

## **Brockport Fire District Commissioners**

### **Regular Meeting**

January 16, 2023 6:30 pm

Brockport Fire District Station #3

191 West Avenue, Brockport NY 14420

**Present:** Commissioners: Patricia Connors, Allyn Hammel, Bill Bird, David Georgiev;  
Chief Scott Wainwright, Deputy Chief Jose Medina, Assistant Chief Tim Smith; Attorney Ray DiRaddo

**Excused:** Commissioner Debra Bax (attended via phone), Assistant Chief Adam Leggett

**Others Present:** John Rombaut

Meeting called to order by Chairwoman Connors at 6:30 pm Pledge Moment of Silence

**Public Comments** – none

**BVFA** - none

### **Approval of January 2, 2023**

### **Organizational Meeting Minutes.**

**Motion** by Commissioner Bird seconded by Commissioner Hammel to approve as read.

**4 Yes 0 No**

### **Chief's Report**

- Reviewed information regarding Class A Foam.
- Discussed a quote from EV Warning Systems for lights for the trailer.

### **Deputy Chief's Report**

- Training information is planned up through April 2023 and the information is going out via email calendar to members.
- Assistant Chief Leggett and Zach DeLany are working on getting the gear sent out for inspection and AC Leggett is getting together the pricing for hose that needs to be ordered.
- Commissioner Hammel inquired about the Annual Calls for Service Report and could that be updated. It was noted that Mike Henry sent that out today.

### **Assistant Chief's Report** - excused

**Motion** by Commissioner Hammel seconded by Commissioner Bird to accept the Chiefs' Reports. **4 Yes 0 No**

### **Treasurer's Report**

- Reviewed Statement of Activity, Statement of Financial Position by Fund, Encumbrance Worksheet, and Expenses from Reserve Accounts.
- BVFA Lease Agreement - the \$200/year fee was taken out during COVID. It was agreed to put the \$200/year back in for 2023.

**Motion** by Commissioner Hammel seconded by Commissioner Bird to accept the Treasurer’s Reports. **4 Yes 0 No**

**RESOLUTION: 2023-18**                      **Payment of Bills**

**BE IT RESOLVED** that the Treasurer is approved to transfer \$29,301.33 for the regular bills and \$2,515.97 for payroll totaling \$31,816.30 from the General Fund Money Market Account into the General Checking Account to pay the regular bills and payroll.

**Motion** by Commissioner Bird seconded by Commissioner Hammel to approve the payment of the bills.        **4 Yes 0 No**

**Secretary’s Report**

- Physicals 2023 – scheduled for Thursday, March 2 and Saturday, March 4.
- FEMA AFG Grant – will be putting together the information that Jay Grasso needs.
- VFA DEC Grant – received a call from the new Forest Ranger to introduce herself.
- Acadis Portal (need to reschedule a time to meet with Chief Medina).
- Policies – working on the changes that the committee made.
- Purchase of new computers needs further review of what we are going to buy.
- Purchase of additional cameras for Station 1 – need to have a meeting with Greg to review his suggestions for placement of the cameras.

**RESOLUTION 2025-19**                      **Purchase of WiFi Equipment for Station 1**

**BE IT RESOLVED** that the Secretary is approved to place a Legal Notice for a Permissive Referendum to expend from the Brockport Fire District Communications Equipment Capital Reserve Fund an amount not to exceed \$4,300 for installation of new Unifi WiFi 6 Access Points and Unifi Cloud Controller at Brockport Fire District, Station 1, located at 38 Market Street, Brockport NY 14420.

Commissioner Patricia Connors	Yes	Commissioner Debra Bax	Absent
Commissioner Allyn Hammel	Yes	Commissioner David Georgiev	Yes
Commissioner Willard Bird	Yes		

**New/Old Business**

- Commissioner Georgiev received quotes from LaBella Associates and Turner Engineering for the boiler work at Station 1. LaBella quote (\$11,000) Turner quote (\$13,500)
  - Attorney DiRaddo and Treasurer Kuhn discussed some areas that were not clear in the quotes.
  - Discussion regarding obtaining the permit. Commissioner Connors indicated that we (the District) applied for the permit for the Station 1 bathroom project. Commissioner Bird spoke with Chad Fabry, Village Code Enforcement, and he indicated that we would need a permit for the boiler project as it is a large job.
  - Commissioner Georgiev will forward our questions to LaBella and Turner and get back to the commission on this.

- Commissioner Hammel indicated that he submitted the paperwork to the DEC so that the district can be on the list for them to come out and give us some answers regarding any protected wetlands near Station 5 on Owens Road.
- Commissioner Hammel – Auctions International
  - The Auction closes at 6:05 pm this Thursday, January 19, 2023.
  - The commission must make a decision on the auction purchases by Monday, January 23, 2023.
  - Attorney DiRaddo indicated that it is necessary to do a resolution for a permissive referendum for the sale of the transit van if the cost exceeds \$20,000 but is below \$100,000, this is State law.
  - Attorney DiRaddo also indicated that the remainder of the items can simply be sold by a Resolution to do so.
  - A Special Meeting was set up for Friday, January 19, 2023 at 3:00 pm in the Conference Room at Station 1.
- Commissioner Bird – generators to sell
  - There are 3 old Coleman generators in the cage at Station 1 that were not put in the auction and he would like to put them out for bid.  
**Motion** by Commissioner Hammel seconded by Commissioner Bird to sell the 3 generators. 4 Yes 0 No  
**Note:** Commissioner Bird will get the information off of the generators.
  - Chief Medina indicated that we are keeping the generator that was on the trailer.
- Commissioner Bird – 2025 pumper purchase
  - Indicated that a meeting is planned for Monday, January 23, 2023 with Jim Tabor of Churchville Fire Equipment to discuss the 2025 pumper purchase.
  - Attorney DiRaddo indicated that he has concerns regarding several parts of the contract. He also reminded us that we need to do a permissive referendum in order to expend the money from the reserve account.
  - It was decided to cancel Monday’s meeting and schedule it in a few weeks so that the contract can be further reviewed.
- Attorney DiRaddo
  - Provided information from the attorney meeting that he attended. It primarily was a discussion regarding consolidations and fire districts and not what he was expecting. He will speak with Joe Frank regarding several items that he feels are important for the fire service. He would like to see the Bunk-In Program become part of legislation.
- Commissioner Hammel
  - Listened to the Governor’s speech but there wasn’t much regarding how to increase volunteers within the fire service. Attorney DiRaddo indicated that they made the 10% exemption across the state.

**Motion** by Commissioner Bird seconded by Commissioner Georgiev to adjourn. **4 Yes 0 No**  
 Meeting adjourned at 7:56 pm.

Respectfully submitted,  
 Debra L. Bax, Secretary  
 Board of Fire Commissioners                      Brockport Fire District



# **Brockport Fire District Meeting Agenda**

January 16, 2023  
6:30 PM

1. Pledge of Allegiance by all present.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Public Comment
4. Approval of Minutes from the Organizational & Regular Meeting of January 2\*.
5. BVFA representative
6. Chief's Reports \*
7. Treasurer's Report:
  - Monthly Report\*
  - Payment of Bills \*
8. Secretary's Report:
  - Physicals 2023
  - FEMA Grant
  - Acadis Portal
  - Policies
  - Resolutions & Legal Notices to expend money from various Reserve funds for projects.
9. New/Old Business:
  - Boiler Project Facilitation Quotes
10. Attorney Ray DiRaddo
11. Commissioners Reports
12. Executive Session – No.
13. Motion to adjourn by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting adjourned at \_\_\_\_\_ PM

(\*Motion to approve)

Brockport Fire District  
Regular Meeting  
January 16, 2023 6:30 pm  
Brockport Fire District Station #3  
191 West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
John Rombout	John F Rombout

Brockport Fire  
District

Deb Bax <dbax@brockportfire.org>

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## Maintenance Status

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Michael Henry <mhenry@brockportfire.org>  
To: All Personnel <allpersonnel@brockportfire.org>

Tue, Jan 10, 2023 at 10:01 AM

**01/10/2023**

### Current issues with equipment:

- **P-235** -
  - Need to repair issues with front suction pipe replacement, gauge replacements next year
  - Cab lift not working, oil leaked. Going to Jim's Service soon.
- **Q-230** -
  - ladder lights need more extensive testing and will need to be done at the shop at CFE during PM
  - Includes yellow side lights on ladder
  - Small drips from under pump while running
- **R-238** -
  - Lens Officers side white marker light. -part reordered
  - Yellow turn signal light Officer side bottom strip not working - part ordered
- **T-236** -
  - Check small leak Officers side under pump. Will have checked on Annual.
  - Annual Fire Equipment PM Scheduled for Monday 1/23
- **P-234**
  - Issue with Turn signals on dashboard and mirrors both sides blink when turning. Signals on front and rear of apparatus work correctly. Was working when checked. Tech ordered a new signal multifunction switch for steering column which is very loose and is most likely the cause of this intermittent issue.
  - Watching front cab brow light officers side which breaker was tripped on.
  - Driver seat losing air.
- **2 1/2" hose** (Two 100 ft. lengths) that fell off of P-234 during a call last week have been dropped off to Churchville Fire Equipment to inspect. Blitzfire going back to TFT for repair. Blitzfire for P-232 is now on P-234.

### Completed

**Future Maintenance:**

- **Dival will be testing gas meters. 1/11/2023**
- **Ladder, Rope and Safety Belt Annual Inspection 1/27/2023**
- Quint 230 will be going out for Annual PM in February
- CFE will look to change our 2 1/2" cross lays to get rid of the adapter and make better loads on Q-230
- R-238 Paint Warranty Work approved. No date scheduled yet.
- P-233 - Paint issue front by officers side of windshield will keep an eye on.

Mike Henry

Administrative Assistant to Chiefs Office  
Safety Officer / Past Chief  
Brockport Fire District  
Office#: 585-637-1036  
Mobile#:585-260-6100

# Information Bulletin

## Use of Class B Firefighting Foam

**Authority: General Business Law § 391-u and General Municipal Law § 204-g**

Fluorinated Class B foam (foam containing PFAS chemicals), including Aqueous Film Forming Foam (AFFF), has been determined to pose both environmental and public health risks.

Use of foams containing PFAS chemicals is PROHIBITED during TRAINING. \*

As of March 22, 2022, the manufacture, sale, distribution for sale or distribution for use of firefighting foams containing intentionally added PFAS chemicals is prohibited, unless such sale or distribution is for use required by Federal law or regulation, which includes fire protection at military and civil aviation facilities.

Foam manufacturers are required to recall, collect, and safely dispose of Class B foams containing PFAS and reimburse retailers or other purchasers for the product. Contact your foam vendor or manufacturer for information regarding how they are complying with this requirement. Fluorinated foam concentrates currently in inventory should be replaced with Fluorine Free Foam (FFF) concentrates now available.

While use during an emergency is not currently prohibited by NYS law: any decision to use fluorinated foam at an incident should consider the risk to public health and environmental harm that may result versus the operational benefit or need for that use. Fire departments may be responsible for associated clean-up costs and should take measures to control and limit the spread of any foam applied, including notification of use to the DEC Spill Hotline (1-800-457-7362).

In general, use of any Class B foams should be primarily for ignitable liquid spills and fires. OFPC does not recommend use of Class B foam on Class A or three-dimensional fires such as tire fires and junkyard fires.

Contact OFPC Special Operations Branch for additional information at 518-474-6746 or via [fire@dhses.ny.gov](mailto:fire@dhses.ny.gov)

***\*Note: OFPC does not recommend any Class B foam be used during training, regardless of fluorination, as there are alternatives (such as dish detergent) suitable for training use.***

Find out more online: [www.dhses.ny.gov/pfas-foam-information](http://www.dhses.ny.gov/pfas-foam-information)







# MONROE COUNTY

## Quick Response Guide to Lithium Ion Battery Problems

### Dangers

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- ▶ Stages of thermal runaway are: 1-Abuse to cells, 2-Generation of Heat 3-Off gassing (can be invisible) 4-visible smoking/off gassing and 5-Fire.
- ▶ Toxic gasses are present during the runaway process. Use of SCBA is necessary when investigating any overheated battery. In addition, your Fire Department 4-gas meter will not detect many of the gasses.
- ▶ Cell in complete runaway can cause rapid, uncontrolled fire growth.
- ▶ Run-away cell may cause heat damage to "Exposure" cells and create a domino effect.
- ▶ Cells can be affected by heat, physical damage, or electrical insult. Speed of run away can vary greatly depending on the internal damage to the cell. Be cautious of expanding, deformed, or misshaped housings or cells.



Many electronics run with batteries in series, but enclosed in one enclosure. One cell might go into runaway, but the surrounding cells are "exposures" and can/will also go into runaway in separate events as they are impinged upon by heat from the original cell.

### Handling

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- ▶ Do not carry batteries without proper hand protection.
- ▶ Use a shovel with proper hand protection to put into a bucket/container to carry outside.
- ▶ Put in a water filled bucket to start cooling. If inside and waiting for tools, use shower or tub. Off gassing can still occur even when submerged. Cells may also re-ignite after being taken out of the water.
- ▶ Do not take down in an elevator. Use caution in enclosed stairwells. Consider lowering the bucket down via rope.
- ▶ Battery cells may become projectiles. Check for batteries away from the source if you think this may have occurred.





# Actions

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- ▶ Call a Level 0 hazmat for technical assistance.
- ▶ Use of water to cool the cells is a priority action.
- ▶ If safe to do so, cut the battery housing away from the rest of the device to ease with fitting in a cooling container. Do NOT try to detach housings or cells from motor vehicles.
- ▶ Use a TIC to get an idea of the temperatures. Be aware though that the TIC may only show the housing temperature, not the actual cell temperatures.
- ▶ Do not use foam or dry chemical. They do not affect the cooling process.
- ▶ Do not leave the battery on scene.
- ▶ Can let burn if in a safe area.
- ▶ Monroe County has the appropriate containers with vermiculite as well as contacts for a local battery recycling company to assist you with a Lithium Ion battery problem.

## Electric Vehicle Fires

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- ▶ Water is still the best extinguishing agent. It may take more than one hand line to extinguish; it is not about highest flow possible; it will take some time to cool the involved cells.
- ▶ Make sure to immobilize the vehicle with chocks, parking brake, and ensuring the car is in park.
- ▶ Consider moving the keyless fob 16+ feet away from the vehicle.
- ▶ Electric vehicles do not have just one large battery; it is a series of thousands of cells. Like smaller electronics, if one cell runs away the surrounding cells are “exposures.”
- ▶ Protect exposures and clear the area of bystanders.
- ▶ At this point, it is not recommended to attempt the extinguishment by any specialized tools designed to pierce the battery pack.
- ▶ Try to have tow company send a flatbed vehicle; drive wheels on the ground may try to generate power. Also, try to have them place it in a remote section of their yard in case it reignites. (Tow companies should be receiving specialized training in this as well).

**Brockport Fire District - Statement of Activity - MTD and YTD by Classification**  
**January 31, 2023**

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>1 month</u> <u>=8.3%</u>	<u>Comments</u>
<b>Revenues</b>						
AA.1001.000.000 Real Property Taxes	0.00	0.00	1,416,179.00	(1,416,179.00)	0.00	
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	0.00	921.00	(921.00)	0.00	
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>1,417,100.00</b>	<b>(1,417,100.00)</b>	<b>0.00</b>	
<b>Personnel Expenses</b>						
AA.3405.100.000 Treasurer	245.83	245.83	11,686.38	11,440.55	2.10	
AA.3410.100.000 Secretary	561.84	561.84	14,608.49	14,046.65	3.85	
AA.3415.100.000 Event Reporting/Administrative	838.60	838.60	33,243.25	32,404.65	2.52	
AA.3420.100.000 Custodial	626.62	626.62	16,984.70	16,358.08	3.69	
<b>Total Personnel Expenses</b>	<b>2,272.89</b>	<b>2,272.89</b>	<b>76,522.82</b>	<b>74,249.93</b>	<b>2.97</b>	
<b>Contractual Expenses</b>						
AA.1950.400.000 Taxes Assessments Municipal Properties	873.36	873.36	500.00	(373.36)	174.67	Budget spread
AA.3505.400.000 Office Supplies, Postage	324.54	324.54	5,000.00	4,675.46	6.49	
AA.3510.400.000 Travel Expense	125.00	125.00	500.00	375.00	25.00	Commissioner Training
AA.3515.400.000 Association Dues	212.00	212.00	2,000.00	1,788.00	10.60	
AA.3525.400.000 Office Equipment non-Capital, Contr Exp	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3530.400.000 Election Expenses	0.00	0.00	500.00	500.00	0.00	
AA.3535.400.000 Software	149.90	149.90	22,000.00	21,850.10	0.68	
AA.3540.400.000 Public Drill, Parades, Inspect	0.00	0.00	9,000.00	9,000.00	0.00	
AA.3605.400.000 Accountants	1,226.67	1,226.67	20,500.00	19,273.33	5.98	
AA.3610.400.000 Legal	4,243.75	4,243.75	10,000.00	5,756.25	42.44	Payment for 2022
AA.3615.400.000 Medical (Physicals)	0.00	0.00	15,000.00	15,000.00	0.00	
AA.3620.400.000 IT Services	7,500.00	7,500.00	99,000.00	91,500.00	7.58	
AA.3625.400.000 A&E Consulting	0.00	0.00	25,000.00	25,000.00	0.00	
AA.3626.400.000 Marketing Consultants	0.00	0.00	13,000.00	13,000.00	0.00	
AA.3630.400.000 Legal Notices	(4,094.01)	(4,094.01)	1,000.00	5,094.01	(409.40)	Adjustment for Legal Fees
AA.3635.400.000 Office & Comp Equip Maint Lease	177.37	177.37	2,500.00	2,322.63	7.09	
AA.3640.400.000 Insurance	0.00	0.00	45,000.00	45,000.00	0.00	
AA.3705.400.000 Electric	0.00	0.00	17,000.00	17,000.00	0.00	
AA.3710.400.000 Gas	0.00	0.00	16,000.00	16,000.00	0.00	
AA.3715.400.000 Water	631.77	631.77	4,000.00	3,368.23	15.79	Village Water usage
AA.3720.400.000 Repairs & Maintenance	403.25	403.25	30,000.00	29,596.75	1.34	
AA.3725.400.000 Maintenance Supplies	0.00	0.00	4,000.00	4,000.00	0.00	
AA.3735.400.000 Alarm/Access Systems	0.00	0.00	7,000.00	7,000.00	0.00	

**Brockport Fire District - Statement of Activity - MTD and YTD by Classification**  
**January 31, 2023**

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>1 month</u> <u>=8.3%</u>	<u>Comments</u>
AA.3740.400.000 Telephone	1,333.11	1,333.11	16,740.00	15,406.89	7.96	
AA.3745.400.000 Web Site, Internet Access, Cable	225.04	225.04	19,000.00	18,774.96	1.18	
AA.3750.400.000 Trash Removal	0.00	0.00	2,400.00	2,400.00	0.00	
AA.3805.400.000 Radios & Pagers	0.00	0.00	2,000.00	2,000.00	0.00	
AA.3810.400.000 Hoses (Maint/Test)	0.00	0.00	6,000.00	6,000.00	0.00	
AA.3820.400.000 Firefighter Equip non-Capital	4,902.94	4,902.94	44,000.00	39,097.06	11.14	Expenses charged
AA.3821.400.000 Firefighter Equipment Maintenance	0.00	0.00	44,000.00	44,000.00	0.00	
AA.3825.400.000 EMS Supplies	3,022.00	3,022.00	2,500.00	(522.00)	120.88	Expenses charged for 2022
AA.3830.400.000 Uniforms	0.00	0.00	4,000.00	4,000.00	0.00	
AA.3835.400.000 Fire Police	0.00	0.00	4,000.00	4,000.00	0.00	
AA.3840.400.000 Explorers	0.00	0.00	12,500.00	12,500.00	0.00	
AA.3910.400.000 P235 (3921)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3915.400.000 P233 (1151)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3920.400.000 P234 (4651)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3925.400.000 R238 (2146)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3930.400.000 V2317 BFD7 (2364)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3935.400.000 SQ2327 (2161)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3940.400.000 BFD1 (7837)	94.90	94.90	5,000.00	4,905.10	1.90	
AA.3945.400.000 BFD2 (2281)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3950.400.000 BFD5 (8154)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3960.400.000 Multivehicle	0.00	0.00	1,500.00	1,500.00	0.00	
AA.3965.400.000 Q230 (0744)	0.00	0.00	10,000.00	10,000.00	0.00	
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	0.00	3,921.00	3,921.00	0.00	
AA.3975.400.000 T236 (3541)	20.00	20.00	5,000.00	4,980.00	0.40	
AA.3980.400.000 BFD3 (7425)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3981.400.000 BFD4 (7145)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3985.400.000 Fuel and Oil	2,300.32	2,300.32	20,000.00	17,699.68	11.50	Higher Costs
AA.4205.400.000 Personnel Rehab Supplies/Equip	663.63	663.63	5,000.00	4,336.37	13.27	Higher Costs
AA.4305.400.000 Public Education	0.00	0.00	2,000.00	2,000.00	0.00	
AA.4310.400.000 Training	0.00	0.00	16,000.00	16,000.00	0.00	
<b>Total Contractual Expenses</b>	<b>24,335.54</b>	<b>24,335.54</b>	<b>634,061.00</b>	<b>609,725.46</b>	<b>3.84</b>	
<b>Employee Benefits Expenses</b>						
AA.9030.800.000 Social Security	173.87	173.87	5,300.00	5,126.13	3.28	

**Brockport Fire District - Statement of Activity - MTD and YTD by Classification**  
**January 31, 2023**

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>1 month</u> <u>=8.3%</u>	<u>Comments</u>
AA.9040.800.000 Workers Compensation and VFBL	0.00	0.00	100,000.00	100,000.00	0.00	
AA.9050.800.000 Unemployment Insurance	75.00	75.00	2,000.00	1,925.00	3.75	
AA.9055.800.000 Disability Insurance	(5.79)	(5.79)	350.00	355.79	(1.65)	
AA.9089.800.000 EAP/D&D/CANCER	8,166.75	8,166.75	26,000.00	17,833.25	31.41	Cancer Insurance
<b>Total Employee Benefits Expenses</b>	<b>8,409.83</b>	<b>8,409.83</b>	<b>133,650.00</b>	<b>125,240.17</b>	<b>6.29</b>	
<b>Capital Expenses</b>						
AA.3525.200.000 Office Equipment, Cap Equip Outlay	0.00	0.00	34,400.00	34,400.00	0.00	
AA.4007.200.000 Fire Equipment, Capital	0.00	0.00	200,000.00	200,000.00	0.00	
AA.4020.200.000 Command Vehicles - Capital	0.00	0.00	55,000.00	55,000.00	0.00	
AA.4025.200.000 Turnout Gear - Capital	0.00	0.00	35,000.00	35,000.00	0.00	
AA.4030.200.000 SCBA, Capital	0.00	0.00	15,000.00	15,000.00	0.00	
AA.4105.200.000 Station 1 - Market Street	0.00	0.00	300,000.00	300,000.00	0.00	
AA.4110.200.000 Station 2 - Lake Road	0.00	0.00	65,000.00	65,000.00	0.00	
AA.4115.200.000 Station 3 - West Ave	0.00	0.00	32,000.00	32,000.00	0.00	
AA.4120.200.000 Station 5 - Owens Road	0.00	0.00	115,000.00	115,000.00	0.00	
<b>Total Capital Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>851,400.00</b>	<b>851,400.00</b>	<b>0.00</b>	
<b>Operating Expenses</b>	<b>35,018.26</b>	<b>35,018.26</b>	<b>576,933.82</b>			
<b>Plus Encumbrances</b>	<b>7,435.00</b>	<b>7,435.00</b>				
<b>Total Operating</b>	<b>42,453.3</b>	<b>42,453.3</b>	<b>576,933.82</b>	<b>534,480.56</b>	<b>7.36%</b>	
<b>Capital Expenses</b>						
<b>Plus Capital Expense Encumbrance</b>	<b>0.00</b>	<b>0.00</b>				
<b>Total Capital Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>851,400.00</b>	<b>851,400.00</b>	<b>0%</b>	
<b>Total Expenses</b>	<b>35,018.26</b>	<b>35,018.26</b>	<b>1,695,633.82</b>	<b>1,660,615.56</b>	<b>2.07%</b>	

**Brockport Fire District - Statement of Financial Position by Fund**  
January 31, 2023

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>	<u>Comments</u>
<b>Assets</b>				
<b>General Cash</b>				
AA.0200.000.000 Cash, 5-Star	86,748.22	126,653.52	(39,905.30)	
AA.0201.000.000 Cash In Time Deposits, General Fund, 5-Star	193,473.88	464,172.72	(270,698.84)	
AA.0201.001.000 Cash in Time Deposits, Gifts & Donations, 5-Star	2.63	2.63	0.00	
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass	61,211.46	69,703.64	(8,492.18)	
	<b>341,436.19</b>	<b>660,532.51</b>	<b>(319,096.32)</b>	
<b>Reserves</b>				
AA.0230.001.000 Cash Spec Reserve, Command Vehicles, 5-Star	48,660.79	78,042.09	(29,381.30)	
AA.0230.002.000 Cash Special Reserve, Vehicle & Equip, 5-Star	1.10	1.10	0.00	
AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star	45,393.62	117,406.68	(72,013.06)	
AA.0230.006.000 Cash Special Reserve, Repair, 5-Star	50,176.11	50,139.40	36.71	
AA.0230.007.000 Cash Special Reserve, Misc, 5-Star	12,012.80	50,000.99	(37,988.19)	
AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass	991,359.68	531,040.85	460,318.83	
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass	533,877.31	45,385.33	488,491.98	
	<b>1,681,481.41</b>	<b>872,016.44</b>	<b>809,464.97</b>	
<b>Other Assets</b>				
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Assets</b>	<b>2,022,917.60</b>	<b>1,532,548.95</b>	<b>490,368.65</b>	
<b>Liabilities and Net Assets</b>				
<b>Liabilities</b>				
AA.0600.000.000 Accounts Payable	27,742.18	0.00	27,742.18	
<b>Total Liabilities</b>	<b>27,742.18</b>	<b>0.00</b>	<b>27,742.18</b>	
<b>Net Assets</b>				
AA.0878.000.000 Capital Reserve	1,119,021.67	1,119,021.67	0.00	Offset to prepaid expenses
AA.0913.000.000 Committed Fund Balance	9,830.78	9,830.78	0.00	Capital Reserve amount at the end of the prior year
AA.0917.000.000 Unassigned Fund Balance	696,997.73	696,997.73	0.00	Fund balance at the end of the prior year (adjustments made)
Fund Balance - Current Year	169,325.24	(293,301.23)	462,626.47	Net Revenue for the current year
<b>Total Net Assets</b>	<b>1,995,175.42</b>	<b>1,532,548.95</b>	<b>462,626.47</b>	
<b>Total Liabilities and Net Assets</b>	<b>2,022,917.60</b>	<b>1,532,548.95</b>	<b>490,368.65</b>	

**This section will not be correct until the 2022 adjustments are completed**

**Brockport Fire District**  
**Encumbrance Worksheet 2023**  
**Requisitions and Approvals not Posted to Expenses**  
**Jan-23**

Date	Vendor	Requestor	Item	Cost	Comments
12/8/2022	Zoll	Henry	CPR PADZ	2,736.00	
12/5/2022	Skywave	Medina	Radio Firmware Upgrades	4,699.00	
<b>Total Requisitions and Credit Expense Encumbrances</b>				<b>7,435.00</b>	

**Encumbrances Capital**

**Total** **0.00**

# Brockport Fire District Abstract of Audited Vouchers from 1/03/2023 to 1/16/2023

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
						83.42 ✓	ACH	1/03/2023
						<u>83.42</u>		
						<b>83.42</b>		
<b>Voucher Type: &lt;none&gt;</b>								
SIPTrunk, Inc.								
	1/01/2023	37505259	5,205	Telephone Jan 23	AA.3740.400.000			
<b>Total for Voucher Type: &lt;none&gt;</b>								
<b>Voucher Type: Payroll</b>								
ADP								
	12/31/2022	PR 01.06	5,236	01/06 Payroll	AA.3405.100.000	245.83	ACH-DD	1/06/2023
	12/31/2022	PR 01.06		01/06 Payroll	AA.3410.100.000	561.84	ACH-Tax	1/06/2023
	12/31/2022	PR 01.06		01/06 Payroll	AA.3415.100.000	838.60	ACH-DD	1/06/2023
	12/31/2022	PR 01.06		01/06 Payroll	AA.3420.100.000	626.62	ACH-Tax	1/06/2023
	12/31/2022	PR 01.06		01/06 Payroll	AA.9030.800.000	173.87	ACH-DD	1/06/2023
	12/31/2022	PR 01.06		01/06 Payroll	AA.9050.800.000	75.00	ACH-Tax	1/06/2023
	12/31/2022	PR 01.06		01/06 Payroll	AA.9055.800.000	-5.79	ACH-DD	1/06/2023
<b>ADP Total</b>						<u>2,515.97</u>		
<b>Total for Voucher Type: Payroll</b>						<b>2,515.97</b>		
<b>Voucher Type: Prepaid</b>								
Frontier Communication								
	1/01/2023	585-637-1017	5,208	Telephone Jan 2023	AA.3740.400.000	234.76	ACH	1/10/2023
	1/01/2023	585-637-1034		Telephone Jan 2023	AA.3740.400.000	51.95	ACH	1/10/2023
	1/01/2023	585-637-1049		Telephone Jan 2023	AA.3740.400.000	124.31	ACH	1/10/2023
	1/01/2023	585-637-1052		Telephone Jan 2023	AA.3740.400.000	92.68	ACH	1/10/2023
	1/01/2023	585-637-3359		Telephone Jan 2023	AA.3740.400.000	96.16	ACH	1/10/2023
<b>Frontier Communication Total</b>						<u>599.86</u>		
Time Warner Cable BC								
	12/21/2022	141408401122122	5,202	Cable Dec 22- Jan 23 Station 3	AA.3745.400.000	38.58	ACH	1/03/2023
	12/21/2022	141716501122122		Cable Dec 22 - Jan 23 Station 1	AA.3745.400.000	46.48	ACH	1/03/2023
	12/21/2022	144395501122122		Cable Dec 22 - Jan 23 Station 5	AA.3745.400.000	139.98	ACH	1/03/2023
<b>Time Warner Cable BC Total</b>						<u>225.04</u>		
Verizon Wireless								
	12/23/2022	9923714244	5,206	Telephone Dec22 - Jan 23	AA.3740.400.000	649.83	ACH	1/05/2023
<b>Verizon Wireless Total</b>						<u>649.83</u>		
<b>Total for Voucher Type: Prepaid</b>						<b>1,474.73</b>		



# Brockport Fire District Abstract of Audited Vouchers from 1/03/2023 to 1/16/2023

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
<b>Voucher Type: PriorYear</b>								
Alliance Door and Hardware, Inc.	12/28/2022	230987	5,223	Overhead door repair	AA.3720.400.000	333.82		
Alliance Door and Hardware, Inc. Total						333.82		
EV Warning Systems LLC	12/30/2022	22-048	5,226	Vehicle upfit	AA.3820.400.000	3,469.50		
EV Warning Systems LLC Total						3,469.50		
<b>Total for Voucher Type: PriorYear</b>						<b>3,803.32</b>		
<b>Voucher Type: Regular</b>								
AIS Administrators Firefighters	12/21/2022	610NYFIRE2023	5,225	Lump Sum Cancer Benefit and Death Benefit;	AA.9089.800.000	7,971.00		
AIS Administrators Firefighters Insurance Program Total						7,971.00		
Board of Water Commissioners	1/01/2023	OM2 400011 01	5,231	Water usage - Station #3	AA.3715.400.000	23.57		
	1/01/2023	OM2 400013 01		Water usage - station #1	AA.3715.400.000	370.60		
	1/01/2023	OM2 4000161 01		Water usage - Station #5	AA.3715.400.000	49.30		
<b>Board of Water Commissioners Total</b>						<b>443.47</b>		
Cardmember Services	12/21/2022	2022.12.21	5,212	Smartdraw software; Amazon; MyFax; Post office;	AA.3505.400.000	222.11		
	12/21/2022	2022.12.21		Smartdraw software; Amazon; MyFax; Post office;	AA.3535.400.000	149.90		
	12/21/2022	2022.12.21		Smartdraw software; Amazon; MyFax; Post office;	AA.3820.400.000	805.74		
	12/21/2022	2022.12.21		Smartdraw software; Amazon; MyFax; Post office;	AA.3825.400.000	286.00		
	12/21/2022	2022.12.21		Smartdraw software; Amazon; MyFax; Post office;	AA.4205.400.000	586.29		
<b>Cardmember Services Total</b>						<b>2,050.04</b>		
Churchville Fire Equipment	12/27/2022	202805	5,224	Fire extinguisher inspections	AA.3820.400.000	39.10		
<b>Churchville Fire Equipment Total</b>						<b>39.10</b>		
EFPR Solutions, LLC	12/27/2022	331657	5,227	Accounting services	AA.3605.400.000	1,226.67		
<b>EFPR Solutions, LLC Total</b>						<b>1,226.67</b>		
Gartland Technologies, LLC	1/02/2023	1592	5,220	Monthly support contract	AA.3620.400.000	7,500.00		
<b>Gartland Technologies, LLC Total</b>						<b>7,500.00</b>		
Kathleen Bahr-Seever, Receiver of	12/30/2022	253994 (2023.01)	5,217	191 West Ave	AA.1950.400.000	31.88		
	12/30/2022	255285 (2023.01)		38 Market St	AA.1950.400.000	839.48		
	12/30/2023	290466 (2023.01)		80 Owens Rd	AA.1950.400.000	1.00		
<b>Kathleen Bahr-Seever, Receiver of Taxes Total</b>						<b>872.36</b>		

# Brockport Fire District Abstract of Audited Vouchers from 1/03/2023 to 1/16/2023

Claimant

Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
<b>Lowe's (Accounts Receivable CC)</b>							
1/02/2023	2022.01.02	5,213	Drawers; Batteries; Light; Floor paint; supplies	AA.3505.400.000	10.44		
1/02/2023	2022.01.02		Drawers; Batteries; Light; Floor paint; supplies	AA.3720.400.000	69.43		
1/02/2023	2022.01.02		Drawers; Batteries; Light; Floor paint; supplies	AA.3820.400.000	519.60		
<b>Lowe's (Accounts Receivable CC) Total</b>					<u>599.47</u>		
<b>Monroe County Fire District Officer</b>							
1/08/2023	2023.01	5,235	2023 Membership	AA.3515.400.000	200.00		
<b>Monroe County Fire District Officer Asso Total</b>					<u>200.00</u>		
<b>Monroe County Water Authority</b>							
12/27/2022	633 (2022.12)	5,218	Water usage - 09/13/22 - 12/14/22	AA.3715.400.000	188.30		
<b>Monroe County Water Authority Total</b>					<u>188.30</u>		
<b>Northside Service Center</b>							
12/30/2022	127854	5,234	Oil change - 2020 Chevy Tahoe	AA.3940.400.000	94.90		
<b>Northside Service Center Total</b>					<u>94.90</u>		
<b>Staples Business Credit</b>							
12/25/2022	1646214574	5,221	Office supplies	AA.3505.400.000	91.99		
<b>Staples Business Credit Total</b>					<u>91.99</u>		
<b>Susan Henshaw, Tax Collector</b>							
12/30/2022	295897 (2023.01)	5,228	3653 Lake Rd	AA.1950.400.000	1.00		
<b>Susan Henshaw, Tax Collector Total</b>					<u>1.00</u>		
<b>The Pennsylvania Fireman</b>							
1/05/2023	2023.01	5,229	Subscription - 2023	AA.3515.400.000	12.00		
<b>The Pennsylvania Fireman Total</b>					<u>12.00</u>		
<b>URMC Dept of Psychiatry</b>							
1/03/2023	BFD0123	5,219	EAP services for January 2023	AA.9089.800.000	195.75		
<b>URMC Dept of Psychiatry Total</b>					<u>195.75</u>		
<b>Village of Brockport DPW</b>							
1/04/2023	2022.12	5,233	Fuel usage - December 2022	AA.3985.400.000	2,300.32		
<b>Village of Brockport DPW Total</b>					<u>2,300.32</u>		
<b>Wegman's</b>							
12/30/2023	2022.12.30	5,214	Hydration	AA.4205.400.000	77.34		
<b>Wegman's Total</b>					<u>77.34</u>		

# Brockport Fire District Abstract of Audited Vouchers from 1/03/2023 to 1/16/2023

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
Westside News, Inc.	12/25/2022	128865	5,222	Legal notice - 2023 meeting dates	AA.3630.400.000	75.15 ✓		
Westside News, Inc. Total						75.15		
<b>Total for Voucher Type: Regular</b>						<b>23,938.86</b>		
<b>Total:</b>								
Payroll Vouchers						2,515.97		
Total						29,300.33		
						<b>31,816.30</b>		

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

**Department:**

General	29,300.33
Payroll	2,515.97
Total	<b>31,816.30</b>

1/16/23  
Date

*Debra Bax*

Debra Bax, Secretary Brockport Fire District



**Legal Notice**  
**Brockport Fire District**

**RESOLUTION 2023-19**

**Upgrade WiFi at Station 1**

The following resolution was adopted by the Board of Fire Commissioners of the Brockport Fire District on January 16, 2023.

Resolution to expend from the Brockport Fire District Communications Equipment Capital Reserve Fund for the purpose of upgrading the WiFi equipment at Station 1, located 38 Market Street, Brockport NY 14420.

**Whereas**, pursuant to General Municipal Law §6-g, the Brockport Fire District did establish the Brockport Communications Equipment Reserve, a capital reserve fund to finance the cost of acquisition of new or used, upgraded, additional, or replacement communications equipment, including, but is not limited to, monies to base station radios, vehicle radios, portable radios and pagers, for communication purposes for the Brockport Fire District and in addition to assist the Brockport Fire District with the expense and cost of integrating with the new communication system implemented by Monroe County and to assure the Brockport Fire District is in compliance with this new system.

**Whereas**, the internet speed at Station 1 was recently upgraded and there is a need to replace the current WiFi with new Unifi WiFi 6 Access Points and Unifi Cloud Controller at Station 1 since the current WiFi equipment within the building is outdated and needs replacement.

**NOW BE IT RESOLVED THAT**, the Brockport Fire District hereby authorizes the expenditure, from the Brockport Communications Equipment Reserve Fund, a total amount not to exceed \$4,300 for the installation of new Unifi WiFi 6 Access Points and Unifi Cloud Controller at Brockport Fire District Station 1, located at 38 Market Street, Brockport NY 14420.

**BE IT IS FURTHER RESOLVED** that this resolution is subject to a permissive referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a special election of the qualified voters of the Brockport Fire District after a proper petition calling for such special election is filed with the secretary of the Brockport Fire District within the time permitted by law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Commissioner	Yes
Allyn Hammel, Commissioner	Yes
Willard Bird, Commissioner	Yes
Debra Bax, Commissioner	Absent
David Georgiev, Commissioner	Yes

Dated: January 16, 2023

Debra L. Bax, Secretary  
Board of Fire Commissioners  
Brockport Fire District  
PO Box 131  
38 Market Street  
Brockport, New York 14420