

**Erockport Fire District - Account Detail - March - April 2022**

<u>Account</u>	<u>Account Description</u>	<u>Date</u>	<u>Reference</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
AA.3615.400.000	Medical (Physicals)	5/02/2022	6277	Northern Star Medical Billing and Collections Physicals	596.00		664.00
<b>AA.3615.400.000 Medical (Physicals) Total</b>					<b>596.00</b>	<b>0.00</b>	<b>14,000.00</b>
<b>Budget</b>							<b>13,404.00</b>
<b>Estimated Balance without encumbrances</b>							
AA.3620.400.000	IT Services	3/07/2022	1449	Garland Technologies, LLC Monthly support contract	7,500.00		16,875.00
AA.3620.400.000	IT Services	4/18/2022	1462	Garland Technologies, LLC POE desktop switch for phone system;	7,500.00		24,375.00
<b>AA.3620.400.000 IT Services Total</b>					<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>
<b>Budget</b>							<b>90,000.00</b>
<b>Estimated Balance without encumbrances</b>							
AA.3820.400.000	Firefighter Equip Maint/Repair	3/07/2022	2022.02.18	Cardmember Services Statement Date: 02/18/2022 - Amazon;	163.93		9,473.32
AA.3820.400.000	Firefighter Equip Maint/Repair	3/07/2022	Walmart	Henry, Michael Compartment signs	19.97		9,493.29
AA.3820.400.000	Firefighter Equip Maint/Repair	3/07/2022	196735	Turnout Express Cleaning and Inspection	1,200.00		10,693.29
AA.3820.400.000	Firefighter Equip Maint/Repair	3/07/2022	2122202	Fire Service Safety Testing, Inc. Equipment inspections	1,342.40		12,035.69
AA.3820.400.000	Firefighter Equip Maint/Repair	3/07/2022	2122201	Fire Service Safety Testing, Inc. Equipment inspections	858.20		12,893.89
AA.3820.400.000	Firefighter Equip Maint/Repair	3/21/2022	197105	Turnout Express Cleaning and Inspection	1,385.20		14,279.09
AA.3820.400.000	Firefighter Equip Maint/Repair	3/21/2022	197095	Turnout Express Cleaning and Inspection	1,521.50		15,800.59
AA.3820.400.000	Firefighter Equip Maint/Repair	4/04/2022	9242899673	Grainger Fire Hose Adapter	124.12		15,924.71
AA.3820.400.000	Firefighter Equip Maint/Repair	4/04/2022	197376	Churchville Fire Equipment Fireade 2000 foam concentrate	475.00		16,399.71
AA.3820.400.000	Firefighter Equip Maint/Repair	4/04/2022	885125757	Grainger Plug-in Utility Pump	1,440.09		17,839.80
AA.3820.400.000	Firefighter Equip Maint/Repair	4/04/2022	3162201	Fire Service Safety Testing, Inc. Harness inspections	920.00		18,759.80
AA.3820.400.000	Firefighter Equip Maint/Repair	4/18/2022	3076644	Dival Safety Equipment, Inc. Scott chest straps	1,679.00		20,438.80
AA.3820.400.000	Firefighter Equip Maint/Repair	4/18/2022	197713	Turnout Express Advanced cleaning and inspection	1,348.30		21,787.10
AA.3820.400.000	Firefighter Equip Maint/Repair	4/28/2022	198033	Turnout Express Turnout Gear PPE	1,483.45		23,270.55
AA.3820.400.000	Firefighter Equip Maint/Repair	5/02/2022	197874	Turnout Express Cleaning and Inspection	1,480.00		24,750.55
<b>AA.3820.400.000 Firefighter Equip Maint/Repair Total</b>					<b>15,441.16</b>	<b>0.00</b>	<b>15,441.16</b>
<b>Budget</b>							<b>88,000.00</b>
<b>Estimated Balance without encumbrances</b>							
AA.4310.400.000	Training	3/16/2022		VFPASNY Fire Police Seminar- Pazyck, Drake, Weist, Ford	140.00		1,992.00
AA.4310.400.000	Training	4/04/2022	2022.03.22	Cardmember Services Statement Date: 03/22/2022 :::	165.00		2,157.00
AA.4310.400.000	Training	4/18/2022	2022 Conf	New York State Association of Fire Chiefs NYS AFC 116th Annual	100.00		2,257.00
AA.4310.400.000	Training	4/18/2022	2022 Conf	New York State Association of Fire Chiefs NYS AFC 116th annual	345.00		2,602.00
AA.4310.400.000	Training	4/19/2022		Place, Cody FDIC Per Diem	466.00		3,068.00
AA.4310.400.000	Training	4/19/2022		Denmark, Jeff FDIC Per Diem	466.00		3,534.00
AA.4310.400.000	Training	4/19/2022		Smith, Scott FDIC Per Diem	466.00		4,000.00
AA.4310.400.000	Training	4/19/2022		Steves, David FDIC Per Diem	466.00		4,466.00
<b>AA.4310.400.000 Training Total</b>					<b>2,614.00</b>	<b>0.00</b>	<b>2,614.00</b>
<b>Budget</b>							<b>16,000.00</b>
<b>Estimated Balance without encumbrances</b>							
							<b>13,386.00</b>

Brockport Fire District  
Expenses from Reserves  
4/30/2022 12:33

Project	5CBAs	AEDs	Hurst Tool	Laptop/ Tablet mount	Fund Transfer	Turnout Gear	Pagers	Squad Light Siren	Cameras 2,3,5	Parking Lot Sealing	3 Radios	Fund Transfer	Fitness Equipment
Reserve used	Veh Equip	Veh Equip	Veh Equip	Communications	Communications	Veh Equip	Communications	Veh Equip	Build Fac	Build Fac	Build Fac	Build to Veh	Veh Equip
Date of Perm Ref (90 day end)	Mar 15 2021	Mar 15 2021	April 10, 2021	April 10 2021	April 10, 2021	June 1, 2021	June 15, 2021	June 15, 2021	August 31, 2021	August 31, 2021	August 31, 2021	December 16, 2021	No perm ref
Aug-20													2,119.00
Sep-20													
Oct-20													
Nov-20													
Dec-20													
Jan-21													
Feb-21													
Mar-21													
Apr-21													
Apr 21 Payment to m class acct	4,128.90	19,098.32			100,000.00								
May-21													
May 21 Payment to Actt							6,705.00						
Jun-21													
Jul-21													
Aug-21			13,219.50										
Sep-21													
Oct-21				930.00					8,910.00	9,031.40			
Nov-21													
Dec-21	11,489.00					21,484.28							
Jan-22													
Feb-22													
Mar-22													
Total	27,065.90	19,098.32	13,219.50	9,830.78	100,000.00	21,484.28	6,705.00	0.00	8,910.00	9,031.40	15,905.00	125,000.00	12,020.03

Variance to Perm Ref 2,893.10 901.68 1,780.50 14,239.22 0.00 13,515.72 295.00 0.00 11,090.00 1,363.60 4,094.00 0.00

Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed Completed

\$ needed to correct reserve 16,360.34

4,340.30

Correction approved 7/6/21 Commission meeting

Note work was completed prior to the end of the legal notice period  
Vote date 5/17/2021  
Invoice dated 4/19/2021  
Payment was made from General Fund see 5/3/21 abstract

This was not done with perm ref, books are closed for 2020. Funds should not have been taken from reserve  
Reserve funding corrected  
Expense from operating

Laptops not from Reserve  
Tablet install only

**Brockport Fire  
District**

**Deb Bax <dbax@brockportfire.org>**

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## Affadavit for Gym Purchase Transfer

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**Debra Kuhn <dkuhn@brockportfire.org>**

Thu, Apr 28, 2022 at 11:11 AM

To: Patricia Connors <pconnors@brockportfire.org>, Allyn Hammel <ahammel@brockportfire.org>, Bill Bird <bbird@brockportfire.org>, Deb Bax <dbax@brockportfire.org>, David Georgiev <dgeorgiev@brockportfire.org>

On the table is an affidavit for the Commission to sign related to a reserve transfer. The auditor has requested documentation to show approval for a transfer of \$4340.30. There is no mention of the approval in the meeting minutes.

On July 6, 2021 at 5:15 we had a budget workshop prior to the Commission meeting to allow the Chiefs input on the budget. At that meeting the attached spreadsheet was distributed as a review of permissive referendums. We discussed the Gym Equipment which was purchased in part through the use of reserve funds in 2020. When we realized that a legal notice had not been completed for the purchase we were required to pay back the reserve and make the purchase with operating funds. The Commission approved the transfer at the workshop. As this was a workshop no minutes were taken.

\$24,040.07 Total payment for Gym Equipment

\$7679.73 Paid from operating

\$16,360.34 Paid from reserve - needed to be paid back to reserve

\$12,020.04 BVFA deposits to reserve

$16,360.34 - 12,020.04 = \$4340.30$  amount to be paid back to the reserve from operating

The attached spreadsheet shows the months payments were made and which funds paid for the purchases. The \$4340 transfer was made on July 7, 2021 to reconcile the transfers after all funds were received.

Please sign the affidavit so I can give it to the auditor. Let me know if you have questions. Thanks, Debra

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Debra Kuhn  
Treasurer  
Brockport Fire District  
585-465-2111



**Reserve Expenses 2021.xlsx**

17K

# Brockport Fire District Abstract of Audited Vouchers from 4/19/2022 to 5/02/2022

Claimant	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
<b>Voucher Type: &lt;none&gt;</b>						
ADP	2,690	4/29/22 Payroll	AA.3405.100.000	453.84	4/29 PR	4/29/2022
		4/29/22 Payroll	AA.3410.100.000	545.50	4/29 PR	4/29/2022
		4/29/22 Payroll	AA.3415.100.000	334.46	4/29 PR	4/29/2022
		4/29/22 Payroll	AA.3420.100.000	626.62	4/29 PR	4/29/2022
		4/29/22 Payroll	AA.9030.800.000	149.97	4/29 PR	4/29/2022
		4/29/22 Payroll	AA.9050.800.000	64.70	4/29 PR	4/29/2022
		4/29/22 Payroll	AA.9055.800.000	-5.27	4/29 PR	4/29/2022
		<b>ADP Total</b>		<u>2,169.82</u>		
Smith, Scott	2,682	FDIC Per Diem	AA.4310.400.000	466.00	0005868	4/19/2022
		<b>Smith, Scott Total</b>		<u>466.00</u>		
		<b>Total for Voucher Type: &lt;none&gt;</b>		<b>2,635.82</b>		
<b>Voucher Type: Prepaid</b>						
AT&T Mobility	2,688	287302269023X412 Telephone March April 2022	AA.3740.400.000	208.40	ACH	4/19/2022
		<b>AT&amp;T Mobility Total</b>		<u>208.40</u>		
RG&E	2,687	Gas March April 2022 Station 3	AA.3710.400.000	310.86	ACH	4/19/2022
		Gas March April 2022 Station 1	AA.3710.400.000	705.76	ACH	4/19/2022
		Gas March April 2022 Station 2	AA.3710.400.000	137.58	ACH	4/19/2022
		Gas March - April 2022 Station 5	AA.3710.400.000	132.69	ACH	4/19/2022
		<b>RG&amp;E Total</b>		<u>1,286.89</u>		
Time Warner Cable BC	2,689	Cable April May 2022 Station 1	AA.3745.400.000	538.00	ACH	4/19/2022
		Cable April May 2022 Station 3	AA.3745.400.000	72.95	ACH	4/26/2022
		Cable April - May 2022 Station 2	AA.3745.400.000	72.95	ACH	4/26/2022
		<b>Time Warner Cable BC Total</b>		<u>683.90</u>		
		<b>Total for Voucher Type: Prepaid</b>		<b>2,179.19</b>		
<b>Voucher Type: Regular</b>						
Alliance Door and Hardware, Inc.	2,697	Overhead door maintenance	AA.3720.400.000	286.00		
		<b>Alliance Door and Hardware, Inc. Total</b>		<u>286.00</u>		

# Brockport Fire District Abstract of Audited Vouchers from 4/19/2022 to 5/02/2022

Claimant	Invoice Date	Invoice	Voucher # Description	Distribution Acct	A/P Owed	Check #	Chk Date
<b>Churchville Fire Equipment</b>	4/15/2022	197952	2,701 234 Belt issue	AA.3920.400.000	838.63		
	4/18/2022	197988	233 Rear Flood light	AA.3915.400.000	788.42		
	4/18/2022	197992	238 Air filter	AA.3925.400.000	404.84		
			<b>Churchville Fire Equipment Total</b>		2,031.89		
<b>Danny's Decals</b>	4/11/2022	1787	2,699 Decals	AA.3925.400.000	65.00		
			<b>Danny's Decals Total</b>		65.00		
<b>De Lage Landen Financial Services,</b>	4/23/2022	76150158	2,708 Copier Contract	AA.3635.400.000	145.44		
			<b>De Lage Landen Financial Services, Inc. Total</b>		145.44		
<b>Denmark, Jeff</b>	4/19/2022		2,681 FDIC Per Diem	AA.4310.400.000	466.00	0005866	4/19/2022
			<b>Denmark, Jeff Total</b>		466.00		
<b>EFPR Solutions, LLC</b>	4/22/2022	320965	2,706 Accountants	AA.3605.400.000	1,226.67		
			<b>EFPR Solutions, LLC Total</b>		1,226.67		
<b>Four Seasons Collision, LLC</b>	4/19/2022	1057	2,696 2020 Chevy Tahoe VIN: 1GNSKFECXL25B154	AA.3940.400.000	3,787.99		
			<b>Four Seasons Collision, LLC Total</b>		3,787.99		
<b>Monroe County Fire District Officer</b>	4/27/2022		2,707 MCFDOA Meeting attendance 4 X \$24	AA.3510.400.000	96.00		
			<b>Monroe County Fire District Officer Asso Total</b>		96.00		
<b>Northern Star Medical Billing and</b>	3/31/2022	6277	2,695 Physicals	AA.3615.400.000	596.00		
			<b>Northern Star Medical Billing and Collections Total</b>		596.00		
<b>Place, Cody</b>	4/19/2022		2,680 FDIC Per Diem	AA.4310.400.000	466.00	0005867	4/19/2022
			<b>Place, Cody Total</b>		466.00		
<b>Regional Distributors</b>	4/25/2022	S1897517.001	2,703 Janitorial supplies	AA.3725.400.000	100.23		
			<b>Regional Distributors Total</b>		100.23		
<b>Steves, David</b>	4/19/2022		2,683 FDIC Per Diem	AA.4310.400.000	466.00	0005869	4/19/2022
			<b>Steves, David Total</b>		466.00		
<b>Turnout Express</b>	4/08/2022	197874	2,693 Cleaning and Inspection	AA.3820.400.000	1,480.00		
			<b>Turnout Express Total</b>		1,480.00		

# Brockport Fire District Abstract of Audited Vouchers from 4/19/2022 to 5/02/2022

Claimant	Invoice Date	Invoice	Voucher #	Description	Distribution Acct	A/P Owed	Check #	Chk Date
Turnout Express Total	4/20/2022	198033		Turnout Gear PPE	AA.3820.400.000	1,483.45		
						2,963.45		
<b>Village of Brockport DPW</b>			<b>2,649</b>					
	3/10/2022	2022.03.10		Credit for overcharges on January 2022 bill	AA.3985.400.000	-425.12		
	4/11/2022	2022.04		212.9 gal Diesel	AA.3985.400.000	664.68		
	4/11/2022	2022.04		421.7 gal Gasoline	AA.3985.400.000	1,293.84		
	4/11/2022	2022.04		Additives and Admin	AA.3985.400.000	135.77		
<b>Village of Brockport DPW Total</b>						<b>1,669.17</b>		
<b>Westside News, Inc.</b>			<b>2,704</b>					
	4/10/2022	124034		Legal notice - Asbestos abatement	AA.3630.400.000	104.55		
<b>Westside News, Inc. Total</b>						<b>104.55</b>		
<b>Total for Voucher Type: Regular</b>						<b>14,470.39</b>		

**Total:**

Vouchers Total  
19,285.40  
19,285.40

I certify that the vouchers listed above were audited by the Board of Fire Commissioners of the Brockport Fire District and allowed in the amounts shown. You are hereby authorized and directed to pay each of the claimants the amount opposite his name. The treasurer is also authorized to transfer to the General Fund checking account the following amounts:

**Department:**

General Payroll Total  
17,115.58  
2,169.82  
19,285.40

5/2/2022  
Date

*Debra Bax*

Debra Bax, Secretary Brockport Fire District