

**Brockport Fire District Commissioners**  
Regular Meeting  
May 16, 2022 6:30 pm  
Brockport Fire District Station #3  
191 West Avenue, Brockport NY 14420

**Present:** Commissioners Patricia Connors, Allyn Hammel, Debra Bax, Bill Bird, David Georgiev; Treasurer Debra Kuhn; Chief Scott Wainwright, Deputy Chief Jose Medina, Assistant Chief Tim Smith; Attorney Ray DiRaddo

**Others Present:** None

Meeting called to order by Commissioner Connors at 6:30 PM  
Pledge           Moment of Silence

**Approval of May 16, 2022 Regular Meeting Minutes**

**Motion** by Commissioner Hammel seconded by Commissioner Georgiev to approve as amended with one correction. **5 Yes 0 No**

**BVFA** - no one present

**Chief's Report**

- Reviewed submitted report.
- No questions for the Chief.

**Deputy Chief's Report**

- Reviewed submitted report.
- No questions for the Deputy Chief.

**Assistant Chief's Report**

- Reviewed submitted report.
- Attic ladder was missing from 235. Will purchase another one costing approximately \$240 and if the other one is found there will be a spare available.
- **Motion** by Commissioner Bird seconded by Commissioner Hammel to accept the Chiefs' reports.  
**5 Yes 0 No**

**Treasurer's Report**

- Reviewed Statement of Activity Report, Statement of Financial Position by Fund, and Encumbrance Worksheet.
- Door repairs – are they turned into the insurance for the overhead doors? Commissioner Bird had turned this into the insurance company.
- Inquired if the railroad pole repair cost was sent to the insurance company. Treasurer Kuhn will contact the insurance company.

- Transfer from the Fund Balance was made into the Buildings and Facilities Capital Reserve Fund. There is \$160,000 remaining in the Fund Balance which sits inside the General Fund Checking Account.

**Motion** by Commissioner Georgiev seconded by Commissioner Hammel to approve the Treasurer's Reports. **5 Yes 0 No**

**RESOLUTION 2022-34            Payment of Bills**

**BE IT RESOLVED** that the Treasurer is approved to transfer \$19,674.84 for regular bills and \$2,618.63 for payroll from the General Fund and deposit all into the General Checking account for a total of \$22,293.47.

**Motion** by Commissioner Hammel seconded Commissioner Bird to approve the payment of the bills.

**5 Yes 0 No**

- Commissioner Bird inquired if a Class A Uniform is purchased for members when they come in. The discussion with Chief Wainwright was that they wait until they are sure the person gets closer to being off of probation, depending on their activity level.

**Secretary's Report**

- Physicals – there are still packets that members need to pick up to complete before they go to their physical. Also, there are still spots available on May 19 and May 21 for those who have not yet scheduled their appointment.
- SAM Renewal – extended a month to June 6. Jay Grasso indicated that he would assist with the process.
- Phone System Project – is completed. Direct dial numbers have been assigned and a phone sheet will be set up and sent out. If the Chiefs, Secretary, and Treasurer want to get rid of their district cell phones there is an app that we can purchase to have the house phone calls forwarded to the personal cell phones. Chief Wainwright prefers to keep his district cell phone. Needs further discussion. For business cards, a sticker could be put on with the new main line and extension and/or the direct dial number.
- Policies – the committee worked on the EMS Policy, Substance Abuse Policy, and Tobacco Use Policy. The Vehicle Use Policy will be sent to all 3 Chiefs. Deputy Chief Medina inquired if we will be limiting the number of members who want to get their EMT Certification for payment by the district. The recommendations should come from the Chief's office for a member who may be interested based on their decision and the amount of money in the budget for this.
- Chief Wainwright indicated the chiefs are okay with the EMS Policy. This will be held until the next meeting along with the Tobacco Policy and the Substance and Abuse Policy.
- IT Projects – we need to review and decide what we can do this year and what needs to be pushed off to next year's budget. Commissioner Hammel indicated that we need more specific prices for projects so that we know they are firm quotes.
- Discussion regarding Prevailing Wage. Ray reviewed the Procurement Policy and the requirements for public works projects and requirements for Prevailing Wage.



- Paint Quote for Station 3 was received in amount of \$5,950.00 from Rocket Roofing LLC. Commissioner Hammel indicated that he has another quote for \$2,000.00. Treasurer Kuhn indicated that we need to put together a spreadsheet in order to carefully review the quotes. There were concerns from Chief Wainwright regarding using money from the concrete pad project for painting the building. After further discussion it was decided to hold on the quotes for painting Station 3 and possibly budget it for next year.
- Commissioner Bird indicated that we need to discuss the error regarding the asbestos abatement of the hot water heater at Station 1. The legal notice had gone out for \$10,000 and we used the Mold Men LLC who quoted \$7,400 and not Kascon LLC. A mistake was made in choosing the company but Mold Men LLC did extra work and abated more fittings
- Commissioner Bax inquired to the Chiefs if the Recruit Class will be starting soon as new member Zach Alexander came in and got his email and Bryx set up plus, we will get him a FOB. It was verified with the Chiefs that the new members should get their email, Bryx, and FOB, even if the Recruit Class has not started, so that they know what is going on and can get into the hall.

#### Membership

- New application from Kirby Trask who was tentatively approved by the BVFA pending the appropriate paperwork is completed.  
**Motion** by Commissioner Hammel seconded by Commissioner Georgiev to approve Kirby Trask's application for membership pending his paperwork being received. **5 Yes 0 No**
- Treasurer Kuhn indicated that we will not need to touch the \$60,000.00 for the concrete pad as there is a secondary line item for \$5,000.00 within that category in the Buildings and Facilities Capital Reserve Fund which can be used for the roof work at Station 3 and possibly for the painting as well.
- Commissioner Georgiev met with Jay Grasso. Treasurer Kuhn indicated that we need the plan for what we want in the budget for next year. He is to be sending us a template for a 1-year plan and a 5-year plan. Commissioner Hammel indicated that we need to get letters on file with our Senator and County Legislator for the Stimulus money that is out there.

#### Attorney DiRaddo

- Inquired as to when was the last time that we did a Workplace Violence Assessment and that the Chiefs should take a look at this. These means violence from a third party entering our facilities.

#### Commissioner Reports

##### Commissioner Bird

- The new dryer for Station 3 is in place.
- Hot water heaters installed at Station 1 tomorrow.
- Door at Station 3 was broken in the AM and fixed in the PM.
- Painting overhead door at Station 1 – no quotes received yet.

**New/Old Business**

- Commissioner Georgiev received a quote for the roof work at Station 3 from Rocket Roofing, LLC in the amount of \$2,160.00 which included \$160.00 tax which will need to be removed. Motion by Commissioner Bird to approve the work for the quote from Rochet Roofing, LLC minus the tax .... There was not a second on the motion as discussion continued regarding what account the money will come from. Treasurer Kuhn indicated that the money must come from the Buildings and Facilities Capital Reserve Fund which will require a Resolution and 30-day Legal Notice to expend the money.
- There was further discussion regarding the concrete pad at Station 5. Commissioner Bird indicated that we need to have accurate specifications to put out to bid before we can move forward, and we would need assistance from possibly MRB to complete those specifications. Deputy Chief Medina suggested touching base with the Town of Sweden as they put the stone pad down. After further discussion it was agreed that moving forward, we should touch base with the Town of Sweden.
- There will be no second on the motion regarding the repairs to the roof at station 3 since it will need to be done by resolution and a legal notice posted for 30 days and the amount to expend will be \$4,500, allowing for any unseen problems.

**RESOLUTION 2022-35**

**Replace Front Entry Overhang of Roof at Station 3**

**BE IT RESOLVED** that there is a need to replace the front entry overhang of roof at Station 3 located at 191 West Avenue, Brockport, NY 14420. The current front overhang is damaged, rotting, and leaking which is causing ice build-up at the front entrance during the winter months, which is a safety issue,

**NOW BE IT RESOLVED THAT**, THE Fire District is hereby authorized to expend from the "Brockport Buildings and Facilities Capital Reserve Fund" an amount not to exceed \$4,500.00 for the purpose of replacement of the front entry overhang of roof at Station 3 located at 191 West Avenue, Brockport NY 14420 and,

**BE IT FURTHER RESOLVED** that this resolution is subject to a permissive referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a special election of the qualified voters of the Brockport Fire District after a proper petition calling for such special election is filed with the secretary of the Brockport Fire District within the time permitted by law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

|  |     |                              |     |
|--|-----|------------------------------|-----|
| Patricia Connors, Chairwoman, Commissioner | YES | Debra Bax, Commissioner      | YES |
| Allyn Hammel, Vice Chairman, Commissioner  | YES | David Georgiev, Commissioner | YES |
| Willard Bird, Commissioner                 | YES |                              |     |

The resolution was thereupon duly declared to have been adopted subject to a permissive referendum.

Dated: May 16, 2022

Debra L. Bax, Secretary

Board of Fire Commissioners



Commissioner Hammel

- Golfed in the tournament honoring fallen firefighters – the turnout was great and well run.
- Jackie Smith did get the road dedication signs up for the event.
- Attended 2 seminars at the conference at Turning Stone – one was on the Marijuana Law and Fit for Duty but what they presented was more of a policy and not a checklist. The other seminar was for Recruitment and Retention.
- Painting overhead doors at Station 1 – will contact Whalen tomorrow.

Commissioner Georgiev – nothing

Commissioner Bax – nothing

Commissioner Connors – nothing

**Motion** by Commissioner Bird seconded by Commissioner to adjourn.     **5 Yes   0 No**

Meeting adjourned at 8:00 pm.

Respectfully submitted,  
Debra L. Bax, Secretary  
Brockport Fire District  
Board of Fire Commissioners

**BROCKPORT FIRE DISTRICT**

**LEGAL NOTICE**

**RESOLUTION 2023-35**

**Replace Front Entry Overhang of Roof at Station 3**

The following resolution was adopted by the Board of Fire Commissioners of the Brockport Fire District on May 16, 2022.

Resolution to expend from the Brockport Fire District Buildings and Facilities Capital Reserve Fund for the Replacement of the Front Entry Overhang of the Roof at Station 3 located at 191 West Avenue, Brockport, NY 14420.

**WHEREAS**, pursuant to General Municipal Law §6-g, the Brockport Fire District (Fire District), Towns of Sweden and Clarkson, County of Monroe, State of New York, did establish the "Brockport Buildings and Facilities Capital Reserve Fund" a capital reserve fund to finance all or part of the cost of acquisition or the construction, reconstruction, remodeling, refurbishment, acquisition or upgrading of existing Fire District buildings or facilities; to pay or provide for structural improvements or to pay or provide for upgrades to the replacement of the HVAC systems, security, smoke and fire protection services for those buildings or facilities. Fire District facilities include the Fire District training grounds.

**WHEREAS** there is a need to Replace the Front Entry Overhang of Roof at Station 3 located at 191 West Avenue, Brockport, NY 14420. The current front overhang is damaged, rotting, and leaking which is causing ice build-up at the front entrance during the winter months, which is a safety issue.

**WHEREAS** the above-mentioned work is to be financed from monies in the above-referenced "Brockport Buildings and Facilities Capital Reserve Fund", and it is the purpose of said capital reserve fund to fund the Replacement of the Front Entry Overhang of Roof at Station 3 located at 191 West Avenue, Brockport NY 14420 to reinforce any structural framing, install new sheathing, drip edge, ice and water shield and shingles and to install water diverting flashing at the bottom of the step flashing area.

**NOW BE IT RESOLVED THAT**, the Fire District is hereby authorized to expend from the "Brockport Buildings and Facilities Capital Reserve Fund" an amount not to exceed \$4,500.00 for the purpose of Replacement of the Front Entry Overhang of Roof at Station 3 located at 191 West Avenue, Brockport NY 14420 and,

**BE IT IS FURTHER RESOLVED** that this resolution is subject to a permissive referendum and shall not take effect until 30 days has elapsed after its adoption, or unless approved at a special election of the qualified voters of the Brockport Fire District after a proper petition calling for such special election is filed with the secretary of the Brockport Fire District within the time permitted by law.

The adoption of the foregoing resolution was duly put to a vote and upon roll call the vote was as follows:

|  |     |                              |     |
|--|-----|------------------------------|-----|
| Patricia Connors, Chairwoman, Commissioner | Yes | Debra Bax, Commissioner      | Yes |
| Allyn Hammel, Vice Chairman, Commissioner  | Yes | David Georgiev, Commissioner | Yes |
| Willard Bird, Commissioner                 | Yes |                              |     |

The resolution was thereupon duly declared to have been adopted subject to a permissive referendum.

Dated: May 16, 2022  
Debra L. Bax, Secretary  
Board of Fire Commissioners  
Brockport Fire District



## **Brockport Fire District Meeting Agenda**

May 16, 2022 (in-person only)

6:30 PM

1. Pledge of Allegiance by all present.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Approval of Minutes from the Regular Meeting of May 2.\*
4. BVFA representative
5. Chief's Reports \*
6. Treasurer's Report:
  - Monthly Report\*
  - Payment of Bills \*
7. Secretary's Report:
  - Physicals 2022
  - SAM Renewal
  - New Phone System Project
  - Policies
  - IT Projects
8. New/Old Business:
9. Attorney Ray DiRaddo
10. Commissioners Reports
11. Executive Session – No
12. Motion to adjourn by \_\_\_\_\_ seconded by \_\_\_\_\_  
Meeting adjourned at \_\_\_\_\_ PM

(\*Motion to approve)





# Brockport Fire District

## Office of the Fire Chief

38 Market Street • P. O. Box 131  
Brockport, NY 14420

Chief Scott Wainwright  
Deputy Chief Jose Medina  
Assistant Chief Tim Smith

### Fire Chief's report May 16, 2022

#### Fire Calls:

Year to Date Fire Calls: 1/1/22 – 4/30/22: 386  
Fire Calls for May: 5/1/22 – 5/15/22: 39 (Unofficial)  
Prev. year comparison: 2021 2022 2021 2022

|        |     |     |       |     |
|--------|-----|-----|-------|-----|
| JAN:   | 68  | 84  | JULY: | 99  |
| FEB:   | 80  | 95  | AUG:  | 95  |
| MARCH: | 100 | 135 | SEPT: | 92  |
| APRIL: | 92  | 74  | OCT:  | 115 |
| MAY:   | 97  |     | NOV:  | 91  |
| JUNE:  | 89  |     | DEC:  | 169 |

#### Number of calls per category for the month:

EMS:  
MVC:  
STRUCT A:  
STRUCT B:  
CO/FUMES:  
AUTO ALARMS:  
M/A GIVEN:  
SERVICE CALLS:  
RECREATIONAL FIRES:

#### Missing Fire Reports:

Notes: I have the Incident sheet that shows all the call from the above numbers if anyone wishes to look at it.

#### DISTRICT DETAILS:

- The UTV has been requested for use at the golf tournament on Monday May 16<sup>th</sup> only. Thank you Ron Sabernick for taking this detail.
- The county needs the use of the van to transport the families of fallen firefighters around the county for day events. Our van was requested on Wed. May 18<sup>th</sup> 12:30-17:30. Thank you Zack and Pom for taking this detail.
- I received the yearly request for the Fire District to stand by for the July 3<sup>rd</sup> fireworks detail at the Town of Sweden Recreation center.



General information:

- Talking with the officers we are looking at replacing or upgrading our forcible entry trainer, hand tools and also replacing our smoke ejector fans with battery operated fans. We have one ram fan now and everyone likes it and it is nice pulling a fan off of a truck and not have to worry about having the right cord to run the fan. We want to purchase the rest of the fans throughout this year and we can work with Churchville Fire Equipment to make this happen without having to get 3 quotes. More information to follow at the meeting.
- I heard back from Alliance fleet on the cap for the Asst Chief's pick up. They stated that it should be in either Wed or Thurs. of this week. I made the truck available for either Thurs or Fri to go over to get the cap installed.

Any questions on this report feel free to call or email me.

Respectfully Submitted,  
Fire Chief Scott Wainwright



## **Brockport Fire District**

### **Office of the Fire Chief**

38 Market Street • P. O. Box 131

Brockport, NY 14420

Chief Scott wainwright

Deputy Chief Jose Medina

Assistant Chief Tim Smith

May 16th 2022

### **May training**

5/17 hands on extrication

5/24 Ladders

5/31 pumping and hand lines

I want to thank everyone for getting their mandatory's done. 236 will be going to Spencerport for a drill tomorrow May 17th, past chief Henry and Capt. S Smith are taking the tanker for that. Firefighter Steves is taking 230 to a firefighter two class on May 23rd for one of our guys in the class. As I receive classes they are posted on the training board and I will continue to send them by email as well. If there are any question, feel free to reach out.

Any questions feel free to call or email me

Respectfully Submitted,

Deputy Chief Jose Medina





# Brockport Fire District

## Office of the Fire Chief

38 Market Street • P. O. Box 131  
Brockport, NY 14420

Chief Scott Wainwright  
Deputy Chief Jose Medina  
Assistant Chief Tim Smith

5/16/22

- 235 is back in service, was an issue between the governer and the ECM. We have not gotten the bill for that yet
- Spoke with Ryan and he said he can start the install of the lights before the cap comes in. He is still waiting for some visor lights to come in but he will let me know when they do so we can schedule getting the truck over to him
- 234 was making another squealing noise and was looked at by Churchville but found no issue
- Starting to re-evaluate the Recruitment and Retention committee and making it more accountable. First meeting is today and will follow up after with the chiefs on progress

Statement of Activity - MTD and YTD by Classification  
May 31, 2022

|  | W-I-U<br>Actual | T-I-U<br>Actual     | Annual<br>Budget    | Variance         | YTD % of<br>5 months<br>= 41.6% | Comments                                     |
|--|-----------------|---------------------|---------------------|------------------|---------------------------------|--|
| <b>Revenues</b>  |                 |                     |                     |                  |                                 |  |
| AA.1001.000.000 Real Property Taxes                    | 0.00            | 1,371,820.42        | 1,372,493.00        | (672.58)         | (99.95)                         |  |
| AA.1081.000.000 Other Payments In Lieu of Taxes        | 0.00            | 920.97              | 1,737.00            | (816.03)         | (53.02)                         |  |
| AA.2401.000.000 Interest And Earnings                  | 0.00            | 329.52              | 0.00                | 329.52           | 0.00                            |  |
| AA.2680.000.000 Insurance Recoveries                   | 0.00            | 8,337.71            | 0.00                | 8,337.71         | 0.00                            |  |
| AA.2701.000.000 Refunds of Prior Year                  | 0.00            | 2,874.50            | 0.00                | 2,874.50         | 0.00                            |  |
| <b>Total Revenues</b>                                  | <b>0.00</b>     | <b>1,384,283.12</b> | <b>1,374,230.00</b> | <b>10,053.12</b> | <b>(100.73)</b>                 |  |
| <b>Personnel Expenses</b>                              |                 |                     |                     |                  |                                 |  |
| AA.3405.100.000 Treasurer                              | 349.84          | 3,763.11            | 18,911.00           | 15,147.89        | 19.90                           |  |
| AA.3410.100.000 Secretary                              | 545.50          | 5,312.62            | 14,184.00           | 8,871.38         | 37.46                           |  |
| AA.3415.100.000 Event Reporting/Administrative         | 843.61          | 6,840.29            | 24,396.00           | 17,555.71        | 28.04                           |  |
| AA.3420.100.000 Custodial                              | 626.62          | 5,631.34            | 16,490.00           | 10,858.66        | 34.15                           |  |
| <b>Total Personnel Expenses</b>                        | <b>2,365.57</b> | <b>21,547.36</b>    | <b>73,981.00</b>    | <b>52,433.64</b> | <b>29.13</b>                    |  |
| <b>Contractual Expenses</b>                            |                 |                     |                     |                  |                                 |  |
| AA.1950.400.000 Taxes Assessments Municipal Properties | 0.00            | 463.30              | 750.00              | 286.70           | 61.77                           | annual payment                               |
| AA.3505.400.000 Office Supplies, Postage               | 346.32          | 1,662.31            | 5,740.00            | 4,077.69         | 28.96                           |  |
| AA.3510.400.000 Travel Expense                         | 160.29          | 256.29              | 2,000.00            | 1,743.71         | 12.81                           |  |
| AA.3515.400.000 Association Dues                       | 85.00           | 1,655.00            | 1,500.00            | (155.00)         | 110.33                          | Over expended - annual payments              |
| AA.3525.400.000 Office Equipment, Contr Exp            | 0.00            | 2,664.35            | 18,000.00           | 15,335.65        | 14.80                           |  |
| AA.3530.400.000 Election Expenses                      | 0.00            | 0.00                | 500.00              | 500.00           | 0.00                            |  |
| AA.3535.400.000 Software                               | 1,000.00        | 8,473.60            | 16,000.00           | 7,526.40         | 52.96                           | annual payments                              |
| AA.3540.400.000 Public Drill, Parades, Inspect         | 0.00            | 0.00                | 9,000.00            | 9,000.00         | 0.00                            |  |
| AA.3605.400.000 Accountants                            | 0.00            | 4,906.68            | 22,000.00           | 17,093.32        | 22.30                           |  |
| AA.3610.400.000 Legal                                  | 0.00            | 0.00                | 18,500.00           | 18,500.00        | 0.00                            |  |
| AA.3615.400.000 Medical (Physicals)                    | 1,066.00        | 1,066.00            | 14,000.00           | 12,934.00        | 7.61                            |  |
| AA.3620.400.000 IT Services                            | 7,500.00        | 33,625.00           | 90,000.00           | 56,375.00        | 37.36                           |  |
| AA.3625.400.000 A&E Consulting                         | 0.00            | 0.00                | 25,000.00           | 25,000.00        | 0.00                            |  |
| AA.3626.400.000 Marketing Consultants                  | 0.00            | 0.00                | 13,000.00           | 13,000.00        | 0.00                            |  |
| AA.3630.400.000 Legal Notices                          | 104.55          | 447.15              | 1,000.00            | 552.85           | 44.72                           | Over expending                               |
| AA.3635.400.000 Office & Comp Equip Maint Lease        | 96.29           | 779.43              | 4,000.00            | 3,220.57         | 19.49                           |  |
| AA.3640.400.000 Insurance                              | 0.00            | 43,218.81           | 38,000.00           | (5,218.81)       | 113.73                          | Cancer ins payment needs to be moved to 9089 |
| AA.3705.400.000 Electric                               | 1,014.19        | 7,369.79            | 15,000.00           | 7,630.21         | 49.13                           | Over expending                               |
| AA.3710.400.000 Gas                                    | 0.00            | 6,000.14            | 20,000.00           | 13,999.86        | 30.00                           |  |
| AA.3715.400.000 Water                                  | 154.10          | 1,405.89            | 3,500.00            | 2,094.11         | 40.17                           |  |
| AA.3720.400.000 Repairs & Maintenance                  | 1,333.00        | 14,412.07           | 25,500.00           | 11,087.93        | 56.52                           | Over expending                               |
| AA.3725.400.000 Maintenance Supplies                   | 100.23          | 608.67              | 7,200.00            | 6,591.33         | 8.45                            |  |
| AA.3735.400.000 Alarm/Access Systems                   | 1,789.40        | 3,309.04            | 8,000.00            | 4,690.96         | 41.36                           |  |
| AA.3740.400.000 Telephone                              | 1,318.37        | 10,155.56           | 21,600.00           | 11,444.44        | 47.02                           | costs not clear from transition              |
| AA.3745.400.000 Web Site, Internet Access, Cable       | 151.84          | 3,478.54            | 12,000.00           | 8,521.46         | 28.99                           |  |
| AA.3750.400.000 Trash Removal                          | 196.82          | 984.30              | 4,500.00            | 3,515.70         | 21.87                           |  |
| AA.3805.400.000 Radios & Pagers                        | 0.00            | 0.00                | 4,000.00            | 4,000.00         | 0.00                            |  |
| AA.3810.400.000 Hoses (Maint/Test)                     | 0.00            | 0.00                | 5,000.00            | 5,000.00         | 0.00                            |  |
| AA.3820.400.000 Firefighter Equip Maint/Repair         | 2,716.00        | 24,762.14           | 86,000.00           | 61,237.86        | 28.79                           |  |
| AA.3825.400.000 EMS Supplies                           | 0.00            | 0.00                | 2,500.00            | 2,500.00         | 0.00                            |  |



Statement of Activity - MTD and YTD by Classification  
May 31, 2022

|  | W-I-U<br>Actual  | I-I-U<br>Actual   | Annual<br>Budget  | Variance          | YTD % of<br>5 months<br>= 41.6% | Comments   |
|--|------------------|-------------------|-------------------|-------------------|---------------------------------|--|
| AA.3830.400.000 Uniforms                           | 0.00             | 2,751.50          | 4,000.00          | 1,248.50          | 68.79                           | Overexpending  |
| AA.3835.400.000 Fire Police                        | 0.00             | 0.00              | 4,000.00          | 4,000.00          | 0.00                            |  |
| AA.3910.400.000 P235 (3921)                        | 0.00             | 1,035.16          | 3,000.00          | 1,964.84          | 34.51                           |  |
| AA.3915.400.000 P233 (1151)                        | 788.42           | 788.42            | 2,000.00          | 1,211.58          | 39.42                           |  |
| AA.3920.400.000 P234 (4651)                        | 838.63           | 838.63            | 10,000.00         | 9,161.37          | 8.39                            |  |
| AA.3925.400.000 R238 (2146)                        | 469.84           | 2,730.85          | 5,000.00          | 2,269.15          | 54.62                           |  |
| AA.3930.400.000 V2317 BFD7 (2364)                  | 0.00             | 21.00             | 3,000.00          | 2,979.00          | 0.70                            |  |
| AA.3935.400.000 SQ2327 (2161)                      | 0.00             | 4,756.13          | 5,000.00          | 243.87            | 95.12                           |  |
| AA.3940.400.000 BFD1 (7837)                        | 3,787.99         | 3,924.56          | 3,000.00          | (924.56)          | 130.82                          |  |
| AA.3945.400.000 BFD2 (2281)                        | 0.00             | 82.20             | 3,000.00          | 2,917.80          | 2.74                            |  |
| AA.3950.400.000 BFD5 (8154)                        | 0.00             | 0.00              | 3,000.00          | 3,000.00          | 0.00                            |  |
| AA.3955.400.000 DOV2337 (2586)                     | 0.00             | 1,411.49          | 3,000.00          | 1,588.51          | 47.05                           |  |
| AA.3960.400.000 Multivehicle                       | 49.96            | 653.92            | 2,000.00          | 1,346.08          | 32.70                           |  |
| AA.3965.400.000 Q230 (0744)                        | 0.00             | 32,602.29         | 10,000.00         | (22,602.29)       | 326.02                          |  |
| AA.3971.400.000 BFD6 (1497)                        | 0.00             | 4,986.12          | 2,000.00          | (2,986.12)        | 249.31                          |  |
| AA.3975.400.000 T236 (3541)                        | 0.00             | 0.00              | 3,000.00          | 3,000.00          | 0.00                            |  |
| AA.3980.400.000 FPV2357 (7425)                     | 0.00             | 796.00            | 3,000.00          | 2,204.00          | 26.53                           |  |
| AA.3985.400.000 Fuel and Oil                       | 1,669.17         | 5,321.65          | 14,500.00         | 9,178.35          | 36.70                           |  |
| AA.4205.400.000 Personnel Rehab Supplies/Equip     | 685.37           | 1,989.57          | 4,000.00          | 2,010.43          | 49.74                           | Over expending   |
| AA.4305.400.000 Public Education                   | 0.00             | 0.00              | 2,000.00          | 2,000.00          | 0.00                            |  |
| AA.4310.400.000 Training                           | 266.00           | 5,017.00          | 16,000.00         | 10,983.00         | 31.36                           |  |
| <b>Total Contractual Expenses</b>                  | <b>27,687.78</b> | <b>241,410.55</b> | <b>598,290.00</b> | <b>356,879.45</b> | <b>40.35</b>                    |  |
| <b>Employee Benefits Expenses</b>                  |                  |                   |                   |                   |                                 |  |
| AA.9030.800.000 Social Security                    | 180.98           | 1,648.39          | 5,659.00          | 4,010.61          | 29.13                           |  |
| AA.9040.800.000 Workers Compensation and VFBL      | 0.00             | 38,284.50         | 80,000.00         | 41,715.50         | 47.86                           | annual payment   |
| AA.9050.800.000 Unemployment Insurance             | 78.06            | 688.87            | 2,600.00          | 1,911.13          | 26.50                           |  |
| AA.9055.800.000 Disability Insurance               | (5.98)           | (60.54)           | 700.00            | 760.54            | (8.65)                          |  |
| AA.9089.800.000 EAP/D&D/CANCER                     | 191.25           | 7,817.30          | 25,000.00         | 17,182.70         | 31.27                           |  |
| <b>Total Employee Benefits Expenses</b>            | <b>444.31</b>    | <b>48,378.52</b>  | <b>113,959.00</b> | <b>65,580.48</b>  | <b>42.45</b>                    |  |
| <b>Capital Expenses</b>                            |                  |                   |                   |                   |                                 |  |
| AA.3525.200.000 Office Equipment, Cap Equip Outlay | 1,916.64         | 4,146.64          | 5,000.00          | 853.36            | 82.93                           | Paid from operating funding will move budget from 3525.400 if needed |
| AA.4005.200.000 Fire Apparatus, Trucks - Capital   | 0.00             | 275,551.00        | 585,000.00        | 309,449.00        | 47.10                           | Truck Chassis  |
| AA.4020.200.000 Command Vehicles - Capital         | 0.00             | 39,323.00         | 57,000.00         | 17,677.00         | 68.99                           | one time purchase - budget spread                                    |
| AA.4025.200.000 Turnout Gear - Capital             | 0.00             | 0.00              | 33,000.00         | 33,000.00         | 0.00                            |  |
| AA.4030.200.000 SCBA, Capital                      | 0.00             | 0.00              | 15,000.00         | 15,000.00         | 0.00                            |  |
| AA.4105.200.000 Station 1 - Market Street          | 0.00             | 3,060.25          | 32,000.00         | 28,939.75         | 9.56                            |  |
| AA.4120.200.000 Station 5 - Owens Road             | 0.00             | 0.00              | 65,000.00         | 65,000.00         | 0.00                            |  |
| <b>Total Capital Expenses</b>                      | <b>1,916.64</b>  | <b>322,080.89</b> | <b>792,000.00</b> | <b>469,919.11</b> | <b>40.67</b>                    |  |

|                       |           |
|-----------------------|-----------|
| Truck Repair Budget   | 60,000.00 |
| Truck Repair Expenses | 54,626.77 |
| Available Balance     | 5,373.23  |

Are there insurance payments owed to us?

Statement of Activity - MTD and YTD by Classification  
 May 31, 2022

|  | W-I-U<br>Actual  | Y-I-U<br>Actual   | Annual<br>Budget    | Variance          | YTD % of<br>5 months<br>= 41.6% | Comments |
|--|------------------|-------------------|---------------------|-------------------|---------------------------------|----------|
| Operating Expenses   |                  | 311,336.43        |                     |                   |                                 |          |
| Capital Funded with Operating Encumbrances                     |                  | 6819.26           |                     |                   |                                 |          |
|  |                  | 7,776.51          |                     |                   |                                 |          |
| <b>Total Operating</b>   |                  | <b>325,932.20</b> | <b>786,230.00</b>   | <b>460,297.80</b> | <b>41.46%</b>                   |          |
| Capital Expenses   |                  | 322,080.89        |                     |                   |                                 |          |
| Less Capital Funded with Operating Capital Expense Encumbrance |                  | 6819.26           |                     |                   |                                 |          |
|  |                  | 48,236.40         |                     |                   |                                 |          |
| <b>Total Capital Expense</b>                                   |                  | <b>363,498.03</b> | <b>792,000.00</b>   | <b>428,501.97</b> | <b>45.90%</b>                   |          |
| <b>Total Expenses</b>  | <b>32,414.30</b> | <b>633,417.32</b> | <b>1,578,230.00</b> | <b>944,812.68</b> | <b>40.13</b>                    |          |



**Statement of Financial Position by Fund  
May 31, 2022**

|   | <u>This Year</u>    | <u>Last Year</u>    | <u>Change</u>       |
|---|---------------------|---------------------|---------------------|
| <b>Assets</b>   |                     |                     |                     |
| <b>General Cash</b>   |                     |                     |                     |
| AA.0200.000.000 Cash, 5-Star  | 140,967.53          | 109,023.68          | 31,943.85           |
| AA.0201.000.000 Cash In Time Deposits, General Fund, 5-Star             | 560,226.45          | 998,198.35          | (437,971.90)        |
| AA.0201.001.000 Cash in Time Deposits, Gifts & Donations, 5-Star        | 2.63                | 2.63                | 0.00                |
| AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass (003) | 69,712.35           | 69,936.23           | (223.88)            |
|   | <u>770,908.96</u>   | <u>1,177,160.89</u> | <u>(406,251.93)</u> |
| <b>Reserves</b>   |                     |                     |                     |
| AA.0230.001.000 Cash Spec Reserve, Command Vehicles, 5-Star             | 63,723.29           | 78,016.78           | (14,293.49)         |
| AA.0230.002.000 Cash Special Reserve, Vehicle & Equip, 5-Star           | 1.10                | 1.10                | 0.00                |
| AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star       | 91,676.31           | 125,003.12          | (33,326.81)         |
| AA.0230.006.000 Cash Special Reserve, Repair, 5-Star                    | 50,142.64           | 50,123.14           | 19.50               |
| AA.0230.007.000 Cash Special Reserve, Misc, 5-Star                      | 50,004.22           | 0.00                | 50,004.22           |
| AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass    | 1,007,085.90        | 673,845.62          | 333,240.28          |
| AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass          | 560,439.03          | 249,229.74          | 311,209.29          |
|   | <u>1,823,072.49</u> | <u>1,176,219.50</u> | <u>646,852.99</u>   |
| <b>Other Assets</b>   |                     |                     |                     |
| AA.0480.000.000 Prepaid Expenses  | 0.00                | 20,479.88           | (20,479.88)         |
|   | <u>0.00</u>         | <u>20,479.88</u>    | <u>(20,479.88)</u>  |
|   | <u>2,593,981.45</u> | <u>2,373,860.27</u> | <u>220,121.18</u>   |
| <b>Total Assets</b>   |                     |                     |                     |
| <b>Liabilities and Net Assets</b>                                       |                     |                     |                     |
| <b>Liabilities</b>  |                     |                     |                     |
| AA.0600.000.000 Accounts Payable  | 17,265.47           | 43,330.17           | (26,064.70)         |
| AA.0601.000.000 Accrued Liabilities                                     | 0.00                | 1,845.65            | (1,845.65)          |
|   | <u>17,265.47</u>    | <u>45,175.82</u>    | <u>(27,910.35)</u>  |
| <b>Net Assets</b>   |                     |                     |                     |
| AA.0806.000.000 Not in Spendable Form                                   | 0.00                | 20,479.88           | (20,479.88)         |
| AA.0878.000.000 Capital Reserve   | 1,119,021.67        | 843,468.50          | 275,553.17          |
| AA.0913.000.000 Committed Fund Balance                                  | 9,830.78            | 0.00                | 9,830.78            |
| AA.0917.000.000 Unassigned Fund Balance                                 | 696,997.73          | 572,556.83          | 124,440.90          |
| Fund Balance - Current Year   | 750,865.80          | 892,179.24          | (141,313.44)        |
|   | <u>2,576,715.98</u> | <u>2,328,684.45</u> | <u>248,031.53</u>   |
| <b>Total Liabilities and Net Assets</b>                                 | <u>2,593,981.45</u> | <u>2,373,860.27</u> | <u>220,121.18</u>   |

Offset to prepaid expenses - VBFL is paid in full  
 Capital Reserve amount at the end of the prior year  
 Fund balance at the end of the prior year (adjustments made)  
 Net Revenue for the current year

**Brockport Fire District**  
**Encumbrance Worksheet 2021**  
**Requisitions and Approvals not Posted to Expenses**

| <b>Date</b>   | <b>Vendor</b>  | <b>Requestor</b> | <b>Item</b>              | <b>Cost</b>      | <b>Comments</b>                  |
|---|----------------|------------------|--------------------------|------------------|----------------------------------|
| 1/27/2022   | PMC Wireless   | Wainwright       | Pagers                   | 4,023.00         | Funds from Firefighter Equip     |
| 2/15/2022   | Skywave        | Wainwright       | Radio Batteries/Antenna: | 1,700.52         |                                  |
| 5/4/2022  | Dival          | Henry            | Sensit Gold Monitor      | 2,052.99         |                                  |
| <b>Total Requisitions and Credit Expense Encumbrances</b> |                |                  |                          | <b>7,776.51</b>  |                                  |
| <b>Encumbrances Capital</b>                               |                |                  |                          |                  |                                  |
| 1/27/2022   | Bentley Bros   | Medina           | RTV                      | 19,032.58        |                                  |
| 1/12/2022   | Alliance Fleet | Wainwright       | Truck Cap                | 4,129.00         |                                  |
| 5/9/2022  | Mold Men       | Bird             | Asbestos Abatement       | 7,400.00         |                                  |
| 3/22/2022   | Alliance Doors | Bird             | Doors                    | 6,672.00         | Paid by Insurance except \$1000? |
| 3/1/2022  | Triple O       | Bird             | Water Heaters            | 11002.82         |                                  |
| <b>Total</b>  |                |                  |                          | <b>48,236.40</b> |                                  |

# Brockport Fire District Abstract of Audited Vouchers from 5/03/2022 to 5/16/2022

| Claimant                                    | Invoice Date | Invoice       | Voucher #<br>Description         | Distribution Acct | A/P Owed        | Check #  | Chk Date  |
|---|--------------|---------------|----------------------------------|-------------------|-----------------|----------|-----------|
| <b>Voucher Type: &lt;none&gt;</b>           |              |               |                                  |                   |                 |          |           |
| ADP   | 5/13/2022    | 5/13/2022     | 2,713<br>5/13/22 Payroll         | AA.3405.100.000   | 349.84          | 5/13 DD  | 5/13/2022 |
|   | 5/13/2022    | 5/13/2022     | 5/13/22 Payroll                  | AA.3410.100.000   | 545.50          | 5/13 Tax | 5/13/2022 |
|   | 5/13/2022    | 5/13/2022     | 5/13/22 Payroll                  | AA.3415.100.000   | 843.61          | 5/13 Tax | 5/13/2022 |
|   | 5/13/2022    | 5/13/2022     | 5/13/22 Payroll                  | AA.3420.100.000   | 626.62          | 5/13 DD  | 5/13/2022 |
|   | 5/13/2022    | 5/13/2022     | 5/13/22 Payroll                  | AA.9030.800.000   | 180.98          | 5/13 Tax | 5/13/2022 |
|   | 5/13/2022    | 5/13/2022     | 5/13/22 Payroll                  | AA.9050.800.000   | 78.06           | 5/13 DD  | 5/13/2022 |
|   | 5/13/2022    | 5/13/2022     | 5/13/22 Payroll                  | AA.9055.800.000   | -5.98           | 5/13 Tax | 5/13/2022 |
|   |              |               |                                  |                   | <u>2,618.63</u> |          |           |
|   |              |               |                                  |                   | <b>2,618.63</b> |          |           |
| <b>Total for Voucher Type: &lt;none&gt;</b> |              |               |                                  |                   |                 |          |           |
| <b>Voucher Type: Online</b>                 |              |               |                                  |                   |                 |          |           |
| Advance Auto Parts                          | 4/30/2022    | 6961206924265 | 2,749<br>Silicon blade           | AA.3960.400.000   | 49.96           |          |           |
| Cardmember Services                         | 4/20/2022    | 2022.04.20    | 2,722<br>Amazon                  | AA.3505.400.000   | 119.96          | ACH      | 5/16/2022 |
|   | 4/20/2022    | 2022.04.20    | Statement Date: 04/20/22 ::      | AA.4205.400.000   | 622.38          | ACH      | 5/16/2022 |
|   |              |               |                                  |                   | <u>742.34</u>   |          |           |
| Lowe's (Accounts Receivable CC)             | 5/02/2022    | 2022.05.02    | 2,731<br>Shelves; Hose           | AA.3525.200.000   | 1,916.64        |          |           |
|   | 5/02/2022    | 2022.05.02    | Shelves; Hose                    | AA.3720.400.000   | 256.15          |          |           |
|   |              |               |                                  |                   | <u>2,172.79</u> |          |           |
|   |              |               |                                  |                   | <b>2,965.09</b> |          |           |
| <b>Total for Voucher Type: Online</b>       |              |               |                                  |                   |                 |          |           |
| <b>Voucher Type: Prepaid</b>                |              |               |                                  |                   |                 |          |           |
| Casella Waste Services                      | 5/01/2022    | 868829        | 2,715<br>Trash Removal Station 1 | AA.3750.400.000   | 154.56          | ACH      | 5/11/2022 |
|   | 5/01/2022    | 868830        | Trash removal Station 3          | AA.3750.400.000   | 42.26           | ACH      | 5/11/2022 |
|   |              |               |                                  |                   | <u>196.82</u>   |          |           |
| Frontier Communication                      | 5/01/2022    | 585-637-1017  | 2,720<br>Telephone               | AA.3740.400.000   | 240.24          | ACH      | 5/04/2022 |
|   | 5/01/2022    | 585-637-1034  | Telephone                        | AA.3740.400.000   | 43.07           | ACH      | 5/04/2022 |
|   | 5/01/2022    | 585-637-1049  | Telephone                        | AA.3740.400.000   | 127.94          | ACH      | 5/03/2022 |
|   | 5/01/2022    | 585-637-1052  | Telephone                        | AA.3740.400.000   | 73.99           | ACH      | 5/04/2022 |



## Brockport Fire District Abstract of Audited Vouchers from 5/03/2022 to 5/16/2022

| Claimant   | Invoice Date | Invoice          | Voucher # | Description                                       | Distribution Acct | A/P Owed        | Check # | Chk Date  |
|--|--------------|------------------|-----------|---|-------------------|-----------------|---------|-----------|
| Frontier Communication Total                           | 5/01/2022    | 585-637-3359     |           | Telephone   | AA.3740.400.000   | 83.30           | ACH     | 5/04/2022 |
| SIP Trunk, Inc.  | 5/04/2022    | 37436919         | 2,714     | SIP Trunk Account Payment for Phone Service       | AA.3740.400.000   | 100.00          | ACH     | 5/04/2022 |
| SIP Trunk, Inc. Total                                  |              |                  |           |   |                   | 100.00          |         |           |
| Time Warner Cable BC                                   | 4/22/2022    | 141408401042222  | 2,711     | Cable Apr - May 2022 Station 3                    | AA.3745.400.000   | 37.40           | ACH     | 5/03/2022 |
|  | 4/22/2022    | 141716501042222  |           | Cable Apr May 2022 Station 1                      | AA.3745.400.000   | 46.44           | ACH     | 5/03/2022 |
|  | 4/22/2022    | 144395501042222  |           | Cable Apr - May 2022 Station 5                    | AA.3745.400.000   | 68.00           | ACH     | 5/03/2022 |
| Time Warner Cable BC Total                             |              |                  |           |   |                   | 151.84          |         |           |
| Verizon Wireless                                       | 4/23/2022    | 9904908536       | 2,712     | Telephone Apr - May 2022                          | AA.3740.400.000   | 649.83          | ACH     | 5/04/2022 |
| Verizon Wireless Total                                 |              |                  |           |   |                   | 649.83          |         |           |
| <b>Total for Voucher Type: Prepaid</b>                 |              |                  |           |   |                   | <b>1,667.03</b> |         |           |
| <b>Voucher Type: Regular</b>                           |              |                  |           |   |                   |                 |         |           |
| 1st. Responder Newspaper                               | 4/30/2022    | 558762 (2022.04) | 2,739     | Subscription for 6 copies of newspaper            | AA.3515.400.000   | 85.00           |         |           |
| 1st. Responder Newspaper Total                         |              |                  |           |   |                   | 85.00           |         |           |
| Board of Water Commissioners                           | 5/01/2022    | OM2-400011 01    | 2,742     | Water usage - Station #3                          | AA.3715.400.000   | 22.41           |         |           |
|  | 5/01/2022    | OM2-400013 01    |           | Water usage - Station #1                          | AA.3715.400.000   | 86.47           |         |           |
|  | 5/01/2022    | OM2-400016 01    |           | Water usage - Station #5                          | AA.3715.400.000   | 45.22           |         |           |
| Board of Water Commissioners Total                     |              |                  |           |   |                   | 154.10          |         |           |
| Bryx Inc.  | 5/01/2022    | 6B9B22EA-0001    | 2,735     | Bryx Station Board subscription - 5/1/22 - 5/1/23 | AA.3535.400.000   | 1,000.00        |         |           |
| Bryx Inc. Total  |              |                  |           |   |                   | 1,000.00        |         |           |
| Certified Document Destruction & Recycling, Inc.       | 4/01/2022    | 97786            | 2,746     | Document destruction service                      | AA.3505.400.000   | 171.35          |         |           |
| Certified Document Destruction & Recycling, Inc. Total |              |                  |           |   |                   | 171.35          |         |           |
| Churchville Electric, Inc.                             | 5/03/2022    | 4201             | 2,741     | Install splice box; disconnect power for cabinet  | AA.3720.400.000   | 250.55          |         |           |
| Churchville Electric, Inc. Total                       |              |                  |           |   |                   | 250.55          |         |           |
| CopierFax Business Technologies,                       | 4/01/2022    | 756500           | 2,734     | Copier usage - 03/15/22 - 04/14/22                | AA.3635.400.000   | 47.01           |         |           |
|  | 5/09/2022    | 758541           |           | Copier usage - 04/15/22 - 05/14/22                | AA.3635.400.000   | 49.28           |         |           |
| CopierFax Business Technologies, Inc. Total            |              |                  |           |   |                   | 96.29           |         |           |
| Gartland Technologies, LLC                             | 5/01/2022    | 1482             | 2,736     | Monthly support contract                          | AA.3620.400.000   | 7,500.00        |         |           |
| Gartland Technologies, LLC Total                       |              |                  |           |   |                   | 7,500.00        |         |           |

## Brockport Fire District Abstract of Audited Vouchers from 5/03/2022 to 5/16/2022

| Claimant  | Invoice Date | Invoice    | Voucher #<br>Description  | Distribution Acct  | A/P Owed                             | Check # | Chk Date |
|---|--------------|------------|---|--|--------------------------------------|---------|----------|
| Hammel, Allyn                                       | 5/08/2022    | 2022.05.08 | 2,732<br>NYS Fire District meeting  | AA.3510.400.000  | 160.29                               |         |          |
| Hammel, Allyn Total                                 |              |            |   |  | 160.29                               |         |          |
| Johnson Controls Fire Protection LP                 |              |            | 2,723<br>Annual fire alarm test - Station #3<br>Annual fire alarm test - Station #2<br>Annual fire alarm test - Station #1<br>Annual alarm contract - Station #1 - 6/1/2022 - | AA.3735.400.000<br>AA.3735.400.000<br>AA.3735.400.000<br>AA.3735.400.000 | 486.31<br>486.31<br>486.31<br>330.47 |         |          |
| Johnson Controls Fire Protection LP Total           |              |            |   |  | 1,789.40                             |         |          |
| Landpro Equipment                                   |              |            | 2,733<br>Depth limiter kit  | AA.3720.400.000  | 247.84                               |         |          |
| Landpro Equipment Total                             |              |            |   |  | 247.84                               |         |          |
| Menear, Michael                                     | 5/10/2022    | 2022.06    | 2,727<br>NYSAFC Conference expenses   | AA.4310.400.000  | 213.00                               |         |          |
| Menear, Michael Total                               |              |            |   |  | 213.00                               |         |          |
| Northern Star Medical Billing and                   |              |            | 2,737<br>Physicals  | AA.3615.400.000  | 470.00                               |         |          |
| Northern Star Medical Billing and Collections Total |              |            |   |  | 470.00                               |         |          |
| Staples Business Credit                             |              |            | 2,726<br>Batteries; folders; envelopes  | AA.3505.400.000  | 55.01                                |         |          |
| Staples Business Credit Total                       |              |            |   |  | 55.01                                |         |          |
| Stratton, Dave                                      | 5/10/2022    | 2022.06    | 2,728<br>NYSAFC Conference expenses   | AA.4310.400.000  | 53.00                                |         |          |
| Stratton, Dave Total                                |              |            |   |  | 53.00                                |         |          |
| Triple-O Mechanical                                 |              |            | 2,748<br>Diagnostic fee and Valve replacement   | AA.3720.400.000  | 292.46                               |         |          |
| Triple-O Mechanical Total                           |              |            |   |  | 292.46                               |         |          |
| Turnout Express                                     |              |            | 2,730<br>Cleaning and Inspection  | AA.3820.400.000  | 1,236.00                             |         |          |
| Turnout Express Total                               |              |            |   |  | 1,236.00                             |         |          |
| URMC Dept of Psychiatry                             |              |            | 2,738<br>EAP services for May 2022  | AA.9089.800.000  | 191.25                               |         |          |
| URMC Dept of Psychiatry Total                       |              |            |   |  | 191.25                               |         |          |
| Village of Brockport                                |              |            | 2,729<br>Electric service - Mar-May   | AA.3705.400.000  | 1,014.19                             |         |          |
| Village of Brockport Total                          |              |            |   |  | 1,014.19                             |         |          |

# Brockport Fire District Abstract of Audited Vouchers from 5/03/2022 to 5/16/2022

| Claimant                               | Invoice Date | Invoice        | Voucher #<br>Description  | Distribution Acct | A/P Owed         | Check # | Chk Date |
|--|--------------|----------------|---------------------------|-------------------|------------------|---------|----------|
| Wegman's                               | 4/29/2022    | 4237 (2022.05) | 2,740<br>Snacks and water | AA.4205.400.000   | 62.99            |         |          |
| <b>Wegman's Total</b>                  |              |                |                           |                   | 62.99            |         |          |
| <b>Total for Voucher Type: Regular</b> |              |                |                           |                   | <b>15,042.72</b> |         |          |
| <b>Total:</b>                          |              |                | <b>Vouchers Total</b>     |                   | <b>22,293.47</b> |         |          |

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

**Department:**

|              |                  |
|--------------|------------------|
| General      | 19,674.84        |
| Payroll      | 2,618.63         |
| <b>Total</b> | <b>22,293.47</b> |

5/16/2022  
Date

*Debra Bax*

Debra Bax, Secretary Brockport Fire District





# ROOF PROPOSAL

Rocket Roofing, LLC

(585) 770-4604

rocketroofingny@gmail.com

ESTIMATOR: Bryan Johnson

CLIENT NAME AND PHONE: David Georgiev – Brockport Fire Department

DATE: 5/15/2022

WORK TO BE PERFORMED AT: 191 West Ave. Brockport, NY 14420 – Station #3

BILLING ADDRESS: 191 West Ave. Brockport, NY 14420 – Station #3

## Scope of Work – Material

- Remove and dispose shingles, underlayment, damaged roof sheathing from roof return area above front entryway
- Reinforce any structural framing where needed
- Install new matching sheathing, drip edge, ice and water shield and closest matching architectural shingles
- Install water diverting flashing at the bottom of the step flashing area
- Install new headwall flashing if needed
- Clean up jobsite area

Rocket Roofing LLC is fully insured, all material is guaranteed to be as specified. Any change in specifications within the contract will result in an additional cost. Rocket Roofing LLC is not liable for any interior damage from any cause. A change in the contract must be written and agreed upon by the signature of the property owner prior to acting on the change order. The scope of work detailed above will be completed for the sum of:

Cost: \$2,000.00

Sales tax: \$160.00

Total cost: \$2,160.00

With payment made as follows: Full payment is due upon completion. A 1.5% monthly finance charge will be assessed on all invoices over 30 days. Acceptable forms of payment include – check or cash only

Respectfully Submitted: \_\_\_\_\_ Bryan Johnson - Estimator

NOTE: We may withdraw this proposal if not accepted within 30 days.

**ACCEPTANCE OF PROPOSAL:** The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

\_\_\_\_\_  
Date



## PAINT PROPOSAL

Rocket Roofing, LLC

(585) 770-4604

rocketroofingny@gmail.com

ESTIMATOR: Bryan Johnson

DATE: 5/15/2022

CLIENT NAME AND PHONE: David Georgiev – Brockport Fire Department

WORK TO BE PERFORMED AT: 191 West Ave. Brockport, NY 14420 – Station #3

BILLING ADDRESS: 191 West Ave. Brockport, NY 14420 – Station #3

### Scope of Work – Material

- Pressure wash exterior areas to be repainted with concentrated cleaner and rinse off with second pass using only water
- Scrape chipped - flaking areas and prime any uncoated surface area using concrete/masonry primer/sealer. Product used will be **Sherwin Williams Loxon concrete/masonry primer/sealer** if available or comparable quality product
- Apply two coats of **Sherwin Williams emerald rain refresh exterior acrylic latex**. Application method brush and roll
  - All concrete block area coated in white (Exact shade and sheen/finish TBD by Fire District 3)
  - All Soffit area coated in white (Exact shade and sheen/finish TBD by Fire District 3)
  - Two Metal doors in back coated in black (Exact shade and sheen/finish TBD by Fire District 3). Mask and spray applications are optional for metal doors if preferred.
  - Left gable end of building with cedar/pine siding will be coated in white (Exact shade and sheen/finish TBD by Fire District 3).
- Ground areas during application will be masked/covered with paint blocking canvas
- White paint will use an “extra white base” black paint will use “ultradeep base”
- Clean up jobsite area

Rocket Roofing LLC is fully insured, all material is guaranteed to be as specified. Any change in specifications within the contract will result in an additional cost. Rocket Roofing LLC is not liable for any interior damage from any cause. A change in the contract must be written and agreed upon by the signature of the property owner prior to acting on the change order. The scope of work detailed above will be completed for the sum of:

Cost: \$5,950.00

Sales tax: \$476.00

Total cost: \$6,426.00

With payment made as follows: Full payment is due upon completion. A 1.5% monthly finance charge will be assessed on all invoices over 30 days. Acceptable forms of payment include – check or cash only

Respectfully Submitted: \_\_\_\_\_ Bryan Johnson - Estimator

NOTE: We may withdraw this proposal if not accepted within 30 days.

**ACCEPTANCE OF PROPOSAL:** The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

\_\_\_\_\_  
Date \_\_\_\_\_