

**Brockport Fire District Commissioners**  
Regular Meeting  
August 7, 2023 6:30 pm  
Brockport Fire District Station #3  
191 West Avenue, Brockport NY 14420

**Present:** Commissioners: Patricia Connors, Debra Bax, Bill Bird, Allyn Hammel; Treasurer Debra Kuhn; Deputy Chief Tim Smith, Assistant Chief Adam Leggett, Attorney Ray DiRaddo

**Others Present:** John Rombaut, Alex Cervini, Zach Alexander, Jake Vergari

**Excused:** Commissioner David Georgiev, Chief Jose Medina

Meeting called to order by Chairwoman Connors at 6:30 pm  
Pledge Moment of Silence

**Public Comments** – nothing

**Approval of July 17, 2023 Regular Meeting Minutes**

**Motion** by Commissioner Connors seconded by Commissioner Bax to approve as read.  
**3 Yes 0 No 1 Abstained** (Commissioner Hammel was excused from this meeting)

**Approval of July 19, 2023 Budget Meeting Minutes**

**Motion** by Commissioner Hammel seconded by Commissioner Bird to approve as read.  
**3 Yes 0 No 1 Abstained** (Commissioners Bax was excused from this meeting)

**Approval of 7/25/2023 Special Meeting**

**Motion** by Commissioner Bird seconded by Commissioner Connors to approve as read.  
**3 Yes 0 No 1 Abstained** (Commissioner Hammel was excused from this meeting)

**BVFA** - nothing

**Chief's Report**

- Reviewed submitted report – no questions regarding the report.

**Deputy Chief's Report**

- No written report submitted.
- Nothing planned for out of district training.
- Continuing pump training on Truck 232.

**Assistant Chief's Report**

- Reviewed submitted report.
- Turnout Gear order was placed – expecting to receive around mid to late December 2023.

- Thermal Imaging Cameras – waiting on the State Contract Number.
- No updates regarding the Bunk-In Program.
- Arts Festival – plan to have members at Station 1 and Station 4. The Meat Raffle Tickets will be available for a Donation of \$20 each.
- Clarkson Good Neighbor Days is 8/18/2023.
- Commissioner Hammel indicated that there will be a block party in his neighborhood and inquired if a truck could be available for the children. The date is 8/19/2023 from 3 to 8 pm.

**Motion** by Commissioner Hammel seconded by Commissioner Bird to approve the Chiefs' Reports. **4 Yes 0 No**

#### **Treasurer's Report**

- Reviewed Account Detail Report.
- Reviewed electric costs and the solar project.
- As of October 1, 2023, EFPR will become Local Government Support Services (they are a group of accountants). They will send a new contract with the name change and the rates will remain the same.

#### **RESOLUTION: 2023-50**

#### **Payment of Bills**

**BE IT RESOLVED** that the Treasurer is approved to transfer \$2,000 from the Buildings and Facilities Capital Reserve Fund for the roof repairs at Station 5; to transfer \$44,604.75 for the Hurst Tool and Hose Nozzles from the Miscellaneous Equipment Capital Reserve Fund; to transfer \$41,222.56 for the Regular Bills and \$2,136.32 for payroll from the General Fund Money Market Account and deposit all into the General Checking Account to pay the bills totaling \$89,963.63.

**Motion** by Commissioner Hammel seconded by Commissioner Bird to approve.

**4 Yes 0 No**

- Discussion regarding the purchase of the Hurst Tool.
  - The Legal Notice was advertised for an amount up to \$15,000.
  - The original quote for the Hurst Tool was \$12,400.
  - The increase in price for the Hurst Tool is \$13,850.
  - The total cost for the Hurst Tool, including charger and battery is \$16,200.
  - The additional money above the \$15,000 will need to come from the Operating Budget.

**Motion** by Commissioner Hammel seconded by Commissioner Bird to approve the increase in the cost of the Hurst Tool with the additional money coming from the Operating Budget. **4 Yes 0 No**

#### **Secretary's Report**

- Policies – continuing to work on.
- Upgraded Office Package – Greg is working on this.

**RESOLUTION: 2023-51**

**Camera Project for Station 1**

**BE IT RESOLVED** that the Brockport Fire District is hereby authorized to expend, from the Brockport Fire District Communications Equipment Capital Reserve Fund, an amount not to exceed \$20,000 to complete Phase 2 of the installation of cameras at Brockport Fire District, Station 1, and that this resolution is subject to a Permissive Referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a Special Election of the qualified voters of the Brockport Fire District.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Chairwoman, Commissioner	Yes
Allyn Hammel, Vice Chairman, Commissioner	Yes
Willard Bird, Commissioner	Yes
Debra Bax, Commissioner	Yes
David Georgiev, Commissioner	Absent

**RESOLUTION: 2023-52**

**Boiler Replacement at Brockport Fire District Station 1**

**BE IT RESOLVED** that the Brockport Fire District is hereby authorized to expend, from the Brockport Fire District Buildings and Facilities Capital Reserve Fund, an amount not to exceed \$300,000 for the replacement of the boiler at Brockport Fire District Station 1, and that this resolution is subject to a Permissive Referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a Special Election of the qualified voters of the Brockport Fire District.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Chairwoman, Commissioner	Yes
Allyn Hammel, Vice Chairman, Commissioner	Yes
Willard Bird, Commissioner	Yes
Debra Bax, Commissioner	Yes
David Georgiev, Commissioner	Absent

- Discussion from Attorney Ray DiRaddo. Suggested that we authorize Chairwoman Patricia Connors to sign the contract for the boiler replacement when the Permissive Referendum 30 days has elapsed.

**Motion** by Commissioner Bax seconded by Commissioner Hammel to approve.

**4 Yes 0 No**

- VFA Grant – Mike Henry indicated that the items that were requested have been ordered.

- Received a call from John Casciani who owns the building and parking lot next to Station 1 at #52 Market Street. He had received a call that one of our members inquired to a friend of his that the district may be interested in purchasing the building. The Commission decided, at this time, that we are not in a position to purchase the building.
- There was a question if a Legal Notice was placed for the purchase of the Thermal Imaging Cameras. Secretary Bax indicated the Legal Notice was voted on at the 7/17/2023 Meeting, advertised on 7/23/2023 and the Permissive Referendum date ends on 8/15/2023.
- Secretary Bax indicated that there is a Fire District Secretary Training being offered by the Monroe County Fire District Officers Association on Saturday, October 21, 2023 at Ridge Road Fire District Headquarters located at 1299 Long Pond Road, Rochester on October 21, 2023. The cost is \$30 but free to MCFDOA Members. Secretary Bax and Commissioner Connors are both interested in attending.

### **New/Old Business**

- Land Donation to the Fire District
  - Commissioner Hammel indicated that he was contacted regarding a parcel of land on Ridge Road, East of Route 237, in the Town of Murray which Pete Dean would like to donate to the district. Commissioner Hammel had a discussion with Jim Gaze regarding this and, after further discussion with the Commissioners, it was decided that the property is nothing that the district could use or possibly sell (depending on expenses), the decision was to decline the offer.  
**Motion** by Commissioner Bird seconded by Commissioner Connors to respectfully decline the offer with a thank you. **4 Yes 0 No**
- Station 5 Roof
  - Commissioner Hammel indicated that the roof has been repaired and, so far, there are no leaks.
- Adding new Part-Time Employee
  - Commissioner Bird indicated that he would like to have us add Al Hoy as a Part-Time Employee to back up Mike Henry and Alex Cervini with a possible budget of 10-15 hours per week.
- Commissioner Connors indicated that Jackie Smith received a call from John Rombaut regarding how there can be help to local fire districts to get more members as firefighters and what incentives that could be offered.
- Commissioner Bird indicated that he would like to have those members, who use their personal vehicles to transport trucks to various places (example; to Perry Road for service), that they should be allowed to get gas on the district cards.

The Commission indicated that we can't do that, however, we can have them submit mileage in order to receive payment. They could submit a form, possibly once a month, in order to receive reimbursement.

- Commissioner Bird indicated that he has contacted 3 contractors to look at Station 5 for air conditioning.
- Commissioner Hammel spoke with Rob Sweeting regarding the parking lot for Station 3 for next year.

**Motion by Commissioner Bird seconded by Commissioner Hammel to adjourn. 4 Yes 0 No**

Meeting adjourned at 7:30 pm.

Respectfully submitted,  
Debra Bax, Secretary  
Brockport Fire District  
38 Market Street  
Brockport NY 14420



# **Brockport Fire District Meeting Agenda**

August 7, 2023  
6:30 PM

1. Pledge of Allegiance by all present.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Public Comment
4. Approval of Minutes from the Regular Meeting of July 17<sup>th</sup> and Special Meeting of July 25<sup>th</sup>.
5. BVFA representative
6. Chief's Reports \*
7. Treasurer's Report:
  - Semi-Monthly report
  - Payment of Bills \*
8. Secretary's Report:
  - Policies
  - Resolution for Camera Project
  - Resolution for Boiler Contract
  - VFA Grant
9. New/Old Business:
  - Land donation to Fire District
  - Roof at Station 5
  - Adding new PT employee
  - Inquiry from County Legislator Jackie Smith
10. Attorney Ray DiRaddo
11. Commissioners Reports
12. Executive Session – No.
13. Motion to adjourn by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting adjourned at \_\_\_\_\_ PM

(\*Motion to approve)

Brockport Fire District  
Regular Meeting  
August 7, 2023 6:30 pm  
Brockport Fire District Station #3  
191 West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
John Rombaut	John Rombaut
Zach Alexander	Zach Alexander
Alex Cervini	Alex Cervini



# Brockport Fire District

## Office of the Fire Chief

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief Jose Medina

Deputy Chief Tim Smith

Assistant Chief Adam Leggett

## Fire Chief's report August, 7 2023

### Fire Calls:

Year to Date Fire Calls: 1/1/23 – 8/1/23:	675
Fire Calls from: 9/1/22 – 7/17/23:	1000
Prev. year comparison: 2022 2023	2022 2023
JAN: 84 95	JULY: 80 105
FEB: 95 85	AUG: 90
MARCH: 135 87	SEPT: 82
APRIL: 74 102	OCT: 91
MAY: 80 111	NOV: 77
JUNE: 87 90	DEC: 122

Missing Fire Reports: few

Notes:

### DISTRICT DETAILS:

Arts festival coming up 8/12-8/13

Novembers meeting congress man Joseph Morelle will be coming out again

### GENERAL INFORMATION:

I have received a few complaints on how fire house bathrooms not being cleaned. It was all fires not just HQ

The utv Tracks will be installed on 8/14

1 accident recently involving an apparatus going over the bridge, key points:

- To go North over the Park Ave\ Fayette Street Bridge you should go via Main Street, State Street and Park Avenue to take it head on.
- No other vehicle should be on the bridge when you go over to avoid side swiping anything...
- the village has promised to keep a lane open on Main Street if we need to use it....
- Civilian Traffic is confused going over this bridge without an emergency vehicle being involved it only gets worse when red lights are involved

Road closures and road work are popping up all over the district some we are not being notified on

Telephone (585) 637-1036 Fax (585) 637-1025



- Owens Road between Tracks and Lowes, using a redlight during the day
- Sweden Walker Road East Ave to Gordon
- East Avenue between Traffic Circle and Glendale
- Glendale between East Ave and Barry
- Brockport Spencerport Road

Any questions feel free to call or email me  
Respectfully Submitted,  
Chief Jose Medina



# Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

## Assistant Chiefs Report

Date: 8/1/23

**Apparatus Maintenance:** Per Mike Henry's report

### **Equipment:**

*Turnout gear*-Order placed and expected around mid-late November.

*Thermal Imaging Cameras*-We had a demonstration from Dival on Seek thermal imaging cameras on July 11. The general consensus was very positive on the TICs. The reps report that the state contract should be approved within the next 3-4 weeks. They understand that we will be waiting until that happens to move forward due to the overall cost.

*LED replacements for 230 bucket*- getting quotes to replace the lights that are burning their own poles due to the heat from the halogen bulbs

*Hose testing* - Testing is completed. We had one 100ft length of 4", one pony length of 4" and both hard suctions from 235 failed. A big thank you to all those who were able to help.

*Chief's Truck*- This District has approved the purchase of a new chief's truck as planned. It will be another 2500 Chevy Silverado and is expected to arrive in early september. It will be outfitted with a rollout bed tray, cap, and a front brush guard. The Tahoe that will be taken out of the chief's line will be used as a fleet vehicle for rehab at fires, drills, details and for anyone taking classes.

### **Personnel:**

The Recruitment and Retention committee is meeting on the second Monday each month. The meat raffle tickets are not for sale, but we are accepting \$20 donations in exchange for the raffle tickets.



# Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

## Personnel Improvement Initiatives

### *Standby Firefighter Program-*

The mutual aid R&R has been updated to allow for members to come in from other fire depts and do standby times with us. I will work on how to move forward and market this.

### *Bunk-In/Live-In Program:*

The SOP for the Bunk-In program is completed and will be added to the SOP once approved. Josh Henneman has begun marketing the program to MCC students entering the Fire Technology program.

I have reached out to Hamlin, Murray, Bergen, and Churchville for the prospect of working together on the mutual aid Live in program associated with the Grant we are applying for. All of them are interested in participating in this.

### *Explorers/Junior FFs-*

We have not been successful in getting the required number of kids to start up the post. The support from BSA has been intermittent and also unsuccessful. We are brainstorming and reaching out to other departments to look into the possibility of setting up a Junior FF program vs explorers. The benefit to this is that there is less red tape and no minimum number requirements. The Juniors would be treated more like regular members, but would be limited to 16 and 17 year olds.

## Current Personnel Status

Officers	Interior FF	Exterior FF	Recruit/Probie	Fire Police	EMT
8	15	7	3	6	9

## Details

Arts Festival- 8/12 &8/13

Clarkson Good Neighbor Days - 8/18 &8/19

**Brockport Fire  
District**

**Deb Bax <dbax@brockportfire.org>**

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## Maintenance Status

1 message

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**Michael Henry** <mhenry@brockportfire.org>

Mon, Aug 7, 2023 at 11:50 AM

To: Active Members <active@brockportfire.org>, Commissioners <Commissioners@brockportfire.org>, Debra Kuhn <dkuhn@brockportfire.org>

All,

**8/07/2023**

### **Current issues with equipment:**

- **R-238** -
  - Windshield seal on officers side loose, CFE will come out to work on.
- **P-234** -
  - Working with Churchville Fire Equipment on: **Scheduled for Tuesday August 8th, at CFE**
    - Issue with Turn signals on dashboard and mirrors both sides blink when turning (normal at this time). A new signal multifunction switch for steering column Part on order. Parts are in.
    - Water dripping need to replace a seal
    - Might have a leak or the valve might be stuck for the deck gun bleeder
    - Brow Light out
- **Q-230 - CFE coming 8/14**
  - Foam Tank showing incorrect level
  - Light on passenger side of ladder not working
  - Driver's seat belt alarm coming in again, possible bad buckle
- **T-236 - CFE coming 8/14**
  - Driver's seat in alarm again, CFE ordering a new cushion
  - Rear Marker light out, CFE getting bulb,
- **UTV 2347** - Getting Tracks at Bentley Brothers on Monday 8/14

### **Completed**

- **P-233** - Front Officers side Hub - hub and oil replaced
- **R-238** - Replaced handle on Drivers Window Crank
- **S-2357** - Fire Police Vehicle
  - Spare tire and hub, and spare tire crank replaced
  - Air Conditioning - now works

Mike Henry

Administrative Assistant to Chiefs Office

Brockport Fire District - Account Detail - August 7, 2023

Account	Account Description	Date	Reference	Description	Debit	Credit	Balance
AA.3535.400.000	Software	7/05/2023	06/21	Cardmember Services Walmart; MCAA Parking; Dollar General; 7-Eleven; Positive Promotions; MyFax; Verizon	12.00		7,684.34
AA.3535.400.000	Software	8/07/2023	xxxx-7555	Cardmember Services MyFax; Verizon; Runnings; Walmart; PSI Services; Tractor Supply; Mark's Pizza; Amazon;	12.00		7,696.34
<b>AA.3535.400.000 Software Total</b>					<b>24.00</b>	<b>0.00</b>	<b>7,696.34</b>
<b>Budget</b>							<b>22,000.00</b>
<b>Variance without Encumbrances</b>							<b>14,303.66</b>
AA.3615.400.000	Medical (Physicals)	7/17/2023	8070	Northern Star Medical Billing and Collections Physicals	308.00		7,669.00
<b>AA.3615.400.000 Medical (Physicals) Total</b>					<b>308.00</b>	<b>0.00</b>	<b>7,669.00</b>
<b>Budget</b>							<b>15,000.00</b>
<b>Variance without Encumbrances</b>							<b>7,331.00</b>
AA.3620.400.000	IT Services	7/05/2023	1660	Gartland Technologies, LLC	8,395.00		57,298.00
AA.3620.400.000	IT Services	7/17/2023	1674	Gartland Technologies, LLC Monthly support contract	8,250.00		65,548.00
AA.3620.400.000	IT Services	8/07/2023	1685	Gartland Technologies, LLC Monthly support contract	8,250.00		73,798.00
AA.3620.400.000	IT Services	8/07/2023	1682	Gartland Technologies, LLC Kantech training fee	550.00		74,348.00
<b>AA.3620.400.000 IT Services Total</b>					<b>25,449.00</b>	<b>0.00</b>	<b>74,348.00</b>
<b>Budget</b>							<b>99,000.00</b>
<b>Variance without Encumbrances</b>							<b>24,652.00</b>
AA.3820.400.000	Firefighter Equip non-Capital	7/17/2023	206347	Turnout Express Coat and pants	124.00		16,823.98
AA.3820.400.000	Firefighter Equip non-Capital	7/17/2023	2023.07.02	Lowe's (Accounts Receivable CC) Tools and supplies	651.96		17,475.94
AA.3820.400.000	Firefighter Equip non-Capital	7/17/2023	3313460	Dival Safety Equipment, Inc. CalPlus Calibration; Rae LEL Sensor	2,745.52		20,221.46
AA.3820.400.000	Firefighter Equip non-Capital	8/07/2023	xxxx-7555	Cardmember Services MyFax; Verizon; Runnings; Walmart; PSI Services; Tractor Supply; Mark's Pizza; Amazon;	583.40		20,804.86
AA.3820.400.000	Firefighter Equip non-Capital	8/07/2023	206389	Churchville Fire Equipment Halligan Bar	915.00		21,719.86
AA.3820.400.000	Firefighter Equip non-Capital	8/07/2023	206735	Churchville Fire Equipment Junkin folding plastic backboard	415.00		22,134.86
AA.3820.400.000	Firefighter Equip non-Capital	8/07/2023	206734	Churchville Fire Equipment Rigid Barrel strainer	727.24		22,862.10
AA.3820.400.000	Firefighter Equip non-Capital	8/07/2023	206528	Churchville Fire Equipment Outlets; Z-Hook w/ Gas Shutoff; Cutting Claw	1,197.76		24,059.86
AA.3820.400.000	Firefighter Equip non-Capital	8/07/2023	206717	Churchville Fire Equipment intake Valve	4,223.08		28,282.94
AA.3820.400.000	Firefighter Equip non-Capital	8/07/2023	206527	Churchville Fire Equipment Double Head Hydrant wrench	175.57		28,458.51
<b>AA.3820.400.000 Firefighter Equip non-Capital Total</b>					<b>11,758.53</b>	<b>0.00</b>	<b>28,458.51</b>
<b>Budget</b>							<b>41,000.00</b>
<b>Variance without Encumbrances</b>							<b>12,541.49</b>
AA.3821.400.000	Firefighter Equipment	8/07/2023	4935	Fletch-Air Systems, Inc. Bauer Compressor service	484.90		23,892.78
<b>AA.3821.400.000 Firefighter Equipment Maintenance Total</b>					<b>484.90</b>	<b>0.00</b>	<b>23,892.78</b>
<b>Budget</b>							<b>44,000.00</b>
<b>Variance without Encumbrances</b>							<b>20,107.22</b>
AA.4310.400.000	Training	8/07/2023	xxxx-7555	Cardmember Services MyFax; Verizon; Runnings; Walmart; PSI Services; Tractor Supply; Mark's Pizza; Amazon;	56.00		1,906.43
<b>AA.4310.400.000 Training Total</b>					<b>56.00</b>	<b>0.00</b>	<b>1,906.43</b>
<b>Budget</b>							<b>13,300.00</b>
<b>Variance without Encumbrances</b>							<b>11,393.57</b>

To: Nancy Powell  
Debra Kuhn  
From: Daniel P. Hendricks *DPH*  
Date: August 3, 2023  
Re: Electric Costs and Solar Project

Enclosed is a spreadsheet that summarizes the net result of the solar project for the period January 1, 2023, through June 30, 2023.

To date for the first six months of 2023 the Net Credits generated by the solar installation were \$5,622.58 less than the charges from Kendall Sustainable Infrastructures (KSI). The share of this deficit is shown on the attached spreadsheet.

Reminder, the Village pays the charges from KSI, they are not billed to either the Library or Fire District, the distribution of the net credit or debit balance is reflected on the monthly bills sent to the Library and Fire District.

The next reconciliation will be completed after we receive the December 2023 invoices from KSI and National Grid. Hopefully the Net Credits generated will be sufficient to offset the \$5,622.58 deficit noted above.

Starting with the January 2024 invoices we will distribute any credit or debit balance, until the credit balance or deficit is used up.

Please contact me if you have any questions or concerns.

Cc: Margay Blackman  
Erica Linden  
Matt Vanderbrook  
Bernie Lobracco



# Brockport Fire District Abstract of Audited Vouchers from 7/18/2023 to 8/07/2023

Claimant

Voucher #	Invoice Date	Invoice	Description	Distribution Acct	A/P Owed	Check #	Chk Date
<b>Voucher Type: Payroll</b>							
ADP	7/15/2023	PR 07.21	6,644 07/21 Payroll	AA.3405.100.000	326.29	ACH	7/21/2023
	7/15/2023	PR 07.21	07/21 Payroll	AA.3410.100.000	561.84	ACH	7/21/2023
	7/15/2023	PR 07.21	07/21 Payroll	AA.3415.100.000	520.27	ACH	7/21/2023
	7/15/2023	PR 07.21	07/21 Payroll	AA.3420.100.000	543.36	ACH	7/21/2023
	7/15/2023	PR 07.21	07/21 Payroll	AA.9030.800.000	149.31	ACH	7/21/2023
	7/15/2023	PR 07.21	07/21 Payroll	AA.9050.800.000	40.99	ACH	7/21/2023
	7/15/2023	PR 07.21	07/21 Payroll	AA.9055.800.000	-5.74	ACH	7/21/2023
					<u>2,136.32</u>		
					<b>2,136.32</b>		
<b>ADP Total</b>							
<b>Total for Voucher Type: Payroll</b>							
<b>Voucher Type: Prepaid</b>							
AT&T Mobility	7/04/2023	287302269023X071	6,601 Telephone June July 2023	AA.3740.400.000	208.65	ACH	7/19/2023
AT&T Mobility Total					<u>208.65</u>		
RG&E	7/13/2023	2002-3355-124	6,605 Gas Jun Jul 2023 Station 3	AA.3710.400.000	37.05	ACH	7/19/2023
	7/13/2023	2002-3361-049	Gas Jun Jul 2023 Station 2	AA.3710.400.000	38.38	ACH	7/19/2023
RG&E Total					<u>75.43</u>		
SIPTrunk, Inc.	8/01/2023	37568621	6,606 Telephone August 2023	AA.3740.400.000	82.65	ACH	8/02/2023
SIPTrunk, Inc. Total					<u>82.65</u>		
Time Warner Cable BC	7/07/2023	142100701070723	6,603 Cable July August 2023 Station 1	AA.3745.400.000	538.00	ACH	7/19/2023
	7/07/2023	144052701070723	Cable July August 2023 Station 3	AA.3745.400.000	149.98	ACH	7/31/2023
	7/14/2023	144052801071423	Cable Jul Aug 2023 Station 2	AA.3745.400.000	149.98	ACH	7/31/2023
	7/21/2023	141408401072123	Cable July Aug 2023 Station 3	AA.3745.400.000	46.75	ACH	7/31/2023
	7/21/2023	141716501072123	Cable July August 2023 Station 1	AA.3745.400.000	56.20	ACH	7/31/2023
	7/21/2023	144395501072123	Cable Jul Aug 2023 Station 5	AA.3745.400.000	149.98	ACH	7/19/2023
Time Warner Cable BC Total					<u>1,090.89</u>		
					<b>1,457.62</b>		
<b>Total for Voucher Type: Prepaid</b>							



# Brockport Fire District Abstract of Audited Vouchers from 7/18/2023 to 8/07/2023

Claimant	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
<b>Voucher Type: Regular</b>						
<b>Bryx Inc.</b>	5/01/2023	6B9B22EA-0002				
<b>Bryx Inc. Total</b>		Bryx Station Board Subscription - 05/01/23 - 6,614	AA.3735.400.000	1,000.00		
				1,000.00		
<b>Cardmember Services</b>						
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.3505.400.000	28.89		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.3535.400.000	12.00		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.3725.400.000	97.41		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.3740.400.000	649.83		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.3820.400.000	583.40		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.3825.400.000	109.40		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.3905.400.000	85.78		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.3920.400.000	66.56		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.4205.400.000	304.75		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.4305.400.000	2,438.51		
7/20/2023	xxxx-7555	MyFax; Verizon; Runnings; Walmart; PSI	AA.4310.400.000	56.00		
<b>Cardmember Services Total</b>				4,432.53		
<b>Churchville Fire Equipment</b>						
7/10/2023	206389	Halligan Bar	AA.3820.400.000	915.00		
7/18/2023	206527	Double Head Hydrant wrench	AA.3820.400.000	175.57		
7/18/2023	206528	Outlets; Z-Hook w/ Gas Shutoff; Cutting Claw	AA.3820.400.000	1,197.76		
7/25/2023	206717	Intake Valve	AA.3820.400.000	4,223.08		
7/26/2023	206734	Rigid Barrel strainer	AA.3820.400.000	727.24		
7/26/2023	206735	Junkin folding plastic backboard	AA.3820.400.000	415.00		
7/27/2023	206783	Ball valves and nozzles	AA.4007.200.000	30,754.75		
<b>Churchville Fire Equipment Total</b>				38,408.40		
<b>Crystal Rock Water</b>						
7/29/2023	21179939 072923	Water	AA.4205.400.000	242.74		
<b>Crystal Rock Water Total</b>				242.74		
<b>Cummings, Corrine</b>						
7/31/2023	Hose Testing	Food during Hose Testing	AA.4205.400.000	113.73		
<b>Cummings, Corrine Total</b>				113.73		
<b>De Lage Landen Financial Services,</b>						
7/22/2023	80472071	Copier lease - 07/15/23 - 08/14/23	AA.3635.400.000	148.62		
<b>De Lage Landen Financial Services, Inc. Total</b>				148.62		
<b>First Due Services, LLC</b>						
7/21/2023	23-108	Test 19,665 feet of hose	AA.3810.400.000	5,702.85		
<b>First Due Services, LLC Total</b>				5,702.85		
<b>Fletch-Air Systems, Inc.</b>						
7/10/2023	4935	Bauer Compressor service	AA.3821.400.000	484.90		
<b>Fletch-Air Systems, Inc. Total</b>				484.90		

# Brockport Fire District Abstract of Audited Vouchers from 7/18/2023 to 8/07/2023

Claimant

Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
<b>Gartland Technologies, LLC</b>							
7/23/2023	1682	6,618	Kantech training fee	AA.3620.400.000	550.00		
7/31/2023	1685		Monthly support contract	AA.3620.400.000	8,250.00		
<b>Gartland Technologies, LLC Total</b>							
					8,800.00		
<b>Haun Welding Supply, Inc</b>							
7/20/2023	3045707	6,619	Oxygen cylinders	AA.3825.400.000	41.98		
<b>Haun Welding Supply, Inc Total</b>							
					41.98		
<b>Martin, Christopher</b>							
7/20/2023	Amer. Leg.	6,626	American Legion NYS Convention travel	AA.3510.400.000	145.00		
<b>Martin, Christopher Total</b>							
					145.00		
<b>Motorola Solutions, Inc.</b>							
7/29/2023	8281659177	6,632	Antenna	AA.3805.400.000	33.47		
7/29/2023	8281659814		Remote speaker microphone	AA.3805.400.000	459.00		
<b>Motorola Solutions, Inc. Total</b>							
					492.47		
<b>Municipal Emergency Services</b>							
7/18/2023	IN1906142	6,637	SC 758 E3 Combi; battery; charger	AA.4007.200.000	13,850.00		
7/18/2023	IN1906142		SC 758 E3 Combi; battery; charger	AA.4008.200.000	2,468.18		
<b>Municipal Emergency Services Total</b>							
					16,318.18		
<b>Nordic Air LLC</b>							
7/14/2023	20018166	6,630	Repair A/C	AA.3920.400.000	1,359.10		
7/25/2023	20018216		Q230 A/C repair	AA.3965.400.000	931.00		
<b>Nordic Air LLC Total</b>							
					2,290.10		
<b>Northside Service Center</b>							
7/25/2023	131097	6,634	Oil change - 2022 Silverado 2500	AA.3975.400.000	84.90		
7/27/2023	131093		Repair backup lights on 2017 Chevy Tahoe	AA.3955.400.000	808.28		
<b>Northside Service Center Total</b>							
					893.18		
<b>Regional Distributors</b>							
7/24/2023	S1984857.001	6,624	Janitorial supplies	AA.3725.400.000	417.41		
<b>Regional Distributors Total</b>							
					417.41		
<b>Rocket Roofing, LLC</b>							
7/24/2023	1063	6,621	Roof repair	AA.4120.200.000	2,000.00		
<b>Rocket Roofing, LLC Total</b>							
					2,000.00		
<b>Skywave Communications Inc.</b>							
7/27/2023	1987	6,616	Onsite support, firmware updates, auto tune	AA.3805.400.000	3,723.00		
<b>Skywave Communications Inc. Total</b>							
					3,723.00		
<b>Uniform Express</b>							
7/11/2023	49637	6,628	Badge and Name Tag	AA.3830.400.000	169.50		
7/26/2023	49698		Polo shirt and pants	AA.3830.400.000	133.95		
<b>Uniform Express Total</b>							
					303.45		

# Brockport Fire District Abstract of Audited Vouchers from 7/18/2023 to 8/07/2023

Claimant

Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
8/01/2023	URMC Dept of Psychiatry BFD0823	6,612	EAP services for August	AA.9089.800.000	195.75		
7/16/2023	Westside News, Inc.	132382	Notice of Resolution - 2024 Chevy Silverado 2500	AA.3630.400.000	102.45		
7/23/2023	Westside News, Inc.	132546	Legal Notice - Purchase of Thermal Imaging	AA.3630.400.000	112.95		
<b>Total for Voucher Type: Regular</b>					<b>215.40</b>		
<b>Total:</b>					<b>86,369.69</b>		

Payroll Vouchers Total  
2,136.32  
87,827.31  
89,963.63

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

**Department:**

Building Rsv (Legal Notice)  
General  
Misc Reserve  
Payroll  
Total

2,000.00 Roofing station 5  
38,754.38 + 2448.18 Hunt tool changer + Batters  
47,072.93 Hose 1222k's 30 754.45 + Hunt tool 13850 = 44604.75  
2,136.32  
89,963.63

8/7/2023  
Date

Debra Bax

Debra Bax, Secretary Brockport Fire District

**BROCKPORT FIRE DISTRICT**

**LEGAL NOTICE**

**RESOLUTION 2023-51 Purchase and Installation of Cameras at Brockport Fire District Station 1**

The following resolution was adopted by the Board of Fire Commissioners of the Brockport Fire District on August 7, 2023.

**WHEREAS**, pursuant to General Municipal Law §6g, the Brockport Fire District did establish the Brockport Communications Equipment Capital Reserve Fund, a Capital Reserve Fund to finance the cost of acquisition of new or used, upgraded, additional, and replacement communications equipment, including base station radios, vehicle radios, portable radios and pagers, for communication purposes for the Brockport Fire District and in addition to assist the Brockport Fire District with the expense and cost of integrating with the new communication system implemented by Monroe County and to assure the Brockport Fire District is in compliance with this new system.

**WHEREAS**, there is a need to complete Phase 2 of the installation of cameras at Brockport Fire District Station 1, located at 38 Market Street, Brockport, NY 14420.

**WHEREAS**, the above-mentioned acquisition is to be financed from monies in the above-referenced “Brockport Fire District Communications Equipment Capital Reserve Fund”, and it is the purpose of said Capital Reserve Fund to fund the acquisition and purchase of such equipment,

**NOW BE IT RESOLVED THAT**, the Brockport Fire District is hereby authorized to expend from the “Brockport Fire District Communications Equipment Capital Reserve Fund” an amount not to exceed \$20,000 for the purpose of the purchase and installation of additional cameras at Brockport Fire District Station 1, located at 38 Market Street, Brockport, NY 14420 to complete Phase 2 of the installation of cameras for security and safety of the Brockport Fire District personnel, apparatus, and equipment stored at Brockport Fire District Station 1, located at 38 Market Street, Brockport, NY 14420.

**BE IT IS FURTHER RESOLVED**, that this resolution is subject to a permissive referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a special election of the qualified voters of the Brockport Fire District after a proper petition calling for such special election is filed with the Secretary of the Brockport Fire District within the time permitted by law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Chairwoman, Commissioner	Yes
Allyn Hammel, Vice Chairman, Commissioner	Yes
Willard Bird, Commissioner	Yes
Debra Bax, Commissioner	Yes
David Georgiev, Commissioner	Absent

The resolution was thereupon duly declared to have been adopted subject to a permissive referendum.

Dated: August 7, 2023

Debra L. Bax, Secretary  
Board of Fire Commissioners  
Brockport, Fire District  
PO Box 131  
38 Market Street  
Brockport, New York 14420

**BROCKPORT FIRE DISTRICT**

**LEGAL NOTICE**

**RESOLUTION 2023-52**

**Boiler Replacement at Brockport Fire District Station 1**

The following resolution was adopted by the Board of Fire Commissioners of the Brockport Fire District on August 7, 2023

Resolution to expend from the Brockport Fire District Buildings and Facilities Capital Reserve Fund for the replacement of the Boiler System at Brockport Fire District Station 1, located at 38 Market Street, Brockport NY 14420.

**WHEREAS**, pursuant to General Municipal Law §6-g, the Brockport Fire District (Fire District), Towns of Sweden and Clarkson, County of Monroe, State of New York, did establish the "Brockport Buildings and Facilities Capital Reserve Fund" a capital reserve fund to finance all or part of the cost of acquisition or the construction, reconstruction, remodeling, refurbishment, acquisition or upgrading of existing Fire District buildings or facilities; to pay or provide for structural improvements or to pay or provide for upgrades to the replacement of the HVAC systems, security, smoke and fire protection services for those buildings or facilities. Fire District facilities include the Fire District training grounds.

**WHEREAS** there is a need to replace the original Boiler System at Brockport Fire District Station 1, located at 38 Market Street, Brockport, NY 14420. The current boiler system is the original system when the building was constructed in the early 1970's and is no longer energy efficient and it has become difficult to find replacement parts for repairs.

**WHEREAS** the above-mentioned work is to be financed from monies in the above-referenced "Brockport Fire District Buildings and Facilities Capital Reserve Fund", and it is the purpose of said capital reserve fund to fund the replacement of the Boiler System at Brockport Fire District Station 1, located at 38 Market Street, Brockport NY 14420.

**NOW BE IT RESOLVED THAT**, the Brockport Fire District is hereby authorized to expend from the "Brockport Fire District Buildings and Facilities Capital Reserve Fund" an amount not to exceed \$300,000 for the purpose of the replacement of the Boiler System at Brockport Fire District Station 1, located at 38 Market Street, Brockport NY 14420 and,

**BE IT IS FURTHER RESOLVED** that this resolution is subject to a permissive referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a special election of the qualified voters of the Brockport Fire District after a proper petition calling for such special election is filed with the Secretary of the Brockport Fire District within the time permitted by law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Chairwoman, Commissioner	Yes	Debra Bax, Commissioner	Yes
Allyn Hammel, Vice Chairman, Commissioner	Yes	David Georgiev, Commissioner	Absent
Willard Bird, Commissioner	Yes		

The resolution was thereupon duly declared to have been adopted subject to a permissive referendum.

Dated: August 7, 2023

Debra L. Bax, Secretary  
Board of Fire Commissioners  
Brockport Fire District  
PO Box 131, 38 Market Street  
Brockport NY 14420



# SATURDAY, OCTOBER 21, 2023

MCFDOA, with support from CAFDA, have joined together to bring you:

## FIRE DISTRICT SECRETARY TRAINING

### **A Year in the Life of a Fire District Secretary**

Join Joyce Petkus (Greenfield Fire District Administrator-Secretary-Treasurer, CAFDA Director & Past AFDSNY Secretary-Treasurer) as she navigates through the duties and responsibilities of the Fire District Secretary.

This class is a great refresher for experienced secretaries, as well as new(er) secretaries...and also for Commissioners who want a better understanding of exactly how their secretaries carry out those duties and responsibilities.

**Bring your questions, and your knowledge, tips and tricks to share with this interactive class!**

### Class Location

Ridge Road Fire  
District Headquarters

1299 Long Pond Rd.  
Rochester, NY 14626

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DOORS OPEN  
at 8:00 am

CLASS BEGINS  
at 8:30 AM

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Continental  
Breakfast Provided!

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Commissioners are  
also welcome,  
and encouraged  
to attend!

### PAYMENT INFO:

**Monroe County  
Fire District Officers  
Association**

115 Mandarin Drive  
Rochester, NY 14626

**Cost: \$30**

**FREE to MCFDOA Members!**  
RSVP to: [kbowers@rrfd.org](mailto:kbowers@rrfd.org)