Chief

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief Tim Smith

Deputy Chief Adam Leggett

Assistant Chief Scott Wainwright

Fire Chief's report

Fire Calls:

Year to Date Fire Calls: 1/1/25-1/31/25 : 118

Fire Calls from: 9/1/24-1/31/25: 567

Prev. year comparison: 2024 2025 2024 2025

JAN.	136	118	JULY	126	
FEB.	116		AUG.	105	
MARCH	97		SEPT	112	
APRIL	93		OCT.	123	
MAY	84		NOV.	102	
JUNE	107		DEC.	112	

Calls of Significance:

- 1/14/25 – 151 Main St Morgan Manning House
- 1/15/25 – 875 Block LaDue Rd Fatal MVA
- 1/22/25 – 12 East Ave House fire – Murray
- 1/25/25 – 2863 Redman Rd Chimney Fire
- 1/27/25 – 16395 Fourth Section Rd House fire - Clarendon

DISTRICT DETAILS:

- 2/10 – Tiger scout troop

GENERAL INFORMATION:

- Truck Committees are being set up for 2328 and 230, looking to meet early February to begin
- Final inspection of 234?
- Line Officers are going through the SOPs to make sure everything is up to date
- AAR of 151 Main St went well at PSTF, we returned with some action items that we will work to improve on.
- Meeting with Municipalities



Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Tim Smith

Deputy Chief: Adam Leggett

Assistant Chief: Scott Wainwright

Deputy Chief Report

Date: 2/17/24

Annual Firefighter Requalifications

They are available in a file folder at the watch desk. All interior and exterior FFs are responsible for their JPR sheets. Officers are responsible for checking them off the google sheet. Once the JPR is completed please put them in the chiefs mailbox so they can be scanned into Red Alert.

BEFO/IFO registrations

Recruits Mundorff, Smallwood Rautenstrauch have started the Orleans Co BEFO on 2/3/25. They will need a pumper and operator on 3/19 for class.

Recruits Maggard and Milligan are starting BEFO in Livingston Co on 2/18 with Recruit Matthews being on the waitlist.

The last email I received from Monroe Co was last week and had said the BEFO rosters would be confirmed this past weekend. I have not heard anything further.

Harassment Training-

-The emails have been sent out to get into Vector to complete the Harassment training. This is required for all members and it is due by **May 1, 2025**. Please let me or Deb Bax if you are having trouble logging in.



Brockport Fire District

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Brockport, NY 14420

Chief: Tim Smith

Deputy Chief: Adam Leggett

Assistant Chief: Scott Wainwright

In person training- I have 5 people at this time requesting in person harassment training. Please reach out to me if you would also like to attend this. It will likely be a Saturday morning session in April.

District Drills -

- 2/18 Ice and Cold Water ppt
- 2/25 Ice and Cold Water evolutions
- 3/11 VEIS
- 3/18 FF Survival
- 3/25 Hazmat/BBP
- 4/8 Forced Entry evolutions/Thru the lock

NY state Boater Safety Course

We will be hosting a NY Boater safety course on Saturday 3/22. This is a requirement starting this year for any one operating a boat or personal watercraft in NYS. If you want to be a boat operator and have not already taken this class please plan to attend this session.

Email Mike Henry to register for the class. It is limited to 30 people.

Training Grounds

The officers for station 5 are Capt S Smith and Lt Doerrer. We will be working on ways to improve the training grounds/prop.



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Brockport, NY 14420

Chief: Tim Smith

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Recruit Class-

Currently underway with Capt Scott Smith as the Recruit Class officer, assisted by Safety officer Mike Henry and Lt Doerrer.

Driver training (2C93, Mike Menear)

Working on reviewing SOPs and updating the process along with train the trainer for new officers.

If you are interested in becoming an apparatus operator please let your Captain/Lt know so they can start your training.

Bunk in Program



Brockport Fire District

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Brockport, NY 14420

Chief: Tim Smith

Deputy Chief: Adam Leggett

Assistant Chief: Scott Wainwright

Assistant Chiefs Report

Date: 2/17/25

Maintenance Issues:

- Mike Henrys maintenance status report

Fire District Details:

- The tour of St.1 on 2/10 was cancelled due to most of the kids being sick
- We were asked for future tours of St 1 for the kindergarten classes at BCSD in May. More to come with this detail at a later date. Just an FYI.

Misc. Information:

- We had our first meeting with the Bryx 911 rep on 2/6. Work is in progress with this project and we got a rough price to start with. More meetings and info to come on this project.
- Also working with LT Reed and LT Alexander on getting digital scanners for the truck bays at ST 2,3,5.
- I need to get gear inspections going for 2025, so I will need to talk about the quote I got from Turnout Express.
- I will have the accident investigation report done by Safety Officer Mike Menear for Mike Henry.

Any questions feel free to get in touch with me.

Respectfully Submitted,
Assistant Chief Scott Wainwright

**Brockport Fire
District**

Scott Wainwright <swainwright@brockportfire.org>

Maintenance Status and New P234

1 message

Michael Henry <mhenry@brockportfire.org>

Mon, Feb 10, 2025 at 10:27 AM

To: Active Members <active@brockportfire.org>, District Executive Board <districtexecutiveboard@brockportfire.org>

All,

2/10/2023

Out of service - Nothing

Current issues with equipment:

Q-230 -

The Officer's side handle by rear step is scraped up but working. Will be replaced on next maintenance.

The Officer's side light under the bucket is out. - EVS ordered Bulb

Drivers side rear emergency light out - EVS to repair

P-232 -

Small crack in windshield - will monitor

P-233

DEF Tank bracket needs to be tightened - EVS to repair

Analog Pump Panel meter stuck, digital still works - EVS has replacement

P-234 -

Small Leak from front suction drain - EVS to repair

Driver side Scene Light out - EVS to repair

Drives side rear door broken - EVS to repair

Officers side rear light cap broken – EVS to repair

P-235 -

Officers side scene light not working, unrepairable needs to be replaced

R-238 -

Small leak from passenger front Hurst tool controller.

T-236 -

Need protective coating on the side of the truck where the dump tank is to prevent scratching.

Missing a tab on light selection control box in center console.

Inspections scheduled:

Q-230 - Chassis and NYSI 2/11

P-232 – Chassis and NYSI 2/27

Completed:

Q-230 tires replaced

Future Maintenance:

T-236 dump tank to be modified 2/12 by Matt Hull

Ladders, Rope and Belts inspection 2/25 8 AM

R-238 - Submitted a paint warranty claim to Rosenbauer on body issues on the Officers side, This will be repaired in April 2025 time frame.

Notes: New P234

Photo Album for
Brockport Fire District NY
Job # 40591
W/O # 31844225
February 8, 2025

This week the cab began to receive trim and wiring harnesses, and the pump house was in staging. The body began to receive trim and wiring harnesses. Next week the cab should continue with trim and wiring harnesses and the pump house should be in staging with the body.



DSC00417



DSC00418



DSC00419



DSC00420

Find us on



DSC00472



DSC00473



DSC00474

 Find us on



DSC00475



DSC00476



DSC00477



DSC00478

 Find us on



DSC00479



DSC00480



DSC00481

Mike Henry

Administrative Assistant to Chiefs Office
Safety Officer / Past Chief
Brockport Fire District
Office#: 585-637-1036
Mobile#:585-260-6100

Statement of Financial Position by Fund
February 28, 2025

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
Assets			
General Cash			
AA.0200.000.000 Cash, 5-Star	47,598.07	138,775.68	(91,177.61)
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass	56,999.75	54,595.05	2,404.70
AA.0201.004.000 Cash in Time Deposits, General, NYCLASS (004)	575,228.90	134,053.19	441,175.71
	679,826.72	327,423.92	352,402.80
Reserves			
AA.0230.001.000 Cash Spec Reserve, Command Vehicles, 5-Star	0.00	3,896.82	(3,896.82) Not sure why there are duplicate accounts
AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star	3,998.96	42,120.74	(38,121.78) Call out to LGSS
AA.0230.006.000 Cash Special Reserve, Repair, 5-Star	0.00	1.21	(1.21)
AA.0230.007.000 Cash Special Reserve, Misc, 5-Star	0.00	0.04	(0.04)
AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass	744,649.93	833,014.18	(88,364.25)
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass	586,668.43	293,494.67	293,173.76
AA.0232.005.000 Cash Reserve, Communications Equip NYCLASS	70,261.84	25,775.48	44,486.36
AA.0232.006.000 Cash Reserve Misc Equip, NYCLASS (006)	189,211.08	152,190.26	37,020.82
AA.0232.007.000 Cash Reserve, Command Vehicles, NYCLASS (007)	29,995.65	0.00	29,995.65
AA.0232.008.000 Cash Reserves, Repairs, NYCLASS (008)	53,796.85	51,596.38	2,200.47
	1,678,582.74	1,402,089.78	276,492.96
Other Assets			
	0.00	0.00	0.00
Total Assets	2,358,409.46	1,729,513.70	628,895.76
Liabilities and Net Assets			
Liabilities			
AA.0600.000.000 Accounts Payable	35,151.42	0.00	35,151.42
Total Liabilities	35,151.42	0.00	35,151.42
Net Assets			
AA.0806.000.000 Not in Spendable Form	47,503.88	47,503.88	0.00
AA.0878.000.000 Capital Reserve	1,757,417.00	1,757,417.00	0.00
AA.0913.000.000 Committed Fund Balance	61,940.00	61,940.00	0.00
AA.0917.000.000 Unassigned Fund Balance	135,940.11	135,940.11	0.00
Fund Balance - Current Year	320,457.05	(273,287.29)	593,744.34
Total Net Assets	2,323,258.04	1,729,513.70	593,744.34
Total Liabilities and Net Assets	2,358,409.46	1,729,513.70	628,895.76

Statement of Activity - MTD and YTD by Classification
February 28, 2025

	<u>M-T-D</u>	<u>Y-T-D</u>	<u>Annual</u>	<u>16% spent</u>	<u>Comments</u>
Revenues					
AA.1001.000.000 Real Property Taxes	0.00	0.00	1,509,134.00	1,509,134.00	0.00
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	0.00	941.00	941.00	0.00
AA.2410.000.000 Rental of Real Property	0.00	0.00	200.00	200.00	0.00
AA.2680.000.000 Insurance Recoveries	0.00	30,587.88	0.00	(30,587.88)	0.00
AA.2701.000.000 Refunds of Prior Year	0.00	463.00	0.00	(463.00)	0.00
Total Revenues	0.00	31,050.88	1,510,275.00	1,479,224.12	(2.06)
Expenses					
Personnel Expenses					
AA.3405.100.000 Treasurer	320.96	1,157.70	12,400.00	11,242.30	9.34
AA.3410.100.000 Secretary	596.05	2,384.20	15,500.00	13,115.80	15.38
AA.3415.100.000 Event Reporting/Administrative	1,386.50	5,181.80	47,115.00	41,933.20	11.00
AA.3420.100.000 Custodial	672.00	2,704.00	16,640.00	13,936.00	16.25
Total Personnel Expenses	2,975.51	11,427.70	91,655.00	80,227.30	12.47
Contractual Expenses					
AA.1950.400.000 Taxes Assessments Municipal Properties	0.00	679.36	900.00	220.64	Budget Spread
AA.3505.400.000 Office Supplies, Postage	691.08	1,292.73	5,000.00	3,707.27	Actual Cost
AA.3510.400.000 Travel Expense	0.00	275.00	2,000.00	1,725.00	13.75
AA.3515.400.000 Association Dues	0.00	295.00	2,000.00	1,705.00	14.75
AA.3525.400.000 Office Equipment Non-Capital	7,066.46	7,066.46	32,000.00	24,933.54	Actual Cost
AA.3530.400.000 Election Expenses	0.00	73.83	200.00	126.17	For 2024 Election
AA.3535.400.000 Software	12.00	7,958.05	25,000.00	17,041.95	Budget Spread
AA.3540.400.000 Public Drill, Parades, Inspect	0.00	0.00	9,000.00	9,000.00	0.00
AA.3605.400.000 Accountants	0.00	0.00	26,000.00	26,000.00	0.00
AA.3610.400.000 Legal	0.00	2,571.50	10,000.00	7,428.50	Budget Spread
AA.3615.400.000 Medical (Physicals)	1,199.00	1,199.00	15,000.00	13,801.00	7.99
AA.3620.400.000 IT Services	11,850.00	20,850.00	113,400.00	92,550.00	Actual Cost
AA.3625.400.000 A&E Consulting	0.00	0.00	25,000.00	25,000.00	0.00
AA.3626.400.000 Marketing Consultants	0.00	14,000.00	15,000.00	1,000.00	Annual Contract Payment
AA.3630.400.000 Legal Notices	0.00	75.15	1,500.00	1,424.85	5.01
AA.3635.400.000 Office & Comp Equip Maint Lease	235.13	380.57	3,000.00	2,619.43	12.69
AA.3640.400.000 Insurance	0.00	0.00	60,000.00	60,000.00	0.00
AA.3705.400.000 Electric	0.00	1,770.08	15,000.00	13,229.92	11.80
AA.3710.400.000 Gas	0.00	2,125.34	20,000.00	17,874.66	10.63
AA.3715.400.000 Water	515.17	1,066.92	5,000.00	3,933.08	21.34
AA.3720.400.000 Repairs & Maintenance	7,461.01	11,508.79	25,000.00	13,491.21	Actual Cost
AA.3725.400.000 Maintenance Supplies	1,508.75	2,070.08	5,000.00	2,929.92	Budget spread
AA.3735.400.000 Alarm/Access Systems	0.00	0.00	15,000.00	15,000.00	0.00

Statement of Activity - MTD and YTD by Classification
February 28, 2025

	<u>M-T-D</u>	<u>Y-T-D</u>	<u>Annual</u>	<u>16% spent</u>	<u>Comments</u>
AA.3740.400.000 Telephone	1,339.05	2,279.49	20,000.00	17,720.51	11.40
AA.3745.400.000 Web Site, Internet Access, Cable	0.00	1,090.78	15,000.00	13,909.22	7.27
AA.3750.400.000 Trash Removal	265.52	531.04	3,000.00	2,468.96	Actual Cost
AA.3805.400.000 Radios & Pagers	698.00	698.00	5,000.00	4,302.00	13.96
AA.3810.400.000 Hoses (Maint/Test)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3820.400.000 Firefighter Equip non-Capital	8,673.69	14,166.09	149,000.00	134,833.91	9.51
AA.3821.400.000 Firefighter Equipment Maintenance	964.80	4,029.08	45,000.00	40,970.92	8.95
AA.3825.400.000 EMS Supplies	2,693.08	2,795.36	8,000.00	5,204.64	Budget Spread
AA.3830.400.000 Uniforms	0.00	62.50	6,000.00	5,937.50	1.04
AA.3835.400.000 Fire Police	0.00	0.00	4,000.00	4,000.00	0.00
AA.3840.400.000 Jr. Firefighters	0.00	0.00	12,000.00	12,000.00	0.00
AA.3906.400.000 P232 (5366)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3910.400.000 P235 (3921)	2,099.01	2,209.01	7,000.00	4,790.99	Actual Cost
AA.3915.400.000 P233 (1151)	0.00	1,088.34	7,000.00	5,911.66	15.55
AA.3920.400.000 P234 (4651)	4,194.26	6,100.39	10,000.00	3,899.61	Actual Cost
AA.3925.400.000 R238 (2146)	143.00	143.00	15,000.00	14,857.00	0.95
AA.3935.400.000 SQ2327 (2161)	10.00	10.00	7,000.00	6,990.00	0.14
AA.3940.400.000 BFD1 (7837)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3945.400.000 BFD2 (2281)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3950.400.000 BFD5 (8154)	167.36	167.36	15,000.00	14,832.64	1.12
AA.3951.400.000 BFD7 (8045)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3960.400.000 Multivehicle	0.00	83.93	7,000.00	6,916.07	1.20
AA.3965.400.000 Q230 (0744)	7,660.84	8,078.34	25,000.00	16,921.66	Actual Cost
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3975.400.000 T236 (3541)	0.00	2,109.12	20,000.00	17,890.88	10.55
AA.3980.400.000 BFD3 (7425)	0.00	0.00	7,000.00	7,000.00	0.00
AA.3981.400.000 BFD4 (7145)	0.00	1,153.79	7,000.00	5,846.21	16.48
AA.3985.400.000 Fuel and Oil	0.00	1,898.09	22,000.00	20,101.91	8.63
AA.4205.400.000 Personnel Rehab Supplies/Equip	850.68	1,998.14	9,000.00	7,001.86	Actual Cost
AA.4305.400.000 Public Education	0.00	0.00	4,000.00	4,000.00	0.00
AA.4310.400.000 Training	440.00	2,023.51	16,000.00	13,976.49	12.65
Total Contractual Expenses	60,737.89	127,973.22	924,000.00	796,026.78	13.85

Statement of Activity - MTD and YTD by Classification
February 28, 2025

	<u>M-T-D</u>	<u>Y-T-D</u>	<u>Annual</u>	<u>16% spent</u>	<u>Comments</u>
Employee Benefits Expenses					
AA.9030.800.000 Social Security	227.62	874.20	6,745.00	5,870.80	12.96
AA.9040.800.000 Workers Compensation and VFBL	0.00	0.00	65,000.00	65,000.00	0.00
AA.9050.800.000 Unemployment Insurance	62.49	240.01	2,000.00	1,759.99	12.00
AA.9055.800.000 Disability Insurance	(6.99)	(26.51)	1,000.00	1,026.51	(2.65)
AA.9089.800.000 EAP/D&D/CANCER	330.04	8,678.96	28,000.00	19,321.04	31.00
Total Employee Benefits Expenses	613.16	9,766.66	102,745.00	92,978.34	9.51
Capital Expenses					
AA.4005.200.000 Fire Apparatus, Trucks - Capital	0.00	0.00	374,235.00	374,235.00	0.00
AA.4007.200.000 Fire Equipment, Capital, Reserve	0.00	0.00	15,000.00	15,000.00	0.00
AA.4105.200.000 Station 1 - Market Street	0.00	0.00	105,000.00	105,000.00	0.00
AA.4110.200.000 Station 2 - Lake Road	0.00	0.00	35,000.00	35,000.00	0.00
AA.4115.200.000 Station 3 - West Ave	0.00	0.00	12,000.00	12,000.00	0.00
AA.4120.200.000 Station 5 - Owens Road	0.00	0.00	155,000.00	155,000.00	0.00
AA.4130.200.000 Renovation Project - Station 1	0.00	0.00	100,000.00	100,000.00	0.00
Total Capital Expenses	0.00	0.00	796,235.00	796,235.00	0.00
Operating Expenses					
Plus Operating Expense Encumbrances	64,326.56	149,167.58	1,118,400.00		
Total Operating		45,737.48			
		194,905.06	1,118,400.00	923,494.94	17.43%
Capital Expenses					
Plus Capital Expense Encumbrance	0.00	0.00	796,235.00		
Total Capital Expense		0.00	796,235.00	796,235.00	0%
Total Expenses	64,326.56	149,167.58	1,914,635.00	1,765,467.42	7.79

Statement of Activity - MTD and YTD by Classification
February 28, 2025

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u>
Revenues					
HH.3089.000.100 State Aid Other	0.00	0.00	490,500.00	490,500.00	0.00
Total Revenues	0.00	0.00	490,500.00	490,500.00	0.00
Expenses					
Personnel Expenses					
HH.3430.100.100 Program Manager	0.00	0.00	3,375.00	3,375.00	0.00
Total Personnel Expenses	0	0	3375	3375	0
Contractual Expenses					
HH.3505.400.100 Office Supplies, Postage	0.00	0.00	200.00	200.00	0.00
HH.3525.400.100 Office Equip - Non-Capital	0.00	0.00	3,700.00	3,700.00	0.00
HH.3526.400.100 Kitchen Housewares	0.00	0.00	900.00	900.00	0.00
HH.3526.401.100 Furniture, Appliances, Linens	0.00	0.00	18,990.00	18,990.00	0.00
HH.3610.400.100 Legal Fees	0.00	2,235.41	0.00	(2,235.41)	0.00
HH.3615.400.100 Medical (Physicals)	0.00	0.00	600.00	600.00	0.00
HH.3640.400.100 Insurance	0.00	0.00	1,575.00	1,575.00	0.00
HH.3705.400.100 Utilities	0.00	0.00	5,150.00	5,150.00	0.00
HH.3720.400.100 Repairs & Maintenance	0.00	0.00	3,500.00	3,500.00	0.00
HH.3735.400.100 Alarm / Access Systems	0.00	0.00	600.00	600.00	0.00
HH.3745.400.100 Website, Internet Access, Cable	0.00	0.00	1,000.00	1,000.00	0.00
HH.3830.400.100 Uniforms	0.00	0.00	3,000.00	3,000.00	0.00
HH.4310.400.100 Training	0.00	0.00	2,000.00	2,000.00	0.00
Total Contractual Expenses	0.00	2,235.41	41,215.00	38,979.59	5.42
Employee Benefits Expenses					
HH.9010.800.100 FICA, Unemp Ins, Disability	0.00	0.00	373.00	373.00	0.00
Total Employee Benefits Expenses	0.00	0.00	373.00	373.00	0.00
Capital Expenses					
HH.4105.200.100 Bunk-In House	1,000.00	7,000.00	350,000.00	343,000.00	2.00
HH.4105.201.100 Renovations & Furnishings	0.00	0.00	125,000.00	125,000.00	0.00
Total Capital Expenses	1,000.00	7,000.00	475,000.00	468,000.00	1.47
Debt Service Expenses					
Total Debt Service Expenses	0.00	0.00	0.00	0.00	0.00
Total Expenses	1,000.00	9,235.41	519,963.00	510,727.59	1.78

**Brockport Fire District
Encumbrance Worksheet 2025
Requisitions and Approvals not Posted to Expenses
Feb-25**

Date	Vendor	Requestor	Item	Cost	Comments
1/8/2025	Dival	Delaney	Gloves	1,210.00	
1/2/2025	Boundtree	Alexander	EMS Supplies	1,462.29	
1/29/2005	Eagle Engraving	Henry	Command Boards	892	
2/6/2025	Gartland	Hammell	Fobs	320	
1/4/2025	Dival	Wainwright	Turnout Gear	33459.44	
1/22/2025	Computer System	Gartland	Intel	1500	
1/22/2025	Battery Backup	Gartland	Battery back ups	3000	
1/24/2025	Dival	Wainwright	Turnout Gear	3893.75	
Total				45,737.48	

Encumbrances Capital

	0	0.00
Total		

Brockport Fire District

Abstract of Audited Vouchers from 2/04/2025 to 2/17/2025

Claimant

<u>Voucher #</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Voucher Type: Payroll							
ADP							
7,862	2/08/2025	PR 02.14	02/14 Payroll	AA.3405.100.000	320.96	PR 02.14	2/14/2025
	2/08/2025	PR 02.14	02/14 Payroll	AA.3410.100.000	596.05	PR 02.14	2/14/2025
	2/08/2025	PR 02.14	02/14 Payroll	AA.3415.100.000	1,386.50	PR 02.14	2/14/2025
	2/08/2025	PR 02.14	02/14 Payroll	AA.3420.100.000	672.00	PR 02.14	2/14/2025
	2/08/2025	PR 02.14	02/14 Payroll	AA.9030.800.000	227.62	PR 02.14	2/14/2025
	2/08/2025	PR 02.14	02/14 Payroll	AA.9050.800.000	62.49	PR 02.14	2/14/2025
	2/08/2025	PR 02.14	02/14 Payroll	AA.9055.800.000	-6.99	PR 02.14	2/14/2025
ADP Total					3,258.63		
Total for Voucher Type: Payroll					3,258.63		
Voucher Type: Prepaid							
Casella Waste Services							
2/01/2025 1576079			Trash Removal Feb 2025	AA.3750.400.000	230.23	EFT	2/10/2025
2/01/2025 1576080			Trash Removal Feb 2025	AA.3750.400.000	35.29	EFT	2/10/2025
Casella Waste Services Total					265.52		
Emergency Vehicle Service							
2/03/2025 0202167			Chain Link Truck 238	AA.3925.400.000	143.00		
Emergency Vehicle Service Total					143.00		
Frontier Communication							
2/01/2025			Telephone	AA.3740.400.000	99.11	EFT	2/10/2025
2/01/2025			Telephone	AA.3740.400.000	99.74	EFT	2/10/2025
2/01/2025			Telephone	AA.3740.400.000	135.99	EFT	2/10/2025
2/01/2025			Telephone	AA.3740.400.000	258.17	EFT	2/10/2025
Frontier Communication Total					53.01		
SIPTrunk, Inc.					646.02		
2/01/2025 37751928			Telephone	AA.3740.400.000	85.19	EFT	2/06/2025
SIPTrunk, Inc. Total					85.19		
Total for Voucher Type: Prepaid					1,139.73		
Voucher Type: Regular							
Board of Water Commissioners							
2/01/2025 OM2-400011.01			Water Usage - Station #3	AA.3715.400.000	75.48		
2/01/2025 OM2-400013.01			Water Usage - Station #1	AA.3715.400.000	183.01		

Brockport Fire District

Abstract of Audited Vouchers from 2/04/2025 to 2/17/2025

Claimant

<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
2/01/2025	OM2-400016.01		Water Usage - Station #5	AA.3715.400.000	38.89		
Board of Water Commissioners Total					297.38 ✓		
Cardmember Services							
1/21/2025	2025.01	7,861	January Statement: Amazon \$1920.84; CCSI \$12;	AA.3505.400.000	206.08		
1/21/2025	2025.01		January Statement: Amazon \$1920.84; CCSI \$12;	AA.3525.400.000	679.98		
1/21/2025	2025.01		January Statement: Amazon \$1920.84; CCSI \$12;	AA.3535.400.000	12.00		
1/21/2025	2025.01		January Statement: Amazon \$1920.84; CCSI \$12;	AA.3725.400.000	139.98		
1/21/2025	2025.01		January Statement: Amazon \$1920.84; CCSI \$12;	AA.3820.400.000	1,057.25		
1/21/2025	2025.01		January Statement: Amazon \$1920.84; CCSI \$12;	AA.4205.400.000	786.11		
Cardmember Services Total					2,881.40 ✓		
Casciani, John							
2/01/2025		7,835	February 2025 payment as outlined in Addendum6	HH.4105.200.100	1,000.00 ✓		
Casciani, John Total					1,000.00		
Chad Lewine							
2/04/2025	685	7,833	Payment 1 for work on website to create member	AA.3620.400.000	2,400.00 ✓	0006932	2/04/2025
Chad Lewine Total					2,400.00		
Crystal Rock Water							
2/08/2025	21179939 020825	7,845	Water	AA.3715.400.000	217.79 ✓		
Crystal Rock Water Total					217.79		
De Lage Landen Financial Services,							
1/29/2025	93493972	7,849	Copier Lease	AA.3635.400.000	145.44 ✓		
De Lage Landen Financial Services, Inc. Total					145.44		
EV Warning Systems LLC							
1/19/2025	25-006	7,864	BFD5 - Upfit	AA.3950.400.000	167.36 ✓		
EV Warning Systems LLC Total					167.36		
Firematic Supply Company, Inc							
2/04/2025	INTSVC10175	7,850	#235 - Annual Service	AA.3910.400.000	2,099.01 ✓		
Firematic Supply Company, Inc Total					2,099.01		
Fletch-Air Systems, Inc.							
1/27/2025	6099	7,866	Compressor Service	AA.3821.400.000	964.80 ✓		
Fletch-Air Systems, Inc. Total					964.80		
Gartland Technologies, LLC							
2/01/2025	2016	7,851	Monthly Support & Computer Hardware	AA.3620.400.000	9,450.00 ✓		
2/01/2025	2016		Monthly Support & Computer Hardware	AA.3525.400.000	4,685.00 ✓		
Gartland Technologies, LLC Total					14,135.00		
Jackson Welding & Gas Products							
1/23/2025	70059866	7,852	Oxygen cylinders	AA.3825.400.000	88.14 ✓		
Jackson Welding & Gas Products Total					88.14		

Brockport Fire District

Abstract of Audited Vouchers from 2/04/2025 to 2/17/2025

Claimant

<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Lewis General Tire, Inc. 2/04/2025	197410	7,853	Vehicle #230 - Tires	AA.3965.400.000	7,660.84 ✓		
<u>Lewis General Tire, Inc. Total</u>					7,660.84		
Lowe's (Accounts Receivable CC) 2/02/2025	xxxx-8940	7,860	January Statement	AA.3720.400.000	1,701.07 ✓		
2/02/2025	xxxx-8940		January Statement	AA.3820.400.000	335.56 ✓		
<u>Lowe's (Accounts Receivable CC) Total</u>					2,036.63		
Northern Star Medical Billing and 1/31/2025	10499	7,854	Physicals	AA.3615.400.000	1,199.00 ✓		
<u>Northern Star Medical Billing and Collections Total</u>					1,199.00		
Oaks Roofing & Siding 1/25/2025	Oak6603-S	7,859	Roof leak repair	AA.3720.400.000	459.94 ✓		
<u>Oaks Roofing & Siding Total</u>					459.94		
Regional Distributors 2/03/2025	S2087456	7,855	Janitorial Supplies	AA.3725.400.000	1,368.77 ✓		
<u>Regional Distributors Total</u>					1,368.77		
Triple-O Mechanical 2/03/2025	116673628	7,856	Tankless units repair	AA.3720.400.000	310.00 ✓		
<u>Triple-O Mechanical Total</u>					310.00		
UR Medicine EAP 2/03/2025	BFD0225	7,857	EAP services for January & February 2025	AA.9089.800.000	330.04 ✓		
<u>UR Medicine EAP Total</u>					330.04		
Verizon Wireless 1/23/2025	6104362629	7,837	Telephone	AA.3740.400.000	607.84 ✓	EFT	2/06/2025
<u>Verizon Wireless Total</u>					607.84		
VFPASNY 2/04/2025		7,834	Fire Police Training Seminar - Remington,	AA.4310.400.000	440.00 ✓	0006933	2/04/2025
<u>VFPASNY Total</u>					440.00		

Brockport Fire District

Abstract of Audited Vouchers from 2/04/2025 to 2/17/2025

Claimant

<u>Voucher #</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
7,865	Gloves and Boots			AA.3820.400.000	646.88		
					646.88		
					39,456.26		

Total for Voucher Type: Regular

Total:

Payroll
Vouchers
Total

3,258.63
40,595.99
43,854.62

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

Department:

General
Payroll
Total

40,595.99
3,258.63
43,854.62

2/17/25
Date

Debra Bax

Debra Bax, Secretary Brockport Fire District