

Brockport Fire District Commissioners
Regular Meeting
July 6, 2021 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners: Patricia Connors, Debra Bax, Allyn Hammel, Bill Bird, David Georgiev; Treasurer Debra Kuhn; Chief Michael Menear, Deputy Chief Scott Wainwright, Assistant Chief Jose Medina; Attorney Ray DiRaddo

Others Present: Gordon Bemis, John Rombaut

Meeting called to order by Chairwoman Connors at 6:30 pm

Pledge Moment of Silence

Public Comments - none

Approval of June 21, 2021 Regular Meeting Minutes

Motion by Commissioner Bird seconded by Commissioner Hammel to approve as read.

5 Yes 0 No

Chiefs were on a call and the Treasurer was running the reports. Move to the Secretary's Report.

Secretary's Report

- VFA Grant – requested Rescue Vests then Rescue Chain Saws. Can still put in for regular chain saws. Will discuss with AC Medina.
- Database Entry – going well. There is a module in RedNMX where Hazardous Materials can be entered. Also getting information on the Kiosk system for member logging in for calls, etc.
- Camera Project - will advertise the RFP.
- Marketing RFP is ready to be advertised.

- Policies; Capital Assets, Credit Card, Time Reporting

Motion by Commissioner Bird seconded by Commissioner Hammel to approve the Capital Assets Policy with changes. **5 Yes 0 No**

Motion by Commissioner Georgiev seconded by Commissioner Hammel to approve the Credit Card Policy with changes. **5 Yes 0 No**

Motion by Commissioner Hammel seconded by Commissioner Bird to approve the Time Reporting Policy with changes. **5 Yes 0 No**

Treasurer's Report

- Reviewed Semi-Monthly Report.

RESOLUTION: 2021-47

Payment of Bills

BE IT RESOLVED, that the Treasurer is approved to transfer from the Communications Capital Reserve Fund \$6,705.00 for the purchase of the pagers and to transfer \$39,971.16 for the regular bills and \$2,508.77 for payroll from the General Fund Money Market Account and deposit all into the checking account to pay the bills and payroll totaling \$49,184.93

Motion by Commissioner Hammel seconded by Commissioner Bird to approve. **5 Yes 0 No**

- Ice Cream paid for, after a drill, under DC Wainwright's credit card and tax was not taken off. DC Wainwright offered to pay the tax.
- Treasurer Kuhn asked that anyone turning in a receipt note that they used the credit card or paid cash for reimbursement to the individual.

Deputy Chief's Report

- Reviewed submitted report.
- There are a lot of classes coming up in the county.
- There is a need to get more members responding to calls.

Assistant Chief's Report

- Reviewed submitted report.
- Drag races will start back up under new management on 8/14/21.
- Fire Police are requesting 10 high visible baseball caps @\$15.50 each totaling \$191.67. the information was emailed to everyone.
- Has an insurance card for 2008 Explorer – this was sold and is not on our insurance.
- Accident with 234 – no damage to our vehicle.

Chief Menear entered the meeting at 7:10 pm.

Chief's Report

- Reviewed submitted report.
- No questions for the Chief.

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve the Chiefs' Reports. **5 Yes 0 No**

BVFA – no report.

New Business

- Hot Water - Commissioner Bird has been working on this problem. The hot water heater is leaking but we will hold off at this time to replace it.
- Alarm System – Commissioner Bird has requested a quote for a new system.

- Churchville Electric, cost of the generator and the installation was actually \$6,800 not the amount originally submitted.

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve a special check to pay the bill. **4 Yes 0 No 1 Abstained** (Commissioner Bird)

- Zoom Subscriptions have been \$14.99/month. Do we want to cancel the subscription since we no longer have to continue with Zoom meetings?

Motion by Commissioner Hammel seconded by Commissioner Georgiev to cancel the Zoom Subscriptions effective August 1, 2021. **5 Yes 0 No**

Attorney DiRaddo

- Discussion regarding a district that had multiple PESH violations. Attorney DiRaddo will send the information to the Chiefs.
- Video Conferencing – we must publish the information if any of the commissioners cannot be in attendance but want to video conference, then that information must be published for the public.
- Live Streaming – we currently do not do this.

Commissioner Reports

Commissioner Hammel

- The Village will be redoing Market Street with the new water line. Chief Menear will check to see if we might lose the hydrant in front of the fire house.
- District Maps – spoke with the County. GIS will provide a copy to review and can make maps for each building.
- ISO Reports – see what we can do to help the Chiefs.
- Commissioner Bird, Hammel, DC Wainwright and Gordon Bemis met regarding Truck Committee.

Commissioner Bird – nothing

Commissioner Georgiev

- College Award Program – sent information to the Chiefs and will send to Attorney DiRaddo. Chief Menear indicated that we need to be careful not to pull from other departments.
- Waiting on quotes for the decals.
- MRB – Maggie inquired as to how much do we want to invest in Station 3 depending on how long we plan to keep it.

Motion by Commissioner Bird Seconded by Commissioner Hammel to adjourn.

5 Yes 0 No

Meeting adjourned at 7:45 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District