

Brockport Fire District Commissioners
Regular Meeting
October 17, 2023 6:45 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners: Patricia Connors, Debra Bax, Bill Bird, Allyn Hammel, David Georgiev;
Treasurer Debra Kuhn; Assistant Chief Adam Leggett

Others Present: Jay Grasso, John Rombaut

Excused: Chief Jose Medina, Deputy Chief Tim Smith, Attorney Ray DiRaddo

Meeting called to order by Chairwoman Connors at 6:45 pm
Pledge Moment of Silence

Public Comments – nothing

BVFA - nothing

Presentation by Jay Grasso of G&G Municipal Consulting and Grant Writing

- Reviewed the various grants that they have applied for the district.
- Treasurer Kuhn inquired if we could get a copy of the grants that were submitted.
- Indicated that trucks are difficult to obtain through the grant process.
- If we are going to do an RFP for a study of any of our buildings, Jay indicated that he would assist with that.
- There is a private grant for smoke detectors is we want to apply. It was noted that we already have this program in place through the Red Cross and one of our members is managing the program.
- John Rombaut noted that the museum is in the process of reviewing their By-Laws. Jay indicated if there were a merger of the BVFA and Museum that he would also write the grants for them.

Presentation ended at 7:01 pm and the Regular Meeting continued.

Approval of September 18, 2023 Regular Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve as read.

5 Yes 0 No

Chief's Report

- Nothing

Deputy Chief's Report

- Nothing

Assistant Chief's Report

- Reviewed written report.
- Service to the SCBA's is delayed due to Dival not being able to obtain parts.
- Bunk-In Program – still working on getting students.
- Inquired about the Wildland Fire Equipment from the VFA Grant. Secretary Bax indicated that we need a bill and a copy of the check in order for the DEC Forest Ranger to come out and inspect everything.

Motion by Commissioner Hammel seconded by Commissioner Georgiev to accept the Chief's Report. **5 Yes 0 No**

Treasurer's Report

RESOLUTION 2023-57

Adopt the Proposed Budget for 2024

BE IT RESOLVED that the Board of Fire Commissioners approves the adoption of the Proposed 2024 Budget as presented.

| | | | |
|----------------------|-----|-----------------------|-----|
| Commissioner Connors | Yes | Commissioner Bax | Yes |
| Commissioner Hammel | Yes | Commissioner Georgiev | Yes |
| Commissioner Bird | Yes | | |

- Reviewed the Treasurer's Reports.
- Commissioner Bird indicated that the back-up camera had been installed and that the air conditioning at Station 5 was completed.
- Discussion regarding the quotes for the grate in the truck bay at Station 2 which will cost \$450 to replace. Treasurer Kuhn indicated that this can come out of the Operating Budget.
- Discussion regarding the coating for the truck bay floor at Station 2. Quotes were received in the amount of \$6,762, \$11,306, \$13,300, \$12,600. The money will need to come out of the Operating Budget and not a Reserve Account as the contract was signed.

Motion by Commissioner Bird seconded by Commissioner Hammel to approve the work to be done by Concrete Cleaners at a cost of \$6,762. **5 Yes 0 No**

Motion by Commissioner Bird seconded by Commissioner Georgiev to accept the Treasurer's Reports. **5 Yes 0 No**

RESOLUTION: 2023-58

Payment of Bills

BE IT RESOLVED that the Treasurer is approved to transfer \$10,000 from the Gifts and Donations Account for the media company; \$44,359.26 for the Regular Bills and \$2,700.35 for payroll from the General Fund Money Market Account and deposit all into the General Checking Account to pay the bills totaling \$47,059.61.

Motion by Commissioner Bird seconded by Commissioner Hammel to approve. **5 Yes 0 No**

Secretary's Report

- Annual Election Inspectors
Motion by Commissioner Hammel seconded by Commissioner Bird to approve Gordon Bemis and Lynn Rawleigh, as well as, Phyllis Brudz if she is available. **5 Yes 0 No**
- Cancer Benefit Roster – need to call tomorrow to inquire about a few questions then the roster will be submitted by the due date of 10/20/2023 (this was moved up by the insurance companies from 12/1/2023).
- VFA Grant 2022 – need to close out and have the DEC Forest Ranger inspect everything in order for us to get our portion of the money.
- VFA Grant 2023 – this is a new grant which is due November 15, 2023 for an amount up to \$5,000 and, if received, our portion will be \$2,500.

New/Old Business

- Station 1 Boiler Project – Commissioner Georgiev
 - Indicated that we had \$10,000 included for any contingencies that might occur. If we have any other work that needs to be done, we could use that money.
 - Commissioner Bird indicated that they need to install a thermostat in the commission office and a diffuser so that the gas smell does not come in the commission office window.
- Commissioner Hammel would like to set up a committee to meet with the Exempts regarding their property on West Avenue. The committee will be Commissioners Hammel and Bird and Treasurer Kuhn.
- Commissioner Georgiev indicated that he should be receiving information regarding the front entry at Station 5 within the next few weeks.
- Assistant Chief Leggett indicated that a member went for his physical and was told they didn't have a mask for the fit test. Secretary Bax will follow-up on this.

Chief Jose Medina entered the meeting at 7:45 pm.

- Assistant Chief Leggett and Chief Medina expressed concerns regarding pictures, which could be potential for a crime scene, posted on Facebook.

Motion by Commissioner Bird seconded by Commissioner Hammel to adjourn. **5 Yes 0 No**

Meeting adjourned at 7:50 pm.

Respectfully submitted,
Debra Bax, Secretary
Brockport Fire District
38 Market Street
Brockport NY 14420