

Brockport Fire District Commissioners
Regular Meeting
June 7, 2021 6:30 pm
Brockport Fire District Station #3
191 West Avenue, Brockport NY 14420

Present: Commissioners: Patricia Connors, Debra Bax, Allyn Hammel, Bill Bird, David Georgiev; Treasurer Debra Kuhn; Chief Michael Menear, Deputy Chief Scott Wainwright, Assistant Chief Jose Medina

Others Present: BVFA President Jim Toole, BVFA VP Ron Sabernick; Tim Rombaut, John Rombaut

Via Zoom: Alex Cervini, Tina Pazyck

Excused: Attorney Ray DiRaddo

Meeting called to order by Chairwoman Connors at 6:30 pm
Pledge Moment of Silence

Public Comments

Tim Rombaut spoke regarding the 20th 911 Anniversary celebration in 2021. They would like to purchase coins in remembrance of the 20th Anniversary. The coins are \$3.42 each. Dean Westcott would like to purchase 100 for himself and Al Way would like to purchase 50 for himself.

Motion by Al Hammel seconded by Bill Bird to purchase 650 coins and Dean and Al can make a donation to the district for the coins that they personally want. After further discussion, Al Hammel rescinded his motion seconded by Bill Bird to increase the purchase to 750 coins and the money will come from the donation account. Any donation received will go back into the donation account. **5 Yes 0 No**

Approval of May 17, 2021 Regular Meeting Minutes

Correction to the minutes, there was no second on the motion to approve Secretary Bax for 10 hours per week at a rate of \$15.30 per hour for maintaining the work in the database that Theresa Weed was doing until a replacement is hired.

Motion by Commissioner Bird seconded by Commissioner Georgiev to approve the 10 hours per week at a rate of \$15.30 per hour for Secretary Bax to maintain the necessary work in the database. **4 Yes 0 No Commissioner Bax abstained**

Motion by Commissioner Hammel seconded by Commissioner Connors to approve the May 17, 2021 minutes as amended. **5 Yes 0 No**

Chief's Report

- Reviewed submitted report.
- Erie Street canal bank work was completed.
- ECD still having issues with Brockport being dispatched to calls in Greece.
- Participated in the Cobbs Hill Ring of Honor and the Golf Tournament at Deerfield.
- Need to have the large flag repaired.

Deputy Chief's Report

- Reviewed submitted report.
- The state is in the beginning stages of the pedestrian bridge which will be on the west side of the locks.
- FDIC is August 8/2 – 7/2021.
- Will need to pay to replace a mailbox that was damaged at Ogee Trail.

Assistant Chief's Report

- Reviewed submitted report.
- Drag races are canceled for the remainder of the year but will still put together crews in case they work out the problems and have the races back on.
- Squad is back in service. There was one concern from the Safety Officer. Due to the taller box on it the recommendation is to purchase a back-up camera for the squad. **Motion** by Commissioner Bird seconded by Commissioner Georgiev to purchase the camera from Amazon at a cost of \$105.99. **5 Yes 0 No**
- Need 2 LED spotlights, one for the Deputy Chief's vehicle and one for the Assistant Chief's vehicle, at a cost of \$132.79 each for a total of \$265.58. Also, would like to purchase 46 new bailout system bags from Dival, one for each air pack, to replace having the equipment attached to gear which was causing wear and tear on the gear. The cost is \$33.98 per bag for a total of \$1,563.08. **Motion** by Commissioner Hammel seconded by Commissioner Georgiev to purchase the two LED spotlights at a cost of \$265.58 and the 46 bailout system bags at a cost of \$1,563.08. **5 Yes 0 No**
- AC Medina inquired as to when do the budget planning meetings begin. Treasurer Kuhn indicated that we will begin the process of putting together the budget in July at which time we will look at the vehicle replacement schedule as well.

Motion by Commissioner Hammel seconded by Commissioner Connors to approve the Chiefs' Reports. **5 Yes 0 No**

Treasurer's Report

- Reviewed Semi Monthly Account Detail Report.
- Reviewed information regarding the solar project. There will be more information from the village and Green Spark in the future. At some point we may want to meet with National Grid.

RESOLUTION: 2021-45

Payment of Bills

BE IT RESOLVED, that the Treasurer is approved to transfer from the Equipment Capital Reserve Fund \$11,489.00 for the purchase of the SCBA's and to transfer \$27,790.89 for the regular bills and \$2,090.23 for payroll from the General Fund Money Market Account and deposit all into the checking account to pay the bills and payroll totaling \$41,370.12.

Motion by Commissioner Hammel seconded by Commissioner Bird to approve. **5 Yes 0 No**

Secretary's Report

- Physicals 2021
 - A question came up regarding members who want to drive the van and would our physicals cover that for a support member. Northern Star will review the information for support members that was sent to them and get back to us on this.
- Website
 - Justin Bradshaw is in the process of moving the district information from the old website to the new website.
- Policies
 - Need to revise the Credit Card Policy, Capital Asset Policy, and the Time Reporting Policy.
- Positions
 - Treasurer Kuhn will review what money we still have available for a position of managing the website. The position will be posted internally for any member to apply.
- VFA Grant
 - Due 6/30/2021.
- Data Entry
 - Points are sent to President Toole and Tina Pazyck

- Letter of resignation from Theresa Weed was read. Theresa's last day was 6/2/2021. **Motion** by Commissioner Hammel seconded by Commissioner Bird to accept Theresa's resignation with regret. **5 Yes 0 No**

BVFA

- Getting the museum ready for the 911 Ceremony.
- Need to have G&G come out and fix a few things with the gym equipment.

New Business

- The power scrubber is here and needs to be set up.
- The power washing of the front of Station 1 will be Thursday afternoon at 3:30 pm.
- Commissioner Georgiev indicated that the power washing of the inside of Station 1 will be Thursday, July 22, 2021 (the same day as hose testing). DC Wainwright indicated that a work detail could be put together Wednesday night to move the lockers, etc. out of the truck bay.
- Bunk-In/Scholarship Discussion – Commissioners Hammel and Georgiev will get together and write up something to send to Attorney DiRaddo.
- RFP for Marketing Campaign – Commissioner Bax will send information to Attorney DiRaddo for his assistance to write up the RFP.
- Future Planning – Met with Jim Harrington to discuss ideas regarding how to move forward with some future project planning.

Commissioner Reports

Commissioner Hammel

- There is a room divider that is still in the box. Has spoken with the school district to see if they may be interested in the divider.
- 6/19/2021 there is a memorial service for Jack Wadhams at Hamlin Beach Area 3.
- Two fire districts that were audited had several items outlined in the Comptroller's Report (the approval of expenditures and moving money).
- Roof repair was completed at Station 5.

Commissioner Bird

- The generator at Station 3 is installed. Churchville Electric will be back to install the barrier.
- Urinal in truck bay is still being worked on.
- Alex Cervini is doing a great job as our new cleaner.
- Station 1 – will receive a quote for painting the bay doors.

Commissioner Bax – nothing

Commissioner Connors – nothing

Commissioner Georgiev - nothing

Motion by Commissioner Hammel seconded by Commissioner Georgiev to adjourn.

Meeting adjourned at 8:14 pm.

Respectfully submitted,
Debra L. Bax, Secretary
Brockport Fire District