

**Brockport Fire District Commissioners
Public Hearing and Regular Meeting
February 19, 2024 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420**

Present: Commissioners Patricia Connors, Allyn Hammel, Bill Bird, Michael Koss; Secretary Debra Bax; Treasurer Debra Kuhn; Chief Jose Medina, Deputy Chief Tim Smith, Assistant Chief Adam Leggett; Attorney Ray DiRaddo.

Others Present: Alex Cervini, John Rombaut, Mike Menear, Ron Sabernick

Excused: Commissioner David Georgiev

6:30 – 6:45 pm

Public Hearing regarding Tax Exemption Partial Tax Exemption
Real Property Tax Law
Section 466-a

- There were no questions from the individuals in attendance.

The Public Hearing ended at 6:45 pm.

Regular Meeting called to order by Chairwoman Connors at 6:45 pm.

Pledge Moment of Silence.

Public Comments - none

Approval of January 5, 2024 Regular Meeting Minutes

Motion by Commissioner Hammel, seconded by Commissioner Koss to approve as read.

4 Yes 0 No

BVFA

- President Sabernick indicated that everything is going good for the upcoming banquet.

Chief's Report

- Gates Volunteer Ambulance is willing to do the CPR classes for our members. The cost is \$40 per person.

Deputy Chief's Report

- There is a Fire Police Training in Deerfield NY (near Utica) that a few members of the Fire Police would like to attend. The cost is \$35 per person and they can use the Fire Police Vehicle. The Commission had no problem with this.

Assistant Chief's Report

- Turnout gear inspection – sending gear to Turnout Express every 2 weeks.
- The new fire hose has arrived.
- Zack Alexander indicated that the 12 lockers that they would like to get from Corecraft for the bunkroom would cost \$1,104 with shipping and assembly.

- The R&R Committee is working on another meat and grille raffle project.
- AC Leggett created a document called Onboarding to input information for new members. It is in a shared file in Google.
- Mike Menear is also now a Safety Officer 2C-93.

Commissioner Hammel inquired if there will be an in-house Harassment Training. DC Smith indicated that there will be one held in March.

Motion by Commissioner Hammel seconded by Commissioner Bird to accept the Chiefs' reports. **4 Yes 0 No**

First Net Presentation

Gino Agostinelli, Assistant Store Manager, AT&T Mobility, located at 2672 W. Ridge Road in Greece, NY and Blake Hosmer, First Net Solution Consultant reviewed what First Net can offer to First Responders and Agencies. First Net is a government product and not an AT&T product.

Treasurer's Report

- Reviewed monthly reports.

Motion by Commissioner Bird seconded by Commissioner Hammel to accept the Treasurer's Reports. **4 Yes 0 No**

- Discussion regarding increasing the data to unlimited for the Chief and Assistant Chiefs iPads at an additional cost of \$10 each through Verizon.

Motion by Commissioner Hammel seconded by Commissioner Koss to approve the increase. **4 Yes 0 No**

RESOLUTION: 2024-21

Expend for Computer Projects

BE IT RESOLVED that the Brockport Fire District is hereby authorized to expend from the Brockport Communications Reserve Fund an amount not to exceed \$8,000 for the purpose of acquisition of the Intel Mini CPU's and new Firewalls subject to a Permissive Referendum. The adoption of the resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Commissioner	Yes	Commissioner Koss	Yes
Allyn Hammel, Commissioner	Yes	Commissioner Georgiev	Absent
Willard Bird, Commissioner	Yes		

Note: Treasurer Kuhn indicated that the laptop for Mike Henry should come out of this Reserve Account.

RESOLUTION: 2024-22

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$13,372.17 from the Command Vehicle Capital Reserve Account for the truck lights and steps; \$49,257.60 for the regular bills and \$3,113.87 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$65,743.64.

Motion by Commissioner Koss seconded by Commissioner Hammel to approve. **4 Yes 0 No**

Secretary’s Report

- Policies – making copies of those which need member signatures. President Sabernick indicated he would help with this.
- Grant Information – Debbie DeLong (G&G Consulting) sent an email requesting certain documentation for the Grant. Deb Bax, Debra Kuhn, and Mike Henry provided the information. She is also looking for an updated quote. Deb Bax will contact her to ask what quote are they looking for.
- Discussed iPads and Tablets with the 3 Chiefs. Chief Medina and Assistant Chief Leggett are not using the Tablets and Deputy Chief Smith is only using the Tablet and doesn’t want an iPad. The Commission should think about updating the 2 iPads that are being used. Chief Medina indicated that he would like to get the County Responder App up and running on his iPad.
- Well Now – received information from them and we can set up an account for Alcohol/Drug Testing on an as-needed basis with no contract. We are still using Northern Star as our primary for this testing but Well Now is going to be our back-up.
- NFIRS – Mike Vergari was having difficulty getting the reports filed with the State and it ended up being an Alpine developer problem which has now been taken care of.
- ID Wholesaler - purchase of the ID Machine
 - Reviewed their quote compared to Amazon. The Commission previously approved an amount up to \$2,000 for the purchase, however, ID Wholesaler is offering a 5-year protection plan which includes support, cloud support, free loaner if the machine needs repair, etc. at a total cost of \$2,175.99.

Motion by Commissioner Koss seconded by Commissioner Hammel to approve the increase of \$2,175.99. **4 Yes 0 No**

- Three applications, waiting for Arson/Sex Offender approval and physicals (Mason Gouger, Antonio Collazo, Jared Hicks). All were approved by the BVFA but the Commission will hold on approval until the paperwork is received.
- Website – emailed Justin for a few changes. Need some members to assist with some of the other items on the website like history and information regarding trucks, etc.

RESOLUTION: 2024-23

Partial Tax Exemption

BE IT RESOLVED, that the Brockport Fire District’s Board of Commissioners wishes to adopt the provisions of Section 466-a of the Real Property Tax Law which would grant a partial exemption from fire district taxes for real property situated in the District and owned by eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated volunteer ambulance service or by such enrolled member and spouse residing in the Brockport Fire District; and

WHEREAS, the Board of Commissioners duly held a public hearing on February 19, 2024, with respect to the question of whether the District should adopt a resolution providing the partial exemption authorized by Section 466-a of the Real Property Tax Law.

The adoption of the resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Commissioner	Yes	Michael Koss, Commissioner	Yes
Allyn Hammel, Commissioner	Yes	David Georgiev, Commissioner	Absent
Willard Bird, Commissioner	Yes		

New/Old Business/Commissioner Reports

Commissioner Koss

- **Boiler Project**
 - Commissioner Koss indicated it should be done within the next few weeks.
 - The Commission Office can be signed off on.
 - There will be several more proposals for the boiler project.

Commissioner Hammel

- There will be a meeting with the Exempts on Monday, 2/26/2024 at 3:30 pm at Station 3 regarding discussion about the sale of their buildings and property.
- Met with Greg Garland and there is a lot of surplus technology equipment that is no longer useful to us so can we send this list for auction? Treasurer Kuhn inquired if the database could be updated with dollar amounts so that the information sent to the Auditor for the State only shows the equipment costs at \$2,500 and above.
- LOSAP – contacted Firefly and they will give us a price if we send them firefighter names, dates of birth, and date joined as a member. Everyone agreed that they would not be comfortable supplying names and dates of birth for each member, instead possibly send initials or department number. President Sabernick indicated that he will address this with the BVFA before we do anything. Additionally, who will be the person to manage this program in-house? It was also noted that several departments are getting rid of the LOSAP Program.

Commissioner Bird

- Rob Sweeting looked at the parking lot at Station 3 and will get back to us regarding if it needs patched and sealed or redone.
- Station 1 – the washer and dryer are in.
- Station 5 – the generator alarm keeps going off.

Attorney DiRaddo

- OSHA has new Fire Safety Standards changes in regulation up for Public Comment. The changes for the fire service deal with Mental Health, Physical Health, and Building Standards. Many of these can have an impact on fire personnel budgets and should be paid attention to regarding future budgets.

Chief Medina indicated that he has someone who is willing to donate his time to paint the outside of Station 3, if the District supplies the paint and supplies. The Commission indicated that they would need a Certificate of Insurance from the individual.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Koss. **4 Yes 0 No**

Meeting adjourned at 8:13 pm.

Respectfully submitted,
Debra L. Bax, Secretary

**BROCKPORT FIRE DISTRICT
LEGAL NOTICE**

RESOLUTION 2024-21

Purchase of Computers and Technology Equipment

The following resolution was adopted by the Board of Fire Commissioners of the Brockport Fire District on February 19, 2024.

WHEREAS, pursuant to General Municipal Law §6g, the Brockport Fire District did establish the Brockport Communications Equipment Reserve, a Capital Reserve Fund to finance the cost of acquisition of new or used, upgraded, additional, and replacement communications equipment, including base station radios, vehicle radios, portable radios and pagers, for communication purposes for the Brockport Fire District and in addition to assist the Brockport Fire District with the expense and cost of integrating with the new communication system implemented by Monroe County and to assure the Brockport Fire District is in compliance with this new system.

WHEREAS, there is a need to replace the current computers in the Brockport Fire District. The current desktop and laptop computers that operate with Windows 10 will be unsupported by Microsoft by the end of 2025. Not every district computer is able to run the Windows 11 upgrade with the current processors. Thus 5 computers, which are unable to support the Windows 11 upgrade, will be replaced with new Intel Mini CPU's in 2024 which are able to support the Windows 11 upgrade. This is a continuation of the computer replacement from 2023 as the replacements are being made in a 3-year period to reduce budgetary cost for a single year replacement process. Additionally, 4 Firewalls, which will be outdated, need to be replaced in 2024. Updated Firewalls are important to defer outside Cyber Attacks, and provide Internet Cyber Security against unauthorized access, malware infections, and data breaches.

WHEREAS, the above-mentioned acquisitions are to be financed from monies in the above-referenced "Brockport Communications Equipment Reserve", and it is the purpose of said capital reserve fund to fund the acquisition and purchase of such equipment, as well as other cyber security systems necessary,

NOW BE IT RESOLVED THAT, the Brockport Fire District is hereby authorized to expend from the "Brockport Communications Reserve Fund an amount not to exceed \$8,000 for the purpose of acquisition of the Intel Mini CPU's and new Firewalls,

BE IT IS FURTHER RESOLVED, that this resolution is subject to a permissive referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a special election of the qualified voters of the Brockport Fire District after a proper petition calling for such special election is filed with the Secretary of the Brockport Fire District within the time permitted by law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

Patricia Connors, Chairwoman, Commissioner	Yes
Allyn Hammel, Vice Chairman, Commissioner	Yes
Willard Bird, Commissioner	Yes
Michael Koss, Commissioner	Yes
David Georgiev, Commissioner	Absent

The resolution was thereupon duly declared to have been adopted subject to a permissive referendum.

Dated: February 19, 2024

Debra L. Bax, Secretary
Board of Fire Commissioners
Brockport, Fire District
PO Box 131, 38 Market Street

Brockport, New York 14420

BROCKPORTFIRE DISTRICT

RESOLUTION TO ADOPT PARTIAL TAX EXEMPTION PURSUANT TO REAL PROPERTY TAX LAW SECTION 466-a

At a duly called meeting of the Board of Commissioners for the Brockport Fire District (the "District") held on February 19, 2024, at the Brockport Fire District Fire Station # 3 , at which time a quorum of the Commissioners was present.

On a motion of Commissioner Hammel seconded by Commissioner Koss, the following Resolution was adopted:

WHEREAS, the District's Board of Commissioners wishes to adopt the provisions of Section 466-a of the Real Property Tax Law which would grant a partial exemption from fire district taxes for real property situated in the District and owned by eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated volunteer ambulance service or by such enrolled member and spouse residing in the Brockport Fire District; and

WHEREAS the Board of Commissioners duly held a public hearing on February 19, 2024, with respect to the question of whether the District should adopt a resolution providing the partial exemption authorized by Section 466-a of the Real Property Tax Law.

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That that the Board of Commissioners, after having given the public an opportunity to be heard at a public hearing, hereby adopts the provisions of Section 466-a of the Real Property Tax Law, and hereby provides to eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such eligible enrolled member and spouse residing within the District, a partial tax exemption from fire district taxes, to the extent of 10% of the assessed value of the property.
2. That each incorporated volunteer fire company or fire department within the District shall file a notice annually with the Assessor of each Town in Monroe County where the District is located, certifying its enrolled members with two (2) or more years of service, and listing the number of years of service served by each such enrolled member together with the enrolled member's residence address. The certification shall provide the required information as of the taxable status date for each year (*i.e.*, March 1).
3. That the Board of Commissioners further adopts the provision of such law that grants eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrue more than twenty (20) years of active service, as certified by the appropriate authority, the

10% exemption, as set forth above, for the remainder of his/her life as long as his/her primary residence is located within the District.

4. That the Board of Commissioners further adopts the provision of such law that grants eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who are killed in the line of duty, to such deceased enrolled member's un-remarried spouse; provided, however, that:
 - a. such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of an enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who was killed in the line of duty.
 - b. such deceased volunteer had been an enrolled member for at least two years; and
 - c. such deceased volunteer had been receiving the exemption prior to his/her death.
5. That the Board of Commissioners further adopts the provision of such law that grants eligible enrolled members of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who are deceased, to such deceased enrolled member's un-remarried spouse; provided, however, that:
 - a. such un-remarried spouse is certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service as an un-remarried spouse of a deceased enrolled member of such incorporated volunteer fire company, fire department or incorporated voluntary ambulance service; and
 - b. such deceased member had been an enrolled member for at least twenty (20) years; and
 - c. such deceased volunteer and un-remarried spouse had been receiving the exemption for such property prior to the death of such volunteer.
6. That it shall be the responsibility of each eligible enrolled member of an incorporated volunteer fire company, fire department or incorporated volunteer ambulance service seeking such exemption to file any required application for such exemption with the Assessor before the taxable status date as may be required by the Assessor.
7. That this partial tax exemption apply to assessment rolls prepared on the basis of taxable status dates occurring on or after January 1, 2025.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

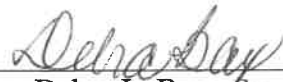
Patricia Connors, Chairwoman Commissioner
Allyn Hammel, Vice Chairman, Commissioner

Yes
Yes

William Bird, Commissioner
Michael Koss, Commissioner
David Georgiev, Commissioner

Yes
Yes
Absent

I, Debra L. Bax, Secretary of the Board of Fire Commissioners of the Brockport Fire District, do hereby certify that the foregoing Resolution is a true copy of the Resolution passed by said Commission on said date.



Debra L. Bax, Secretary

Dated: February 19, 2024

Debra L. Bax, Secretary
Board of Fire Commissioners
Brockport Fire District
PO Box 131
38 Market Street
Brockport NY 14420



Brockport Fire District (Representative) Meeting Agenda

February 19, 2024

6:30 PM





6:30 PM - Public Hearing on Partial Tax Exemption of the Real Property Tax Law Section 466-a (effective January 1, 2025)

1. Pledge of Allegiance by all present at 6:45 PM.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Presentation by Gino Agostinelli, Assistant Store Manager, AT&T Mobility, regarding FirstNet.
4. Public Comment
5. Approval of Minutes from the Regular Meeting of February 5.
6. BVFA representative
7. Chief's Reports *
8. Treasurer's Report:
 - Monthly Report*
 - Payment of Bills *
9. Secretary's Report:
 - Policies
 - Real Property Tax Exemption
 - Grant Information
10. New/Old Business/Commissioner Reports:
 - Boiler project update
 - Exempt's property (248 West Avenue) update
11. Attorney Ray DiRaddo –
12. Executive Session – No.
13. Motion to adjourn.

(*Motion to approve)

Brockport Fire District
Public Hearing
February 19, 2024 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
M MEWEAR	
John Rombaut	
Ron Sabornie	
Gino Agostinelli	

Brockport Fire District
Regular Meeting
February 19, 2024 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
Gino Agostinelli	
Ron Sabat	

**Brockport Fire
District**

Deb Bax <dbax@brockportfire.org>

Maintenance Status

1 message

Michael Henry <mhenry@brockportfire.org>

Fri, Feb 16, 2024 at 1:26 PM

To: Active Members <active@brockportfire.org>, Commissioners <Commissioners@brockportfire.org>, Deb Bax <dbax@brockportfire.org>, Debra Kuhn <dkuhn@brockportfire.org>

All,

02/16/2024

Current issues with equipment:

- **R-2328** - Backup Camera is intermittent - Asked EVS to look at
- **Gas Meters-** Gas meter from P-233 out to Dival for repair (Meter from S-2337 has been moved to the Pumper)
- **R-238**
 - Driver compartment door opening while going down the road EVS to look at
 - Speaker inside is also squealing EVS to look at
- **Q-230** - Jim's Service has ordered parts for:
 - Exhaust pipe, tow hook damaged at Shumway Road fire out for parts for both
 - Reflector on order for rear step drivers side
 - Torque Arms Rear end to frame bushing needs replacement, on order
 - Hole in air tank for brakes, tank removed and patched new tank on order
 - Compressor will not stop running, Jim's will look at when it goes back for parts received. Quint is now on air shore line
- **Hose-** New 1 3/4 hose has arrived for the apparatus.

Completed

- **Gas meter** from Q-230 repaired by Sensit back on the truck
- **BFD-1** (old 2C-33 Tahoe) Re-lettered for 2317 and radio changed out
- **Q-230** - Annual Pump Service and Test completed, outriggers and aerial checked for operation.
- **SEEK FIREPRO 300's TIC's** have been placed on all Chiefs Vehicles, The DO Vehicle and inside the Trailer for the UTV.

Future Maintenance:

- **R-238** -
 - Will have all tires replaced in April per NFPA requirement
 - Submitted a paint warranty claim to Rosenbaur on body issues on the Officers side
- **Ladder, belt and rope Testing** - Ladder Safety Testing, changed to February 22nd per Ladder Safety Testing.
- **P-233** - Firematic to replace road chock holder, fix paint issue and reconfigure front bumper to match P-232 and add side wells for short lengths approved by Commission waiting on Firematic to schedule. Per Firematic the bumper has shipped once received they will get it on the schedule.

Mike Henry

Administrative Assistant to Chiefs Office
Safety Officer / Past Chief
Brockport Fire District
Office#: 585-637-1036
Mobile#:585-260-6100

Statement of Financial Position by Fund
February 29, 2024

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>	<u>Comments</u>
Assets				
General Cash				
AA.0200.000.000 Cash, 5-Star	102,211.92	590,653.72	(488,441.80)	
AA.0201.000.000 Cash In Time Deposits, General Fund, 5-Star	0.00	100,406.77	(100,406.77)	
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass (003)	54,126.62	61,514.72	(7,388.10)	
AA.0201.004.000 Cash in Time Deposits, General, NYCLASS (004)	184,516.80	0.00	184,516.80	
	340,855.34	752,575.21	(411,719.87)	
Reserves				
AA.0230.001.000 Cash Spec Reserve, Command Vehicles, 5-Star	22,808.36	48,664.39	(25,856.03)	
AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star	42,118.59	45,397.01	(3,278.42)	
AA.0230.006.000 Cash Special Reserve, Repair, 5-Star	1.21	50,181.06	(50,179.85)	
AA.0230.007.000 Cash Special Reserve, Misc, 5-Star	0.04	12,013.39	(12,013.35)	
AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass	851,290.67	1,001,416.96	(150,126.29)	
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass	290,790.20	548,096.58	(257,306.38)	
AA.0232.005.000 Cash Reserve, Communications Equip NYCLASS (005)	25,554.35	0.00	25,554.35	
AA.0232.006.000 Cash Reserve Misc Equip, NYCLASS (006)	150,884.45	0.00	150,884.45	
AA.0232.008.000 Cash Reserves, Repairs, NYCLASS (008)	51,153.66	0.00	51,153.66	
	1,434,601.53	1,705,769.39	(271,167.86)	
Other Assets				
	0.00	0.00	0.00	
Total Assets	1,775,456.87	2,458,344.60	(682,887.73)	
Liabilities and Net Assets				
Liabilities				
AA.0600.000.000 Accounts Payable	58,900.18	0.00	58,900.18	
Total Liabilities	58,900.18	0.00	58,900.18	
Net Assets				
AA.0878.000.000 Capital Reserve	1,686,454.52	1,686,454.52	0.00	Capital Reserve amount at the end of the prior year
AA.0913.000.000 Committed Fund Balance	272,000.00	272,000.00	0.00	Figures will be updated when AUD is complete
AA.0917.000.000 Unassigned Fund Balance	44,346.47	44,346.47	0.00	
Fund Balance - Current Year	(286,244.30)	455,543.61	(741,787.91)	
Total Net Assets	1,716,556.69	2,458,344.60	(741,787.91)	
Total Liabilities and Net Assets	1,775,456.87	2,458,344.60	(682,887.73)	

Statement of Activity - MTD and YTD by Classification
February 29, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>2 months</u> <u>=16.66%</u>	<u>Comments</u>
Revenues						
AA.1001.000.000 Real Property Taxes	0.00	0.00	1,463,606.00	(1,463,606.00)	0.00	
AA.1081.000.000 Other Payments In Lieu of Taxes	0.00	0.00	900.00	(900.00)	0.00	
Total Revenues	0.00	0.00	1,464,506.00	(1,464,506.00)	0.00	
Expenses						
Personnel Expenses						
AA.3405.100.000 Treasurer	486.46	906.79	12,039.00	11,132.21	7.53	
AA.3410.100.000 Secretary	1,157.38	2,297.91	15,046.00	12,748.09	15.27	
AA.3415.100.000 Event Reporting/Administrative	1,689.64	3,387.36	46,237.00	42,849.64	7.33	
AA.3420.100.000 Custodial	2,185.60	4,387.54	17,489.00	13,101.46	25.09	Miscoded? Check with LGSS
Total Personnel Expenses	5,519.08	10,979.60	90,811.00	79,831.40	12.09	
Contractual Expenses						
AA.1950.400.000 Taxes Assessments Municipal Properties	0.00	781.96	110,900.00	110,118.04	0.71	
AA.3505.400.000 Office Supplies, Postage	0.00	176.53	0.00	(176.53)	0.00	
AA.3510.400.000 Travel Expense	0.00	0.00	2,000.00	2,000.00	0.00	
AA.3515.400.000 Association Dues	0.00	160.00	2,000.00	1,840.00	8.00	
AA.3525.400.000 Office Equipment Non-Capital	5,697.00	5,697.00	10,900.00	5,203.00	52.27	TV project
AA.3530.400.000 Election Expenses	0.00	93.90	500.00	406.10	18.78	Budget Spread
AA.3535.400.000 Software	0.00	163.90	20,000.00	19,836.10	0.82	
AA.3540.400.000 Public Drill, Parades, Inspect	0.00	0.00	9,000.00	9,000.00	0.00	
AA.3605.400.000 Accountants	1,263.47	2,526.94	23,000.00	20,473.06	10.99	
AA.3610.400.000 Legal	0.00	6,020.00	10,000.00	3,980.00	60.20	Budget Spread
AA.3615.400.000 Medical (Physicals)	758.00	758.00	15,000.00	14,242.00	5.05	
AA.3620.400.000 IT Services	9,000.00	22,500.00	108,000.00	85,500.00	20.83	Actual Expense
AA.3625.400.000 A&E Consulting	0.00	0.00	25,000.00	25,000.00	0.00	
AA.3626.400.000 Marketing Consultants	600.00	600.00	14,000.00	13,400.00	4.29	
AA.3630.400.000 Legal Notices	201.75	277.95	1,000.00	722.05	27.80	Budget Spread
AA.3635.400.000 Office & Comp Equip Maint Lease	187.10	332.54	2,500.00	2,167.46	13.30	
AA.3640.400.000 Insurance	0.00	143.00	45,000.00	44,857.00	0.32	
AA.3705.400.000 Electric	1,422.07	2,662.01	17,000.00	14,337.99	15.66	
AA.3710.400.000 Gas	1,959.70	3,841.14	20,000.00	16,158.86	19.21	Actual Expense
AA.3715.400.000 Water	302.59	795.08	4,500.00	3,704.92	17.67	Actual Expense
AA.3720.400.000 Repairs & Maintenance	0.00	835.92	30,000.00	29,164.08	2.79	
AA.3725.400.000 Maintenance Supplies	0.00	0.00	4,000.00	4,000.00	0.00	
AA.3735.400.000 Alarm/Access Systems	0.00	0.00	7,200.00	7,200.00	0.00	
AA.3740.400.000 Telephone	704.68	2,920.29	20,000.00	17,079.71	14.60	
AA.3745.400.000 Web Site, Internet Access, Cable	149.98	1,492.50	15,000.00	13,507.50	9.95	

Statement of Activity - MTD and YTD by Classification
February 29, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>2 months</u> <u>=16.66%</u>	<u>Comments</u>
AA.3750.400.000 Trash Removal	248.16	496.32	2,800.00	2,303.68	17.73	Actual Expense
AA.3805.400.000 Radios & Pagers	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3810.400.000 Hoses (Maint/Test)	0.00	0.00	6,000.00	6,000.00	0.00	
AA.3820.400.000 Firefighter Equip non-Capital	593.63	4,201.88	45,000.00	40,798.12	9.34	
AA.3821.400.000 Firefighter Equipment Maintenance	2,644.00	6,014.37	45,000.00	38,985.63	13.37	
AA.3825.400.000 EMS Supplies	0.00	551.85	8,000.00	7,448.15	6.90	
AA.3830.400.000 Uniforms	376.00	376.00	6,000.00	5,624.00	6.27	
AA.3835.400.000 Fire Police	0.00	3,033.20	4,000.00	966.80	75.83	Barricades, Traffic Cones
AA.3840.400.000 Jr. Firefighters	0.00	0.00	12,100.00	12,100.00	0.00	
AA.3906.400.000 P232 (5366)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3910.400.000 P235 (3921)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3915.400.000 P233 (1151)	458.03	458.03	5,000.00	4,541.97	9.16	
AA.3920.400.000 P234 (4651)	4,448.56	4,448.56	5,000.00	551.44	88.97	Maint and Repair
AA.3925.400.000 R238 (2146)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3930.400.000 V2317 BFD7 (2354)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3935.400.000 SQ2327 (2161)	535.55	535.55	5,000.00	4,464.45	10.71	
AA.3940.400.000 BFD1 (7837)	48.98	1,086.98	5,000.00	3,913.02	21.74	Repairs
AA.3945.400.000 BFD2 (2281)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3950.400.000 BFD5 (8154)	0.00	0.00	10,000.00	10,000.00	0.00	
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3960.400.000 Multivehicle	25.98	3,105.77	1,500.00	(1,605.77)	207.05	Foam
AA.3965.400.000 Q230 (0744)	7,922.80	15,566.23	22,000.00	6,433.77	70.76	Repairs
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	561.20	5,000.00	4,438.80	11.22	
AA.3975.400.000 T236 (3541)	382.50	9,582.06	5,000.00	(4,582.06)	191.64	Repairs
AA.3980.400.000 BFD3 (7425)	0.00	0.00	5,245.00	5,245.00	0.00	
AA.3981.400.000 BFD4 (7145)	0.00	85.95	5,200.00	5,114.05	1.65	
AA.3985.400.000 Fuel and Oil	3,808.05	3,808.05	20,000.00	16,191.95	19.04	Actual Expense
AA.4205.400.000 Personnel Rehab Supplies/Equip	384.63	1,213.99	7,000.00	5,786.01	17.34	Actual Expense
AA.4305.400.000 Public Education	0.00	0.00	4,000.00	4,000.00	0.00	
AA.4310.400.000 Training	0.00	125.00	16,000.00	15,875.00	0.78	
Total Contractual Expenses	44,123.21	108,029.65	801,345.00	693,315.35	13.48	
Employee Benefits Expenses						
AA.9030.800.000 Social Security	422.22	839.96	4,000.00	3,160.04	21.00	Actual Expense
AA.9040.800.000 Workers Compensation and VFBL	0.00	0.00	80,000.00	80,000.00	0.00	
AA.9050.800.000 Unemployment Insurance	115.88	230.54	2,000.00	1,769.46	11.53	
AA.9055.800.000 Disability Insurance	(13.69)	(27.04)	350.00	377.04	(7.73)	
AA.9089.800.000 EAP/D&D/CANCER	195.75	391.50	28,000.00	27,608.50	1.40	
Total Employee Benefits Expenses	720.16	1,434.96	114,350.00	112,915.04	1.25	

Statement of Activity - MTD and YTD by Classification
February 29, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>2 months</u> <u>=16.66%</u>	<u>Comments</u>
Capital Expenses						
AA.3525.200.000 Office Equipment, Cap Equip Outlay	0.00	0.00	8,000.00	8,000.00	0.00	
AA.4005.200.000 Fire Apparatus, Trucks - Capital	0.00	0.00	329,235.00	329,235.00	0.00	
AA.4007.200.000 Fire Equipment, Capital, Reserve	0.00	322,815.00	12,000.00	(310,815.00)	2,690.13	Truck Chassis - Budget transfer needed from 4005
AA.4008.200.000 Fire Equipment, Capital, Non-Reserve	0.00	0.00	15,000.00	15,000.00	0.00	
AA.4020.200.000 Command Vehicles - Capital	18,912.17	18,912.17	0.00	(18,912.17)	0.00	
AA.4025.200.000 Turnout Gear - Capital	0.00	21,777.97	40,000.00	18,222.03	54.44	Prior Year Expense
AA.4030.200.000 SCBA, Capital	13,782.29	13,782.29	18,000.00	4,217.71	76.57	Prior Year Expense
AA.4105.200.000 Station 1 - Market Street	0.00	28,519.11	110,000.00	81,480.89	25.93	Prior Year Expense
AA.4110.200.000 Station 2 - Lake Road	0.00	0.00	30,000.00	30,000.00	0.00	
AA.4115.200.000 Station 3 - West Ave	0.00	0.00	77,000.00	77,000.00	0.00	
AA.4120.200.000 Station 5 - Owens Road	0.00	0.00	75,000.00	75,000.00	0.00	
Total Capital Expenses	32,694.46	405,806.54	714,235.00	308,428.46	56.82	
Debt Service Expenses						
Operating Expenses						
Plus Non Reserve Capital	50,362.45	# 120,444.21	# 1,006,506.00	886,061.79		
Plus Operating Expense Encumbrances		35,560.26				
		29,599.74				
Total Operating	185,604.21	185,604.21	1,006,506.00	820,901.79	18%	Some prior year expenses will be moved off
Capital Expenses						
Plus Capital Expense Encumbrance	32,694.46	# 405,806.54	# 714,235.00			
Less Non Reserve Capital		39,592.00				
		35,560.26				
Total Capital Expense	409,838.28	409,838.28	714,235.00	304,396.72	57%	Some prior year expenses will be moved off
Total Expenses	83,056.91	526,250.75	1,720,741.00	1,194,490.25	30.58	

**Brockport Fire District
 Encumbrance Worksheet 2024
 Requisitions and Approvals not Posted to Expenses
 Feb-24**

Date	Vendor	Requestor	Item	Cost	Comments
1/24/2024	Dival	Henry	Thermal Cameras	6,170.00	
1/11/2024	Firematic	Henry	Bumper P232	18,100.00	
2/13/2024	Skywave	Smith	Antenna, Batteries	3,733.74	
2/13/2024	Lowes	Bird	Washer Dryer	1,596.00	
Total				29,599.74	
Encumbrances Capital					
3/1/2023	Churchville Fire Equip	Henry	Hose Gladiator	39,592.00	2023 Expense
Total				39,592.00	

Non Reserve Capital

Brockport Fire District
Expenses from Reserves
18-Feb-24

Project	Computers Communications	AEDs Misc Equip	Truck Payment Vehicle	Alarm System Station 1 Building and Fac	Handicapped Doors Station 1 Building and Fac	Signage 1,2,3,5 Building and Fac	Roofing Station 2 Building and Fac	Roofing Station 3 Building and Fac	Paint Exterior Station 3 Building and Fac	Parking Lot Building and Fac	Grade Front Door Station 5 Building and Fac	Air Conditioning Station 5 Building and Fac	Concrete Pad Station 5 Building and Fac	Repair Doors Wall Station 5 Building and Fac	Shed Station 5 Building and Building and Fac
Reserve used	8,000.00	12,000.00	329,235.00	40,000.00	50,000.00	20,000.00	30,000.00	40,000.00	7,000.00	30,000.00	15,000.00	10,000.00	30,000.00	15,000.00	5,000.00
Budget			322,815.00												
Quote			322,815.00												
Perm Ref \$															
Order can be placed															

Jan-22																
Feb-22			322,815.00													
Mar-22																
Apr-22																
May-22																
Jun-22																
Jul-22																
Aug-22																
Sep-22																
Oct-22																
Nov-22																
Dec-22																
Total	0.00	0.00	322,815.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Variance to Quote	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Variance to Perm Ref	0.00	0.00	-322,815.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Payment from:

Reserve Accounts	322,815.00															
Operation Account																

Variance to Budget	8,000.00	12,000.00	6,420.00	40,000.00	50,000.00	20,000.00	30,000.00	40,000.00	7,000.00	30,000.00	15,000.00	10,000.00	30,000.00	15,000.00	5,000.00	0.00
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Total Spent																322,815.00
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Brockport Fire District Abstract of Audited Vouchers from 2/06/2024 to 2/19/2024

Claimant

<u>Voucher #</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
ADP							
7,073	2/10/2024	PR 02.16	02/16 Payroll	AA.3405.100.000	275.83	PR 02.16	2/16/2024
	2/10/2024	PR 02.16	02/16 Payroll	AA.3410.100.000	578.69	PR 02.16	2/16/2024
	2/10/2024	PR 02.16	02/16 Payroll	AA.3415.100.000	897.08	PR 02.16	2/16/2024
	2/10/2024	PR 02.16	02/16 Payroll	AA.3420.100.000	1,092.15	PR 02.16	2/16/2024
	2/10/2024	PR 02.16	02/16 Payroll	AA.9030.800.000	217.55	PR 02.16	2/16/2024
	2/10/2024	PR 02.16	02/16 Payroll	AA.9050.800.000	59.71	PR 02.16	2/16/2024
	2/10/2024	PR 02.16	02/16 Payroll	AA.9055.800.000	-7.14	PR 02.16	2/16/2024
					<u>3,113.87</u>		
					3,113.87		

ADP Total

Total for Voucher Type: Payroll

Voucher Type: Prepaid

Casella Waste Services							
7,043	2/01/2024	1355801	Trash Removal Station 1	AA.3750.400.000	215.17	ACH	2/13/2024
	2/01/2024	1355802	Trash Removal Station 3	AA.3750.400.000	32.99	ACH	2/13/2024
					<u>248.16</u>		
Frontier Communication							
7,046	2/01/2024	637-1017 (2024.02)	Telephone Feb 2024	AA.3740.400.000	247.83	ACH	2/13/2024
	2/01/2024	637-1034 (2024.02)	Telephone Feb 2024	AA.3740.400.000	52.52	ACH	2/13/2024
	2/01/2024	637-1049 (2024.02)	Telephone Feb 2024	AA.3740.400.000	130.70	ACH	2/13/2024
	2/01/2024	637-1052 (2024.02)	Telephone Feb 2024	AA.3740.400.000	94.95	ACH	2/13/2024
	2/01/2024	637-3359 (2024.02)	Telephone Feb 2024	AA.3740.400.000	94.28	ACH	2/13/2024
					<u>620.28</u>		
RG&E							
7,038	2/08/2024	2002-3355-124	Gas Jan - Feb 2024 Station 3	AA.3710.400.000	276.85	ACH	2/13/2024
	2/09/2024	2002-3355-132	Gas Jan Feb 2024 Station 1	AA.3710.400.000	1,337.73	ACH	2/13/2024
	2/12/2024	2002-3361-049	Gas Jan - Feb 2024 Station 2	AA.3710.400.000	196.31	ACH	2/13/2024
	2/12/2024	2002-4885-368	Gas Jan Feb 2024 Station 5	AA.3710.400.000	148.81	ACH	2/13/2024
					<u>1,959.70</u>		
SIPTrunk, Inc.							
7,036	2/01/2024	37636310	Telephone Feb 2024	AA.3740.400.000	84.40	ACH	2/08/2024
					<u>84.40</u>		
Time Warner Cable BC							
7,042	2/07/2024	144052701020724	Cable Feb Mar 2024 Station 3	AA.3745.400.000	149.98	ACH	2/13/2024
					<u>149.98</u>		

Time Warner Cable BC Total

Brockport Fire District Abstract of Audited Vouchers from 2/06/2024 to 2/19/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u> <u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Verizon Wireless	1/23/2024	9955003297	7,037 Telephone Jan Feb 2024	AA.3740.400.000	667.07		
	1/23/2024	9955003297	Telephone Jan Feb 2024	AA.3740.400.000	-667.07		
<u>Verizon Wireless Total</u>					0.00		
Total for Voucher Type: Prepaid					3,062.52		
Voucher Type: PriorYear							
Bob Johnson Auto Group	2/01/2024	70099706	7,052 Running Boards and Remote Start for 2024	AA.4020.200.000	1,153.56		
<u>Bob Johnson Auto Group Total</u>					1,153.56		
Dival Safety Equipment, Inc.	2/05/2024	3428836	7,054 NXG2 4500 PSI 45 minute cylinders and 60	AA.4030.200.000	13,782.29		
<u>Dival Safety Equipment, Inc. Total</u>					13,782.29		
EV Warning Systems LLC	2/01/2024	24-004	7,053 Install front visor lightbar, 100 watt speaker, siren	AA.4020.200.000	12,218.61		
<u>EV Warning Systems LLC Total</u>					12,218.61		
Total for Voucher Type: PriorYear					27,154.46		
Voucher Type: Regular							
Board of Water Commissioners	2/01/2024	OM2-400011.01	7,063 Water usage - Station #3	AA.3715.400.000	24.41		
	2/01/2024	OM2-400013.01	Water usage - Station #1	AA.3715.400.000	231.64		
	2/01/2024	OM2-400016.01	Water usage - Station #5	AA.3715.400.000	46.54		
<u>Board of Water Commissioners Total</u>					302.59		
Crystal Rock Water	2/10/2024	21179939 021024	7,068 Water bottles	AA.4205.400.000	217.79		
<u>Crystal Rock Water Total</u>					217.79		
Dival Safety Equipment, Inc.	2/07/2024	3430770	7,056 Repair gas detector	AA.3821.400.000	925.00		
<u>Dival Safety Equipment, Inc. Total</u>					925.00		
Garland Technologies, LLC	1/31/2024	1798	7,058 Support contract, Touch FOB readers	AA.3525.400.000	1,650.00		
	1/31/2024	1798	Support contract, Touch FOB readers	AA.3620.400.000	9,000.00		
<u>Garland Technologies, LLC Total</u>					10,650.00		
Gaze, James	2/01/2024	248	7,065 Real Estate Appraisal - 248 West Ave.	AA.3626.400.000	600.00		
<u>Gaze, James Total</u>					600.00		
Jim's Service	2/07/2024	32914	7,071 Recovery of Ladder Truck off driveway on	AA.3965.400.000	5,965.00		

Brockport Fire District Abstract of Audited Vouchers from 2/06/2024 to 2/19/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
	2/07/2024	32915		PM check, State inspection, Check for air leak	AA.3965.400.000	1,957.80		
<u>Jim's Service Total</u>						7,922.80		
<u>Lewis General Tire, Inc.</u>			7,055					
	1/25/2024	179474		Tires for Pumper	AA.3920.400.000	4,448.56		
<u>Lewis General Tire, Inc. Total</u>						4,448.56		
<u>Local Government Support Services</u>			7,069					
	2/01/2024	1124		Accounting services - February 2024	AA.3605.400.000	1,263.47		
<u>Local Government Support Services LLC Total</u>						1,263.47		
<u>Lowe's (Accounts Receivable CC)</u>			7,057					
	2/02/2024	2024.02.02		Supplies	AA.3820.400.000	173.63		
<u>Lowe's (Accounts Receivable CC) Total</u>						173.63		
<u>NAPA Auto Parts</u>			7,051					
	1/16/2024	BUF93065924		DEF	AA.3960.400.000	25.98		
	1/16/2024	BUF93065974		Rain-X	AA.3940.400.000	48.98		
<u>NAPA Auto Parts Total</u>						74.96		
<u>Northern Star Medical Billing and</u>			7,059					
	1/31/2024	8970		Physicals	AA.3615.400.000	758.00		
<u>Northern Star Medical Billing and Collections Total</u>						758.00		
<u>Turnout Express</u>			7,072					
	2/07/2024	209912		Advanced inspection and cleaning	AA.3821.400.000	1,719.00		
<u>Turnout Express Total</u>						1,719.00		
<u>Uniform Express</u>			7,060					
	2/01/2024	50257		Polo shirt w/ graphics and Job shirt	AA.3830.400.000	144.00		
	2/01/2024	50269		4 Polo shirts w/ embroidered names	AA.3830.400.000	232.00		
<u>Uniform Express Total</u>						376.00		
<u>URMC Dept of Psychiatry</u>			7,066					
	2/05/2024	BFD0224		EAP services - February 2024	AA.9089.800.000	195.75		
<u>URMC Dept of Psychiatry Total</u>						195.75		

Brockport Fire District Abstract of Audited Vouchers from 2/06/2024 to 2/19/2024

<u>Claimant</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Village of Brockport DPW	2/02/2024	2024.01	7,067	Fuel - January 2024	AA.3985.400.000	2,118.17		
<u>Village of Brockport DPW Total</u>						2,118.17		
Total for Voucher Type: Regular						31,745.72		

Total:
 Payroll Vouchers 3,113.87
 Total 62,629.77
 65,743.64

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

Department:
 Command Vehicles (Legal Notice)
 General 13,372.17
 Total 52,371.47
 Lights & Steps Command Vehicles 3103.87
 49,257.60 + 3103.87
 65,743.64

2/19/2024
 Date

Debra Bax
 Debra Bax, Secretary Brockport Fire District