

Brockport Fire District Commissioners
Regular Meeting
October 20, 2020 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners: Patricia Connors, Debra Bax, Bill Bird, Allyn Hammel, James Sauberan; Treasurer Debra Kuhn; Chief Michael Menear

Others Present: Gordon Bemis

Present Via Zoom: Attorney Ray DiRaddo, John Rombaut

Excused: Deputy Chief Scott Smith, Assistant Chief Jose Medina

Meeting called to order by Chairwoman Connors at 6:30 pm Pledge Moment of Silence

Public Comments

None

Approval of October 20, 2020 Regular Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Sauberan to approve as read.

5 Yes 0 No

Chief's Report

- Reviewed submitted report.
- Commissioner Bird inquired regarding the fire police vehicle – should be back next Wednesday or Thursday.
- Chief Menear has been in touch regarding getting the restriping done.
- Air packs – should have been finished today.
- Commissioner Hammel – great stop at Viking Way Apartments, compliments to everyone involved.
- Truck 233 was put in service and currently there are approximately 10 drivers qualified, will run first out from HQ.
- Commissioner Sauberan- was the cab on 234 repaired – Chief Menear not sure at this time.
- Pump Testing – will be completed by Churchville Fire Equipment.
- Commissioner Hammel – will there be more drivers for Truck 233 – Chief Menear, yes.
- Bill – Spencerport could not get in the firehouse during the call at Viking Apartments – need to install a lock box with a key.

Motion by Commissioner Bird seconded by Commissioner Hammel to approve the Chief's Report. **5 Yes 0 No**

Treasurer's Report

- Reviewed Reports.
- Balance Sheet was corrected.
- Encumbrance Worksheet – review and indicate any items that have been received.

Motion by Commissioner Bird seconded by Commissioner Allyn to approve the Treasurer's Reports. **5 Yes 0 No**

RESOLUTION: 2020-57

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to move \$420 from the Building and Facilities Reserve for the permit to the Village for the Bathroom Renovations and to transfer \$21,974.43 for the regular bills and \$2,400.36 for payroll from the General Fund Money Market Account and to pay the bills totaling \$24,794.79 into the General Checking Account to pay the regular bills and payroll.

Motion by Commissioner Sauberan seconded by Commissioner Hammel to approve.

5 Yes 0 No

Secretary's Report

- VFA Grant – Forest Ranger Wickins came out and completed the paperwork for the grant. The generator is all set to go and a check will be coming for their portion of the Grant.
- New cell phones – Deputy Chief indicated the coverage is not good and calls were dropped. AT&T pulled a report and to date did not see any dropped calls. We will continue to monitor with AT&T.
- Annual Election – putting all of the paperwork together.

RESOLUTION: 2020-58

Appoint Election Inspectors

BE IT RESOLVED that Gordon Bemis, Lynn Rawleigh, Phyllis Brudz, and Theresa Weed are appointed as Election Inspectors for the December 8, 2020 Annual Election and each will be paid \$75.

Motion by Commissioner Bax seconded by Commissioner Bird to approve.

5 Yes 0 No

Note: An additional Election Inspector is added this year due to the monitoring of the number of people in the building at one time due to COVID-19.

- Membership
 - Mary Larrabee – resigning from her former department. Approved by the BVFA on October 6, all paperwork is in and is in order and she is entering as a firefighter.

Motion by Commissioner Sauberan seconded by Commissioner Bird to approve.

5 Yes 0 No

New Business

- Reviewed proposed Public Information and Media Policy. Chief Menear will review and bring back any revisions to Commissioner Connors to present the revised policy at the November 2, 2020 meeting for approval.

Motion by Bird seconded by Commissioner Hammel to adjourn the Regular Meeting and move to the Budget Hearing. **5 Yes 0 No**

Regular Meeting adjourned at 6:50 pm.

Moved back to Regular Session at 7:10 pm.

Commissioner Reports

Commissioner Sauberan

- Inquired about the Public Information and Media Policy. Commissioner Connors indicated that the Chief will review the policy and send back comments by 10/30 for the November 2 meeting.
- Mower at Station 5, when done cutting grass will get it in for service.

Commissioner Hammel

- Why should we wait for G&G Equipment to install the majority of the equipment? Commissioner Bax indicated that Kevin Downey is planning to get it on a schedule for delivery. Director Sabernick has been working with him regarding this.
- Have not gotten an estimate for roofing at Station 3.

Commissioner Bird

- Radios and Alpha Pagers. MT1000 are no good to us or anyone around us. Suggesting giving Gary Morrison a call and see if there is anyone who could use them. Commissioner Bird will put together a complete list so that we can approve the disposal through a Resolution at a future meeting.
- Hose Tester in the maintenance bay also needs to be approved for disposal.
- Station 1 furnace – may need serviced. Commissioner Sauberan thought it was serviced in the spring.
- Will get everything out of the men's bunkroom on Saturday for the Bathroom Renovations.
- Need to discuss what fixtures we want to keep out of the bathrooms. Suggesting we purchase new ones.
- Spoke with Greg Gartland and asked him to install Wi-Fi in the lounge at Station 3.
- Larry Siegfried is going to help build a ramp to put the lawnmower in the shed at Station 3.
- If anyone has a problem during the Bathroom Renovation Project, contact one of the Commissioners.
- Spoke with Jim Cowley during the construction and he will work at the other stations as needed.

Commissioner Bax

- Ready to open up the member section on the website. Brenden Weed will write up some directions for access and we can then get the district polices and whatever documents the BVFA may want to put in that section.

PROPOSED 2021 BUDGET

Motion by Commissioner Sauberan seconded by Commissioner Hammel to approve the 2021 Budget. **5 Yes 0 No**

Attorney DiRaddo

- Sent Commissioner Connors several questions
 - Question came up regarding H Funds – Treasurer Kuhn will research this.
 - When the Chiefs review the PIO Policy, they need to let us know what is workable.

Commissioner Hammel

- Are we going to approve the Fire Protection Services? Commissioner Connors indicated that the BVFA still needs to review it and then we can discuss with them.

Motion by Commissioner Hammel seconded by Commissioner Bird to adjourn.

5 Yes 0 No

Meeting adjourned at 7:33 pm

Respectfully submitted,

Debra L. Bax, Secretary
Brockport Fire District



Brockport Fire District Meeting Agenda

October 20, 2020 (via Zoom & in-person)
6:30 PM

Meeting Facilitator: Patricia Connors, Chair

1. Meeting called to order at 6:30 PM.
2. Pledge of Allegiance by all present.
3. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
4. Approval of Minutes from the Regular Meeting of October 5th. *
5. Chief's Reports *
6. Treasurer's Report:
 - Monthly Report*
 - Payment of Bills *
 - BUDGET HEARING at 7:00 PM
7. Secretary's Report:
 - VFA Grant
 - Cell Phones – AT&T
 - Annual Election
 - Appoint Election Inspectors
 - Membership
8. New Business:
Public Information and Media Policy
9. Commissioners Reports
10. Attorney Ray DiRaddo (via Zoom)
11. Executive Session –
12. Motion to adjourn by _____ seconded by _____
Meeting adjourned at _____ PM

(*Motion to approve)

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Sign-In Sheet

PRINTED NAME	SIGNATURE
<i>Gordon Bernis</i>	<i>Gordon Bernis</i>



Brockport Fire District

Office of the Fire Chief

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief Michael Menear

Deputy Chief Scott Smith

Assistant Chief Jose Medina

Fire Chief's Report

Period of: 10/04/20 - 10/18/20

Calls to Date: 626

Last Year at this time:

2019 2020

Calls as of last meeting: 38

Sept 715 584 between 01/01 and 09/30

Total Calls last month: 58

Fire Reports Due: 3

Calls of Significance:

Many calls for MVAs and several calls EMS assist with Forcible Entry or CPR

10/04 – 6565 Fourth Section Rd, Odor of Nat. Gas person dizzy, FUMSA

10/04 – 46 Talamora Trail, 5 YO head stuck in a vase, FIREB

10/05 – BKPT- Spencerport Rd& Sweden Walker Rd, 2 Veh MVA, FIREB

10/07 – 15 Hollybrook Rd., Monroe Request FD 73 /F Chest Pains coming from Distance, FIREA

10/07 – 60 West Ave, Male Stabbed, 27D5S

10/07 – 740 West Ave., MVA w/injuries/ other hazards, 29B3

10/11 – 81 Main St. Report came to find a trash can inside loc. poss. set on fire last night. FIREA

10/11 – E. Canal Rd & Sweden Walker Rd., Clr sees smoke all over the Area, FIREA

10/12 – 6265 BKPT- Spencerport Rd., MVA – w/ Injuries, 29B1

10/13 – 8585 W Ridge Rd, 2 veh. MVA poss. injuries, FIREB

10/13 – 500 Residence Dr. Harrison Dining Hall SUNY BKPT, Fire Alarm—2nd Floor, AMTCA

10/14 – 707 Viking Apt., Apt on Fire multiple calls, STRCTA

10/16 – 6670 Fourth Section Rd MVA veh struck pole, 29B1

10/18 – 4647 Lake Rd, Commercial Fire Alarm, AMTCA

10/18 – 3653 Lake Rd N., Smoke detector going off and Smoke inside Loc. STRCTB

Miscellaneous/Current Projects:

The refit of 2327 has begun. 2327 was taken out of service on 10/16 and 2367 now being used for towing the Trailers. 2327 will be leaving this week - the old box to be removed and the new box to be installed. Then the wiring will begin once it has returned to us.



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Miscellaneous/Current Projects (cont'd):

The fuel tank issue at the Village DPW was resolved. Please remember to re-fuel the when the trucks are at or just above $\frac{3}{4}$ full.

The railroad crossing at Kenyon St. has re-opened.

Everything is now corrected with the New 233 and began training and clearing drivers. We hope to have it in service before next month.

We have asked for a line item for new pagers that will work with the new system. We are also waiting for the County's Tech Day so we can see the devices for the equipment to work with the CAD system. There will be more to come on that.

SCBA inspections are almost complete. Due to the fire on Wednesday Dival was unable to complete the inspections. They are hoping to be here Tuesday this week to finish the inspection. The quarterly air sampling of the SCBA Fill station was completed and sent in. The results will be posted soon. Compressor fill line hose #1 was cracked while filling bottles, Fletch Air came in during fire to emergently repair. Bill to be forthcoming.

Holley FD asked if we could loan them a Fire Extinguisher trainer for a program they will be doing for a business in town. I wanted to make sure that it would be alright.

Additional Information:

Our recruit class started on Tuesday evening with the Meet & Greet and there was a full class today 10/18.

Please remember to wipe down steering wheels, door handles, flat surfaces and other frequently touched surfaces with the wipes that are on all the apparatus.

We are still waiting for Varick FD to let us know about purchasing some of our older SCBA bottles. Holley FD has also been researching the possibly of purchasing used SCBA bottles as well. More to come.

Michael Menear
BFD Fire Chief



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