

**Brockport Board of Fire Commissioners**  
**Regular Meeting**  
**November 18, 2024 6:30 pm**  
**Brockport Fire District Station #3**  
**191 West Avenue, Brockport NY 14420**

**Present:** Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Chief Jose Medina, Deputy Chief Tim Smith, Assistant Chief Adam Leggett; Attorney Ray DiRaddo

**Others Present:** Zach Alexander, Alan Way, Scott Cleere, Donnie Rhoades, Ron Sabernick, Travis Smallwood

Regular Meeting called to order by Chairwoman Connors at 6:30 pm.

Pledge Moment of Silence.

**Approval of November 4, 2024 Regular Meeting Minutes**

**Motion** by Commissioner Hammel seconded by Commissioner Koss to approve as read.

**5 Yes 0 No**

**BVFA**

- Chairwoman Connors would like to clear up some discrepancies between the District's Policy regarding the residency of Line Officers in the District and the BVFA Policy.
- President Sabernick indicated that the original electronic or hard copy documents that were changed cannot be located.
- President Sabernick reviewed the By-Laws of the BVFA that makes no mention of residency of Line Officers.
- Attorney DiRaddo indicated that the law only indicates that the Chiefs must reside in the district that they serve in and that the district can only have 45 percent of volunteers who are non-residents who can be members.
  
- After much discussion, the Commission voted to take out the very last paragraph of the District's Line Officers Election, Appointment, and Residency Approval Policy that indicates all officers nominated, elected will reside in the Brockport Fire District and maintain a residence for the duration of their term of office. Attorney DiRaddo indicated that the difference is that the Chiefs must reside in the district.

**Motion** by Commissioner Hammel seconded by Commissioner Koss to approve that the last paragraph in the Line Officers Election, Appointment, and Residence Approval Policy be eliminated from the Policy. **5 Yes 0 No**

**Chief's Report**

- SOP for the Training Prop Guidelines was completed.
- Discussion regarding the cones at Station 5.

### **Deputy Chief's Report**

- Seven members will be attending the BEFO Class in Genesee County.

### **Assistant Chief's Report**

- 232 has a crack in the window.
- No ETA on the gas tank for 234.
- Discussion regarding uniforms. Since the point system is no longer possible, it was agreed that the district would pay for one T shirt per member since this is a part of the Class C uniform. Class A uniforms are provided for the active personnel.
- Turnout gear – will begin measuring for the purchase in 2025.
- Working on the ID pictures.
- Commissioner Bird inquired if the paperwork was completed yet for FDIC. Deputy Chief Smith asked about a credit card that could be available for the members attending. Treasurer Kuhn indicated that they can't use a card that isn't assigned to them. The Commission asked Treasurer Kuhn to check with 5 Star Bank to see if they can add an authorized user to a card.

**Motion** by Commissioner Hammel seconded by Commissioner Bird to accept the Chiefs' Reports.  
**5 Yes 0 No**

### **Treasurer's Report**

- Reviewed the Treasurer's Reports.
- Accu Fund will be moving to a web based system.

**Motion** by Commissioner Bird seconded by Commissioner Georgiev to accept the Treasurer's Reports. **5 Yes 0 No**

### **RESOLUTION: 2024-47**

#### **Payment of Bills**

**BE IT RESOLVED** that the Treasurer is approved to transfer \$14,768.47 from the Buildings and Facilities Capital Reserve Fund for Oaks Roofing for the roof at Station 2; \$38,404.44 for the regular bills and payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$53,172.91.

**Motion** by Commissioner Bird seconded by Commissioner Koss to approve. **5 Yes 0 No**

- Chief Medina indicated that there is a need to order more pagers
- Commissioner Koss inquired about the Bryx alerting. Chief Medina indicated that there was no plan for doing this at this time.

### **Secretary's Report**

- Reviewed the revised Credit Card Policy and Procurement Policy that were completed by the Policy Committee.

**Motion** by Commissioner Bird seconded by Commissioner Georgiev to approve both policies. **5 Yes 0 No**

Secretary's Report will continue after Executive Session.

**Motion** by Commissioner Hammel seconded by Commissioner Bird to adjourn Regular Session and move to Executive Session for discussion under Public Officers Law Article 7 Section 105 (1) h. **5 Yes 0 No**  
Moved to Executive Session at 7:30 pm.

**Motion** by Commissioner Bird seconded by Commissioner Hammel to adjourn Executive Session and move back to Regular Session **5 Yes 0 No**  
Moved back to Regular Session at 8:05 pm.

### **Secretary's Report Continued**

- VFA Grant was filed.
- Annual Election is set – will be posted on the website on the appropriate dates.
- Cancer Benefit Program – completing the information as it is due 12/1/2024.
- Website Posting – Mike Henry had a discussion with Greg Gartland regarding what he would like to see in the Member Section for training, etc.
- SAM Renewal – was to meet with Jay Grasso but the system was down.
  
- Member application reviewed for James Rautenstrauch.  
**Motion** by Commissioner Hammel seconded by Commissioner Koss to approve.  
**5 Yes 0 No**

### **New/Old Business/Commissioner Reports**

- Grant Committee  
Commissioner Georgiev (Chair), Commissioner Hammel, Assistant Chief Leggett, Treasurer Kuhn, Secretary Bax, and Attorney DiRaddo (as needed).
- Treasurer Kuhn inquired if the commission would want to hire someone external to manage the grant as there is \$75/hour to manage this. Commissioner Georgiev indicated that Jay Grasso estimated approximately 30 hours to manage the grant.
- Discussion regarding Pumper 235. Commissioner Bird asked if we want to sell it. Further discussion regarding 234 and how many pumpers that are actually needed.
- Truck bay space heater Station 3 – waiting for parts.
- Triple O will work on the upstairs urinal and downstairs urinal at Station 1 tomorrow.
- Stations 1 and 3 roofs – Jeff Klein will be coming out to look at both of those.
- Doors at Station 1 – waiting on a quote from Genesee Glass.
- Commissioner Connors and Secretary Bax will sit in on a webinar regarding Social Media Records and data storage.
- Commissioner Georgiev asked if we should look into a structural study for Station 1.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Georgiev. **5 Yes 0 No**  
Meeting adjourned at 8:36 pm.

Respectfully submitted,  
Debra L. Bax, Secretary  
Brockport Fire District



## ***Brockport Fire District (Tentative) Meeting Agenda***

November 18, 2024




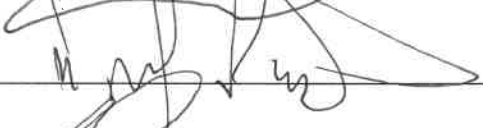


6:30 PM

1. Pledge of Allegiance by all present at 6:30 PM.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Approval of Minutes from the Regular Meeting of November 4.
4. BVFA representative
  - Discuss District policy regarding the residency requirement for line officers and the BVFA policy/By-Laws regarding same.
5. Chief's Reports \*
6. Treasurer's Report:
  - Monthly Report\*
  - Payment of Bills \*
7. Secretary's Report:
  - Revised Policies
  - VFA Grant
  - Annual Election
  - Cancer Benefit
  - Website
  - Member Application
8. New/Old Business/Commissioner Reports:
  - Form a Committee to monitor the Bunk-In Program Grant (Commissioner Connors/D. Kuhn)
  - Pumper 235 (Commissioner Bird)
  - Furnace at Station 3 (Commissioner Bird)
  - Station 1 & 3 roofs (Commissioners Hammel & Georgiev)
9. Attorney Ray DiRaddo –
10. Executive Session – Yes. \* (Article 7, Section 105(1)(h) – regarding the proposed acquisition, sale or lease of real property.)
11. Motion to adjourn.

(\*Motion to approve)

Brockport Fire District  
Regular Meeting  
November 18, 2024 6:30 pm  
Brockport Fire District Station #3  
191 West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
Zach Alexander	
WLAN WAX	
SCOTT CLEERE	
Donnie Roman	
Ron Sobch	
Travis Smallwood	



# Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

## Assistant Chiefs Report

Date: 11/18/24

**Apparatus Maintenance:** Per Mike Henry's report. 232 has a crack in the windshield, Mike having it looked at. 234 fuel tank will take some time to find the right one.

### **Equipment:**

*Class C uniforms-* Discussion about active members earning yearly class C items as part of the district budget for a merit based retention incentive.

*Turnout gear-* All sets of gear for 2024 have been delivered.

Mike Coddington is willing to come out and take measurements for a 2025 order of gear and hold the order placement until the first of January if that is something we would like to do. I will speak with the assistant chief elect in December. .

### **Personnel:**

*Onboarding:* We are adding ID pictures to the onboarding process with it falling under the duties of the quartermasters. When new members are issued gear they will be getting their picture taken for the face board in the hallway and for dept IDs. Current members that are in need of updating their pictures need to see the quartermasters to have this done. Greg will be updating the face board from the server file as the quartermasters take them.

*Recruitment and Retention-* Any ideas are welcome. All members are welcome to attend the RR meetings.

Christmas parade- we are doing the theme of the polar express. The plan is to plastic wrap 2367 and 2347 and build a locomotive cab in the bed of the truck. Any help is appreciated.

### *Bunk-In/Live-In Program:*

*MCC-* Nothing new

*Grant-* Nothing new at this time but there is movement forward.

### *Junior/Youth FFs-*



# Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

The Juniors group will be meeting to finalize the policies soon. One of the new things that will be expected with this is that all members will need to take youth protection training. The details on this are being worked out, but it will be mandatory just like the harassment training.

## Current Active Personnel Status

Officers	Interior FF	Exterior FF	Recruits	Fire Police	EMT/CFR
8	24	1	16	8	16 EMT 2CFR

2 FF on leave.

## Details

12/7 Winter Market

12/8 Holiday Lights Parade. 1530 line up 1700 start

12/11 1830- Goodnight Lights arrive at SMH by 1800

12/18 1830- Goodnight Lights arrive at SMH by 1800

## Physicals 2024

Completed.

### Point Requirements:

#### Interior Fire/FP and Exterior Fire/FP:

##### **0-4 years of service:**

59 Total points plus training hours; 55 Alarm points; 4 Association meetings; 30 Training hours.

##### **5-9 years of service:**

49 Total points plus training hours; 45 Alarm points; 4 Association meetings; 30 Training hours.

##### **10-14 years of service:**

39 Total points plus training hours; 35 Alarm points, 4 Association meetings, 30 Training hours.

##### **15-19 years of service:**



# Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

29 Total points plus training hours; 25 Alarm points, 4 Association meetings, 30 Training hours.

**Life members (Interior Fire/FP, Exterior Fire/FP)**

**20 years of service and above:**

24 Total points plus training hours; 20 Alarm points; 4 Association meetings; 30 Training hours.



**Statement of Financial Position by Fund**  
November 30, 2024

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
<b>Assets</b>			
<b>General Cash</b>			
AA.0200.000.000 Cash, 5-Star	136,854.42	83,072.15	53,782.27
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations,	56,575.06	53,884.27	2,690.79
AA.0201.004.000 Cash in Time Deposits, General, NYCLASS	666,063.00	366,490.39	299,572.61
	<u>859,492.48</u>	<u>503,446.81</u>	<u>356,045.67</u>
<b>Reserves</b>			
AA.0230.001.000 Cash Specl Reserve, Command Vehicles, 5-	0.00	73,685.74	(73,685.74)
AA.0230.005.000 Cash Special Reserve, Communication	3,998.96	42,117.59	(38,118.63)
AA.0230.006.000 Cash Special Reserve, Repair, 5-Star	0.00	1.21	(1.21)
AA.0230.007.000 Cash Special Reserve, Misc, 5-Star	0.00	0.04	(0.04)
AA.0232.001.000 Cash Reserve, Buildings & Facilities	753,817.93	847,479.36	(93,661.43)
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002),	582,297.33	610,858.02	(28,560.69)
AA.0232.005.000 Cash Reserve, Communications Equip	69,738.32	25,439.95	44,298.37
AA.0232.006.000 Cash Reserve Misc Equip, NYCLASS (006)	187,801.33	150,208.94	37,592.39
AA.0232.007.000 Cash Reserve, Command Vehicles,	29,772.18	0.00	29,772.18
AA.0232.008.000 Cash Reserves, Repairs, NYCLASS (008)	53,396.01	50,924.62	2,471.39
	<u>1,680,822.06</u>	<u>1,800,715.47</u>	<u>(119,893.41)</u>
<b>Other Assets</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Assets</b>	<u><b>2,540,314.54</b></u>	<u><b>2,304,162.28</b></u>	<u><b>236,152.26</b></u>
<b>Liabilities and Net Assets</b>			
<b>Liabilities</b>			
AA.0600.000.000 Accounts Payable	44,373.97	0.00	44,373.97
<b>Total Liabilities</b>	<u><b>44,373.97</b></u>	<u><b>0.00</b></u>	<u><b>44,373.97</b></u>
<b>Net Assets</b>			
AA.0806.000.000 Not in Spendable Form	47,503.88	0.00	47,503.88
AA.0878.000.000 Capital Reserve	1,757,417.00	1,686,454.52	70,962.48
AA.0913.000.000 Committed Fund Balance	61,940.00	272,000.00	(210,060.00)
AA.0917.000.000 Unassigned Fund Balance	135,940.11	44,346.47	91,593.64
Fund Balance - Current Year	493,139.58	301,361.29	191,778.29
<b>Total Net Assets</b>	<u><b>2,495,940.57</b></u>	<u><b>2,304,162.28</b></u>	<u><b>191,778.29</b></u>
<b>Total Liabilities and Net Assets</b>	<u><b>2,540,314.54</b></u>	<u><b>2,304,162.28</b></u>	<u><b>236,152.26</b></u>

Statement of Activity - MTD and YTD by Classification  
November 30, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u>	<u>Comments</u>
<b>Revenues</b>					11 months 91.6%	
AA.1001.000.000 Real Property Taxes	0.00	1,463,616.15	1,463,606.00	(10.15)	(100.00)	
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	941.00	900.00	41.00	(104.56)	
AA.2401.000.000 Interest And Earnings	1,862.40	103,953.22	0.00	103,953.22	0.00	
AA.2680.000.000 Insurance Recoveries	0.00	5,119.28	0.00	5,119.28	0.00	
AA.2705.000.000 Gifts And Donations	0.00	75.00	0.00	75.00	0.00	
AA.2770.000.000 Unclassified (specify)	0.00	130.33	0.00	130.33	0.00	
<b>Total Revenues</b>	<b>1,862.40</b>	<b>1,573,834.98</b>	<b>1,464,506.00</b>	<b>109,308.68</b>	<b>(107.47)</b>	
<b>Expenses</b>						
<b>Personnel Expenses</b>						
AA.3405.100.000 Treasurer	245.74	6,108.35	12,039.00	(5,930.65)	50.74	
AA.3410.100.000 Secretary	578.69	12,731.18	15,046.00	2,314.82	84.62	
AA.3415.100.000 Event Reporting/Administrative	1,414.56	25,425.36	46,237.00	20,811.64	54.99	
AA.3420.100.000 Custodial	720.00	15,701.71	17,489.00	1,787.29	89.78	
<b>Total Personnel Expenses</b>	<b>2,958.99</b>	<b>59,966.60</b>	<b>90,811.00</b>	<b>18,983.10</b>	<b>66.03</b>	
<b>Contractual Expenses</b>						
AA.1950.400.000 Taxes Assessments Municipal Properties	0.00	781.96	110,900.00	110,118.04	0.71	
AA.3505.400.000 Office Supplies, Postage	108.54	3,589.72	0.00	(3,589.72)	0.00	
AA.3510.400.000 Travel Expense	18.36	28.58	2,000.00	1,971.42	1.43	
AA.3515.400.000 Association Dues	427.00	1,718.00	2,000.00	282.00	85.90	
AA.3525.400.000 Office Equipment Non-Capital	0.00	12,253.86	10,900.00	(1,353.86)	112.42	actual expenses
AA.3530.400.000 Election Expenses	0.00	93.90	500.00	406.10	18.78	
AA.3535.400.000 Software	12.00	11,131.74	20,000.00	8,868.26	55.66	
AA.3540.400.000 Public Drill, Parades, Inspect	0.00	8,680.06	9,000.00	319.94	96.45	budget spread
AA.3605.400.000 Accountants	1,263.47	17,471.23	23,000.00	5,528.77	75.96	
AA.3610.400.000 Legal	0.00	5,035.54	10,000.00	4,964.46	50.36	
AA.3615.400.000 Medical (Physicals)	424.00	12,358.00	15,000.00	2,642.00	82.39	
AA.3620.400.000 IT Services	13,203.00	107,973.00	108,000.00	27.00	99.98	actual expenses
AA.3625.400.000 A&E Consulting	300.00	300.00	25,000.00	24,700.00	1.20	
AA.3626.400.000 Marketing Consultants	0.00	14,100.00	14,000.00	(100.00)	100.71	budget spread
AA.3630.400.000 Legal Notices	0.00	1,063.35	1,000.00	(63.35)	106.34	actual expenses
AA.3635.400.000 Office & Comp Equip Maint Lease	240.03	2,393.83	2,500.00	106.17	95.75	
AA.3640.400.000 Insurance	0.00	54,811.67	45,000.00	(9,811.67)	121.80	expense covered by payments
AA.3705.400.000 Electric	1,168.09	14,053.73	17,000.00	2,946.27	82.67	

Statement of Activity - MTD and YTD by Classification  
November 30, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u>	<u>Comments</u>
AA.3710.400.000 Gas	0.00	8,999.09	20,000.00	11,000.91	11 months 91.6%	
AA.3715.400.000 Water	276.49	4,101.94	4,500.00	398.06	45.00	
AA.3720.400.000 Repairs & Maintenance	5,170.71	29,444.92	30,000.00	555.08	91.15	
AA.3725.400.000 Maintenance Supplies	0.00	659.16	4,000.00	3,340.84	98.15	actual expenses
AA.3735.400.000 Alarm/Access Systems	0.00	3,736.32	7,200.00	3,463.68	16.48	
AA.3740.400.000 Telephone	1,337.41	16,766.01	20,000.00	3,233.99	51.89	
AA.3745.400.000 Web Site, Internet Access, Cable	0.00	11,013.64	15,000.00	3,986.36	83.83	
AA.3750.400.000 Trash Removal	248.16	2,574.97	2,800.00	225.03	73.42	
AA.3805.400.000 Radios & Pagers	0.00	5,756.16	5,000.00	(756.16)	91.96	
AA.3810.400.000 Hoses (Maint/Test)	0.00	6,726.00	6,000.00	(726.00)	115.12	actual expenses
AA.3820.400.000 Firefighter Equip non-Capital	184.28	37,173.18	45,000.00	7,826.82	112.10	
AA.3821.400.000 Firefighter Equipment Maintenance	4,428.19	33,619.08	45,000.00	11,380.92	82.61	
AA.3825.400.000 EMS Supplies	4,513.18	10,215.96	8,000.00	(2,215.96)	74.71	
AA.3830.400.000 Uniforms	100.95	3,888.10	6,000.00	2,111.90	127.70	actual expenses
AA.3835.400.000 Fire Police	849.83	3,883.03	4,000.00	116.97	64.80	
AA.3840.400.000 Jr. Firefighters	0.00	0.00	12,100.00	12,100.00	97.08	actual expenses
AA.3906.400.000 P232 (5366)	0.00	6,075.14	5,000.00	(1,075.14)	0.00	
AA.3910.400.000 P235 (3921)	0.00	1,435.89	5,000.00	3,564.11	121.50	Truck Budget
AA.3915.400.000 P233 (1151)	513.64	5,719.98	5,000.00	(719.98)	28.72	
AA.3920.400.000 P234 (4651)	2,176.00	9,320.66	5,000.00	(4,320.66)	114.40	Expenses
AA.3925.400.000 R238 (2146)	0.00	9,531.81	5,000.00	(4,531.81)	186.41	
AA.3930.400.000 V2317 BFD7 (2364)	0.00	0.00	5,000.00	5,000.00	190.64	
AA.3935.400.000 SQ2327 (2161)	203.45	1,493.98	5,000.00	3,506.02	0.00	
AA.3940.400.000 BFD1 (7837)	0.00	1,972.46	5,000.00	3,027.54	29.88	
AA.3945.400.000 BFD2 (2281)	0.00	6,550.16	5,000.00	(1,550.16)	39.45	
AA.3950.400.000 BFD5 (8154)	0.00	2,174.91	10,000.00	7,825.09	131.00	
AA.3951.400.000 BFD7 (8045)	108.87	1,422.51	0.00	(1,422.51)	21.75	
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3960.400.000 Multivehicle	313.46	5,095.50	1,500.00	(3,595.50)	0.00	
AA.3965.400.000 Q230 (0744)	0.00	23,039.24	22,000.00	(1,039.24)	339.70	
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	647.15	5,000.00	4,352.85	104.72	
AA.3975.400.000 T236 (3541)	0.00	9,882.06	5,000.00	(4,882.06)	12.94	
AA.3980.400.000 BFD3 (7425)	0.00	656.49	5,245.00	4,588.51	197.64	
AA.3981.400.000 BFD4 (7145)	0.00	381.99	5,200.00	4,818.01	12.52	
AA.3985.400.000 Fuel and Oil	4,157.21	21,689.03	20,000.00	(1,689.03)	7.35	
					108.45	actual expenses

Statement of Activity - MTD and YTD by Classification  
November 30, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u>	<u>Comments</u>
AA.4205.400.000 Personnel Rehab Supplies/Equip	764.24	9,465.66	7,000.00	(2,465.66)	135.22	11 months 91.6% actual expenses
AA.4305.400.000 Public Education	0.00	3,644.71	4,000.00	355.29	91.12	
AA.4310.400.000 Training	0.00	1,318.75	16,000.00	14,681.25	8.24	
<b>Total Contractual Expenses</b>	<b>42,510.56</b>	<b>567,913.81</b>	<b>801,345.00</b>	<b>233,431.19</b>	<b>70.87</b>	
<b>Employee Benefits Expenses</b>						
AA.9030.800.000 Social Security	226.37	4,587.51	4,000.00	(587.51)	114.69	actual expenses
AA.9040.800.000 Workers Compensation and VFBL	0.00	65,647.50	80,000.00	14,352.50	82.06	
AA.9050.800.000 Unemployment Insurance	34.89	1,262.39	2,000.00	737.61	63.12	
AA.9055.800.000 Disability Insurance	(6.88)	201.26	350.00	148.74	57.50	
AA.9089.800.000 EAP/D&D/CANCER	195.75	13,671.70	28,000.00	14,328.30	48.83	
<b>Total Employee Benefits Expenses</b>	<b>450.13</b>	<b>85,370.36</b>	<b>114,350.00</b>	<b>28,979.64</b>	<b>74.66</b>	
<b>Capital Expenses</b>						
AA.3520.200.000 Furniture and Furnishings, Cap Equip Outlay	0.00	12,683.89	0.00	(12,683.89)	0.00	
AA.3525.200.000 Office Equipment, Cap Equip Outlay	0.00	5,750.00	8,000.00	2,250.00	71.88	
AA.4005.200.000 Fire Apparatus, Trucks - Capital	0.00	0.00	329,235.00	329,235.00	0.00	
AA.4007.200.000 Fire Equipment, Capital, Reserve	0.00	375,542.00	12,000.00	(363,542.00)	3,129.52	covered by 4005
AA.4008.200.000 Fire Equipment, Capital, Non-Reserve	0.00	33,739.80	15,000.00	(18,739.80)	224.93	2024 exp posted to 2025 actual exp
AA.4020.200.000 Command Vehicles - Capital	0.00	13,372.17	0.00	(13,372.17)	0.00	
AA.4025.200.000 Turnout Gear - Capital	0.00	16,405.96	40,000.00	23,594.04	41.01	
AA.4030.200.000 SCBA, Capital	0.00	13,782.29	18,000.00	4,217.71	76.57	
AA.4105.200.000 Station 1 - Market Street	0.00	18,900.00	110,000.00	91,100.00	17.18	
AA.4110.200.000 Station 2 - Lake Road	28,486.95	28,486.95	30,000.00	1,513.05	94.96	budget spread
AA.4115.200.000 Station 3 - West Ave	0.00	57,096.02	77,000.00	19,903.98	74.15	
AA.4120.200.000 Station 5 - Owens Road	13,240.51	13,240.51	75,000.00	61,759.49	17.65	
<b>Total Capital Expenses</b>	<b>41,727.46</b>	<b>588,999.59</b>	<b>714,235.00</b>	<b>125,235.41</b>	<b>82.47</b>	
<b>Operating Expenses</b>						
Plus Non Reserve Capital		713,250.77	1,006,506.00	293,255.23		
Plus Operating Expense Encumbrances		63,928.05				
Less Fund Balance Allocation		2,229.00	110,000.00			
<b>Total Operating</b>		<b>779,407.82</b>	<b>896,506.00</b>	<b>117,098.18</b>	<b>86.94%</b>	
<b>Capital Expenses</b>		<b>588,999.59</b>				
Plus Capital Expense Encumbrance		0.00				
Less Non Reserve Capital		63,928.05				
<b>Total Capital Expense</b>		<b>525,071.54</b>	<b>714,235.00</b>	<b>189,163.46</b>	<b>73.52%</b>	

Statement of Activity - MTD and YTD by Classification  
November 30, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u>	<u>Comments</u>
<b>Total Expenses</b>	87,647.14	1,302,250.36	1,720,741.00	406,629.34	75.68	11 months 91.6%

## Brockport Fire District Abstract of Audited Vouchers from 11/05/2024 to 11/18/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u> <u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
<b>Voucher Type: Payroll</b>							
ADP	11/01/2024	PR 11.07	7,654 11/07 Payroll	AA.3405.100.000	245.74	PR 11.07	11/07/2024
	11/01/2024	PR 11.07	11/07 Payroll	AA.3410.100.000	578.69	PR 11.07	11/07/2024
	11/01/2024	PR 11.07	11/07 Payroll	AA.3415.100.000	1,414.56	PR 11.07	11/07/2024
	11/01/2024	PR 11.07	11/07 Payroll	AA.3420.100.000	720.00	PR 11.07	11/07/2024
	11/01/2024	PR 11.07	11/07 Payroll	AA.9030.800.000	226.37	PR 11.07	11/07/2024
	11/01/2024	PR 11.07	11/07 Payroll	AA.9050.800.000	34.89	PR 11.07	11/07/2024
	11/01/2024	PR 11.07	11/07 Payroll	AA.9055.800.000	-6.88	PR 11.07	11/07/2024
					3,213.37		
					<b>3,213.37</b>		
<b>Total for Voucher Type: Payroll</b>							
<b>Voucher Type: Prepaid</b>							
			7,622				
Casella Waste Services	11/01/2024	1518602	Telephone	AA.3750.400.000	215.17	ACH	11/06/2024
	11/01/2024	1518603	Trash Removal Station 3	AA.3750.400.000	32.99	ACH	11/06/2024
					248.16		
			7,616				
Frontier Communication	11/01/2024	585-637-1017	Telephone	AA.3740.400.000	257.58	ACH	11/12/2024
	11/01/2024	585-637-1034	Telephone	AA.3740.400.000	52.87	ACH	11/12/2024
	11/01/2024	585-637-1049	Telephone	AA.3740.400.000	135.64	ACH	11/12/2024
	11/01/2024	585-637-1052	Telephone	AA.3740.400.000	99.53	ACH	11/12/2024
	11/01/2024	585-637-3359	Telephone	AA.3740.400.000	98.92	ACH	11/12/2024
					644.54		
			7,624				
SIPTrunk, Inc.	11/01/2024	37722416	Telephone	AA.3740.400.000	85.03	ACH	11/06/2024
					85.03		
			7,623				
Verizon Wireless	10/23/2024	9977073452	Telephone	AA.3740.400.000	607.84	ACH	11/06/2024
					607.84		
					<b>1,585.57</b>		
<b>Total for Voucher Type: Prepaid</b>							
<b>Voucher Type: Regular</b>							
			7,653				
Bound Tree Medical, LLC	10/29/2024	85541598	Bandages; Oximeter; AED Pads	AA.3825.400.000	3,555.16		



## Brockport Fire District Abstract of Audited Vouchers from 11/05/2024 to 11/18/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u> <u>Description</u>	<u>Distribution Acct</u>	<u>AP Owed</u>	<u>Check #</u>	<u>Chk Date</u>
<b>Lowe's (Accounts Receivable CC)</b>			<b>7,627</b>				
	11/02/2024	2024.11.02	Basket; Air Return Grille; Studs; Plywood	AA.3720.400.000	190.25		
	11/02/2024	2024.11.02	Basket; Air Return Grille; Studs; Plywood	AA.3821.400.000	230.59		
	11/02/2024	2024.11.02	Basket; Air Return Grille; Studs; Plywood	AA.3825.400.000	64.44		
<b>Lowe's (Accounts Receivable CC) Total</b>					<b>485.28</b>		
<b>Moore, David</b>			<b>7,645</b>				
	11/04/2024	371752	Repair ceiling concrete at Station #1	AA.3720.400.000	190.00		
<b>Moore, David Total</b>					<b>190.00</b>		
<b>MSH Custom Fabrications, LLC</b>			<b>7,625</b>				
	11/08/2024	24142	Repair 2 broken pivot points on tanker porta pond	AA.3821.400.000	210.00		
<b>MSH Custom Fabrications, LLC Total</b>					<b>210.00</b>		
<b>NAPA Auto Parts</b>			<b>7,639</b>				
	10/31/2024	1945039 (2024.10)	Catch pan; lube	AA.3960.400.000	58.46		
<b>NAPA Auto Parts Total</b>					<b>58.46</b>		
<b>Northern Star Medical Billing and</b>			<b>7,643</b>				
	10/31/2024	10063	Physicals	AA.3615.400.000	424.00		
<b>Northern Star Medical Billing and Collections Total</b>					<b>424.00</b>		
<b>Oaks Roofing &amp; Siding</b>			<b>7,641</b>				
	10/16/2024	Oak6341-F	Station #2 Roofing project	AA.4110.200.000	14,768.47		
<b>Oaks Roofing &amp; Siding Total</b>					<b>14,768.47</b>		
<b>Tolls by Mail</b>			<b>7,631</b>				
	11/02/2024	18116012529	Thruway tolls	AA.3510.400.000	18.36		
<b>Tolls by Mail Total</b>					<b>18.36</b>		
<b>Triple-O Mechanical</b>			<b>7,635</b>				
	10/28/2024	98228926	repair 2 faucets	AA.3720.400.000	1,592.84		
<b>Triple-O Mechanical Total</b>					<b>1,592.84</b>		
<b>URMC Dept of Psychiatry</b>			<b>7,646</b>				
	11/01/2024	BFD1124	EAP Services - November 2024	AA.9089.800.000	195.75		
<b>URMC Dept of Psychiatry Total</b>					<b>195.75</b>		
<b>Village of Brockport</b>			<b>7,633</b>				
	11/01/2024	OM2-400011.01	Water usage Station #3 - October 2024	AA.3715.400.000	24.14		
	11/01/2024	OM2-400013.01	Water usage Station #1 - October 2024	AA.3715.400.000	101.20		
	11/01/2024	OM2-400016.01	Water usage Station #5 - October 2024	AA.3715.400.000	151.15		
	11/07/2024	2024.29	Electric service - October 2024	AA.3705.400.000	1,168.09		
<b>Village of Brockport Total</b>					<b>1,444.58</b>		
<b>Village of Brockport DPW</b>			<b>7,630</b>				
	11/04/2024	2024.10	Gasoline and Diesel - October 2024	AA.3985.400.000	2,193.47		
<b>Village of Brockport DPW Total</b>					<b>2,193.47</b>		



# Brockport Fire District Abstract of Audited Vouchers from 11/05/2024 to 11/18/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Volunteer Fire Police of NYS	12/01/2024	2024 & 2025	7,642	2024 & 2025 membership Dues	AA.3515.400.000	135.00		
<b>Volunteer Fire Police of NYS Total</b>						135.00		
Wegman's	10/31/2024	2024.10.31	7,626	Annual fee	AA.4205.400.000	100.00		
<b>Wegman's Total</b>						100.00		
<b>Total for Voucher Type: Regular</b>						<b>48,373.97</b>		

**Total:**

Payroll 3,213.37  
 Vouchers 49,959.54  
 Total 53,172.91

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

**Department:**

Building Rsv (Legal Notice) 14,768.47  
 General 38,404.44  
 Total 53,172.91

11/18/24  
 Date

Debra Bax

Debra Bax, Secretary Brockport Fire District