Brockport Fire District Commissioners
Regular Meeting
July 5, 2023 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners: Patricia Connors, Debra Bax, Bill Bird, Allyn Hammel; Treasurer Debra Kuhn; Deputy Chief Tim Smith, Assistant Chief Adam Leggett
Others Present: Alex Cervini, Zach Alexander, John Rombaut
Excused: Commissioner David Georgiev, Attorney Ray DiRaddo, Chief Jose Medina

Meeting called to order by Chairwoman Connors at 6:30 pm
Pledge Moment of Silence

Public Comments - None

Approval of June 19, 2023 Regular Meeting Minutes
Motion by Commissioner Hammel seconded by Commissioner Bird to approve as read.
4 Yes 0 No

BVFA - nothing
- Commissioner Connors inquired about getting Meat Raffle Tickets.

Chief's Report
- No written report submitted.

Deputy Chief's Report
- No written report submitted.
- Tanker drill next week. Bergen will be attending, unsure if Hamlin-Morton Walker will be available.

Assistant Chief's Report
- Reviewed submitted report.
- On July 11, 2023 there will be a demo of the Seek Thermal Imaging Cameras.
- SOP Bunk-In – needs to be finalized.
- Egg Drop and Fireworks Details went well.
- Compressor is coming up for annual preventative maintenance.
- 234 air conditioning repair will cost around $1,400.

Motion by Commissioner Bird seconded by Commissioner Hammel to approve the Chiefs' Reports. **4 Yes 0 No**

Treasurer's Report

- Reviewed Semi-Monthly Report.
- Would like to set up a Budget Workshop to get input on Capital dollars and review the Truck Replacement Schedule. Meeting date set for Wednesday, July 19, 2023 at 9:00 am at Station 1.

- Discussion regarding the purchase of a new 2024 Chief's Vehicle. We should include the cost of the truck cap, trays, lettering and lighting. $55,000 was budgeted for the vehicle and the suggestion is to advertise the Legal Notice to expend $70,000 total. We will need to find $15,000 from a project that is already allocated in order to increase the amount to $70,000. Commissioner Bird indicated that the money could come from the bay coating floor at Station 2.

RESOLUTION: 2023-45 **Expend Money for Purchase of new Command Vehicle**

BE IT RESOLVED, that the Brockport Fire District is hereby authorized to expend from the Brockport Command Vehicle Capital Reserve Fund an amount not to exceed $70,000 for the purchase of the 2024 Chevy Silverado 2500 Crew Cab 4 x 4 to be purchased in 2023 with the price including purchases of the Truck Cap, Trays, Lettering and Lighting.

BE IT ALSO RESOLVED, after reviewing the NYS Vehicle Marketplace Mini Bid Results, that the award for the purchase of the 2024 Chevy Silverado 2500 Crew Cab 4 x 4 will go to Webmsart Chevrolet LLC as the lowest bidder.

Commissioner Connors	Yes	Commissioner Bax	Yes
Commissioner Hammel	Yes	Commissioner Georgiev	Excused
Commissioner Bird	Yes		

- Reviewed the total Pre-authorization amount for Chris Martin, PIO, which is $718.67.

RESOLUTION: 2023-46 **Payment of Bills**

BE IT RESOLVED that the Treasurer is approved to transfer $228,420.00 from the Vehicle Capital Reserve Fund for the payment of the new truck and to transfer $35,732.94 for the Regular Bills and $2,615.64 for payroll from the General Fund Money Market Account and deposit all into the General Checking Account to pay the bills totaling $267,768.58.

Motion by Commissioner Hammel seconded by Commissioner Bird to approve.

4 Yes 0 No

Secretary's Report

- Rescind MSA Standardization.

Note: Correction to Resolution: 2023-47, of July 5, 2023, Commissioner Georgiev was excused from this meeting.

RESOLUTION: 2023-47 **RESCINDING STANDARDIZATION RESOLUTION 2019-18 OF MSA BRAND THERMAL IMAGING CAMERAS (TICS)**

BE IT RESOLVED, by the Board of Fire Commissioners (Board) of the Brockport Fire District (District) in the Towns of Sweden and Clarkson, Village of Brockport, Monroe County, State of New York, as follows:

Section 1. On January 24, 2019, the Board, in accordance with the provisions of public bidding requirements set forth in Section 103 of the General Municipal Law as well as the Procurement Policy established by the Board, did, for reasons of economy and efficiency, standardize MSA brand Thermal Imaging Cameras (TICs) as the District's choice for Thermal Imaging Cameras,

Section 2. Since 2019 the Board makes the following observations, comments and findings regarding standardization for MSA Thermal Imaging Cameras (TIC);

a) The chief's staff has reported to the board that since 2019, most brands of Thermal Imaging Camera are very similar in operations and features. Newer Technology offers additional features not found in the MSA brand.
b) The chief's staff desires to replace the entire inventory of Thermal Imaging Cameras to take advantage of new technology, which technology was not available in 2019.
c) It is the district's desire to make another considerable investment in Thermal imaging Cameras and desires the newest technology with the latest features which provides an extra layer of safety for the firefighters.
d) After additional research and inquiry by the chief's office, all brands and manufacturers of Thermal Imaging cameras show the same level of reliability.
e) Brands other than MSA all have longer warranties.
f) Since 2019, at the current time all brands and manufacturers of Thermal Imaging Cameras share basically the same features. Some other brands have advanced technological features, increased durability, and longer warranty periods.
g) All current available manufacturers share the same characteristics, some brands are using more advanced technology, which was not the case in 2019.
h) All manufacturers have similar service and repair advantages
i) The new Pierce Saber pumpers, acquired by the district since 2019, have universal hookup and mounting hardware for all brands of cameras.
j) The training time is minimal. All TIC's are very easy to use much different than in 2019.
k) The MSA Standardization was done since, at that time, all of the Thermal Imaging Cameras were being replaced and the District had MSA at that time.

The Board has determined that the introduction and use of Thermal Imaging Cameras from alternate manufacturers, other than MSA, would be in the best interest of the District and

enhance the safety of the firefighters and the public. Accordingly, the Standardization Resolution adopted on January 24, 2019 is hereby rescinded.

Commissioner Connors	Yes	Commissioner Bax	Yes
Commissioner Hammel	Yes	Commissioner Georgiev	Yes
Commissioner Bird	Yes		

This resolution was thereupon declared duly adopted.

Dated: July 5, 2023

Debra L. Bax, Secretary
Brockport Fire District
Board of Fire Commissioners
Box 131
38 Market Street
Brockport NY 14420

- VFA Grant Items – just a reminder to keep this on the agenda until the items are ordered and received.
- Policies – continuing to update the changes that the committee made. Once the remaining policies have the updated changes, those will come back to the Board for final approval at a meeting. After that, we will need to decide how we roll out the revised policies to personnel and obtain the signatures on those that are needed.

New/Old Business

Commissioner Hammel

- Indicated that he spoke with a Supervisor at the DEC and we should have a letter coming to us the week of July 11, 2023 indicating that there are no wetlands within 100 feet of Station 5.
- Roof at Station 5 – will start on July 17, 2023 if all of the supplies are received.
- Wanted to pass on to the drivers that Clarendon is having a difficult time with kids stealing stop signs so use caution if responding to that area.

Commissioner Bird

- Need to order a Back-up Camera for the new truck at a cost of $1,600.
- Indicated that the Treasurer needs to be at Bid Openings. Secretary Bax noted that the Bid Opening for the Boiler Replacement at Station 1 on July 12, 2023 is being managed by LaBella who set the time at 2:00 pm.

As there was no further business to come before the Board,
Motion by Commissioner Hammel seconded by Commissioner Bird to adjourn.
4 Yes 0 No
Meeting adjourned at 7:14 pm.

Respectfully submitted,
Debra Bax, Secretary
Brockport Fire District 38 Market Street Brockport NY 14420

Brockport Fire District
Meeting Agenda

July 5, 2023
6:30 PM

1. Pledge of Allegiance by all present.

2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.

3. Public Comment

4. Approval of Minutes from the Regular Meeting of June 19th.

5. BVFA representative
   - Meat Raffle

6. Chief's Reports *

7. Treasurer's Report:
   - Semi-Monthly report
   - Set date for Budget Meeting #1
   - Chief Vehicle Bid
   - Bid for Boiler
   - Payment of Bills *

8. Secretary's Report:
   - MSA Resolution regarding standardization
   - VFA Grant Status
   - Policies

9. New/Old Business:
   -

10. Attorney Ray DiRaddo

11. Commissioners Reports

12. Executive Session – No.

13. Motion to adjourn by _____ seconded by _____
    Meeting adjourned at _____PM

(*Motion to approve)

Brockport Fire District
Regular Meeting
July 5, 2023 6:30 pm
Brockport Fire District Station #3
191West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
Alex Cervini	
John Rombaut	John F Rombaut
Zach Alexander	

Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

Assistant Chiefs Report

Date: 6/28/23

Apparatus Maintenance: Per Mike Henry's report

Equipment:

Hoses/nozzles-

Hose testing-

Mike Henry has received the contract for hose testing from First Due Services LLC for 2023 and has scheduled the hose testing for 7/20/23. The parking lot has been reserved at SUNY Brockport X lot.

Turnout gear-

I will reach out to Todd for the quote.

Thermal Imaging Cameras-

We had a demonstration from Dival on Seek thermal imaging cameras. If we want to proceed we will need to un-standardize. They are much less expensive and have more advanced technology than our current TICs along with being on state contract. I sent the information to Deb and the officers on the benefits of this TIC vs MSA. I will reach out to Mike at Dival for a demo on a drill night and a quote for 6 Seek Attack Pro TICs

232 Battery Chainsaw-

The saw has been purchased and is ready to go on the truck

Personnel:

The Recruitment and Retention committee is meeting on the second Monday each month. The meat raffle is beginning as soon as the tickets arrive.

Personnel Improvement Initiatives

Standby Firefighter Program-

The mutual aid R&R has been updated to allow for members to come in from other fire depts and do standby times with us. I will work on how to move forward and market this.

Brockport Fire District

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief: Jose Medina

Deputy Chief: Tim Smith

Assistant Chief: Adam Leggett

Bunk-In/Live-In Program:

The SOP for the Bunk-In program is completed and will be added to the SOP once approved. Josh Henneman has begun marketing the program to MCC students entering the Fire Technology program.

I have reached out to Hamlin, Murray, Bergen, and Churchville for the prospect of working together on the mutual aid Live in program associated with the Grant we are applying for. All of them are interested in participating in this.

Current Personnel Status

Officers	Interior FF	Exterior FF	Recruit/Probie	Fire Police	EMT
8	15	6	3	6	9

Details

Library 230 egg drop- Friday June 30 at 1130. It will be an Eggcellent PR opportunity.

July 3 Fireworks- Lt Nauerth and Capt S Smith are getting crews together.

Brockport Fire District - Semi Monthly Account Detail June 2023

Account	Account Description	Date	Post Type	Reference	Description	Debit	Credit	Balance
AA.3535.400.000	Software	5/15/2023	Actual	04/20	Cardmember Services MyFax; Verizon Wireless; Assoc of Fire Districts; Walmart;	12.00		7,336.34
AA.3535.400.000	Software	6/05/2023	Actual	2023.05.19	Cardmember Services Wix.com; MyFax; Amazon, Verizon, Walmart;	336.00		7,672.34
AA.3535.400.000	Software	7/05/2023	Actual	06/21	Cardmember Services Walmart; MCAA Parking; Dollar General; 7-Eleven;	12.00		7,684.34
AA.3535.400.000 Software Total						**360.00**	**0.00**	**7,684.34**
Budget								**22,000.00**
Variance without Encumbrances								**14,315.66**
AA.3615.400.000	Medical (Physicals)	5/15/2023	Actual	7827	Northern Star Medical Billing and Collections Physicals	673.00		6,165.00
AA.3615.400.000	Medical (Physicals)	6/19/2023	Actual	7945	Northern Star Medical Billing and Collections Physicals - May 2023	1,196.00		7,361.00
AA.3615.400.000 Medical (Physicals) Total						**1,869.00**	**0.00**	**7,361.00**
Budget								**15,000.00**
Variance without Encumbrances								**7,639.00**
AA.3620.400.000	IT Services	5/15/2023	Actual	1646	Gartland Technologies, LLC Monthly support contract	8,250.00		40,500.00
AA.3620.400.000	IT Services	6/19/2023	Actual	1680	Gartland Technologies, LLC Monthly support contract and C2 cloud storage for	8,399.00		48,899.00
AA.3620.400.000	IT Services	7/05/2023	Actual	1660	Gartland Technologies, LLC Monthly support contract and Annual C2 storage	8,399.00		57,298.00
AA.3620.400.000 IT Services Total						**25,048.00**	**0.00**	**57,298.00**
Budget								**99,000.00**
Variance without Encumbrances								**41,702.00**
AA.3820.400.000	Firefighter Equip non-Capital	5/15/2023	Actual	04/20	Cardmember Services MyFax; Verizon Wireless; Assoc of Fire Districts; Walmart;	256.48		13,133.48
AA.3820.400.000	Firefighter Equip non-Capital	5/15/2023	Actual	204908	Churchville Fire Equipment Recouple hose; Hydro test cascade cylinder	550.00		13,683.48
AA.3820.400.000	Firefighter Equip non-Capital	6/05/2023	Actual	205374	Churchville Fire Equipment TFT 4" STORZ x 4" STORZ Jumbo Siamese	1,195.00		14,878.48
AA.3820.400.000	Firefighter Equip non-Capital	6/05/2023	Actual	205144	Churchville Fire Equipment AC Charger light system	189.50		15,067.98
AA.3820.400.000	Firefighter Equip non-Capital	6/05/2023	Actual	205184	Turnout Express Advanced inspection and cleaning	1,005.00		16,072.98
AA.3820.400.000	Firefighter Equip non-Capital	6/19/2023	Actual	205702	Churchville Fire Equipment Cairns NFPA Bourkes	627.00		16,699.98
AA.3820.400.000 Firefighter Equip non-Capital Total						**3,822.98**	**0.00**	**16,699.98**
Budget								**41,000.00**
Variance without Encumbrances								**24,300.02**
AA.3821.400.000	Firefighter Equipment	5/15/2023	Actual	205016	Turnout Express Advanced cleaning and inspection	1,323.00		20,994.75
AA.3821.400.000	Firefighter Equipment	6/05/2023	Actual	2023.05.19	Cardmember Services Wix.com; MyFax; Amazon, Verizon, Walmart;	1,368.97		22,363.72
AA.3821.400.000	Firefighter Equipment	6/19/2023	Actual	205490	Turnout Express Advanced cleaning and inspection	1,009.00		23,372.72
AA.3821.400.000	Firefighter Equipment	6/19/2023	Actual	205495	Churchville Fire Equipment Pressurized water recharge	35.16		23,407.88
AA.3821.400.000 Firefighter Equipment Maintenance Total						**3,736.13**	**0.00**	**23,407.88**
Budget								**44,000.00**
Variance without Encumbrances								**20,592.12**
AA.4310.400.000	Training	5/15/2023	Actual	66740	VFIS ESO Training	1,200.00		1,449.93
AA.4310.400.000	Training	5/15/2023	Actual	04/20	Cardmember Services MyFax; Verizon Wireless; Assoc of Fire Districts; Walmart;	393.64		1,843.57
AA.4310.400.000	Training	6/05/2023	Actual	17893384996	Tolls by Mail Thruway tolls	6.86		1,850.43
AA.4310.400.000 Training Total						**1,600.50**	**0.00**	**1,850.43**
Budget								**13,300.00**
Variance without Encumbrances								**11,449.57**

Statement of Activity - MTD and YTD by Classification
June 30, 2023

	Y-T-D Actual	Annual Budget 2023	Variance	YTD % of Budget	Annual Budget 2024	Comments
Revenues						
AA.1001.000.000 Real Property Taxes	1,416,756.44	1,416,179.00	577.44	(100.04)	1,444,503	Capped at 2% this year, waiting for growth increase
AA.1081.000.000 Other Payments In Lieu of Taxes	900.24	921.00	(20.76)	(97.75)	900	PILOT
AA.2401.000.000 Interest And Earnings	18,936.94	0.00	18,936.94	0.00		
AA.2410.000.000 Rental of Real Property	200.00	0.00	200.00	0.00		
AA.2665.000.000 Sales of Equipment	40,970.00	0.00	40,970.00	0.00		
AA.2701.000.000 Refunds of Prior Year	284.14	0.00	284.14	0.00		
AA.2705.000.000 Gifts And Donations	75.00	0.00	75.00	0.00		
AA.2770.000.000 Unclassified (specify)	1,463.69	0.00	1,463.69	0.00	0	
Total Revenues	**1,479,586.45**	**1,417,100.00**	**62,486.45**	**(104.41)**	**1,445,403**	
Personnel Expenses						
AA.3405.100.000 Treasurer	3,447.96	11,486.38	8,038.42	30.02	10,032	
AA.3410.100.000 Secretary	6,180.24	14,608.49	8,428.25	42.31	14,608	
AA.3415.100.000 Event Reporting/Administrative	9,248.73	33,243.25	23,994.52	27.82	34,237	
AA.3420.100.000 Custodial	6,978.78	16,984.70	10,005.92	41.09	17,489	
Total Personnel Expenses	25,855.71	76,322.82	50,467.11	33.88	76,367	
Contractual Expenses						
AA.1950.400.000 Taxes Assessments Municipal Properties	873.36	900.00	26.64	97.04	900	
AA.3505.400.000 Office Supplies, Postage	2,004.94	5,000.00	2,995.06	40.10	5,000	
AA.3510.400.000 Travel Expense	1,227.40	1,500.00	272.60	81.83	1,500	
AA.3515.400.000 Association Dues	1,997.00	2,000.00	3.00	99.85	2,000	
AA.3525.400.000 Office Equipment non-Capital, Contr Exp	3,794.89	5,000.00	1,205.11	75.90	5,000	
AA.3530.400.000 Election Expenses	0.00	500.00	500.00	0.00	500	
AA.3535.400.000 Software	8,005.67	22,000.00	13,994.33	36.39	20,000	
AA.3540.400.000 Public Drill, Parades, Inspect	8,740.00	8,800.00	60.00	99.32	9,000	
AA.3605.400.000 Accountants	13,314.02	20,500.00	7,185.98	64.95	21,000	
AA.3610.400.000 Legal	4,243.75	10,000.00	5,756.25	42.44	10,000	
AA.3615.400.000 Medical (Physicals)	7,361.00	15,000.00	7,639.00	49.07	15,000	
AA.3620.400.000 IT Services	48,899.00	99,000.00	50,101.00	49.39	108,000	contracted increase to 9000 mo
AA.3625.400.000 A&E Consulting	0.00	25,000.00	25,000.00	0.00	25,000	can this be reduced?
AA.3626.400.000 Marketing Consultants	0.00	13,000.00	13,000.00	0.00	13,000	continue?
AA.3630.400.000 Legal Notices	(3,247.86)	1,000.00	4,247.86	(324.79)	1,000	
AA.3635.400.000 Office & Comp Equip Maint Lease	1,101.90	2,500.00	1,398.10	44.08	2,500	
AA.3640.400.000 Insurance	38,449.10	45,000.00	6,550.90	85.44	45,000	
AA.3705.400.000 Electric	0.00	17,000.00	17,000.00	0.00	10,000	reduced due to solar
AA.3710.400.000 Gas	13,656.06	16,000.00	2,343.94	85.35	20,000	increased cost - still shows billing issues
AA.3715.400.000 Water	2,074.63	4,000.00	1,925.37	51.87	4,200	
AA.3720.400.000 Repairs & Maintenance	6,607.96	30,000.00	23,392.04	22.03	20,000	reduced
AA.3725.400.000 Maintenance Supplies	675.89	4,000.00	3,324.11	16.90	2,000	
AA.3735.400.000 Alarm/Access Systems	3,579.06	7,000.00	3,420.94	51.13	7,200	
AA.3740.400.000 Telephone	9,224.13	16,740.00	7,515.87	55.10	20,000	
AA.3745.400.000 Web Site, Internet Access, Cable	6,824.58	19,000.00	12,175.42	35.92	15,000	
AA.3750.400.000 Trash Removal	1,432.79	2,400.00	967.21	59.70	2,800	
AA.3805.400.000 Radios & Pagers	19,075.32	19,100.00	24.68	99.87	0	Radios should be capitalized
AA.3810.400.000 Hoses (Maint/Test)	0.00	6,000.00	6,000.00	0.00	6,000	has this been done this year?
AA.3820.400.000 Firefighter Equip non-Capital	13,299.48	41,000.00	27,700.52	32.44	44,000	
AA.3821.400.000 Firefighter Equipment Maintenance	23,407.88	44,000.00	20,592.12	53.20	44,000	

Statement of Activity - MTD and YTD by Classification
June 30, 2023

	Y-T-D Actual	Annual Budget 2023	Variance	YTD % of Budget	Annual Budget 2024	Comments
AA.3825.400.000 EMS Supplies	5,418.24	5,500.00	81.76	98.51	8,000	we need AEDs? Capital - PADZ
AA.3830.400.000 Uniforms	4,363.45	4,400.00	36.55	99.17	6,000	
AA.3835.400.000 Fire Police	0.00	4,000.00	4,000.00	0.00	4,000	
AA.3840.400.000 Explorers	0.00	12,100.00	12,100.00	0.00	12,100	What is needed?
AA.3910.400.000 P235 (3921)	1,613.02	5,000.00	3,386.98	32.26	5,000	
AA.3915.400.000 P233 (1151)	0.00	5,000.00	5,000.00	0.00	5,000	
AA.3920.400.000 P234 (4651)	1,725.46	5,000.00	3,274.54	34.51	5,000	
AA.3925.400.000 R238 (2146)	1,191.84	5,000.00	3,808.16	23.84	5,000	
AA.3930.400.000 V2317 BFD7 (2364)	0.00	5,000.00	5,000.00	0.00	5,000	
AA.3935.400.000 SQ2327 (2161)	3,104.05	5,000.00	1,895.95	62.08	5,000	
AA.3940.400.000 BFD1 (7837)	1,073.53	5,000.00	3,926.47	21.47	5,000	
AA.3945.400.000 BFD2 (2281)	64.95	5,000.00	4,935.05	1.30	5,000	
AA.3950.400.000 BFD5 (8154)	64.95	5,000.00	4,935.05	1.30	5,000	
AA.3955.400.000 DOV2337 (2586)	466.56	5,000.00	4,533.44	9.33	5,000	
AA.3960.400.000 Multivehicle	949.78	1,500.00	550.22	63.32	1,500	
AA.3965.400.000 Q230 (0744)	6,567.88	10,000.00	3,432.12	65.68	10,000	
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	3,921.00	3,921.00	0.00	5,000	
AA.3975.400.000 T236 (3541)	2,670.72	5,000.00	2,329.28	53.41	5,000	
AA.3980.400.000 BFD3 (7425)	961.03	5,000.00	4,038.97	19.22	5,000	
AA.3981.400.000 BFD4 (7145)	74.95	5,000.00	4,925.05	1.50	5,000	
AA.3985.400.000 Fuel and Oil	8,614.13	20,000.00	11,385.87	43.07	20,000	
AA.4205.400.000 Personnel Rehab Supplies/Equip	2,964.56	5,000.00	2,035.44	59.29	5,000	
AA.4305.400.000 Public Education	0.00	3,700.00	3,700.00	0.00	4,000	
AA.4310.400.000 Training	1,850.43	13,300.00	11,449.57	13.91	16,000	
Total Contractual Expenses	**280,361.48**	**651,361.00**	**370,999.52**	**43.04**	**636,200**	
Employee Benefits Expenses						
AA.9030.800.000 Social Security	1,837.94	5,300.00	3,462.06	34.68	4,000	
AA.9040.800.000 Workers Compensation and VFBL	35,577.50	100,000.00	64,422.50	35.58	80,000	
AA.9050.800.000 Unemployment Insurance	730.72	2,000.00	1,269.28	36.54	2,000	
AA.9055.800.000 Disability Insurance	(144.96)	350.00	494.96	(41.42)	350	
AA.9089.800.000 EAP/D&D/CANCER	9,145.50	26,000.00	16,854.50	35.18	28,000	
Total Employee Benefits Expenses	**47,146.70**	**133,650.00**	**86,503.30**	**35.28**	**114,350**	
Capital Expenses						
AA.3525.200.000 Office Equipment, Cap Equip Outlay	8,789.00	34,400.00	25,611.00	25.55		
AA.4005.200.000 Fire Apparatus, Trucks - Capital	229,420.00	0.00	(229,420.00)	0.00		
AA.4007.200.000 Fire Equipment, Capital, Reserve	0.00	152,900.00	152,900.00	0.00		
AA.4008.200.000 Fire Equipment, Capital, Non-Reserve	16,140.01	30,000.00	13,859.99	53.80		change reporting to include this line in the total of contractual exp
AA.4020.200.000 Command Vehicles - Capital	0.00	55,000.00	55,000.00	0.00		
AA.4025.200.000 Turnout Gear - Capital - Non Reserve	12,877.50	35,000.00	22,122.50	36.79		change title - change reporting to include this line in the total of contractual exp
AA.4030.200.000 SCBA, Capital - Non Reserve	0.00	15,000.00	15,000.00	0.00		change title - change reporting to include this line in the total of contractual exp
AA.4105.200.000 Station 1 - Market Street	0.00	300,000.00	300,000.00	0.00		
AA.4110.200.000 Station 2 - Lake Road	0.00	65,000.00	65,000.00	0.00		
AA.4115.200.000 Station 3 - West Ave	0.00	32,000.00	32,000.00	0.00		
AA.4120.200.000 Station 5 - Owens Road	0.00	115,000.00	115,000.00	0.00		
Total Capital Expenses	**267,226.51**	**834,300.00**	**567,073.49**	**32.03**		
Total Expenses	**620,590.40**	**1,695,633.82**	**1,075,043.42**	**36.60**		

Brockport Fire District Employees
2023 Includes 3% increase

Position		Hours	2023 Rate	3%	Total	Comments
Secretary	Deb Bax		14,608	15,046	14,608	Salary
Treasurer	Debra Kuhn	500	19.48	20.06	10,032	10 hours per week x 50 weeks
Maintenance	Alex Cervini, Zach DeLany	1000	16.98	17.49	17,489	20 hours per week x 50 weeks
Event Reporting 1	Mike Vergari	500	17.05	17.56	8,781	10 hours per week x 50 weeks
Admin Asst	Mike Henry	1000	16.23	16.72	16,717	20 hours per week x 50 weeks
Laborer Website	Justin Bradshaw	500	16.97	17.48	8,740	10 hours per week x 50 weeks
Total					**76,367**	
Benefits					**5,842**	.0765% of Total Pay for SS, Medicare

Brockport Fire District
Capital Needs 2023 - Paid from Reserves

Account	2023 Needs	Budget 2023	Budget 2024	Reserve to be used	Comments
3525.2	**Office Equipment**				
	Wi Fi Replacement	3,900	done	Communications	
	Computers (7)	10,500	done	Communications	
	Cameras Station 1	20,000	done?	Communications	
	Total Office Equipment	**34,400**	**0**		
	Fire Equipment				
4005.2	Hurst Tool	15,000	done	Misc Equip	
4020.2	Chief Truck	55,000	done	Misc Equip	
	Hoses	155,000	done	Misc Equip	
	Thermal Imaging Cameras	30,000	done	Misc Equip	
	AEDs (4)		10,000	Misc Equip	
		255,000	**10,000**		
4105.2	**Station 1**				
	Furnace Replacement	250,000	done	Building Fac	
	Asbestos Abatement Furnace	20,000	done	Building Fac	
	Room Heater Units replacement	30,000	done	Building Fac	
	Truck Bay Heaters	0	no	Building Fac	
	Alarm System Upgrade			Building Fac	
	Total	**300,000**	**0**		
	Station 2				
4110.2	Roofing	40,000	40,000	Building Fac	
	Bay Floor Coating	10,000	10,000	Building Fac	
	Painting Carpeting	15,000	15,000	Building Fac	
	Total	**65,000**	**65,000**		
4115.2	**Station 3**				
	Roofing	25,000	25,000	Building Fac	
	Paint building exterior	7,000	7,000	Building Fac	
	Parking Lot				
	Total	**32,000**	**32,000**		
4120.2	**Station 5**				
	Concrete pad and grading front door	5,000	5,000	Building Fac	
	Air conditioning	10,000	10,000	Building Fac	
	Concrete Pad for Training	60,000	60,000	Building Fac	
	Repair Door and Walls	15,000	15,000	Building Fac	
	Training Ground	0	?	Building Fac	
	Roofing	25,000	done	Building Fac	
	Total	**115,000**	**90,000**		

Capital Reserve Totals	**Budget 2022 by Reserve**
Vehicle and Equipment	
Command Vehicle	
Communications	
Building Facilities	
Misc Equipment	
Total Capital	

Brockport Fire District 5 Year Building Plan
Capital (>$2500) and Non Capital Items, Public Works Projects

Capital Item Description	Estimated Cost	Year	
Station 1			
Furnace Replacement		2023	
Water Heater Replacement		2023	completd 2022
Signage		2023	
Alarm System		2024	
Handicapped Accessible Doors exterior		2024	
Transfer Switch		2025	
Bay Heater replacement		2025	
Door Replacement		2025	
Bay Floor Upgrade		2026	
Carpeting Offices		2026	
Kitchen Upgrade		2026	
Air Conditioning Replacement		2028	
Generator Replacement		2032	
Painting bay Doors		2036	
Roofing		2037	when was roof replaced
Parking lot Replacement		2040	
Station 2			
Roofing		2023	
Paint and Carpeting		2023	
Signage		2023	
HVAC		2028	
Bay Floor		2032	
Siding		2040	
Station 3			
Roofing (fix entryway roof grade)		2023	
Painting Exterior		2023	
Signage		2023	
Painting Interior		2026	
Bay Floor		2031	
HVAC		2042	
Station 5			
Concrete Pad Front Door (internal wall ceiling damage)		2022	
Concrete Pad for Training		2022	
Roofing		2023	
Shed		2023	
Signage		2023	
Computing			
Wi Fi Replacement		2023	
Tablets for Trucks		2024	
Naz Replacement		2025	
Computers			ongoing replacement
Equipment (not covered by vehicle schedule)			
Phone Project		2022	
AEDs		2026	
Radios			ongoing replacement
SCBAs			ongoing replacement
Turnout Gear			ongoing replacement

Brockport Fire District
Abstract of Audited Vouchers from 6/20/2023 to 7/05/2023

Claimant / Invoice Date	Invoice	Voucher # / Description	Distribution Acct	A/P Owed	Check #	Chk Date
Voucher Type: Payroll						
ADP		**6,562**				
6/17/2023	PR 06.23	06/23 Payroll	AA.3405.100.000	316.55	PR 06.23	6/23/2023
6/17/2023	PR 06.23	06/23 Payroll	AA.3410.100.000	561.84	PR 06.23	6/23/2023
6/17/2023	PR 06.23	06/23 Payroll	AA.3415.100.000	797.00	PR 06.23	6/23/2023
6/17/2023	PR 06.23	06/23 Payroll	AA.3420.100.000	713.16	PR 06.23	6/23/2023
6/17/2023	PR 06.23	06/23 Payroll	AA.9030.800.000	182.74	PR 06.23	6/23/2023
6/17/2023	PR 06.23	06/23 Payroll	AA.9050.800.000	50.17	PR 06.23	6/23/2023
6/17/2023	PR 06.23	06/23 Payroll	AA.9055.800.000	-5.82	PR 06.23	6/23/2023
ADP Total				2,615.64		
Total for Voucher Type: Payroll				**2,615.64**		
Voucher Type: Prepaid						
RG&E		**6,543**				
6/12/2023	2002-3355-132	Gas May June 2023 Station 1	AA.3710.400.000	644.26	ACH	6/20/2023
6/12/2023	2002-3361-049	Gas May June 2023 Station 2	AA.3710.400.000	21.65	ACH	6/20/2023
6/12/2023	2002-4885-368	Gas May June 2023 Station 5	AA.3710.400.000	58.18	ACH	6/20/2023
RG&E Total				724.09		
Time Warner Cable BC		**6,545**				
6/07/2023	142100701060723	Cable June July 2023 Station 1	AA.3745.400.000	538.00	ACH	6/20/2023
6/14/2023	144052801061423	Cable June July 2023 Station 2	AA.3745.400.000	149.98		
6/21/2023	141408401062123	Cable June July 2023 Station 3	AA.3745.400.000	46.75	ACH	6/28/2023
6/21/2023	141716501062123	Cable June July 2023 Station 1	AA.3745.400.000	56.20	ACH	6/28/2023
6/21/2023	144395501062123	Cable June July 2023 Station 5	AA.3745.400.000	149.98	ACH	6/28/2023
Time Warner Cable BC Total				940.91		
Total for Voucher Type: Prepaid				**1,665.00**		
Voucher Type: Regular						
Cardmember Services		**6,549**				
6/21/2023	06/21	Walmart; MCAA Parking; Dollar General; 7-	AA.3505.400.000	126.00		
6/21/2023	06/21	Walmart; MCAA Parking; Dollar General; 7-	AA.3510.400.000	2,353.50		
6/21/2023	06/21	Walmart; MCAA Parking; Dollar General; 7-	AA.3535.400.000	12.00		
6/21/2023	06/21	Walmart; MCAA Parking; Dollar General; 7-	AA.3740.400.000	649.83		
6/21/2023	06/21	Walmart; MCAA Parking; Dollar General; 7-	AA.4205.400.000	608.86		
6/21/2023	06/21	Walmart; MCAA Parking; Dollar General; 7-	AA.4305.400.000	1,274.45		
Cardmember Services Total				5,024.64		

Brockport Fire District
Abstract of Audited Vouchers from 6/20/2023 to 7/05/2023

Claimant / Invoice Date	Invoice	Voucher # / Description	Distribution Acct	A/P Owed	Check #	Chk Date
Churchville Fire Equipment		**6,540**				
6/20/2023	38006	Pierce Pumper 2023 Payment of balance on truck	AA.4005.200.000	229,420.00	0006286	6/30/2023
Churchville Fire Equipment Total				229,420.00		
Connors, Patricia		**6,554**				
6/26/2023	2023.06.26	AFDSNY Conference and Meeting	AA.3510.400.000	240.34		
Connors, Patricia Total				240.34		
CopierFax Business Technologies,		**6,556**				
5/12/2023	793600	Copier usage - 04/15/23 - 05/14/23	AA.3635.400.000	44.11		
6/16/2023	793063	Copier usage - 5/15/23 - 06/14/23	AA.3635.400.000	38.50		
CopierFax Business Technologies, Inc. Total				82.61		
De Lage Landen Financial Services,		**6,552**				
6/24/2023	80193883	Copier lease - 6/15/23 - 07/14/23	AA.3635.400.000	152.72		
De Lage Landen Financial Services, Inc. Total				152.72		
Department of Labor		**6,563**				
6/20/2023		2023 Unemployment Insurance Underpayment	AA.9050.800.000	95.38		
Department of Labor Total				95.38		
Fire Districts of NY Mutual Ins., Inc.		**6,559**				
7/01/2023	2023.06	NYS Volunteer Firefighters Benefit Law; Workers'	AA.9040.800.000	17,356.00		
Fire Districts of NY Mutual Ins., Inc. Total				17,356.00		
Gartland Technologies, LLC		**6,553**				
5/31/2023	1660	Monthly support contract and Annual C2 storage	AA.3620.400.000	8,399.00		
Gartland Technologies, LLC Total				8,399.00		
Hometowne Energy Company, Inc.		**6,551**				
6/12/2023	98594	Annual A/C cleaning - 191 West Ave.	AA.3720.400.000	92.00		
6/12/2023	98595	Annual A/C cleaning - 38 Market St	AA.3720.400.000	184.00		
Hometowne Energy Company, Inc. Total				276.00		
Triple-O Mechanical		**6,558**				
6/19/2023	76957729	Repair drain and faucet	AA.3720.400.000	1,200.65		
Triple-O Mechanical Total				1,200.65		
Turnout Express		**6,560**				
6/12/2023	205792	Nameplates	AA.3830.400.000	390.00		
Turnout Express Total				390.00		
Uniform Express		**6,561**				
6/12/2023	6/12	Dress uniform	AA.3830.400.000	712.45		
Uniform Express Total				712.45		

Brockport Fire District
Abstract of Audited Vouchers from 6/20/2023 to 7/05/2023

Claimant / Invoice Date	Invoice	Voucher # / Description	Distribution Acct	A/P Owed	Check #	Chk Date
Westside News, Inc.		**6,555**				
6/18/2023	131840	Legal notice - Station #1 boiler replacement	AA.3630.400.000	138.15		
Westside News, Inc. Total				138.15		
Total for Voucher Type: Regular				**263,487.94**		

Total:

Payroll	**2,615.64**
Vouchers	**265,152.94**
Total	**267,768.58**

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

Department:

General	**35,732.94**	
Payroll	**2,615.64**	
Vehicle Rsv (Legal Notice)	**229,420.00**	truck payment
Total	**267,768.58**	

7/5/23
Date

Debra Bax
Debra Bax, Secretary Brockport Fire District

Brockport Fire District
Chief Vehicle Bid
NYS Vehicle Marketplace Mini Bid Results
June 28,2023

Rank	Name	Pricing sheet	Model Year	Make	Model & Trim Level	Drive Type	Fuel Type	Model Code	NYS Base MSRP	NYS Discount	NYS Base Price	NYS Aftermarket Components	Total Price for Mini Bid
1	Websmart Chevrolet LLC	Vehicle Built to Spec	2024	Chevrolet	Silverado 2500 HD Crew WT	AWD	Gas	CK20743	54,300.00	11.44%	48,088.08	2,790.00	50,878.08
2	Cappellino	Vehicle Built to Spec	2024	Chevrolet	Silverado 2500 HD Crew WT	4WD	Gas	CK20743	54,300.00	11.30%	48,164.10	2,992.00	51,156.10
3	Barnard	Vehicle Built to Spec	2024	Chevrolet	Silverado 2500 HD Crew	4x4	Gas	CK20743	54,300.00	9.45%	49,168.65	3,229.00	52,397.65