

Brockport Fire District Commissioners
Regular Meeting
June 21, 2021 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners: Patricia Connors, Debra Bax, Allyn Hammel, Bill Bird, David Georgiev; Treasurer Debra Kuhn; Chief Michael Menear, Assistant Chief Jose Medina; Attorney Ray DiRaddo

Others Present: None

Via Zoom: Tina Pazyck

Excused: Deputy Chief Scott Wainwright

Meeting called to order by Chairwoman Connors at 6:30 pm

Pledge Moment of Silence

Public Comments - none

Approval of June 7, 2021 Regular Meeting Minutes

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve as read.

5 Yes 0 No

Chief's Report

- Reviewed submitted report.
- The county is continuing to work on the problems regarding the new radio 911 dispatching.

Deputy Chief's Report

- Reviewed submitted report.
- FDIC August 2021 – Brian Smith cannot attend. They will only roll over the money to next year and won't refund it. Could we consider sending members again next year?

Assistant Chief's Report

- Reviewed submitted report.
- Reviewed a request for a new Toxi Rae (cynaide meter) at a cost of \$514.80. Replacing the sensor in the meter that has a bad sensor would cost \$400.00.
Motion by Commissioner Bird seconded by Commissioner Hammel to purchase a new meter at the cost of \$514.80 from Dival. **5 Yes 0 No**

- Will be standing by at the Fireworks on July 3, 2021.

Motion by Commissioner Hammel seconded by Commissioner Bird to approve the Chiefs' Reports. **5 Yes 0 No**

Treasurer's Report

- Reviewed Statement of Financial Position by Fund.
- Reviewed Statement of Activity – discussed the various requested Budget Transfers. **Motion** by Commissioner Hammel seconded by Commissioner Bax to approve the Budget Transfers as discussed on the Statement of Activity. **5 Yes 0 No**

Motion by Commissioner Bird seconded by Commissioner Georgiev to accept the Treasurer's monthly reports. **5 Yes 0 No**

RESOLUTION: 2021-46

Payment of Bills

BE IT RESOLVED, that the Treasurer is approved to transfer from the Communications Capital Reserve Fund \$6,705.00 for the purchase of the pagers and to transfer \$18,517.67 for the regular bills and \$2,309.18 for payroll from the General Fund Money Market Account and deposit all into the checking account to pay the bills and payroll totaling \$27,531.85

Motion by Commissioner Hammel seconded by Commissioner Bax to approve. **5 Yes 0 No**

Secretary's Report

- Website – get the posting completed and send to members only. Discussion followed regarding the salary which was set at \$16.00 per hour.
- VFA Grant – requesting 15 each water rescue vests. Will submit by the deadline of 6/30/2021.
- Database Entry – need to have information forwarded from the BVFA in a timely manner regarding member status changes, etc. Tina Pazyck indicated that they could develop the change form in a pdf and email to Secretary Bax from the Directors' Meetings.
- IT Projects
 - Camera Project – Treasurer Kuhn indicated that this project is in the budget for this year.
 - Laptops for the Chiefs – we have the quote and are waiting for the approval of tax exempt from Lenovo as well as changing the Quote from Village of Brockport to Brockport Fire District.
 - Tablets – waiting for Churchville Fire Equipment to install the mounts.
- Personnel – previously discussed under Website.

BVFA – no report.

New Business

- ISO – Commissioner Hammel was not able to open the report in his email. A copy will be made for him.
- District Map – Commissioner Hammel would like to find a place to obtain a map of the Brockport Fire District. Attorney DiRaddo suggested contacting the County Tax Office.

- Hot Water Issue
 - Bill has been in contact with West regarding the problem as well as the problem with the water continuing to run in the urinal in the truck bay bathroom.
- Commissioner Bird indicated that Commissioners Bird and Hammel as well as Gordy Bemis and Deputy Chief Wainwright will meet next Wednesday regarding getting quotes for a Chief's vehicle and a pumper for budgeting purposes.
- Attorney DiRaddo indicated that a sign should be up at all of the stations regarding mask wearing. We should think about appointing a Compliance Officer.
- Violence Risk Assessment should be completed.

Commissioner Reports

Commissioner Hammel

- There is a room divider that is still in the box, and he has spoken with the Brockport Central School District and they could use it.

BE IT RESOLVED that the room divider valued at \$500 is declared as surplus property and there will be a reasonable value exchange between the Brockport Fire District and the Brockport Central School District (which could be to move dirt for the district, as an example).

Motion by Commissioner Hammel seconded by Commissioner Bird to approve.

5 Yes 0 No

- Station 1 was power washed outside in the front and will be power washed inside. Would like to get the overhead doors painted. Requested quotes. Spoke with 2 contractors who indicated they would have the quotes to him by Friday. He has received only one quote from Connley Painting. They would apply 2 coats, tape around the windows and molding and include the paint at a cost of \$150 for each door totaling \$1,350 and could do the painting sometime in August. Since the other contractor did not get back to him, Commissioner Hammel is recommending hiring Connley Painting.

Motion by Commissioner Hammel seconded by Commissioner Georgiev to approve Connley Painting at a total cost of \$1,350. **5 Yes 0 No**

Commissioner Georgiev

- Once the truck bay is power washed inside, he would like to get a quote for a decal at the back of the truck bay. Commissioner Bird would like to see if it could be done on the tower and to change the information over the ambulance bay to Brockport Fire District. Commissioner Georgiev will obtain a quote for each.
- Commissioners Georgiev and Bird met with MRB regarding roofs. They will work up some quotes.
- College Awards Program – sent out the information to the Commissioners. Commissioner Georgiev will forward the information to Attorney DiRaddo.
- When will we be meeting to work on the budget for next year? Treasurer Kuhn will work on a first version of the 2022 Budget at the end of June.

Commissioner Bird

- Auto Scrubber – Commissioners Bird and Hammel and Alex Cervini were trained on the scrubber.
- Will need sheets of plastic to cover items before the inside power washing is done.

Commissioner Bax

- Still need to meet regarding the Capital Assets Policy, Credit Card Policy, and Time Reporting Policy. Wednesday, June 30 at 10:00 am. Commissioners Connors, Bax and Treasurer Kuhn will attend. Commissioner Hammel will be out of town.

Commissioner Connors

- June 17 was the Monroe County Fire District Officers Association Dinner Meeting. Commissioners Georgiev, Connors, and Bax attended. The topic was Legalization of Adult Use of Marijuana in New York State. We will need to review our policies regarding Alcohol and Substance Use and how they will comply with 201(b) of the New York State Labor Law.
- Lexipoll – email was forwarded from Chief Menear. We might want to look at their information regarding maintaining and updating policies at some point, possibly before a Commission Meeting.
- June 26 – Bicycle Skills Rodeo from 9 – 11.
- July 12 – Cycle the Erie Canal – at Welcome Center – Chief Menear indicated that he was contacted regarding this event and the BVFA may set up a recruitment or fire prevention booth.
- Webinar on Wednesday regarding Competitive Bidding 10:00 – 11:30.
- Was there any movement on the Explorer Program? Chief Menear indicated that the charter was not renewed.

Motion by Commissioner Hammel seconded by Commissioner Bird to move to Executive Session to discuss a legal matter. **5 Yes 0 No**

Moved to Executive Session at 8:18 pm.

Motion by Commissioner Bird seconded by Commissioner Hammel to move from Executive Session back to Regular Session. **5 Yes 0 No**

Moved back to Regular Session at 8:33 pm.

Motion by Commissioner Hammel seconded by Commissioner Georgiev to adjourn.

5 Yes 0 No

Meeting adjourned at 8:33 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District