

Brockport Board of Fire Commissioners
Regular Meeting
July 15, 2024 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners Patricia Connors, Bill Bird, Mike Koss, Allyn Hammel, David Georgiev; Secretary Debra Bax; Treasurer Debra Kuhn; Chief Jose Medina, Deputy Chief Tim Smith, Assistant Chief Adam Leggett; Attorney DiRaddo

Others Present: Kevin Rombaut, Zachary Alexander

Regular Meeting called to order by Chairwoman Connors at 6:30 pm.

Pledge Moment of Silence.

Public Comments – none

Kevin Rombaut Presentation – Station 5

Kevin was present to discuss the project that Jacob Rombaut is working on for Station 5 (Jacob was out ill tonight). Materials for the inside project for training at Station 5 costs are \$2,940.

Commissioner Bird inquired if a shed at Station 5 is needed at this time and it was decided that it was not.

Approval of June 17, 2024 Regular Meeting Minutes

Motion by Commissioner Koss seconded by Commissioner Georgiev to approve as read.

4 Yes 0 No 1 Abstained (Commissioner Hammel was not at this meeting).

BVFA

Zach Alexander reviewed a software program called First Arriving. It is another information board where the company partners with Bryx and RedNMX. Commissioner Hammel inquired if this was discussed with our IT Provider, Greg Gartland, and it has not been discussed with him. Commissioner Hammel indicated that there needs to be conversation with our IT Provider first.

Chief's Report

- The Chiefs reviewed the Tango Tango information and feel that it is useful but not what they need at this time to justify the purchase.

- Chief Medina reviewed information regarding decals for the trucks. The Gold Leaf patches recently are not holding up at this time. Chief Medina would like to put the District Patch, instead of the Gold Leaf, on the 3 Chiefs Vehicles (6" is \$40 for 2), (12" \$80 for 2).

Motion by Commissioner Hammel seconded by Commissioner Bird to add the 12" patch for the 3 Chiefs' Vehicles to replace the Gold Leaf. **5 Yes 0 No**

- Chief Medina reviewed information regarding EMS and electronic PCR's (indicating there are only 24 hours to enter them into the new system). Jim Toole is assisting with this. Gates Ambulance is willing to work with us on the project and will go through all of our EMS Information to assist us with this at a cost of \$500 for the start-up.
Motion by Commissioner Koss seconded by Commissioner Hammel to have Gates Ambulance assist us at a start-up cost of \$500. **5 Yes 0 No**
- Discussion regarding an issue with a driveway on Shumway Road – Commissioner Bird indicated that this was taken care of by the towing service.

Deputy Chief's Report

- Inquired about a class that Mike Menear paid for – Treasurer Kuhn indicated that a check was sent out to him.
- Reviewed information regarding a High Rise Drill on July 27, 2024 at SUNY Brockport.
Motion by Commissioner Hammel seconded by Commissioner Bird to approve pending the Deputy Chief and Attorney's approval. **5 Yes 0 No**

Assistant Chief's Report

- 235 is at Jim's Service.
- Inquired regarding the carpet in the Chief's Office – the 30 days is up, okay to move forward.
- Discussion regarding new desks for the Chief's Office.

RESOLUTION 2024-37

Furniture for Chief's Office Station 1

BE IT RESOLVED that there is a need to replace the mismatched and outdated furniture that has been in the Chief's Office. There is a need to have the furniture replaced with more professional work space for the Chiefs.

NOW BE IT RESOLVED, that the Brockport Fire District is hereby authorized to expend from the Brockport Fire District Buildings and Facilities Capital Reserve Fund an amount not to exceed \$6,000 for the purpose of replacing the furniture in the Chief's Office.

Commissioner Patricia Connors	Yes	Commissioner David Georgiev	Yes
Commissioner Mike Koss	Yes	Commissioner Allyn Hammel	Yes
Commissioner Bill Bird	Yes		

- Dival will be at the hall tomorrow to review information and regarding DexFireGear.

RESOLUTION 2024-38

Purchase of RollNRach Hose Management System

BE IT RESOLVED, that there is a need to purchase the RollNRach Hose Management System to reduce the risk for injury when rolling and moving the 4" Large Diameter Hose and allows our volunteers to work smarter and not harder with fewer personnel.

NOW BE IT RESOLVED, that the Brockport Fire District is hereby authorized to expend from the Brockport Fire District Miscellaneous Equipment and Furnishings Capital Reserve Fund an amount not to exceed \$10,000 for the RollNrack Hose Management system.

Commissioner Patricia Connors	Yes	Commissioner David Georgiev	Yes
Commissioner Mike Koss	Yes	Commissioner Allyn Hammel	Yes
Commissioner Bill Bird	Yes		

- Bunk-In – nothing additional at this time.

Motion by Commissioner Hammel seconded by Commissioner Bird to accept the Chiefs’ Reports.
5 Yes 0 No

Treasurer’s Report

- Reviewed submitted reports.
Motion by Commissioner Georgiev seconded by Commissioner Hammel to accept the Treasurer’s Reports. **5 Yes 0 No**

RESOLUTION: 2024-39 **Payment of Bills**

BE IT RESOLVED that the Treasurer is approved to transfer \$16,864.78 for the regular bills and \$3,262.53 for payroll from the General Fund Savings Account and deposit all into the General Fund Checking Account to pay the bills totaling \$20,127.31.

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve. **5 Yes 0 No**

Secretary’s Report

- Two applications
 - Christopher Baum – Firefighter
 - Sydni Remington – Fire Police**Motion** by Commissioner Hammel seconded by Commissioner Bird to approve both for membership. **5 Yes 0 No**
- Assistant Chief Leggett inquired if we should be looking at other facilities for physicals.
- Records Retention
 - There will be a meeting on July 23, 2024 at Brighton Fire District with Maria McCashion of the NY State Archives.

New/Old Business/Commissioner Reports

Commissioner Bird

- Station 3 air conditioning. Will be using Triple O instead of Hometown.
- Station 1 IT Room – will be moving some duct work to air condition the bunk room.

Commissioner Georgiev

- Solar Project – the company needs to run the plan through the fire department in order for them to move forward with the project. The Chief’s Office indicated that Mike Henry will make contact with them.

Attorney DiRaddo

- Reviewed the contract with the college for the upcoming drill. The district should sign the contract and insurance will need to be provided.

Chief Medina

- Shared information regarding a letter that was received about the Subway incident.

Motion by Commissioner Koss seconded by Commissioner Bird to adjourn Regular Session and move to Executive Session for discussion under Public Officers Law Article 7 Section 105 (1) h.

Moved to Executive Session at 8:09 pm.

Motion by Commissioner Koss seconded by Commissioner Hammel to move from Executive Session back to Regular Session. **5 Yes 0 No**

Moved to Regular Session at 8:25 pm.

As there was no further business to come before the Board, Commissioner Bird made a motion to adjourn the meeting, seconded by Commissioner Georgiev. **5 Yes 0 No**

Meeting adjourned at 8:26 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District



Brockport Fire District (Tentative) Meeting Agenda

July 15, 2024


6:30 PM

1. Pledge of Allegiance by all present at 6:30 PM.
2. Moment of silence to honor Brockport Fire District members who are no longer with us, as well as all First Responders and members of our Military.
3. Public Comment
4. Approval of Minutes from the Regular Meeting of June 17.
5. Eagle Scout Project at Station 5 – Jacob Rombaut
6. BVFA representative
7. Chief's Reports *
8. Treasurer's Report:
 - Monthly Report*
 - Payment of Bills *
9. Secretary's Report:
 - 2 membership applications
 - Records Retention
10. New/Old Business/Commissioner Reports:
 - Air Conditioner at Station 3
11. Attorney Ray DiRaddo –
12. Executive Session – Yes. (Public Officers Law—Article 7, Section 105(1)(h) – proposed acquisition, sale or lease of real property...)
13. Motion to adjourn.

(*Motion to approve)

Brockport Fire District
Regular Meeting
July 15, 2024 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Sign-In Sheet

PRINTED NAME	SIGNATURE
Zach Alexander	



First Arriving

Order Form for Brockport (NY) Fire Department

Proposed By: Tracy Blankenship

ORDER FORM

Company Information

Billing Address

38 Market Street
Brockport, NY 14420
United States

Shipping Address

38 Market Street
Brockport, NY 14420
United States

Billing Information

Billing Company Name: Brockport (NY) Fire Department Billing Phone: 585-637-1011
Billing Contact Name: Zach Alexander
Billing Email Address: zalexander@brockportfire.org

Terms and Conditions

Payment Terms: Net 21
Order Term (Months): 12

SERVICES

Product Name	Price	Qty	Subtotal
Dashboard Setup - Up to 10 Facilities Agency setup (one-time) for up to 10 facilities.	\$1,250.00	1	\$1,250.00
Dashboard Subscription with Hardware First Arriving dashboard license including lifetime hardware warranty & replacement, first license per facility. (Billed annually) <i>w/o Hardware</i>	\$799.00 <i>\$619.00</i>	4	\$3,196.00 <i>\$2,476.00</i>
Additional Dashboard Subscription with Hardware Additional license for facility, including lifetime hardware warranty and replacement. (Billed annually)	\$519.00	1	\$519.00

Subtotal **\$4,965.00**

Total \$4,965.00

**Brockport Fire District
Bunk In Program Budget 2025**

Bunk in 5 Year Budget

Acct Code	Description	Estimated Ongoing Expenses paid from District Budget	Comments	Grant				
				2025 Operating Grant Year 2-1 Firefighter	2026 Operating Expenses 2 participants	2027 Operating Expenses 3 participants	2028 Operating Expenses 4 participants	Completed 2029 Operating Expenses 4 participants
13,500	Administrative Assistant	13,500		13,500	13,905	14,322	14,752	15,194
1,033	Social Security	1,033		1,033	1,064	1,096	1,129	1,162
65	Unemployment	65		65	67	69	71	73
50	Disability	50		50	52	53	55	56
200	Office Supplies	200		200	206	212	219	225
3,700	Office Equipment	3,700		3,700	500	515	530	546
900	Kitchen Housewares	900		900	200	206	212	219
18,030	Furniture and Appliances	18,030	computer Desk chair file cabinet, replacement items for rooms	18,030	0	0	5000	5150
960	Linens	960		240	100	103	106	109
1,600	Medical	1,600		400	800	1,200	1,600	1,648
1,500	Electric	1,500	doubled current usage budget for house	1,500	1,500	1,545	1,591	1,639
3,000	Gas	3,000	doubled current usage budget for house	3,000	3,000	3,090	3,183	3,278
1,800	Water	1,800	not bottled/should include bottled? Doubled current budget	1,800	1,800	1,854	1,910	1,967
1,000	Telephone	1,000	2 phones for building	1,000	1,000	1,030	1,061	1,093
3,000	Trash Removal	3,000	based on station 1	3,000	3,000	3,090	3,183	3,278
6,000	Repairs Maintenance	6,000	\$4030 is current	6,000	6,000	6,180	6,365	6,556
1,000	Maintenance Supplies	1,000	paper products plus cleaning supplies	1,000	1,000	1,030	1,061	1,093
600	Alarm Access System	600	current	600	600	618	637	656
2,000	Internet	2,000		2,000	2,000	2,060	2,122	2,185
3,000	Uniforms	3,000		750	750	750	750	750
2,000	Training	2,000		500	1000	1,030	1,061	1,093
3,150	Insurance Building	3,150		3,150	3,150	3,245	3,342	3,442
Total		68,088		62,418	41,693	43,297	49,938	51,414

Notes

Building Purchase and Renovation to come from NYS Grant \$490K
Cleaning to be done internally
Bunk in Program participants provide :
Shampoo/Soap
Towels for shower
Laundry supplies
Budget reflects 4 bunk in participants and property cost at 248 West Ave

Statement of Financial Position by Fund
July 31, 2024

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
Assets			
General Cash			
AA.0200.000.000 Cash, 5-Star	145,885.44	125,792.74	20,092.70
AA.0201.000.000 Cash In Time Deposits, General Fund, 5-Star	0.00	0.89	(0.89)
AA.0201.003.000 Cash in Time Deposits, Gifts & Donations, NYClass (003)	55,391.89	62,836.63	(7,444.74)
AA.0201.004.000 Cash in Time Deposits, General, NYCLASS (004)	843,502.58	614,225.15	229,277.43
	<u>1,044,779.91</u>	<u>802,855.41</u>	<u>241,924.50</u>
Reserves			
AA.0230.001.000 Cash Spec Reserve, Command Vehicles, 5-Star	0.00	73,675.89	(73,675.89)
AA.0230.005.000 Cash Special Reserve, Communication Equip, 5-Star	3,998.96	42,113.37	(38,114.41)
AA.0230.006.000 Cash Special Reserve, Repair, 5-Star	0.00	50,189.48	(50,189.48)
AA.0230.007.000 Cash Special Reserve, Misc, 5-Star	0.00	12,014.40	(12,014.40)
AA.0232.001.000 Cash Reserve, Buildings & Facilities (0001), NYClass	829,083.65	1,021,700.89	(192,617.24)
AA.0232.002.000 Cash Reserves, Vehicle & Equip (0002), NYClass	570,119.25	600,253.71	(30,134.46)
AA.0232.005.000 Cash Reserve, Communications Equip NYCLASS (005)	64,296.16	24,998.38	39,297.78
AA.0232.006.000 Cash Reserve Misc Equip, NYCLASS (006)	192,144.62	213,703.49	(21,558.87)
AA.0232.007.000 Cash Reserve, Command Vehicles, NYCLASS (007)	29,151.26	0.00	29,151.26
AA.0232.008.000 Cash Reserves, Repairs, NYCLASS (008)	52,279.31	0.00	52,279.31
	<u>1,741,073.21</u>	<u>2,038,649.61</u>	<u>(297,576.40)</u>
Other Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets	<u>2,785,853.12</u>	<u>2,841,505.02</u>	<u>(55,651.90)</u>
Liabilities and Net Assets			
Liabilities			
AA.0600.000.000 Accounts Payable	15,031.16	(402.91)	15,434.07
Total Liabilities	<u>15,031.16</u>	<u>(402.91)</u>	<u>15,434.07</u>
Net Assets			
AA.0806.000.000 Not in Spendable Form	47,503.88	0.00	47,503.88
AA.0878.000.000 Capital Reserve	1,757,417.00	1,686,454.52	70,962.48
AA.0913.000.000 Committed Fund Balance	61,940.00	272,000.00	(210,060.00)
AA.0917.000.000 Unassigned Fund Balance	135,940.11	44,346.47	91,593.64
Fund Balance - Current Year	<u>768,020.97</u>	<u>839,106.94</u>	<u>(71,085.97)</u>
Total Net Assets	<u>2,770,821.96</u>	<u>2,841,907.93</u>	<u>(71,085.97)</u>
Total Liabilities and Net Assets	<u>2,785,853.12</u>	<u>2,841,505.02</u>	<u>(55,651.90)</u>

Statement of Activity - MTD and YTD by Classification
July 31, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>7 mos =</u> <u>58.33%</u>	<u>Comments</u>
Revenues						
AA.1001.000.000 Real Property Taxes	0.00	1,463,616.15	1,463,606.00	10.15	(100.00)	
AA.1081.000.000 Other Payments in Lieu of Taxes	0.00	941.00	900.00	41.00	(104.56)	
AA.2401.000.000 Interest And Earnings	0.00	47,032.64	0.00	47,032.64	0.00	
AA.2680.000.000 Insurance Recoveries	0.00	5,119.28	0.00	5,119.28	0.00	
AA.2705.000.000 Gifts And Donations	0.00	75.00	0.00	75.00	0.00	
AA.2770.000.000 Unclassified (specify)	0.00	50.00	0.00	50.00	0.00	
Total Revenues	0.00	1,516,834.07	1,464,506.00	52,328.07	(103.57)	
Expenses						
Personnel Expenses						
AA.3405.100.000 Treasurer	295.89	3,736.22	12,039.00	8,302.78	31.03	
AA.3410.100.000 Secretary	578.69	7,522.97	15,046.00	7,523.03	50.00	
AA.3415.100.000 Event Reporting/Administrative	1,416.36	14,238.68	46,237.00	31,998.32	30.79	
AA.3420.100.000 Custodial	688.00	9,381.71	17,489.00	8,107.29	53.64	
Total Personnel Expenses	2,978.94	34,879.58	90,811.00	55,931.42	38.41	
Contractual Expenses						
AA.1950.400.000 Taxes Assessments Municipal Properties	0.00	781.96	110,900.00	110,118.04	0.71	
AA.3505.400.000 Office Supplies, Postage	121.59	2,359.35	0.00	(2,359.35)	0.00	
AA.3510.400.000 Travel Expense	0.00	10.22	2,000.00	1,989.78	0.51	
AA.3515.400.000 Association Dues	0.00	1,066.00	2,000.00	934.00	53.30	
AA.3525.400.000 Office Equipment Non-Capital	300.00	10,736.33	10,900.00	163.67	98.50	Find funds in budget
AA.3530.400.000 Election Expenses	0.00	93.90	500.00	406.10	18.78	
AA.3535.400.000 Software	12.00	9,295.90	20,000.00	10,704.10	46.48	
AA.3540.400.000 Public Drill, Parades, Inspect	0.00	8,680.06	9,000.00	319.94	96.45	budget spread
AA.3605.400.000 Accountants	0.00	13,680.82	23,000.00	9,319.18	59.48	actual expense
AA.3610.400.000 Legal	0.00	4,803.34	10,000.00	5,196.66	48.03	
AA.3615.400.000 Medical (Physicals)	172.00	9,470.00	15,000.00	5,530.00	63.13	actual expense
AA.3620.400.000 IT Services	9,000.00	67,770.00	108,000.00	40,230.00	62.75	actual expense
AA.3625.400.000 A&E Consulting	0.00	0.00	25,000.00	25,000.00	0.00	
AA.3626.400.000 Marketing Consultants	0.00	14,100.00	14,000.00	(100.00)	100.71	budget spread
AA.3630.400.000 Legal Notices	218.55	981.90	1,000.00	18.10	98.19	actual expense
AA.3635.400.000 Office & Comp Equip Maint Lease	145.44	1,409.16	2,500.00	1,090.84	56.37	
AA.3640.400.000 Insurance	0.00	54,811.67	45,000.00	(9,811.67)	121.80	budget spread
AA.3705.400.000 Electric	1,068.52	6,176.28	17,000.00	10,823.72	36.33	
AA.3710.400.000 Gas	0.00	8,313.50	20,000.00	11,686.50	41.57	
AA.3715.400.000 Water	542.05	2,898.62	4,500.00	1,601.38	64.41	actual expense
AA.3720.400.000 Repairs & Maintenance	2,743.65	12,125.70	30,000.00	17,874.30	40.42	

Statement of Activity - MTD and YTD by Classification
July 31, 2024

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>	<u>Variance</u>	<u>YTD % of</u> <u>Budget</u> <u>Z mos =</u>	<u>Comments</u>
AA.3725.400.000 Maintenance Supplies	126.78	597.10	4,000.00	3,402.90	14.93	
AA.3735.400.000 Alarm/Access Systems	0.00	3,038.52	7,200.00	4,161.48	42.20	
AA.3740.400.000 Telephone	2,157.98	11,090.81	20,000.00	8,909.19	55.45	
AA.3745.400.000 Web Site, Internet Access, Cable	252.82	6,723.47	15,000.00	8,276.53	44.82	
AA.3750.400.000 Trash Removal	248.16	1,737.12	2,800.00	1,062.88	62.04	actual expense
AA.3805.400.000 Radios & Pagers	0.00	5,756.16	5,000.00	(756.16)	115.12	budget spread
AA.3810.400.000 Hoses (Maint/Test)	0.00	0.00	6,000.00	6,000.00	0.00	
AA.3820.400.000 Firefighter Equip non-Capital	9.98	23,071.52	45,000.00	21,928.48	51.27	
AA.3821.400.000 Firefighter Equipment Maintenance	183.59	23,626.79	45,000.00	21,373.21	52.50	
AA.3825.400.000 EMS Supplies	107.36	2,591.20	8,000.00	5,408.80	32.39	
AA.3830.400.000 Uniforms	756.95	3,472.20	6,000.00	2,527.80	57.87	
AA.3835.400.000 Fire Police	0.00	3,033.20	4,000.00	966.80	75.83	actual expense
AA.3840.400.000 Jr. Firefighters	0.00	0.00	12,100.00	12,100.00	0.00	
AA.3906.400.000 P232 (5366)	725.13	6,075.14	5,000.00	(1,075.14)	121.50	Truck Budget
AA.3910.400.000 P235 (3921)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3915.400.000 P233 (1151)	0.00	4,267.95	5,000.00	732.05	85.36	Truck Expense
AA.3920.400.000 P234 (4651)	0.00	6,135.06	5,000.00	(1,135.06)	122.70	
AA.3925.400.000 R238 (2146)	0.00	8,603.12	5,000.00	(3,603.12)	172.06	Available to spend
AA.3930.400.000 V2317 BFD7 (2364)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3935.400.000 SQ2327 (2161)	0.00	1,290.53	5,000.00	3,709.47	25.81	
AA.3940.400.000 BFD1 (7837)	0.00	1,972.46	5,000.00	3,027.54	39.45	
AA.3945.400.000 BFD2 (2281)	0.00	5,119.28	5,000.00	(119.28)	102.39	
AA.3950.400.000 BFD5 (8154)	0.00	64.95	10,000.00	9,935.05	0.65	
AA.3951.400.000 BFD7 (8045)	0.00	1,313.64	0.00	(1,313.64)	0.00	
AA.3955.400.000 DOV2337 (2586)	0.00	0.00	5,000.00	5,000.00	0.00	
AA.3960.400.000 Multivehicle	0.00	4,002.59	1,500.00	(2,502.59)	266.84	
AA.3965.400.000 Q230 (0744)	0.00	21,246.74	22,000.00	753.26	96.58	
AA.3971.400.000 BFD6 Utility/Squad (1497)	0.00	561.20	5,000.00	4,438.80	11.22	
AA.3975.400.000 T236 (3541)	0.00	9,882.06	5,000.00	(4,882.06)	197.64	
AA.3980.400.000 BFD3 (7425)	0.00	656.49	5,245.00	4,588.51	12.52	
AA.3981.400.000 BFD4 (7145)	0.00	297.06	5,200.00	4,902.94	5.71	
AA.3985.400.000 Fuel and Oil	1,769.13	12,113.49	20,000.00	7,886.51	60.57	
AA.4205.400.000 Personnel Rehab Supplies/Equip	614.52	5,374.46	7,000.00	1,625.54	76.78	Find funds in budget
AA.4305.400.000 Public Education	0.00	130.33	4,000.00	3,869.67	3.26	
AA.4310.400.000 Training	549.78	1,293.75	16,000.00	14,706.25	8.09	
Total Contractual Expenses	21,825.98	404,703.10	801,345.00	396,641.90	50.50	

Statement of Activity - MTD and YTD by Classification
July 31, 2024

	M-T-D Actual	Y-T-D Actual	Annual Budget	Variance	YTD % of Budget 7 mos = 58.33%	Comments
Employee Benefits Expenses						
AA.9030.800.000 Social Security	227.91	2,668.34	4,000.00	1,331.66	66.71	actual expense
AA.9040.800.000 Workers Compensation and VFBL	0.00	65,647.50	80,000.00	14,352.50	82.06	budget spread
AA.9050.800.000 Unemployment Insurance	62.56	794.06	2,000.00	1,205.94	39.70	
AA.9055.800.000 Disability Insurance	346.12	259.62	350.00	90.38	74.18	actual expense
AA.9089.800.000 EAP/D&D/CANCER	195.75	12,888.70	28,000.00	15,111.30	46.03	
Total Employee Benefits Expenses	832.34	82,258.22	114,350.00	32,091.78	71.94	
Capital Expenses						
AA.3520.200.000 Furniture and Furnishings, Cap Equip Outlay	0.00	1,922.70	0.00	(1,922.70)	0.00	
AA.3525.200.000 Office Equipment, Cap Equip Outlay	0.00	5,750.00	8,000.00	2,250.00	71.88	
AA.4005.200.000 Fire Apparatus, Trucks - Capital	0.00	0.00	329,235.00	329,235.00	0.00	
AA.4007.200.000 Fire Equipment, Capital, Reserve	0.00	367,152.00	12,000.00	(355,152.00)	3,059.60	transfer funds from 4005
AA.4008.200.000 Fire Equipment, Capital, Non-Reserve	0.00	15,000.00	15,000.00	0.00	100.00	budget spread
AA.4020.200.000 Command Vehicles - Capital	0.00	13,372.17	0.00	(13,372.17)	0.00	
AA.4025.200.000 Turnout Gear - Capital	0.00	12,648.00	40,000.00	27,352.00	31.62	
AA.4030.200.000 SCBA, Capital	0.00	13,782.29	18,000.00	4,217.71	76.57	exp from 2023 posted in 2024 find funds to support 2024 expenses
AA.4105.200.000 Station 1 - Market Street	0.00	18,900.00	110,000.00	91,100.00	17.18	
AA.4110.200.000 Station 2 - Lake Road	0.00	0.00	30,000.00	30,000.00	0.00	
AA.4115.200.000 Station 3 - West Ave	0.00	0.00	77,000.00	77,000.00	0.00	
AA.4120.200.000 Station 5 - Owens Road	0.00	0.00	75,000.00	75,000.00	0.00	
Total Capital Expenses	0.00	448,527.16	714,235.00	265,707.84	62.80	
Operating Expenses						
Plus Non Reserve Capital	25,637.26	521,840.90	1,006,506.00			
Plus Operating Expense Encumbrances		41,430.29				
Total Operating Capital Expenses	25,637.26	567,527.12	1,006,506.00	438,978.88	56.39%	
Plus Capital Expense Encumbrance	0.00	448,527.16	714,235.00			
Less Non Reserve Capital		41,430.29				
Total Capital Expense	25,637.26	970,368.06	1,720,741.00	750,372.94	56.39%	
Total Expenses	25,637.26	970,368.06	1,720,741.00	750,372.94	56.39%	

**Brockport Fire District
 Encumbrance Worksheet 2024
 Requisitions and Approvals not Posted to Expenses
 May-24**

Date	Vendor	Requestor	Item	Cost	Comments
6/27/2024	Amazon	Hammell	TV	235.98	
6/14/2024	Amazon	Alexander	Extractor	529.95	
6/28/2024	Positive Promotions	Henry	Education Materials	3,490.00	
Total				4,255.93	
Encumbrances Capital					
6/3/2024	ProCarpet	Henry	Chiefs Office Carpet	4,011.58	
6/24/2024	RollnRack	Smith	Hose Roller	8,590.00	
Total				12,601.58	

Brockport Fire District Abstract of Audited Vouchers from 7/02/2024 to 7/15/2024

Claimant

<u>Voucher #</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Invoice</u>	<u>Distribution Acct</u>	<u>A/P Owed</u>	<u>Check #</u>	<u>Chk Date</u>
Voucher Type: Payroll							
ADP							
7,401	Payroll Period 06.16 -06.29.2024	6/29/2024	PR 2024.07	AA.3405.100.000	295.89	PR 07.05	7/05/2024
	Payroll Period 06.16 -06.29.2024	6/29/2024	PR 2024.07	AA.3410.100.000	578.69	PR 07.05	7/05/2024
	Payroll Period 06.16 -06.29.2024	6/29/2024	PR 2024.07	AA.3415.100.000	1,416.36	PR 07.05	7/05/2024
	Payroll Period 06.16 -06.29.2024	6/29/2024	PR 2024.07	AA.3420.100.000	688.00	PR 07.05	7/05/2024
	Payroll Period 06.16 -06.29.2024	6/29/2024	PR 2024.07	AA.9030.800.000	227.91	PR 07.05	7/05/2024
	Payroll Period 06.16 -06.29.2024	6/29/2024	PR 2024.07	AA.9050.800.000	62.56	PR 07.05	7/05/2024
	Payroll Period 06.16 -06.29.2024	6/29/2024	PR 2024.07	AA.9055.800.000	-6.88	PR 07.05	7/05/2024
					3,262.53	PR 07.05 Tax	7/05/2024
					3,262.53	PR 07.05 Tax	7/05/2024

Total for Voucher Type: Payroll

Voucher Type: Prepaid

Casella Waste Services							
7,377	Trash Removal June 2024 Station 1	7/01/2024	1445664	AA.3750.400.000	215.17	ACH	7/09/2024
	Trash Removal June 2024 Station 3	7/01/2024	1445665	AA.3750.400.000	32.99	ACH	7/09/2024
					248.16		
Casella Waste Services Total							
Frontier Communication							
7,382	Telephone July 2024	7/01/2024	585-637-1017	AA.3740.400.000	255.89	ACH	7/09/2024
	Telephone July 2024	7/01/2024	585-637-1034	AA.3740.400.000	52.46	ACH	7/09/2024
	Telephone July 2024	7/01/2024	585-637-1049	AA.3740.400.000	134.71	ACH	7/09/2024
	Telephone July 2024	7/01/2024	585-637-1052	AA.3740.400.000	99.02	ACH	7/09/2024
	Telephone July 2024	7/01/2024	585-637-3359	AA.3740.400.000	98.39	ACH	7/09/2024
					640.47		
Frontier Communication Total							
SIPTrunk, Inc.							
7,371	Telephone July 2024	7/01/2024	37683317	AA.3740.400.000	84.33	ACH	7/02/2024
					84.33		
SIPTrunk, Inc. Total							
Time Warner Cable BC							
7,373	Cable June July 2024 Station 3	6/21/2024	14114080401062124	AA.3745.400.000	46.67	ACH	7/02/2024
	Cable June July 2024 Station 1	6/21/2024	141716501062124	AA.3745.400.000	56.17	ACH	7/02/2024
	Cable June July 2024 Station 5	6/21/2024	144395501062124	AA.3745.400.000	149.98	ACH	7/02/2024
					252.82		
Time Warner Cable BC Total							
Verizon Wireless							
7,372	Telephone June July 2024	6/23/2024	9967396460	AA.3740.400.000	607.84	ACH	7/02/2024
					607.84		
Verizon Wireless Total							
Total for Voucher Type: Prepaid							
					1,833.62		

Brockport Fire District Abstract of Audited Vouchers from 7/02/2024 to 7/15/2024

Claimant

Invoice Date Invoice

Voucher #
Description

Distribution Acct

A/P Owed

Check #

Chk Date

Voucher Type: Regular

Board of Water Commissioners
 7/01/2024 OM2-4000016
 7/01/2024 OM2-400011
 7/01/2024 ON2-400013
Board of Water Commissioners Total

7,393

Water usage Station 5
 Water usage Station 3
 Water usage Station 1

AA.3715.400.000 159.01
 AA.3715.400.000 24.38
 AA.3715.400.000 149.76
 333.15 ✓

Cardmember Services
 6/20/2024 2024.07
 6/20/2024 2024.07
 6/20/2024 2024.07
 6/20/2024 2024.07
 6/20/2024 2024.07
 6/20/2024 2024.07
 6/20/2024 2024.07
Cardmember Services Total

7,399

Monthly Statement
 Monthly Statement
 Monthly Statement
 Monthly Statement
 Monthly Statement
 Monthly Statement

AA.3505.400.000 121.59
 AA.3535.400.000 12.00
 AA.3720.400.000 568.73
 AA.3740.400.000 607.84
 AA.3820.400.000 9.98
 AA.3825.400.000 95.36
 AA.4205.400.000 396.73
 1,812.23 ✓

Crystal Rock Water
 6/29/2024 21179939 062924
Crystal Rock Water Total

7,390

Water bottle

AA.4205.400.000 217.79
 217.79 ✓

De Lage Landen Financial Services,
 7/01/2024 82801382
De Lage Landen Financial Services, Inc. Total

7,391

Copier lease

AA.3635.400.000 145.44
 145.44 ✓

Firematic Supply Company, Inc
 6/20/2024 212107
 6/25/2024 212194
Firematic Supply Company, Inc Total

7,397

Insallation of lights
 Fire extinguisher inspections

AA.3906.400.000 725.13
 AA.3821.400.000 83.00
 808.13 ✓

Garland Technologies, LLC
 6/30/2024 1878
 6/30/2024 1878
Garland Technologies, LLC Total

7,388

Monthly Support Contract July 2024
 Monthly Support Contract July 2024

AA.3620.400.000 9,000.00
 AA.3525.400.000 300.00
 9,300.00 ✓

Hometown Energy Company, Inc.
 6/27/2024 104442
Hometown Energy Company, Inc. Total

7,383

Annual clean & check A/C

AA.3720.400.000 129.00
 129.00 ✓

Lowe's (Accounts Receivable CC)
 7/02/2024 2024.07
 7/02/2024 2024.07
 7/02/2024 2024.07
Lowe's (Accounts Receivable CC) Total

7,392

Statement date 07.02.2024
 Statement date 07.02.2024
 Statement date 07.02.2024

AA.3821.400.000 37.94
 AA.3725.400.000 126.78
 AA.3720.400.000 113.67
 278.39 ✓

Menear, Michael
 7/10/2024 2024.07.10
Menear, Michael Total

7,400

Travel Expenses

AA.4310.400.000 549.78
 549.78 ✓

Brockport Fire District Abstract of Audited Vouchers from 7/02/2024 to 7/15/2024

Claimant

<u>Invoice Date</u>	<u>Invoice</u>	<u>Voucher #</u>	<u>Description</u>	<u>Distribution Acct</u>	<u>AP Owed</u>	<u>Check #</u>	<u>Chk Date</u>
6/25/2024	79872 (2024.06)	7,384	Service period 03.11.2024-06.12.2024	AA.3715.400.000	208.90		
Monroe County Water Authority Total					208.90		
6/30/2024	9660	7,396	New recruit physical	AA.3615.400.000	172.00		
Northern Star Medical Billing and Collections Total					172.00		
5/07/2024	93761893	7,387	Commerical Service Fee	AA.3720.400.000	238.00		
5/24/2024	94174170		Commerical Service Fees	AA.3720.400.000	139.32		
6/18/2024	94900006		Urinal - SOS	AA.3720.400.000	503.28		
Triple-O Mechanical Total					880.60		
7/01/2024	BF00724	7,389	EAP Services for month of July 2024	AA.9089.800.000	195.75		
URMC Dept of Psychiatry Total					195.75		
Total for Voucher Type: Regular					15,031.16		

Total:

Payroll	3,262.53
Vouchers	16,864.78
Total	20,127.31

Department:

General	16,864.78
Payroll	3,262.53
Total	20,127.31

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

Date

Debra Bax, Secretary Brockport Fire District