

Brockport Board of Fire Commissioners
Regular Meeting
September 16, 2024 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Mike Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Assistant Chief Adam Leggett; Attorney Ray DiRaddo

Others Present: Jake Vergari, Zach Alexander, Matt DeLucia

Excused: Chief Jose Medina, Deputy Chief Tim Smith

Regular Meeting called to order by Chairwoman Connors at 6:30 pm.

Pledge Moment of Silence.

Public Comments – none

Approval of September 3, 2024 Budget Workshop Meeting and Regular Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Koss to approve as read.

5 Yes 0 No

BVFA - Jake Vergari and Zach Alexander

- Raffle results were 349 tickets sold and the profit was \$5,650.
- Working on a member challenge coin project and requested to use the district logo. The commission had no problem with this.
- Discussed issue in bunkroom and not being able to hear the tones to wake members up. Commissioner Connors indicated that Greg Gartland is going to have his sound guy look into this and get a quote for us. Also the lighting is being looked into as well.
- Jake and Zach will be working on making the 8' table for the truck bay.
- They would like a larger TV for the truck bay. Treasurer Kuhn inquired if that is for this year or next year.
- Jake and Zach indicated that they are looking into purchasing some type of portfolios for new members in order to put together information that they will need when coming on board.

Assistant

Chief's Report

- Reviewed Mike Henry's report regarding inspections.
- There are a few filing cabinets upstairs that are available.
- The turnout gear should arrive this week.
- The Lucas Machine demo that the Exempts may donate went well.
- At the UTV drill last week, it was decided that they need to purchase another chain saw and one is being ordered.
- Nothing new on the Bunk-In/Live-In Programs MCC and the Grant.
- Nothing from the Chief or Deputy Chief.

- Reviewed upcoming events.
- Commissioner Koss inquired if anyone has applied for the training stipends. Zach Alexander indicated that, at this time, they are doing it in groups and that it takes 8 to 10 weeks to process the paperwork.
- The County is getting a mobile burn building going and we can have it for 3 days with instructors. Assistant Chief Leggett indicated that this could be set up at Station 5.

Motion by Commissioner Hammel seconded by Commissioner Koss to accept the Assistant Chief's Report. **5 Yes 0 No**

Proposed 2025 Budget

Commissioner Koss had a question regarding the Workers Compensation for 2024. Treasurer Kuhn will make a correction to the Proposed Budget for 2025.

Motion by Commissioner Hammel seconded by Commissioner Koss to accept the 2025 Proposed Budget with the one correction. **5 Yes 0 No**

- Discussion regarding the Credit Card Policy and Procurement Policy and what changes may need to be made. The committee and any commissioner who would like to attend will meet to review both policies. Assistant Chief Leggett indicated that he could be available as well depending on when the committee meets. It was agreed to meet on Monday, September 30, 2024 at 8:30 am at Station 1.
- Station 3 roofing. Reviewed the spreadsheet listing the quotes that were received. Attorney DiRaddo indicated that the project will need to be bid if the dollar amount is over \$35,000.
- Treasurer Kuhn indicated that the Station 2 roofing was approved at the 9/3/2024 meeting and that project was under \$35,000.

RESOLUTION: 2024-43

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$8,390.00 from the Miscellaneous Equipment Capital Reserve Fund for the RollInRack; \$28,600.72 for the regular bills and \$3,077.57 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$40,068.29.

Motion by Commissioner Bird seconded by Commissioner Hammel to approve. **5 Yes 0 No**

- Discussion regarding the quotes that were received for the Station 3 roofing. Attorney DiRaddo suggested that the commission should reject all of the quotes and prepare specifications for the project.

Motion by Commissioner Hammel seconded by Commissioner Koss to reject the current quotes for the roofing project at Station 3. **5 Yes 0 No**

Secretary's Report

- Physicals – Secretary Bax indicated that the dates for the 2025 physicals are already set and confirmed with the commission that we will still be using Northern Star.
- Budget Hearing – all set for the postings.
- Annual Election – will be working on the postings and other documents for the election.

- Webinar regarding OSHA Regulations 1910.156 proposed changes. The webinar was very informative and offered suggestions on how to review the proposed changes and determine what is already being done and what could be done, as well as, what can't be affordable. The webinar also indicated that the changes affect not only operational but also administrative processes.
- Applications for 2 members with BVFA approval and all paperwork completed and received. Steve Pavlovych as a Support Member and Jeff Matthews as a Recruit FF.
Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve Steve Pavlovych and Jeff Matthews as noted. **5 Yes 0 No**

New/Old Business/Commissioner Reports

Website

- Commissioner Hammel reviewed the cost to move from our current website platform to Word Press. Greg Gartland will work with his website designer to move the material from the current website, which is designed in Wix, and move to the new website which will be designed in Word Press and managed in-house by Greg Gartland. This change will allow us more flexibility to post and change things on the website handling it all in-house. The cost to move the current items over to Word Press will be \$4,000. If we need additional themes in the future, the fee would be between \$50 and \$100 each.
Motion by Commissioner Hammel seconded by Commissioner Georgiev to move forward with the change to moving the website to Word Press at a cost of \$4,000 and with Greg Gartland to manage the website in-house with the goal for completion to be January 1, 2025. **5 Yes 0 No**

Station 3 Driveway

- Commissioner Koss indicated that the binder will be done Thursday with the paving to be done on Friday. There may be an additional approximate cost of \$14,000 due to the fact that there was no base and additional work had to be done on this project.

Station 1 Overhang

- Commissioner Koss indicated that there are issues with the ^{concrete} cement, where some pieces of cement had broken off. This will need further investigation in the future.

Commissioner Georgiev

- Reviewed information regarding the Gary Sinese Grant. The grant could be used to purchase a Command Vehicle and the award amount would be \$35,000. Treasurer Kuhn indicated that there is currently \$29,000 in the Command Vehicle Capital Reserve Account and another \$50,000 will be put in for next year. After discussion it was agreed that Commissioner Georgiev can let G&G consulting know that we would like them to apply for the grant.
- Commissioner Georgiev indicated that the BVFA would like to hold another food truck event as a fund raiser. The commission had no problem with this.

Attorney DiRaddo

- Indicated that the 2025 Budget, as proposed and approved, can be modified at the Public Hearing to include the command vehicle for 2025.





As there was no further business to come before the Board, Commissioner Koss made a motion to adjourn the meeting, seconded by Commissioner Hammel. **5 Yes 0 No**

Meeting adjourned at 8:08 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District

Brockport Fire District
Regular Meeting
September 16, 2024 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
Matt DeLucia	
Tim Pratt	
Jacob Vargas	
Zach Alexander	



Brockport Fire District (Tentative) Meeting Agenda

September 16, 2024
6:30 PM

1. Pledge of Allegiance by all present at 6:30 PM.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Public Comment
4. Approval of Minutes from the Budget Workshop and Regular Meeting of September 3.
5. BVFA representative
 - Recruitment & Retention – Jacob Vergari
6. Chief's Reports *
7. Treasurer's Report:
 - Monthly Report*
 - Approval of proposed budget*
 - Permissive Referendum Reallocation approval*
 - Station 3 roofing quote
 - Payment of Bills *
8. Secretary's Report:
 - Physicals
 - Budget Hearing
 - Prepare for Annual Election
 - Records Management
 - Webinars
 - Two member applications for vote
9. New/Old Business/Commissioner Reports:
 - Website
 - Station 3 driveway
 - Station 1 overhang
10. Attorney Ray DiRaddo –
11. Executive Session – No.
12. Motion to adjourn.

(*Motion to approve)



Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

Assistant Chiefs Report

Date: 9/16/24

Apparatus Maintenance: Per Mike Henry's report.

Chief's office: Still a few file cabinets and the big desk unspoken for.

Equipment:

Turnout gear- Per Mike Coddington they should arrive this week.

Lucas CPR Machine- The Exempts are considering purchasing and donating a Lucas Machine to the district. The main concern that one person had was that this could set a precedent and he would not want to see the exempts using 2% money for equipment. He would feel better about it if the district had declined a request for purchasing this piece. It was explained that there is not room in the current budget or next years for this equipment and that this is not a necessary piece but it does improve efficiency and outcomes with low manpower. The directors of the exempts are deliberating on the decision.

2347 Electric chainsaw- Because we had used 2328 to pull the trailer prior there had been a chainsaw with the UTV for blazing trails. Drill last week pointed out that we do not have that currently. A new 20" Dewalt 60v flexvolt chainsaw will be purchased and placed on 2347 in the trailer.

Personnel:

Recruitment and Retention- Meat raffle completed and the winners are posted on facebook.

Bunk-In/Live-In Program:

MCC- Nothing new

Grant- Nothing new

Junior/Youth FFs-

The Juniors group will be meeting to finalize the policies soon.



Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

Current Active Personnel Status

Officers	Interior FF	Exterior FF	Onboarding	Fire Police	EMT/CFR
9	18	4	13	5 3R	13 EMT 3CFR

4 FFs on leave.

Details

Sept 20- HS Homecoming parade

Sept 21- SUNY fireworks

Sept 27 -1400-1600 Seymour Library Truck Rodeo

Sept 28 1200-1500 Community Services Fair- Recruiting event. .

October 25th -17:00 Midnight Madness

Physicals 2024

Completed. Follow ups are being completed case by case.

Brockport Fire
District

Deb Bax <dbax@brockportfire.org>

Status

Michael Henry <mhenry@brockportfire.org>

Fri, Sep 13, 2024 at 12:41 PM

To: Active Members <active@brockportfire.org>, District Executive Board <districtexecutiveboard@brockportfire.org>

All,
09/13/2024

Out of service

- **P-235** - Out of service for accident damage, at Firematic for repair.
 - Firematic is waiting on parts from Pierce
 - Firematic is repairing and working on the rest of the truck
 - No ETA has been established as of yet dependent on receipt of parts

Current issues with equipment:

- **Q-230** -
 - The Officer's side handle by rear step is scraped up but working. Will have replaced on next maintenance.
- **P-232** - DEF Tank loose will be worked on Monday 9/16 at Firematic
- **P-235** - On hold
 - Officers side scene light not working, unrepairable needs to be replaced
 - Officers side inlet missing handle
 - Manifolds leak
- **P-234** -
 - Small Leak from front suction drain, EVS ordered a new drain
- **R-238** -
 - The camera is in bad shape and needs to be replaced. EVS ordered a part, still waiting.
 - Small leak from passenger front Hurst tool controller. EVS needs to investigate who should repair.

Inspections scheduled:

- **R-238** - Inspection and PM Jim's Service Tuesday 9/17

Completed

- **Q-230** - Annual Aerial Testing completed.

Notes:

Future Maintenance:

- R-238 - Submitted a paint warranty claim to Rosenbauer on body issues on the Officers side
- Inspections due in September: R-238, P-233, P-234, S-2367
- Pump Tests due soon for: P-233 and P-234

Mike Henry

Administrative Assistant to Chiefs Office
Safety Officer / Past Chief
Brockport Fire District
Office#: 585-637-1036
Mobile#:585-260-6100

Brockport Fire District 2025 Proposed Budget Summary

Total Appropriations	2,865,763
Less:	
Estimated Revenues	491,641
Estimated Reserve and Gift Appropriations	864,988
Amount to be raised by real property taxes	1,509,134

	Assessed Valuation (AV)	Equalization Rate(ER)	Full Valuation (AV/ER)	Total Full Valuation Percentage	Apportioned Tax
Town					
Sweden	\$1,077,208,609	100%	\$1,077,208,609	65.98%	\$995,727
Clarkson	\$533,203,396	96%	\$555,420,204.17	34.02%	\$513,407
Total	\$1,610,412,005		\$1,632,628,813	100.00%	\$1,509,134

Brockport Fire District 2025 Proposed Budget - Appropriations

	Actual Expenditures through August 2024	Preliminary Estimate 2024 Expenses based on August Actual	Budget 2024 with Revisions	Budget 2025
Subaccount				
A3410.1 Personal Services				
Salary - Treasurer	\$4,503	\$2,251.50	\$6,755	\$12,400
Salary - Secretary	\$9,259	\$4,629.50	\$13,889	\$15,500
Salary - Other	\$28,939	\$14,469.50	\$43,409	\$67,130
Total Personal Services	\$42,701	\$21,351	\$64,052	\$95,030
Note: Commissioners do not receive salaries				
A9000.8 Benefits				
Social Security & Medicare	\$3,267	\$1,634	\$4,901	\$7,003
Workers' Compensation/VFBL	\$65,648	\$65,648	\$131,295	\$65,000
Unemployment Insurance	\$958	\$479	\$1,437	\$2,065
Disability Insurance	\$240	\$120	\$360	\$1,050
EAP/Cancer/Death & Dismemberment Ins	\$13,084	\$6,542	\$19,626	\$28,000
Total Benefits	\$83,197	\$74,422	\$157,619	\$103,118
A3410.2 Equipment & Capital Outlays	\$409,103	\$250,000	\$659,103	\$1,355,688
A3410.4 Contractual Expenses	\$505,135	\$295,000.00	\$800,135	\$835,715
Budget Total	\$1,040,136	\$640,773	\$1,680,908	\$2,389,551
A962 Reserve Fund Appropriations			2024 Deposit to Reserve	2025 Deposit To Reserve
Buildings and Facilities Reserve			\$0	\$100,000
Vehicle and Equipment Reserve			\$270,000	\$280,000
Command Vehicle Reserve			\$25,000	\$50,000
Communications			\$8,000	\$25,000
Repair Reserve			\$0	\$0
Misc Equipment			\$82,000	\$21,212
Total Reserve Fund Appropriations			\$385,000	\$476,212
Total Appropriations			\$2,065,908	\$2,865,763

Brockport Fire District Proposed Revenue 2025

Subaccount	Revenue 2024	Budget 2025
A1001 Real Property Taxes	\$1,463,616	1,509,134
A1081 PILOTS	\$941	941
A2410 Rentals	\$0	\$200
A2401 Interest and Earnings	\$70,234	\$0
A2660 Sale of Assets	\$0	\$0
A2680 Insurance Recoveries	\$5,119	\$0
A2701 Refunds of Expenditures	\$0	\$0
A2705 Gifts and Donations	\$75	\$0
A2770 Unclassified -	\$50	\$0
A3089 State Aid, LGE Grant -Bunk In	\$0	\$490,500
Totals	\$1,540,035	\$2,000,775

Statement of Financial Position by Fund
September 30, 2024

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
Assets			
General Cash			
AA.0200.000.000 Cash, 5-Star	160,794.56	132,312.56	28,482.00
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass (003)	56,119.02	63,384.70	(7,265.68)
AA.0201.004.000 Cash in Time Deposits, General, NYCLASS (004)	756,225.65	496,330.15	259,895.50
	<u>973,139.23</u>	<u>692,027.41</u>	<u>281,111.82</u>
Reserves			
AA.0230.001.000 Cash Spec Reserve, Command Vehicles, 5-Star	0.00	73,680.73	(73,680.73)
AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star	3,998.96	42,115.44	(38,116.48)
AA.0230.006.000 Cash Special Reserve, Repair, 5-Star	0.00	1.21	(1.21)
AA.0230.007.000 Cash Special Reserve, Misc, 5-Star	0.00	0.04	(0.04)
AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass	837,961.28	1,028,596.89	(190,635.61)
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass	570,853.67	605,489.08	(34,635.41)
AA.0232.005.000 Cash Reserve, Communications Equip NYCLASS (005)	65,176.11	25,216.37	39,959.74
AA.0232.006.000 Cash Reserve Misc Equip, NYCLASS (006)	184,024.71	169,133.87	14,890.84
AA.0232.007.000 Cash Reserve, Command Vehicles, NYCLASS (007)	29,532.20	0.00	29,532.20
AA.0232.008.000 Cash Reserves, Repairs, NYCLASS (008)	52,965.57	50,477.03	2,488.54
	<u>1,744,512.50</u>	<u>1,994,710.66</u>	<u>(250,198.16)</u>
Other Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets	<u>2,717,651.73</u>	<u>2,686,738.07</u>	<u>30,913.66</u>
Liabilities and Net Assets			
Liabilities			
AA.0600.000.000 Accounts Payable	39,241.91	656.31	38,585.60
Total Liabilities	<u>39,241.91</u>	<u>656.31</u>	<u>38,585.60</u>
Net Assets			
AA.0806.000.000 Not in Spendable Form	47,503.88	0.00	47,503.88
AA.0878.000.000 Capital Reserve	1,757,417.00	1,686,454.52	70,962.48
AA.0913.000.000 Committed Fund Balance	61,940.00	272,000.00	(210,060.00)
AA.0917.000.000 Unassigned Fund Balance	135,940.11	44,346.47	91,593.64
Fund Balance - Current Year	675,608.83	683,280.77	(7,671.94)
Total Net Assets	<u>2,678,409.82</u>	<u>2,686,081.76</u>	<u>(7,671.94)</u>
Total Liabilities and Net Assets	<u>2,717,651.73</u>	<u>2,686,738.07</u>	<u>30,913.66</u>

Statement of Activity - MTD and YTD by Classification
September 30, 2024

	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>YTD % of</u>	<u>Comments</u>
					<u>9 mos</u>	
					<u>75%</u>	
Revenues						
AA.1001.000.000 Real Property Taxes	0.00	1,463,616.15	1,463,606.00	10.15	(100.00)	
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	941.00	900.00	41.00	(104.56)	
AA.2401.000.000 Interest And Earnings	0.00	81,642.17	0.00	81,642.17	0.00	
AA.2680.000.000 Insurance Recoveries	0.00	5,119.28	0.00	5,119.28	0.00	
AA.2705.000.000 Gifts And Donations	0.00	75.00	0.00	75.00	0.00	
AA.2770.000.000 Unclassified (specify)	80.33	130.33	0.00	130.33	0.00	
Total Revenues	80.33	1,551,523.93	1,464,506.00	87,017.93	(105.94)	
Expenses						
Personnel Expenses						
AA.3405.100.000 Treasurer	255.77	5,035.13	12,039.00	7,003.87	41.82	
AA.3410.100.000 Secretary	578.69	10,416.42	15,046.00	4,629.58	69.23	
AA.3415.100.000 Event Reporting/Administrative	1,255.18	20,155.40	46,237.00	26,081.60	43.59	
AA.3420.100.000 Custodial	720.00	12,805.71	17,489.00	4,683.29	73.22	
Total Personnel Expenses	2,809.64	48,412.66	90,811.00	42,398.34	53.31	
Contractual Expenses						
AA.1950.400.000 Taxes Assessments Municipal Properties	0.00	781.96	110,900.00	110,118.04	0.71	
AA.3505.400.000 Office Supplies, Postage	222.07	2,998.38	0.00	(2,998.38)	0.00	
AA.3510.400.000 Travel Expense	0.00	10.22	2,000.00	1,989.78	0.51	
AA.3515.400.000 Association Dues	225.00	1,291.00	2,000.00	709.00	64.55	
AA.3525.400.000 Office Equipment Non-Capital	0.00	10,972.31	10,900.00	(72.31)	100.66	budget spread
AA.3530.400.000 Election Expenses	0.00	93.90	500.00	406.10	18.78	
AA.3535.400.000 Software	251.88	10,559.78	20,000.00	9,440.22	52.80	
AA.3540.400.000 Public Drill, Parades, Inspect	0.00	8,680.06	9,000.00	319.94	96.45	budget spread
AA.3605.400.000 Accountants	0.00	13,680.82	23,000.00	9,319.18	59.48	
AA.3610.400.000 Legal	0.00	5,035.54	10,000.00	4,964.46	50.36	
AA.3615.400.000 Medical (Physicals)	332.00	10,490.00	15,000.00	4,510.00	69.93	
AA.3620.400.000 IT Services	9,000.00	85,770.00	108,000.00	22,230.00	79.42	actual expense need
AA.3625.400.000 A&E Consulting	0.00	0.00	25,000.00	25,000.00	0.00	
AA.3626.400.000 Marketing Consultants	0.00	14,100.00	14,000.00	(100.00)	100.71	budget spread
AA.3630.400.000 Legal Notices	0.00	981.90	1,000.00	18.10	98.19	actual expense need
AA.3635.400.000 Office & Comp Equip Maint Lease	383.33	2,008.36	2,500.00	491.64	80.33	actual expense need
AA.3640.400.000 Insurance	0.00	54,811.67	45,000.00	(9,811.67)	121.80	some \$ covered by revenue from payments
AA.3705.400.000 Electric	2,044.24	9,907.21	17,000.00	7,092.79	58.28	
AA.3710.400.000 Gas	0.00	8,855.12	20,000.00	11,144.88	44.28	
AA.3715.400.000 Water	195.08	3,268.53	4,500.00	1,231.47	72.63	
AA.3720.400.000 Repairs & Maintenance	379.43	22,526.59	30,000.00	7,473.41	75.09	
AA.3725.400.000 Maintenance Supplies	0.00	597.10	4,000.00	3,402.90	14.93	
AA.3735.400.000 Alarm/Access Systems	275.00	3,736.32	7,200.00	3,463.68	51.89	

Statement of Activity - MTD and YTD by Classification
September 30, 2024

	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>YTD % of</u>	<u>Comments</u>
					<u>9 mos</u>	
					<u>75%</u>	
AA.3740.400.000 Telephone	1,500.28	14,007.57	20,000.00	5,992.43	70.04	
AA.3745.400.000 Web Site, Internet Access, Cable	0.00	8,905.03	15,000.00	6,094.97	59.37	
AA.3750.400.000 Trash Removal	308.54	2,293.82	2,800.00	506.18	81.92	
AA.3805.400.000 Radios & Pagers	0.00	5,756.16	5,000.00	(756.16)	115.12	over expended
AA.3810.400.000 Hoses (Maint/Test)	0.00	6,726.00	6,000.00	(726.00)	112.10	over expended
AA.3820.400.000 Firefighter Equip non-Capital	6,460.40	36,622.26	45,000.00	8,377.74	81.38	covered by 3821
AA.3821.400.000 Firefighter Equipment Maintenance	0.00	29,190.89	45,000.00	15,809.11	64.87	
AA.3825.400.000 EMS Supplies	2,068.49	5,189.69	8,000.00	2,810.31	64.87	
AA.3830.400.000 Uniforms	187.50	3,668.20	6,000.00	2,331.80	61.14	
AA.3835.400.000 Fire Police	0.00	3,033.20	4,000.00	966.80	75.83	
AA.3840.400.000 Jr. Firefighters	0.00	0.00	12,100.00	12,100.00	0.00	
AA.3906.400.000 P232 (5366)	0.00	6,075.14	5,000.00	(1,075.14)	121.50	Truck budget
AA.3910.400.000 P235 (3921)	0.00	1,435.89	5,000.00	3,564.11	28.72	Truck expenses
AA.3915.400.000 P233 (1151)	0.00	4,267.95	5,000.00	732.05	85.36	Avail to spend
AA.3920.400.000 P234 (4651)	0.00	6,135.06	5,000.00	(1,135.06)	122.70	
AA.3925.400.000 R238 (2146)	0.00	8,603.12	5,000.00	(3,603.12)	172.06	
AA.3930.400.000 V2317 BFD7 (2364)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3935.400.000 SQ2327 (2161)	0.00	1,290.53	5,000.00	3,709.47	25.81	
AA.3940.400.000 BFD1 (7837)	0.00	1,972.46	5,000.00	3,027.54	39.45	
AA.3945.400.000 BFD2 (2281)	0.00	6,024.36	5,000.00	(1,024.36)	120.49	
AA.3950.400.000 BFD5 (8154)	2,109.96	2,174.91	10,000.00	7,825.09	21.75	
AA.3951.400.000 BFD7 (8045)	0.00	1,313.64	0.00	(1,313.64)	0.00	
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3960.400.000 Multivehicle	0.00	4,133.63	1,500.00	(2,633.63)	275.58	
AA.3965.400.000 Q230 (0744)	0.00	21,966.74	22,000.00	33.26	99.85	
AA.3971.400.000 BFD6 Utility/Squad (1497)	85.95	647.15	5,000.00	4,352.85	12.94	
AA.3975.400.000 T236 (3541)	0.00	9,882.06	5,000.00	(4,882.06)	197.64	
AA.3980.400.000 BFD3 (7425)	0.00	656.49	5,245.00	4,588.51	12.52	
AA.3981.400.000 BFD4 (7145)	0.00	381.99	5,200.00	4,818.01	7.35	
AA.3985.400.000 Fuel and Oil	1,712.16	17,531.82	20,000.00	2,468.18	87.66	actual expense need
AA.4205.400.000 Personnel Rehab Supplies/Equip	1,668.26	7,677.81	7,000.00	(677.81)	109.68	over expended
AA.4305.400.000 Public Education	3,514.38	3,644.71	4,000.00	355.29	91.12	budget spread
AA.4310.400.000 Training	0.00	1,318.75	16,000.00	14,681.25	8.24	
Total Contractual Expenses	32,923.95	493,683.80	801,345.00	307,661.20	61.61	
						103,945.00
						76,961.12
						26,983.88

Statement of Activity - MTD and YTD by Classification
September 30, 2024

	Actual	Actual	Budget	Variance	YTD % of 9 mos. 75%	Comments
Employee Benefits Expenses			103,945.00			
AA.9030.800.000 Social Security	214.94	3,703.64	4,000.00	296.36	92.59	actual expense need
AA.9040.800.000 Workers Compensation and VFBL	0.00	65,647.50	80,000.00	14,352.50	82.06	budget spread
AA.9050.800.000 Unemployment Insurance	58.99	1,078.26	2,000.00	921.74	53.91	
AA.9055.800.000 Disability Insurance	(6.00)	227.69	350.00	122.31	65.05	
AA.9089.800.000 EAP/D&D/CANCER	195.75	13,280.20	28,000.00	14,719.80	47.43	
Total Employee Benefits Expenses	463.68	83,937.29	114,350.00	30,412.71	73.40	
Capital Expenses						
AA.3520.200.000 Furniture and Furnishings, Cap Equip	8,755.40	12,683.89	0.00	(12,683.89)	0.00	
AA.3525.200.000 Office Equipment, Cap Equip Outlay	0.00	5,750.00	8,000.00	2,250.00	71.88	budget spread
AA.4005.200.000 Fire Apparatus, Trucks - Capital	0.00	0.00	329,235.00	329,235.00	0.00	
AA.4007.200.000 Fire Equipment, Capital, Reserve	8,390.00	375,542.00	12,000.00	(863,542.00)	3,129.52	Covered by 4005
AA.4008.200.000 Fire Equipment, Capital, Non-Reserve	0.00	15,000.00	15,000.00	0.00	100.00	budget spread
AA.4020.200.000 Command Vehicles - Capital	0.00	13,372.17	0.00	(13,372.17)	0.00	
AA.4025.200.000 Turnout Gear - Capital	0.00	16,405.96	40,000.00	23,594.04	41.01	
AA.4030.200.000 SCBA, Capital	0.00	13,782.29	18,000.00	4,217.71	76.57	budget spread
AA.4105.200.000 Station 1 - Market Street	0.00	18,900.00	110,000.00	91,100.00	17.18	
AA.4110.200.000 Station 2 - Lake Road	0.00	0.00	30,000.00	30,000.00	0.00	
AA.4115.200.000 Station 3 - West Ave	0.00	0.00	77,000.00	77,000.00	0.00	
AA.4120.200.000 Station 5 - Owens Road	0.00	0.00	75,000.00	75,000.00	0.00	
Total Capital Expenses	17,145.40	471,436.31	714,235.00	242,798.69	66.01	
Operating Expenses	36,197.27	626,033.75	1,006,506.00			
Plus Non Reserve Capital		45,188.25				
Plus Operating Expense Encumbrances		300.00				
Total Operating	671,522.00	1,006,506.00	334,984.00	66.72%		
Capital Expenses		471,436.31				
Plus Capital Expense Encumbrance		0.00				
Less Non Reserve Capital		45,188.25				
Total Capital Expense	426,248.06	714,235.00	287,986.94	59.68%		
Total Expenses	1,097,770.06	1,720,741.00	622,970.94	63.80%		

**Brockport Fire District
 Encumbrance Worksheet 2024
 Requisitions and Approvals not Posted to Expenses
 Sep-24**

Date	Vendor	Requestor	Item	Cost	Comments
8/30/2024	Samsung TV	Hammel	TV Station 3	300.00	
Total				300.00	
Encumbrances Capital					
Total				0.00	

Brookport Fire District
Expenses from Reserves
15-Sep-24

Project	Computers	AEPs	Truck Payment	Alarm System Station 1	Power Hose Boiler	Chief Office Carpet	Chief Office Furniture	Handicapped Doors Station 1	Roofing Station 2	Roofing Station 3	Paint Exterior Station 3	Parking Lot Sta 3	Grade Front Door Station 5	Air Conditioning Station 5	Conf Room Furniture Sta 5	Concrete Pad Station 5	Repair Down Wall Station 5	Shed Station 5	Total	
Reserve used	Communications	Misc Equip	Vehicle	Building and Fac	Misc Equip	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac	Building and Fac		
Budget	8,000.00	22,000.00	322,815.00	4,011.58	8,590.00	4,011.58	4,960.00	20,000.00	30,000.00	40,000.00	7,000.00	51,500.00	15,000.00	0.00	30,000.00	30,000.00	15,000.00	5,000.00	640,256.58	
Quota	0.00	0.00	322,815.00	4,011.58	8,590.00	4,011.58	4,960.00	20,000.00	30,000.00	40,000.00	7,000.00	51,500.00	15,000.00	0.00	30,000.00	30,000.00	15,000.00	5,000.00	364,135.00	
Payment \$	8,000.00	22,000.00	322,815.00	4,011.58	8,590.00	4,011.58	4,960.00	20,000.00	30,000.00	40,000.00	7,000.00	51,500.00	15,000.00	0.00	30,000.00	30,000.00	15,000.00	5,000.00	364,135.00	
Order can be placed	Al Hammel	Pet Connors	Bill Bird	Will not do in 2024	reallocate alarm system	reallocate alarm system	reallocate alarm system	Pet Connors	Al Hammel	Al Hammel	Bill Bird	Bill Bird/Willie Ross	Dave Georgiev	Done	Pet Connors	Dave	Dave Georgiev	Dave	Will not do in 2024	
Jan-22			322,815.00																	
Feb-22																				
Mar-22																				
Apr-22	4,000.00																			
May-22																				
Jun-22																				
Jul-22																				
Aug-22																				
Sep-22					8,390.00	2,005.79	3,852.61						2,857.00							
Oct-22																				
Nov-22																				
Dec-22																				
Total	4,000.00	0.00	322,815.00	0.00	8,390.00	4,011.58	5,892.61	0.00	0.00	0.00	0.00	0.00	2,857.00	0.00	0.00	0.00	0.00	0.00	0.00	345,966.19
Variance to Quote	-4,000.00	0.00	0.00	0.00	-8,390.00	0.00	1,067.39	0.00	0.00	0.00	0.00	0.00	-2,857.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Variance to Perm Ref	4,000.00	0.00	6,420.00	0.00	0.00	1,688.42	2,107.39	0.00	0.00	0.00	0.00	0.00	12,483.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Payment from:

Reserve Accounts	4,000.00																			
Operation Account			322,815.00			4,011.58	3,892.61						2,857.00							

Variance to Budget

4,000.00	32,000.00	6,420.00	0.00	200.00	0.00	0.00	1,067.39	90,000.00	90,000.00	40,000.00	7,000.00	51,500.00	12,483.00	0.00	0.00	30,000.00	15,000.00	5,000.00	0.00	0.00
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Changes to Budget

40,000.00	-21,500.00	-8,590.00	-4,011.58	40,000.00	200.00	0.00	1,067.39	90,000.00	90,000.00	40,000.00	7,000.00	51,500.00	12,483.00	0.00	0.00	30,000.00	15,000.00	5,000.00	0.00	0.00
Alarm System	Hose Roller	Chief Office Carpet	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System	Alarm System
Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from	Reallocated from
211,051.58																				

Variance \$5,988.42

Brockport Fire District Abstract of Audited Vouchers from 9/04/2024 to 9/17/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Voucher Type: <none>								
Frontier Communication	9/03/2024	7,495	7,495	Telephone	AA.3740.400.000	52.46	ACH	9/09/2024
Frontier Communication Total						52.46		
Total for Voucher Type: <none>						52.46		
Voucher Type: Online								
Cardmember Services								
9/02/2024	7555 2024.09		7,508	Monthly statement	AA.4205.400.000	1,436.48		
9/02/2024	7555 2024.09			Monthly statement	AA.3535.400.000	251.88		
9/02/2024	7555 2024.09			Monthly statement	AA.3820.400.000	3,380.51		
9/02/2024	7555 2024.09			Monthly statement	AA.4305.400.000	3,514.38		
9/02/2024	7555 2024.09			Monthly statement	AA.3505.400.000	14.73		
9/02/2024	7555 2024.09			Monthly statement	AA.3825.400.000	100.00		
Cardmember Services Total						8,697.98		
Total for Voucher Type: Online						8,697.98		
Voucher Type: Payroll								
ADP								
9/07/2024	PR 9.13	7,499	7,499	9.13 Payroll	AA.3405.100.000	255.77	PR 9.13	9/13/2024
9/07/2024	PR 9.13			9.13 Payroll	AA.3410.100.000	578.69	PR 9.13	9/13/2024
9/07/2024	PR 9.13			9.13 Payroll	AA.3415.100.000	1,255.18	9.13 TAX	9/13/2024
9/07/2024	PR 9.13			9.13 Payroll	AA.3420.100.000	720.00	PR 9.13	9/13/2024
9/07/2024	PR 9.13			9.13 Payroll	AA.9030.800.000	214.94	9.13 TAX	9/13/2024
9/07/2024	PR 9.13			9.13 Payroll	AA.9050.800.000	58.99	PR 9.13	9/13/2024
9/07/2024	PR 9.13			9.13 Payroll	AA.9055.800.000	-6.00	9.13 TAX	9/13/2024
ADP Total						3,077.57		
Total for Voucher Type: Payroll						3,077.57		
Voucher Type: Prepaid								
Casella Waste Services								
9/01/2024	1483176	7,493	7,493	Trash Removal July Aug 2024	AA.3750.400.000	275.55	ACH	9/09/2024
9/01/2024	1483177			Trash Removal Station 3	AA.3750.400.000	32.99	ACH	9/09/2024
Casella Waste Services Total						308.54		
Frontier Communication								
9/03/2024		7,494	7,494	Telephone	AA.3740.400.000	99.02	ACH	9/09/2024
9/03/2024				Telephone	AA.3740.400.000	134.71	ACH	9/09/2024

Brockport Fire District Abstract of Audited Vouchers from 9/04/2024 to 9/17/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
	9/03/2024			Telephone	AA.3740.400.000	98.39	ACH	9/09/2024
	9/03/2024			Telephone	AA.3740.400.000	255.89	ACH	9/09/2024
	<u>Frontier Communication Total</u>					588.01		
			7,502					
	9/01/2024	37702808		Telephone September 2024	AA.3740.400.000	84.57	ACH	9/09/2024
	<u>SIPTrunk, Inc. Total</u>					84.57		
			7,491					
	8/23/2024	9972227109		Telephone July Aug 2024	AA.3740.400.000	607.84	ACH	9/09/2024
	<u>Verizon Wireless Total</u>					607.84		
	Total for Voucher Type: Prepaid					1,588.96		
	Voucher Type: Regular							
	<u>Board of Water Commissioners</u>		7,519					
	9/01/2024			Water	AA.3715.400.000	48.19		
	9/01/2024			Water	AA.3715.400.000	23.54		
	9/01/2024			Water	AA.3715.400.000	123.35		
	<u>Board of Water Commissioners Total</u>					195.08		
	<u>Certified Document Destruction &</u>		7,507					
	8/31/2024	108305		Document Destruction	AA.3505.400.000	207.34		
	<u>Certified Document Destruction & Recycling, Inc. Total</u>					207.34		
	<u>CopierFax Business Technologies,</u>		7,506					
	9/09/2024	830307		Copier usage - 09/15/24-10/14/24	AA.3635.400.000	73.42		
	<u>CopierFax Business Technologies, Inc. Total</u>					73.42		
	<u>De Lage Landen Financial Services,</u>		7,514					
	9/02/2024	82998667		Copier lease - 09/15/2024 - 10/14/2024	AA.3635.400.000	145.44		
	<u>De Lage Landen Financial Services, Inc. Total</u>					145.44		
	<u>Gartland Technologies, LLC</u>		7,517					
	8/30/2024	1913		Monthly Support Contract	AA.3620.400.000	9,000.00		
	<u>Gartland Technologies, LLC Total</u>					9,000.00		
	<u>Hilton Fire Department</u>		7,505					
	8/17/2024	2024-229		CPR Cards (BLS)	AA.3825.400.000	90.00		
	<u>Hilton Fire Department Total</u>					90.00		
	<u>Johnson Controls Fire Protection LP</u>		7,511					
	9/02/2024	24304750		Annual Alarm monitoring - 10/20/2024 -	AA.3735.400.000	275.00		
	<u>Johnson Controls Fire Protection LP Total</u>					275.00		
	<u>Lowe's (Accounts Receivable CC)</u>		7,501					
	9/02/2024	2024.09.02		Supplies	AA.3820.400.000	114.00		
	9/02/2024	2024.09.02		Supplies	AA.3720.400.000	379.43		
	<u>Lowe's (Accounts Receivable CC) Total</u>					493.43		

Brockport Fire District Abstract of Audited Vouchers from 9/04/2024 to 9/17/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u> <u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
NFPA	8/23/2024	8/23/2024	7,516 Member Renewal Notice thru 10/29/2025	AA.3515.400.000	225.00		
<u>NFPA Total</u>					225.00		
Northern Star Medical Billing and	9/03/2024	9925	7,512 Brockport Support Personnel Fire W/EKG	AA.3615.400.000	132.00		
<u>Northern Star Medical Billing and Collections Total</u>					132.00		
Northside Service Center	9/09/2024	139326	7,504 Service and headlight replacement for BFD LC-13	AA.3950.400.000	2,109.96		
	9/10/2024	139407	NYSI and oil change	AA.3971.400.000	85.95		
<u>Northside Service Center Total</u>					2,195.91		
RollIRack, LLC	8/26/2024	24271	7,500 -Set of 2 2/3 inch Coupling Jaws	AA.4007.200.000	8,390.00		
<u>RollIRack, LLC Total</u>					8,390.00		
Stockham Lumber Co.	8/05/2024	2408-022935	7,518 Supplies	AA.3820.400.000	2,965.89		
<u>Stockham Lumber Co. Total</u>					2,965.89		
Uniform Express	8/30/2024	50965	7,510 Custom Embroidered Patches - (Zack)	AA.3830.400.000	187.50		
<u>Uniform Express Total</u>					187.50		
Upstate Communications	9/03/2024	3704	7,513 Service	AA.3740.400.000	167.40		
<u>Upstate Communications Total</u>					167.40		
URMC Dept of Psychiatry	9/03/2024	BDF0924	7,515 EAP Services for the month of Septemebr 2024	AA.9089.800.000	195.75		
<u>URMC Dept of Psychiatry Total</u>					195.75		

Brockport Fire District Abstract of Audited Vouchers from 9/04/2024 to 9/17/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Village of Brockport DPW	9/03/2024	Fuel 2024.08	7,509	Fuel Usage - August 2024	AA.3985.400.000	1,712.16		
		<u>Village of Brockport DPW Total</u>				1,712.16		
		Total for Voucher Type: Regular				26,651.32		

Total:
 Payroll Vouchers 3,077.57
 Total 36,990.72
 40,068.29

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

Department:

General 28,600.72
 Misc Reserve 8,390.00 -- Roll n Rack
 Payroll 3,077.57
 Total 40,068.29

9/16/24
 Date

Debra Bax
 Debra Bax, Secretary Brockport Fire District

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Samsung

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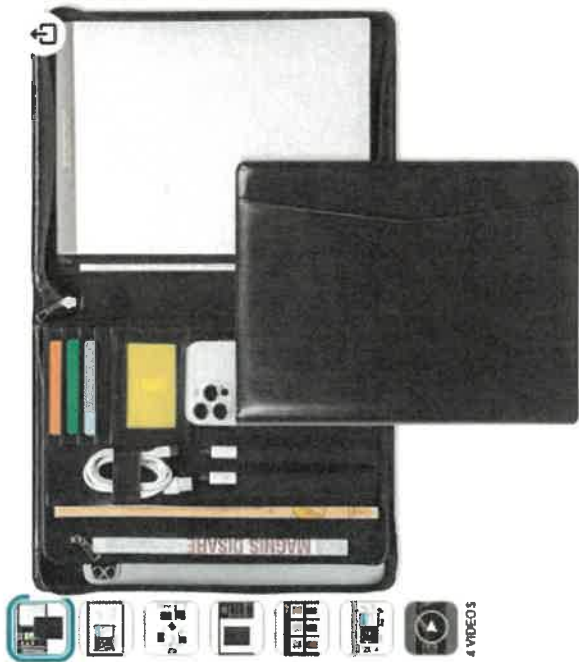
At a glance

Screen size	85 in	Platform	Tizen	Resolution	4K UHD (2160p)
Display	LED	Refresh rate	60 Hz	Aspect	16:9

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Customized **Non-Customized**

Color: **Black**



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- **ROOMY ENOUGH TO HOLD 13" LAPTOP** This business padfolio features a large expandable pocket to store a 13-inch MacBook or 12.9-inch iPad Pro with the attached keyboard cover. This leather office portfolio case is great for business men and women going to meetings and needing a large tablet/iPad/laptop and other supplies
- **DURABLE CONSTRUCTION AND EASY MAINTENANCE** It is equipped with a thick hardbound cover and strong stitching with the best quality material to ensure the durability of your leather portfolio. Due to the special feature of the VEGAN leather, it is with a great look, excellent strength, fire-retardant and eco-friendly.



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• Extremely Large Capacity & Perfect Size: Size 11" x 13.6", refillable note pad for 9" x 11.4". The leather folder has many pockets to store your daily business accessories, such as documents, notebook, pens, cards, legal pad, letter size notepad and so on. It'll make you organized, make you look great. Say goodbye to disorganized, keep messy items in order.

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Color: Black



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Color Black
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Capacity 10.5 Inches
Brand Lautus Designs
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