

**Brockport Board of Fire Commissioners**  
**Special Budget Workshop Meeting**  
**July 15, 2024 9:00 am**  
**Brockport Fire District Station #1**  
**38 Market Street, Brockport NY 14420**

**Present:** Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Michael Koss, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn

The purpose of this meeting is to review and plan for the 2025 Budget.

- Treasurer Kuhn reviewed the financial spreadsheet that she prepared.
- Computer purchases – are they complete?
- AED's – status of purchasing – are any needed in 2025?
- Alarm system – hold on this and the money will be reallocated.
- No additional signage at this time.
- Station 3 roof needs done this year?
- Roofs – tear off, patch this year and tear off next year? Get price for both options.
- Painting Station 3 outside – status?
- Station 5 – air conditioning was completed by Triple O.
- Station 5 – concrete pad this year?
- Shed – not this year – the money will be reallocated to the Chief's Office flooring and new furniture.
- Need to update the 5-year plan.
- Internal doors at Station 1. Commissioner Connors will get quotes.
- Must adopt the budget by September 16, 2024.
- Additional new FOB Readers for access without having the FOB with you – 17 each would total approximately \$8,500. The Chiefs indicated that they are not needed at this time.
- Need justification for the hose roller that the Chiefs want to purchase – can come from this year's budget.
- SCBA and Gear – why aren't these coming out of the Operating Budget instead of the Capital Reserve Accounts? Must have a Legal Notice advertised if coming out of a Capital Reserve Account.
- We have a multi-year capital plan but do not have a short-term financial plan.
- RedNMX vs Accu Fund for inventory. Treasurer Kuhn will make arrangements for a demo of the Accu Fund Program.
- Develop a Long-Term Financial Plan.
- Bunk-In Program – what do people have to provide on their own? Start-up cost around \$20,000.
- Station 5 – purchase furniture (tables and chairs), TV and possibly a white board.
- Vehicles, Chief Medina's vehicle should be replaced next year.
- Next Meeting will be at a time to include the Chiefs.

Meeting ended at 10:19 pm.

Respectfully submitted, Debra L. Bax, Secretary